

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

9:00 AM Todd Adamson, Member of the Public joined the meeting.

County Concern- Todd came in a couple of months ago because he was unhappy with the communication between Dispatch and FMC. He has been waiting for a response from the Commission as to how this will be remedied. Todd requested public records from the Clerk and Recorder's Office with all correspondence from the Commission and employees involved. This contained e-mails pertaining to his meeting regarding 911, FMC, Dispatch and the EMS services. He wanted to know what was discussed before coming to meet with the Commission again. At his first meeting, it was discovered that there was no direct route of communication between the Dispatch Center and the FMC Emergency Room. Since the meeting, a direct phone line to the ER has been added. Todd believes the system is flawed because if people are away from the desk, they won't hear the incoming calls. He would like to see pagers and beepers used in the Emergency Room, as the Fire Department already does. Todd felt that the correspondence he received from FMC was insulting. He would like the Commission to take action regarding these comments. Discussion followed on the lease with FMC. He would like to see a report from the Commission that reviews the problem and what can be done to solve it. Discussion followed on the services provided and the doctors that previously and are currently employed at FMC.

9:42 AM Cindy Irgens, Recording Clerk; Brenda Wood, Clerk and Recorder; Dustan Davis, IT TECH; Mary Grube, Administrative Assistant Planner joined the meeting.

9:42 AM Todd left the meeting.

Permission to Purchase Software and Computer- Cindy and Brenda proposed a quote for upgrading Tyler Tech, which is the program that is currently used for recording documents. Downstairs there is a computer that Cindy and Mary both use to scan certificates of surveys and other documents. It is very old and needing to be replaced. There is money in the County Land Information fund that would cover a new one. It would be used for County business. The e-recording is used by some of the bigger mortgage companies. It allows the public to record documents via the internet. The i-Doc market has the potential to bring the County in more funds, because it is a per view document fee and a print fee. It is to view documents from other places without having to be at the Court House. The Record Preservation fund can pay for the e-recording and the i-Doc program. There will be training for Cindy to learn how the program works to its full potential. Dustan explained that they may have to purchase another server because he can only add a few more devices to the current one. The server is not included into the pricing. He will do more research on the server and get back to Commission. Commission agrees to the purchase of the software upgrade. Commission also gives permission for the new desktop purchase for downstairs for Cindy and Mary.

9:50 AM Cindy, Brenda, Mary and Dustan left the meeting.

9:57 AM Mitch Overn, Mechanic joined the meeting.

MINUTES APPROVAL FOR WEEK OF OCTOBER 8-12, 2018

Commissioner Rost made the motion to approve the minutes from October 8-12, 2018 with corrections. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

9:59 AM Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman joined the meeting.

Equipment Repairs- RDO has started working on the hydraulics on the Loader. The pumper pumps will be in Dickinson this week. They will still need to figure out what was wrong with the other pump. The specs are ready for the tractor mower and is set to go out to bid. The Commission gave them the approval to go out for bid. They may end up sending another Kenworth truck to Billings for repairs. Discussion followed on the Kenworth trucks and the issues they are seeing with them.

Tire Shredder- Alba talked to Tom Kachel, Manager of Landfill Operations, on Friday and he is figuring another week will be needed for renting the Tire Shredder. There is still a large amount of tires remaining. A time and day will need to be scheduled for the Road Department to haul it back.

10:09 AM Mitch and Alba left the meeting.

Road Crew Updates- The Road Crew is done mowing and they will be putting the mowers away. They keep one mower set up ready through the Spring for occasional use. Johnny Creek Trail has been bladed for the Fall. They are currently hauling gravel and have car gates to work on this week. Discussion followed on the route that ONEOK is planning to take for their haul routes. Bobby plans to come to the meeting today with ONEOK to discuss further.

TransCanada- Fertile Prairie Road and Shell Oil Road will need to have signs put up by the TransCanada employees using the road for safety concerns. They are using that road for the pipeline haul route. Bobby has no complaints with how they have handled the road and their business.

10:36 AM Bobby left the meeting.

WORK SESSION

Commission reviewed e-mails, correspondence, revenues, reports, board minutes and agendas. They also worked on a response to the Gotta Question from the Fallon County Times. They signed a Certificate of Appreciation for Kim Cuppy, Director of Public Health, as she has been employed with Fallon County for 5 years. Thank you, Kim, your service is appreciated.

10:59 AM Bobby Wiedmer, Road Supervisor joined the meeting.

11:00 AM GRAVEL BID OPENING

Gravel Bid- One bid was received from Wyrick Construction at \$13.50 a yard measured in the pile, for a total of \$675,000. Commission reviewed the bid.

11:11 AM Commissioner Ranum joined the meeting.

Commissioner Ranum made the motion to accept the gravel bid from Wyrick Construction. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:19 AM Dick Vande Bossche, ONEOK joined the meeting.

ONEOK Pipeline Road Haul Agreement- Commissioners asked Dick about the map of the haul roads that ONEOK will be using. The roads they are using are a few of the low maintenance roads, which may cause issues for trucks entering. The pipe is coming from the north. Dick expressed that he would like to seek feedback from both the Commission and Bobby on what roads should be used more frequently. The standard for bonds from Fallon County is usually \$20,000 a mile. They are planning to use 80 miles of road. If they clean up their road map and use of roads, there will be less miles incorporated into the bond. Stahly's Engineering has tested all of the roads. In the wintertime a few of the roads they have marked on their haul route are not plowed; therefore, they won't be passable. Dick explained that they are oversaturating on the number of roads they will need to use, as a just in case fall back plan. They will clean up their road map usage and get it finalized. The majority of the road use will be on the 101 Road. Dick would like the Commission to explain the language on the payment arrangement. The Commission would like ONEOK to be paying the full amount for the Stahly's Engineering road use pre and post assessment. The road use data is public information. Denbury is going to base their agreement off of the County's agreement with ONEOK. Denbury hasn't given their list of haul roads yet. ONEOK would like the County standards before the time of the road repairs. The Commission and Bobby agree. Bobby explained that they aren't going to give the County road standards, but they do expect the roads to be in the condition of Stahly's pre-assessment. This is also the reasoning of Stahly's assessments. The agreement will be sent to ONEOK's lawyer for the changing of the wording before it will be signed. Dick asked if the Commission would be willing to do a 2-year bond at \$550,000. The Commission agreed.

12:04 PM Dick and Bobby left the meeting.

12:05 PM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

The Commission met with David Turch and Amanda Stephenson with David Turch and Associates at the Upper Lake gate. They also took a tour of Baker Lake.

RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

Commissioner Rost worked on opening the Upper Lake Gate; therefore, he was not at the Commission Meeting.

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

2:16 PM Shane Bettenhausen, Shooting Range Manager joined the meeting.

Gun Range Boiler- There is a boiler issue at the Gun Range. Allied Steel is currently working on it, as it is needing a new heat exchanger. Everything is warranted for the parts, except for the labor. They are currently waiting for the part. No estimates have been given yet.

2:20 PM Shane left the meeting.

2:26 PM Julie Straub, HRM; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Museum Discussion- Commissioner Baldwin would like the Museum hours to be reduced, with the ability of adding more if needed. The job application closes on Friday. If the hours were to change, Julie would notify the people who have turned in applications to inform them of the change and ask if they are still interested in the position. Different possibilities of hours were discussed. The previous Museum Curator wanted the hours cut during the winter months. The Museum needs to be cleaned out and updated. New additions will also need to be made to the displays. The Museum Board and Historical Society will need to be addressed with any changes. If a special appointment is needed to view the Museum, the hours could be flexed. The question was asked if the Commission would like to keep the Museum open seven days a week. They would rather it be open Tuesday- Saturday. The months of April through September would be reduced hours, at 30 hours a week.

2:54 PM Rich Menger, Sanitarian joined the meeting.

The Museum would be open October through March, eight hours a week. Discussion followed on the seasonal employee. The Commission doesn't believe that there will be the need for a seasonal employee. The hours for the Museum will be 9-4 for April through September. The employee that is hired will be encouraged to speak with the Commission of any changes and ideas they may have.

Commissioner Ranum made the motion to change the hours for the Museum. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

3:03 PM Debbie and Julie left the meeting.

Trees on Sunset Trail- Robert Singer, Member of the Public, set up this meeting with the Commission but is no longer able to attend. Rich informed the Commission that trees are not supposed to be in the County right-of-way. There are trees on the right-of-way of Sunset Trail. The utility company working in that area cut a few down and has yet to clean it up. Rich discussed the difference between types of rocks and their purposes in the Lake.

3:07 PM Rich left the meeting.

3:11 PM Julie Straub, HRM; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Museum Discussion- Julie and Debbie asked the Commission if they would like to start the position for the Museum at 20 hours a week for the first winter. This would help the new employee learn the systems and get prepared for the summer months. Next winter the hours would be reduced back to 8 hours a week. The Commission agreed.

3:21 PM Julie and Debbie left the meeting.

3:24 PM Lisa Rieger, Department of Revenue joined the meeting.

3:29 PM Doug Roehm, Department of Revenue joined the meeting via phone call.

Department of Revenue Pipeline Valuation- Discussion on the Supreme Court decision with the pipelines. Since 2013, they have protested taxes specific to classification. Doug informed the Commission of the differences in tax rates between the Tax 8 and Tax 9 classifications. Impacts to the pipeline companies was discussed. There is between a 40-50% reduction in taxable value. That will carry forward

to this year as well; therefore, they should see a similar number next year. Revenues should be similar to what they are this year.

3:37 PM Doug hung up the phone; therefore, leaving the meeting.

3:40 PM Lisa left the meeting.

3:45 PM Commissioner Baldwin left the meeting.

4:01 PM Commissioner Rost joined the meeting.

CLOSED MINUTES APPROVAL FOR OCTOBER 9, 2018

Commissioner Rost made the motion to approve the closed minutes from October 9, 2018.

Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

The Commission reviewed and approved the Mid-Month Claims for October 2018 in the amount of \$593,314.10 and they are filed in the Clerk and Recorder's Office.

4:56 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any further discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

On Monday, October 15th, the Fair Board held their meeting at 6:30 PM at the Fallon County Fairgrounds. On Wednesday, October 17th, the City Council held a meeting in the Court House Courtroom. Safety meetings for the Fallon County employees were held at both 9:30 AM and 1:30 PM on Thursday, October 18th.

s/Steve Baldwin, Chairman

s/Minutes: Kelsey Phillips, Recording Clerk

s/Attest: Brenda Wood, Clerk and Recorder