

THE REGULAR BAKER CITY COUNCIL MEETING WAS HELD WEDNESDAY JUNE 16, 2010 AT 7:00 P.M. IN THE FALLON COUNTY COURTROOM.

MEMBERS PRESENT: Mayor; Clayton Hornung, Councilor's; John Beach, Steve Fradenburgh and Rod Morris, Chief of Police; Randy Ketterling, Parks Director; Scott Rabbitt, Public Works Foreman; Mike Lovec and Clerk Treasurer; Kevin Dukart.

ABSENT: Councilor; JoDee Pratt, City Attorney; Patrick Begley, and Director of Public Works; Don Hinman.

GUESTS: Dale Boggs and Erna Greenlee.

After the reading of the minutes of the meeting of June 2, 2010 there was a Motion by John Beach, Second by Rod Morris to approve as read. Motion Carried. All Aye.

Dale Boggs of the Insurance Store was present to discuss the policy renewal. There was a question on values assigned to the inland marine items. It was suggested that the values be reviewed for re-assessment.

Clerk Dukart requested to add to the agenda Zoning Permits for Kelly and Angela Heiser- commercial laundry building, Luke Holestine –fence, Katrinka Schermann-amend her previous house permit to go to a 23' setback. These were allowed on the agenda.

Motion by Steve Fradenburgh, Second by Rod Morris to approve the following Zoning Compliance Permits: Kelly and Angela Heiser – commercial laundry building, Luke Holestine –fence, Katrinka Schermann amend previous permit # 993 set back on house addition 23' from curb, Jason Mayes – covered deck, Wayne Sanders –driveways, ramp and sidewalk, Wayne Christensen –deck. Motion Carried. All Aye.

Clerk Dukart asked to make changes to Ordinance #327 in regards to weed and plant control to streamline the process. The Council agreed to allow Clerk Dukart to draft those amendments for 1<sup>st</sup> Reading at the next meeting.

Erna Greenlee addressed the Council regarding her established sewer rate. She had a leak at a toilet and was unable to get a plumber to fix the leak; her increase over last year was over \$9.00 per month. Motion by Rod Morris, Second by John Beach to allow the rate for Erna Greenlee to be set at ½ of the increase above her last year average. Motion Carried. All Aye.

Clerk Dukart delivered for review the USDA Rural Development Grant Application for \$50,000 for the Housing program the Council agreed to submit the application.

Kevin asked to make a budget transfer of up to \$5,000.00 from the General Fund street and alley department to the Gas Tax Fund. Motion by Steve Fradenburgh, Second by John Beach to approve this transfer. Motion Carried. All Aye.

#### MAYOR INPUT:

Mayor Hornung discussed the recent meeting he had with Jim Wosepka regarding the City Policy Manual regarding overtime pay. The Mayor stated that overtime rate should only be paid by policy for actual hours worked over 40 per work week. This excludes time off for sick, comp time or vacations. The exception to this is in the case of a call out. Examples would be water leak or duties which cannot be performed during the regular scheduled work period of that Department or employee. Scott Rabbitt inquired about winter snow removal. Clayton stated that the issue will be taken up with County Commission when the winter schedule for Scott is discussed. Clayton also stated that the policy manual refers to a 2080 annual work schedule for the Police Department. A 40 hour work week is currently used and the policy manual should be changed to reflect this.

Clayton reported that he met with Doug Martin, Project Manager with the State Highway Department. They discussed the sidewalk width near the Donna Rowe and Mark Domagala property as well as repairs to city streets. Clayton stated that some traffic has over flowed on streets other than the designated alternate route. He has requested assistance from the State with repairs to those streets.

Pat Ehret spoke with Clayton and asked that they may need more time to remove the deck as indicated in their Variance Request approval.

The Lake Theatre demolition is not moving forward. Mayor Hornung stated that the city will pursue the corrective actions as set forth in the Nuisance Ordinance in regards to condemned buildings.

The question of the week in the paper was regarding weed control and pot holes within the City. Clayton stated that he inspected the streets and found that most are in very good condition. The exception being the area East of highway 7 by Baker Lake which was not included in any SID's those streets are in very poor condition. The weed control effort is continuing.

Clayton also reported that he has spoken to Jim Wosepka about the Oil and Gas Severance Fund. Mayor Hornung would like to transfer some of those funds in the upcoming year budget to the Water and Sewer Department for Capital and Infrastructure Improvement purposes.

#### PUBLIC WORKS DEPARTMENT INPUT:

Mike Lovec updated the City Council on the Arlee Fried and Ryan Beyers water line situation. Mike stated that they will need to get into Fried's house to inspect and determine the best place to put the shut-offs in. Costs of the project were discussed also. Mike stated they may need to rent a trencher to put the line in. Council agreed that this needs to be done.

Mike asked about reimbursement for education. Clayton stated that he should refer to Policy Manual on this.

#### POLICE DEPARTMENT INPUT:

Randy stated that he has completed his grant for the Cops Program. Randy also requested to attend the FBI Retraining Academy in Jackson Hole, Wy September 19 – 22. Motion by Steve Fradenburgh, Second by Rod Morris to approve this request. Motion Carried. All Aye.

Randy stated that he will have the invoice for the new patrol car so that will be out of the current year budget. Chief Ketterling also stated that he has informed Jess Wyrick on the parking of semi-trucks on Center Avenue. Jess has agreed to park at a different location.

#### RECREATION DEPARTMENT INPUT:

Scott reported that a grant from Conoco Phillips was received by the city for \$5,100.00.

#### CLERK TREASURER INPUT:

The May 2010 Financial Report was available for review. Kevin also reported that he attended a Subdivision Regulations Seminar on Monday.

Clerk Dukart reported that some of the water meters that belong to the Fallon County Water district and North Baker District are beginning to fail. As we are upgrading our meters Kevin recommended that they be required to install the radio frequency heads to remain compatible with our meter reading system. There was no objection to this directive.

#### COUNCIL INPUT:

Steve Fradenburgh: Apologized for missing the last City Council meeting.

John Beach: Inquired about allowing private residents to close streets for a block party. No Action Taken. Also inquired about the dogs of John Lizer, Randy stated they have been ticketed for a potential infraction. John mentioned the run down appearance of the entry door to county dispatch. John asked if the golf course has been included on the mosquito spray route. Clerk Dukart affirmed that.

Rod Morris: Spoke about the bridge on 3<sup>rd</sup> Street West the street is beginning to wash out. Clayton stated that he would discuss this with the County regarding repair to the bridge to help prevent this.

The following Payroll approved for payment:

433 Maranda Caron salary \$504.06, 434 Alyssa Dietz salary \$576.77, 435 Jamie Fischer salary \$602.31, 436 Tanner Fischer salary \$629.61, 437 Jade Hoffman salary \$536.49, 438 Logan LaCross salary \$674.29, 439 Michael Loutzenhiser salary \$1189.62, 440 Clint Townsend salary \$1297.37, 441 Bailey Woolington salary \$740.65, 442 MT Dept Revenue em w/h \$1498.29, 443 Nationwide Retirement em w/h + city share \$510.38, P.E.R.D. em w/h + city share \$1143.57 vendor liability, IRS em w/h + city share \$6,026.75 vendor liability, MPERA em w/h + city share \$2,623.35 vendor liability, semi-monthly ACH \$17,951.61 salary.

Total Payroll: \$38,513.79

There being no further business to come before the Baker City Council at this time Motion by Rod Morris, Second by Steve Fradenburgh to adjourn at 9:05 P.M. Motion Carried. All Aye.

\_\_\_\_\_ Mayor \_\_\_\_\_ Clerk Treasurer