

## Little Beaver Conservation District

**Meeting: For Wednesday October 7, 2009 5:00pm at Office**

### **Called to Order: 5:05pm**

**Present:** Keith Rustad, Shelley Mackay-Dean, Quentin Burdick, Fred Houzvicka, Wayne Mangold, Roddy Rost, Roy Rost, Teresa Jesunas, Ann Fischer, Bob Nansel-RC&D

**Minutes:** of Sept. 2, 2009 were read. Motion was made to approve the minutes by Roddy and 2<sup>nd</sup> by Keith, motion passed.

**Open Forum/Public Comment:** Bob Nansel from the RC& D attended. Roy Rost also sat in on the meeting.

### **Financial Information:**

**Account Balances:**

Bank of Baker checking	\$26,567.84 (Before bills are paid)
Petty Cash on Hand	\$20.72
Credit Union 5 CD's Total	\$66,222.79

- CD # 123 Matures Oct. 7 (14 mo @ \$20,000.00) Renew
- CD # 107 Matures Oct. 17 (6months @ \$2,130.73) Renew

### **Bills:**

Checks dated September 30, 2009 to be approved at meeting

\$965.84 Teresa Jesunas- September Wage  
\$99.03 Wells Fargo (Teresa's IRA account)  
\$222.52 Bank of Baker (September Payroll Taxes)  
\$4.37 MT Employers UI Tax  
\$25.00 MACDEO Dues  
\$ 24.00 Teresa Jesunas-Reimbursement for Area II Meeting. Paid for Roddy and Teresa to attend  
\$4,849.25 Frank Sparks for Tree Planting/Fabric Laying in 2009  
\$500 NACD

**Total: \$ 6,190.01** A motion was made by Roddy and 2<sup>nd</sup> by Wayne to approve the bills. Motion Passes

\$ 82.50 MACD Jackets for Keith, Roddy, Teresa (\$27.50 each) LBCD does not pay for this. Keith and Roddy – Bring your money to the meeting.

### **Old Business:**

#### **Tree Shed/Planting:**

- Teresa put an ad in the F.C. Times for Trees....Deadline is November 1<sup>st</sup>. Ad ran for 2 weeks
- On producers in Carter Co. still has not paid for fabric laying.
- Paid Frank for his Fabric Laying/Tree Planting Jobs
- Where do we want to order our trees from this year??
  - Order from Chip
  - The board would still like to keep ordering trees through Chip in Bowman.

#### **Drill:**

- Teresa put an ad in the F.C. Times for Renting out the Drill for 2 weeks.
- We have had 3 producers rent this drill so far this fall season.
- Keith was down to fix the drill. The middle bracket that holds the tarp up broke off and left a 2 inch hold in the drill box. Keith patched it up.

**Farm Safety Week:** Teresa put an ad in the paper for that.

**Confidential Form:** Wayne signed

## New Business:

### **10 minute Training for Supervisors and Administrators**

- Personnel Policies
- Need to review policy....look for it and mail it to everyone before the meeting
- We need to ask Laurie Zeller on what the coverage/liability is when Wayne goes water sampling.

### RC&D: Bob Nansel attended the meeting from the Eastern Plains RC&D.

- Oct. 21 @ 9:30 at The Garage they are having a Quarterly meeting.
- Need to Appoint a member to be a representative for the RC&D Board
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### Area 2 MACD Meeting: Sept. 29<sup>th</sup> (Tuesday). 9am-3pm. Lunch is included. \$12/person.

- Teresa and Ann attended the meeting down in Ekalaka
- Roddy Rost also attended, Thank You!
- Teresa covered the cost of her and Roddy with her own check. The board needs to reimburse her.
- MACD Convention Registration form....need to fill out. Nov. 18-19, 2009 at the Yogo Inn, Lewistown, MT.
- We will decide at the November meeting on who will be going
- Met Karl Christians....the one who does our 10 minute trainings. We should have him down once we get a new supervisor on the board and he will come down and do the supervisor training.
- RC&D...Bob Nansel would like to come to a board meeting and talk about what is going on with the RC&D.
- Next Area II meeting in 2010 will be in Terry, MT

Newsletter-was completed and sent out to 342 producers.

Mill Levy: Teresa had Brenda Wood help her in finishing up the Mill Levy Budget. She said that we do not need to do anything further because she will show the commissioners the sheet that we completed. But she said if we wanted to we could write the commission a letter, but it was not necessary.

Annual Financial Report: Teresa has completed for the most part and just needs to send it in. It's not due until the end of December but she has already completed it. Teresa will mail it out

Bill Wyrick: has turned in his letter about resigning his position on the board.

- Roy Rost attended the meeting. We will decide at our next meeting if we decide to hire him.

Office Supplies: Need to order envelopes, CDs for QuickBooks Backup....anything else?

- Still need to get batteries for camera

Reserved Water User Annual Status Reports: have been sent out....just waiting for them to come in

LWG: we need to schedule a LWG by December 1, 2009 to discuss the EQIP sign up stuff.

- Review and make any needed adjustments to the top 5 priority resource issues within your LWG geographic area

- County Fund Allocation: How you would recommend dividing funds among the following landuse categories for 2010: Grazingland, dry cropland, irrigated land, forestland, and multiple landuse applications.
- LWG Ranking Criteria Issues and Points. Need to provide 3 questions per land use.
- Will be scheduled for Nov. 4<sup>th</sup> at 4:00 at the Office.

NACD Membership: received a letter from them. Wayne made a motion to pay \$500 towards the NACD it was 2<sup>nd</sup> by Roddy. Motion was approved.

StateFund: Payroll Report. Need to fill out by Oct. 31, 2009, otherwise our policy will be subject to cancellation. Report period is: Oct. 1, 2008-Oct. 1, 2009.

- Teresa will calculate out the wages on the back and send it in.

223 Water Grant: Deadline is end of November. Wayne is going to try to sample water one more time before November.

Agronomy Workshop: Will be held at the Garage on Tuesday November 10, 2009. LBCD will be covering the cost.

- We will be mailing out post cards on when it is. It will be 9:30-3:30

W-2: Online filing option. We just received a handout. I'm guessing that if you have a larger business it would be easier, but there are just two forms we need to fill out for LBCD. The board decided not to do the online filing option

310 Permits: Thielen Ranch. He wants to put in a rock dam to raise the water level in the stream. There is a fork in the stream, he wants to block off the main flowage side and make it flow into the other side that only fills when it floods in the spring. Does he need a water right for this or not?

- First we need to check if that point is on the Perennial stream. If it is, 310 is required.
- He needs to apply for a water right if he doesn't have one.
- Talk with Duane Claypool and FWP....send them a copy of the permit and his drawing. We might have to do an onsite inspection with FWP before the next meeting.
- Get Duane to come to the November Meeting
- Get Dan Thielen to come to the meeting as well
- Can't use scoria gravel to fill in the stream

QuickBooks 2010 update: there is a version to update

- It was \$199.95 and now is \$179.95
- Don't need to update if everything is working well.

**Any Other Business:** \_\_\_\_\_

Ann Fischer (NRCS): talked about CSP sign up. The next deadline is Jan. 15<sup>th</sup>.

Nico Cantalupo (County Agent):

**Next Meeting will be: November 4, 2009 at 5:00 pm**

**Adjourned: 7:30 pm**