

MONDAY, JANUARY 14, 2019

9:30 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

9:18 Melissa Rost, Museum Curator joined the meeting.

Museum Updates- Melissa asked the Commission a couple of questions regarding the Museum and how they would like her to flex her hours. She asked if she could attend a board meeting for Visit South Eastern Montana in Miles City on Wednesday and the Commission agreed. They stated that they encourage her to take trainings and attend meetings whenever possible. The Museum is hosting “Fun Friday” this week with children, where they will be learning to make butter.

9:23 AM Melissa left the meeting.

9:33 AM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Container Site Repair- Tom Kachel, Landfill Manager, met with Debbie on Friday to report that the top of one of the storage shacks at the Container Site is in need of repairs. It will need to be fixed by a local contractor.

9:40 AM Debbie left the meeting.

10:02 AM Mitch Overn, Mechanic; Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

Updates and Repairs- The Road Crew has been finishing repairs on one of the trucks. Discussion on the different types of engines between the old and new vehicles. They have been busy hauling gravel on the North Plevna roads. The rocks have been crushed and they will be starting to mix it into the gravel today. Discussion on different gravel pits in the area.

Old John Deere Tractor- The Commission asked if Bobby and Alba are using the old John Deere tractor that is being stored at the Road Department because the City is wanting to use it. It would not need to go through a public auction if the City were to purchase it, as it would be going to another government agency. The Commission will need to discuss further before deciding.

10:17 AM Alba and Mitch left the meeting.

10:18 AM Rich Menger, Sanitarian joined the meeting.

10:19 AM Shannon Hewson, Brosz Engineering joined the meeting.

North Pennel Bridge- Shannon has gotten the core permit ready to sign for the North Pennel Bridge. The right-of-way plots are about ready to be completed as well. Shannon reviewed the plans for the bridge and the box culverts. There is a new pre-cast company in Rapid City; therefore, Shannon is hopeful that the bids for the bridge may be more competitive when the time comes. Shannon is working on the additional signatures and plans to meet with Bobby and the landowners soon.

10:27 AM Bobby left the meeting.

Baker Lake- Shannon is working on the total cost breakdown for the Baker Lake project. Beth Epley, Eastern Plains, was in contact with Shannon about the Lake signage that is needed because of the grant that was received. The grant states that the County has to put up signage, as it is a tourism grant. It is unknown if the signage can be paid for by the grant. Shannon will read through the grant to confirm. It may be an option to partner with SMART for signs as well. Rich asked the Commission if there will be signage regarding the rules of the Lake, such as wake speed. The Commission would like Rich to talk to the Lake Board members for their ideas. No wake zones may need to be established because of the recent plantings. Shannon looked into pricing on buoys, which equals to be about \$200 a piece. Someone will need to be hired to pour the concrete to anchor the buoys. 12 total buoys are needed. Additional buoys may be put out as well for the no wake zones. Rich explained that he would like to test the waters frequently once the Lake is full because of waterfowl. The Commission agreed. The water testing will come out of the Lake budget.

10:45 AM Rich left the meeting.

Discussion included what the signs will look like and entail.

10:57 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Mitch Overn, Mechanic; Tom Kachel, Landfill Manager; Mark Feland, RDO Representative joined the meeting.

10:57 AM Shannon left the meeting.

2019 Waste Handler Loader for the Landfill Bid Opening- A total of three bids were received for the 2019 Waste Handler Loader for the Landfill.

11:07 AM Roy Benton, Tractor and Equipment Representative joined the meeting

Commissioner Ranum read the bids. She invited the bidders to present any specifications they may have and informed them that within a week the Commission and Road Department should be able to make their decision. The bids were reviewed. Commissioner Ranum concluded the bid opening and thanked everyone for attending.

Bid Details

COMPANY	TYPE	BID BOND	DELIVERY DATE	NO TRADE/TRADE VALUE	ADDITIONAL TRADE	GUARANTEED REPURCHASE
Tractor & Equipment	Caterpillar 938M Waste Handler Package	YES	4/15/2019	\$223,400/\$97,500	\$5,500	2nd year - \$175,000 3rd year - \$164,500 4th year - \$142,700 5th year - \$110,000
Titan Machinery	Case 2019 821 G Zbar T4 Final	YES	120 Days	\$282,064.76/\$98,000	\$30,000	2nd year - \$190,873 3rd year - \$159,997 4th year - \$154,383 5th year - \$134,735
RDO	John Deere 624 L Waste Handler Package	YES	120 Days	\$253,000/\$90,000	\$20,000	2nd year - \$147,600 3rd year - \$134,500 4th year - \$121,500 5th year - \$108,500

11:22 AM Mark and Roy left the meeting.

11:30 AM Bobby, Mitch and Alba left the meeting.

Commissioner Rost made the motion to accept the minutes from January 7-11, 2019 with corrections. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Abstain (Commissioner Baldwin). The motion carried.

11:42 AM Roger Meggers, Airport Manager joined the meeting.

Airport Mower- Roger provided the Commission with a quote for a ToolCat mower he would like to purchase for the Airport. It would not be over \$80,000; therefore, it wouldn't need to go out to bid. He is looking at a BobCat mower, as it is more powerful and versatile for both the summer and winter months. He was looking at a TORO first, however, Roger believes this option is much cheaper and will work better. Roger would like to keep the old TORO mower for around the lights. The new machine will have the snow blower, mower and a broom.

11:49 AM Mark Jacobson, Airport Board Member joined the meeting.

This piece of equipment is in the Airport budget for this fiscal year. The Commission would like Roger to get at least three different quotes from dealers before they will make their decision. He will check into quotes and get them to the Commission.

12:00 PM Roger and Mark left the meeting.

12:02 PM Commissioner Baldwin made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk
FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:15 PM Alba Higgins, Shop Foreman; Mitch Overn, Mechanic joined the meeting.

Bid Update- Alba stated that they have gone through the bids and the bid specs for the 2019 Waste Handler Loader for the Landfill and they have found an issue. The Tractor and Equipment bid was checked yes in every area of the specs; however, Alba knows that CAT doesn't offer some of the items that were marked yes. The bids need to be fair to everyone involved.

1:16 PM Bobby Wiedmer, Road Supervisor joined the meeting.

If something is not offered through a company, it is supposed to be checked no on the bid.

1:17 PM Dale Butori, Weed Supervisor joined the meeting.

Discussion of what the different companies offer. The Tractor and Equipment bid will be thrown out because it was not done correctly.

1:21 PM Alba, Bobby and Mitch left the meeting.

Weed Department Budget- The Weed Conference that Dale attended in Great Falls last week went very well. Attendance was down a bit due to the government shut down, but overall, he was happy with the turn out. He may go over on his training budget because there were multiple hotel rooms for various nights. The Commission appreciates Dale keeping them informed and updated.

1:23 PM Dale left the meeting.

1:30 PM Mary Grube, Administrative Assistant Planner canceled her meeting with the Commission. It will be postponed until January 22nd.

Work Session

Commission reviewed e-mails, correspondence, revenues, reports, board minutes and agendas. They also reviewed the application from Linda Rost to be on the Museum Board.

Commissioner Baldwin made the motion to appoint Linda Rost to the Museum Board. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Abstain (Commissioner Rost). The motion carried.

2:42 PM Barb Ketterling, Treasurer joined the meeting.

Investment Question- The auditors wanted Barb to invest more money this fiscal year. Discussion of what can be earned from interest. It is unknown what will happen with STIP. Discussion on what funds are invested and what is not.

3:00 PM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

3:03 PM Colton Schofield, Business Account Manager joined the meeting via phone call.

3:04 PM Barb left the meeting.

3:07 PM Ben Curtis, Managing Partner; Brodie Coonie, Data Team; Grant Morgan, Data Team joined the meeting via phone call.

Cell Phone Updates- Verizon has bought out the Mid-Rivers cell phone towers and Mid-Rivers will no longer be providing cell phone service. All of the County cell-phones were previously provided by Mid-Rivers. The County now plans to switch their service over to Verizon. Kimberly has previously gone over the needs of the County with the Verizon representatives. Some departments need smart phones, while others need flip phones, bag phones and boosters. Previously, bag phones were installed in the Weed operating pickups and contain a booster with them. Dale Butori would prefer the Weed pickups to contain hands-free phones that are mounted and have boosters. The Verizon representative stated that a flip phone may be a better option, which can be mounted and contain a booster. The phones can be ordered through Verizon and the plan, but the mounts and boosters cannot. The Commission would like to make the transition as soon as possible. It is a one-year contract price that is paid upfront and the monthly service will be paid each month.

3:30 PM Dustan Davis, IT TECH joined the meeting.

Pricing was reviewed in detail for each plan, as well as different plans that may be available for the most cost-effective pricing. New cases are going to be needed for the phones as well. Verizon gives 25% off of cases for government entities. A credit will also be given for a \$100 bill credit for each phone. The Commission will want to discuss further before deciding on the accessories.

3:50 PM Darcy Wassmann, County Attorney joined the meeting.

3:54 PM Colton, Ben, Brodie and Grant hung up the phone; therefore, leaving the meeting.

3:58 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

4:01 PM Shyla Hadley, Fairgrounds Manager joined the meeting via phone call.

4:01 PM Kimberly and Dustan left the meeting.

Fair Contracts- The Commission has expressed that they would like to see all of the contracts for the Fair and to be the ones signing them, as they are responsible for the County. The Commission would sign them after Darcy has reviewed and added any addendums that may be needed. Currently, Darcy reviews them and writes up addendums for the contracts. They are County contracts. Shyla can send the contracts and the addendums to both Darcy and the Commission after she receives them. She hasn't signed any contracts for this year. To put contracts on record, there needs to be original signatures. The Commission would like Darcy to look for the technicalities, however the Fair Board knows more of the capabilities. As long as there is an original signature from the Fallon County end, it will be fine if it is an e-mailed signature. The Commission would like to have the final signature on each contract. New contracts are signed year-round, not only for the Fair.

4:20 PM Barb Ketterling, Treasurer joined the meeting.

The Commission will come up with a procedure and let Shyla know how to handle the contracts.

4:21 PM Shyla hung up the phone; therefore, leaving the meeting.

4:21 PM Debbie left the meeting.

Interlocal Agreement Between MVD and Counties- Darcy agreed with the Commission signing the interlocal agreement between the Motor Vehicle Division and Counties. MACo has also reviewed the agreement. Barb expressed that there are only a couple counties that haven't signed it yet. Discussion on the privacy policies for the Treasurer's office. The Commission will sign it in their meeting next week.

4:37 PM Barb left the meeting.

4:37 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Signatures for First Dakota Enterprises- An O & M manual has not yet been received from First Dakota Enterprises for the hail damage project. Original signatures are needed on the final pay-application. Darcy will contact the company to receive both of these items. The County has not yet received any money from the insurance company.

4:47 PM Debbie left the meeting.

Agreement for Siren on Existing Tower- A siren by the old Fire Department is leased to the County. An agreement was made to give the County authority to operate the emergency siren. This will be on the agenda for next week.

Resolution for Temporary Deputy County Attorney- Darcy will be absent from work for a couple of months and is asking for help and coverage while she is gone. She would like to appoint the McCone County attorney to take over for the few months. She would like to get him appointed as soon as possible, as something has to be filed in the court for notice of co-counsel. She is requesting this coverage through the end of June and it will be as needed. The Commission agreed.

Commissioner Rost made the motion to accept Resolution #1011 – Appointing a Special Deputy County Attorney. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

5:11 PM Darcy left the meeting.

5:14 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

The City Council meeting occurred at 7:00 PM on Wednesday, January 16th in the Fallon County Courtroom.

The Fallon County Safety Meetings were cancelled.

s/Deb Ranum, Chairman

Minutes:

s/Kelsey DuCharme, Recording Clerk

Attest:

s/Brenda Wood, Clerk and Recorder