

9:30 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

MINUTES APPROVAL FOR WEEK OF JANUARY 28-FEBRUARY 1, 2019

Commissioner Baldwin made the motion to approve the minutes from January 28-February 1, 2019, with corrections. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:00 AM Alba Higgins, Shop Foreman joined the meeting.

Road Department Updates- Alba informed the Commission that all of the blades are out working this morning, as well as two of the plow trucks. All of the equipment seems to be running fine. They are working on servicing the snow blower this week. They big loader was brought in from the north to be serviced as well.

10:05 AM Alba left the meeting.

10:06 AM Bobby Wiedmer, Road Supervisor joined the meeting.

Updates Continued- Bobby's crew is busy plowing snow today. It is too cold to haul any gravel.

10:10 AM Bobby left the meeting.

10:15 AM Shannon Hewson, Brosz Engineering joined the meeting.

North Pennel Bridge- Shannon reported that they have finished measuring the gravel for the State Pit. He met with Mid-Rivers last week about the North Pennel Bridge and there is a fiber line on the east side of where the box culvert will be put in. Anything that is in the County right-of-way and needs to be moved or deepened will be paid for by Mid-Rivers. If it is outside, then the County would have to pay for it. The contractor that gets the bid will move the line, with a Mid-Rivers representative on sight.

Permitting- Shannon is hopeful that the bridge will be able to be sent out to bid within the next few weeks. He has received the core permit and is waiting for another. The Commission would like to move forward to obtain the rest of the right-of-way for that project. Shannon gave the Commission the original plats. There are still a few easements that need to be completed. Discussion on what properties will be affected.

10:55 AM Lisa Mitchell, EMS Director joined the meeting.

Iron Horse Park- Shannon gave an update of Iron Horse Park and what it will look like as the project moves along. He showed the proposed area for the parking lot. The layout for the sidewalk was shown as well.

11:04 AM Shannon left the meeting.

Ambulance Updates- There have been 20 calls so far this year, Lisa reported that the majority of them are medical. It is a very active time for the County right now. There have been some mechanical issues with a few of the ambulances and Lisa is working to get the repairs done. The Ambulance Crew is attending a childbirth education class tonight. Discussion on the supplies that are needing to be replaced or reordered.

Exploring the Idea of New Ambulance Barn- The current Ambulance Barn is running out of space and is not working sufficiently. Lisa would like for it to be up to safety standards. The Commission would like to gather more information by hiring a consultant that could determine the size of the potential new Ambulance Barn. After figuring out the size of the building, a location and a cost could then be figured in as well. It is legal to hire a consultant to try to answer these questions. The Commission will talk with possible consultants before moving forward.

11:38 AM Lisa left the meeting.

11:40 AM Commissioner Rost made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

COMMISSION WORK SESSION

Commission reviewed Revenues, E-mails/Letters, Reports, Board Minutes and Agendas. They also reviewed and approved the Fair Contracts.

Commission reviewed and discussed their Commission Acting Pending items.

2:28 PM Carla Brown, Council on Aging Coordinator joined the meeting.

Council on Aging Updates- The bus grant for the new fiscal year is due at the end of March. Each year, the State of Montana allocates money for all transportation programs that take place throughout the State. Carla sends a report to the State every quarter with the actual expenses of the Transportation Program. More miles have been accumulated on the vehicles this year because of the medical transportation program, which offers to take people to different towns for appointments. This is also the time of year that they can ask for additional capital. A new vehicle may be needed as well. The State and Department of Transportation would pay 86% and the County would pay 14%. The old vehicle that is getting replaced would then come to the County, as the lien has been released. The Commission agreed to Carla's request. It is unknown if it will be granted by the State or not. Discussion on the Community Cupboard. They are running out of room and need a more people friendly area. It is in the Capital Improvement Plan for a potential upcoming project.

2:56 PM Carla left the meeting.

2:57 PM Rich Menger, Sanitarian joined the meeting.

Legislature Report- Rich attended a Sub-Committee meeting for long-range planning last week in Helena. He spoke on behalf of a potential grant for aeration for Baker Lake.

2:58 PM Chuck Lee, DES-911 Coordinator joined the meeting.

During this presentation, Rich gave an overview of the preliminary plans of Baker Lake and the Restoration Project. He explained what had happened to the Lake, as well as what was required by the EPA, the swimming areas and the spillway. Rich believes the aeration portion of the project is the most important part, for both fish and plantings.

3:22 PM Rich left the meeting.

DES-911 Updates- Chuck stated that on March 13th-14th it will be determined who will be funded for the 911 grants. He submitted five different grants to this program. He applied for a grant for a back-up Dispatch area in case something was to happen to the current area. Chuck updated the Commission on the other grants that were applied for. He is working on the DES handbook, as well as attended a meeting with Next Generation 911 in Glendive. All of the tower buildings have been re-keyed by Holmlund Lock and Key. The LEPC meeting is this month on the 27th.

3:42 PM Chuck left the meeting.

TIMESHEET APPROVAL

The Commission reviewed and approved the January 2019 timesheets in the amount of \$527,225.48 and they are filed in the Clerk and Recorder's Office.

CLAIMS APPROVAL

The Commission reviewed and approved the End of the Month Claims in the amount of \$434,332.82 and they are filed in the Clerk and Recorder's Office.

4:55 PM Commissioner Rost made the motion to recess for the evening. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

TUESDAY, FEBRUARY 5, 2019

9:30 AM RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

10:24 AM Commissioner Rost made the motion to go into Executive Session. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:52 AM Commissioner Rost made the motion to come out of Executive Session. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:00 AM Julie Straub, HRM; Melissa Rost, Museum Curator joined the meeting.

Museum Updates- The Museum had 31 visitors in January. Melissa has been busy exploring the exhibits and organizing the storage areas. The social media interaction has been well received. In January, Melissa attended the Visit Southeast Montana meeting in Miles City, where she met various contacts and received valuable information. The Museum hosted a Fun Friday a couple of weeks ago and made butter. Melissa stated that it seemed the children really enjoyed that. The next Fun Friday will be on February 22nd. She has been working with the elementary staff to collaborate ideas. She has looked into a traveling exhibit, which would be through the Montana Historical Society. This wouldn't cost the County anything, it would just need to be covered by insurance. Melissa gave the Commission her long-term vision plan. She would like to create connections between the past, present and future of Baker by engaging the community in the area's history. She would also like to update the displays to make them a little more self-explanatory and to tell a story. Melissa explained to the Commission what she would like to do for the metal building. Eventually, she would like to add heat into the building, re-do the front office and have that be the main entrance of the Museum. The Commission agreed to get quotes to see if this would be a possibility.

Request Permission to Hire Temporary Employee to Cover Vacation in February- Melissa will be absent from work for a week in February. She doesn't want to lose patronage if the doors were to close for that time and there is a substantial amount of work to be done before the summer months. Melissa and Julie would like to request a temporary employee to cover the Museum while she is gone. The employee would work the current hours that Melissa does. They would like to hire Traci Bruha for the temporary employment. Melissa has prepared a list of projects that could be worked on throughout the week. It would be \$12.00 an hour. Traci has worked at the Museum before and is familiar with the exhibits.

Commissioner Baldwin made the motion to hire Traci Bruha for the Temporary Employment for the Museum at \$12.00 per hour while Melissa is away next week. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Abstain (Commissioner Rost). The motion carried.

11:40 AM Julie and Melissa left the meeting.

11:46 AM Commissioner Rost made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:15 PM Chad Sutter, SDI Architects joined the meeting.

Parkview 1 Project- Chad explained to the Commission that he received new information this week regarding the Parkview 1 Project. There is an issue with the heat piping starting to plug up. There has been more sampling done on the water and it has also been tested. The domestic piping to the fixtures is bad, however the heat piping may be fine. Chad would like to have the heat piping flushed out. The apartments have a zone valve for water valves and they have been temperamental and are worn out. That is not included into the estimate that Chad provided. The estimates are more for architectural type repairs.

1:34 PM David Espeland, FMC CEO joined the meeting.

Discussion on the circulation system, as well as the copper pipes. Two of the estimates given are for fin tubes and one is with heat tubes. Discussion on potential ways to get more efficient heat. The estimate will need to be revised. The different costs were reviewed. David explained the different problems in the apartments for heating. He would like to salvage what they currently have and make a few updates. Conversation took place regarding the addition of showers and hi-rise toilets in the apartments. The electrical is also going to need to be updated. David would like to update the security systems to get into the buildings as well.

2:30 PM Mary Grube, Administrative Assistant Planner joined the meeting.

The Commission agreed to get different and updated estimates that include these changes and add-ons. The goal is to have this project bid before the summer hits.

2:40 PM David and Chad left the meeting.

Planning Department Fees- Mary gave the Commission the Planning Department fees for the 2019 fiscal year. Phase development review was left off the last time the fees were accepted, as well as the fees for the AAA zoning. This will need to be amended for the resolution for subdivision fees. Mary explained the changes to the Commission.

Commissioner Baldwin made the motion to accept Resolution #2019-1013 which Amends the Subdivision Fees to Reflect Phased Development and Airport Affected Area Zoning. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Airport Affected Area Permit Application- Mary provided the Commission with the Airport Affected Area Permit application information. This permit is required to build any structure that would affect the area. Discussion on why the permit is needed.

Baker Station Minor Subdivision- Mary would ask that Staff Report-MNR-19-01 Baker Station Minor Subdivision be on record. It is a 2-lot industrial minor subdivision. It is 41.73 acres. A formal public hearing on the project is not required by State law because it is a first minor subdivision. Mary reviewed the details of the subdivision.

Commissioner Rost made the motion to adopt Staff Report-MNR-19-01 Baker Minor Subdivision of 41.73 acres located in the SW1/4NW1/4 and W1/2SW1/4 Section 3, TWN 07 North, Range 58 East, P.M.M., Fallon County, Montana - Findings of Fact. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

3:30 PM Mary left the meeting.

4:05 PM Commissioner Rost made the motion to recess for the evening. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

WEDNESDAY, FEBRUARY 6, 2019

9:30 AM RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:56 AM JoDee Pratt, City Mayor joined the meeting.

City Updates- JoDee gave the Commission a draft of the Parks agreement that has been finished by Rich Batterman, City Attorney. Darcy will review the document before discussion. JoDee asked the Commission if the Baseball Board will be a County board, in which the Commission informed her that no, it is a board that will be using County property. The Parks position closes on the 15th of February. Discussion on when the interviews will take place. JoDee would like to know as soon as possible what percentage of the money that the County receives from oil and gas will be given to the City. The Commission will decide before the next fiscal year. Discussion on the streets on the east side of town. The City would like to do repairs this spring. JoDee is going to be sending letters to the property owners of the affected areas, as SID's will need to be voted on before any repairs will be feasible.

10:27 AM JoDee left the meeting.

10:45 AM Commissioner Ranum left the meeting.

10:57 AM Julie Straub, HRM joined the meeting.

11:00 AM Kim Cuppy, Director of Public Health joined the meeting.

Update on Temporary Home Health Aide- The temporary Home Health Aide position has been going very well. Both the temporary position and the full-time position are full. Nobody is on the waiting list, but both people are at capacity. The temporary position continues to be needed.

11:02 AM Julie left the meeting.

Public Health Updates- Kim informed the Commission that the Health Department has been very busy, as there is a large number of sicknesses going around. They are seeing influenza, strep throat and some pink-eye. Discussion on different vaccines for different age groups in the schools.

11:06 AM Kim left the meeting.

11:12 AM Barb Ketterling, Treasurer joined the meeting.

STIP Account- Barb discussed the STIP account with the Commissioners.

11:27 AM JoDee Pratt, City Mayor joined the meeting.

11:29 AM Barb left the meeting.

Maintenance of the Parks- JoDee explained her point of view for the maintenance of the Parks, as she would like the County employee for the Parks Department to do the projects, as well as the maintenance, in the City Parks. The City would pay for the supplies. The Commissioners will need to figure out how to manage the time sharing will work for the maintenance of all the Parks and the projects that the City is wanting done on their property.

11:30 AM Darcy Wassmann, County Attorney joined the meeting.

EMC Insurance- The release of indemnity agreement for EMC for a loss date of July 10, 2016 is ready to be signed.

Commissioner Baldwin made the motion to Execute the Release of Indemnity Agreement for EMC for a Loss Date of July 10, 2016. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

Interlocal Agreement with the City of Baker for Maintenance- The interlocal agreement was prepared by Rich Batterman, City Attorney, and Darcy has made some changes. The purpose of the agreement is to update the sharing cost of the maintenance of the Courthouse. Discussion on the differences of the agreement. The City Council and Rich will see the revised agreement tonight at the City Council meeting. Darcy reviewed the agreement with the group and different possible wordings and logistics were discussed.

12:20 PM JoDee left the meeting.

Online County Auction- The potential of an online County auction was in question. Darcy will talk more with Dustan Davis, IT TECH, about the details of this auction. She does like the idea of hosting an auction online.

12:29 PM Darcy left the meeting.

12:30 PM Commissioner Rost made the motion to recess for the day. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

The City Council Meeting occurred at 7 PM at the Fallon County Courthouse.

EVENING RECESS

THURSDAY, FEBRUARY 7, 2019

9:30 AM RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Secretary/Clerk

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

10:06 AM Margie Losing, FMC CFO; David Espeland, FMC CEO joined the meeting.

FMC Updates- Margie reviewed the 990-tax forms with the Commission. As FMC is a non-profit organization, their 990-tax form is public record. She went over the community benefit portion, which is what contributions FMC puts back into the community. Policies on payments based on income was reviewed. David explained the implementation plan, which is based on being a non-profit and how to keep that status. It is received every three years with recommendations on how their facility can improve. Margie encouraged the Commission to review the 990 form within the next couple of weeks and get back to her with any questions. Margie read-over the December financials, which was overall a good month. She also included a budget variance report on the departments.

10:57 AM Margie and David left the meeting.

11:01 AM Commissioner Rost made the motion to go into Executive Session. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:04 AM Commissioner Rost made the motion to come out of Executive Session. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:15 AM Commissioner Rost made the motion to adjourn the meeting. Commissioner Baldwin

seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

The Chamber meeting occurred at 12:00 PM at The Baker Club.

MEETING ADJOURNED

ADJOURN
s/Deb Ranum, Chairman

MINUTE TAKER:
s/Kelsey DuCharme, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder