

9:00 AM CONVENE

PRESENT William L. Randash; Chairman; **Deb Ranum**; Member, **Lani DeBuhr**; Clerk
ABSENT Steven Baldwin, Member
FALLON COUNTY COURTHOUSE

9:00AM- PURCHASE REQUESTS

9:00am- Karen Banister, Museum Curator, joined the meeting.

MUSEUM PURCHASE: Karen Banister, Museum Curator, brought in a quote from Southwest Business Machines for the purchase of a work station, sofa/bench, and various office supplies for the Museum. The total of quote is \$2,586.80. Commissioner Ranum & Commissioner Randash approved the purchase.

9:05am- Karen Banister left the meeting.

BUILDING MAINTENANCE PURCHASE: Lynda Herbst, Inside Building Maintenance, submitted a bid for the installation of a flag pole light to ensure the flag outside courthouse is illuminated in the evening. The total of quote is \$1,118.66. Commissioner Ranum & Commissioner Randash approved the purchase.

9:15AM-CITY OF BAKER/OIL TANK

Present: Clayton Hornung, City of Baker Mayor

Clayton Hornung arrived to discuss the County possibly giving their oil tank to the City of Baker. Commission Ranum said she wanted to have Bobby Wiedmer, Road Foreman, be a part of the discussion before a decision was made. Clayton said he will come back when the Road Department is in for their meeting later in the day to discuss it.

9:30AM- BRENDA FLINT PAYSCALE,

Present: Julie Straub; Human Resources Manager, Trenton Harbaugh, Sheriff

The Commission signed a Change of Position/Rate of Pay Approval Form for Brenda K. Flint, dated May 18, 2015. This will increase Brenda's pay by 75 cents retroactive to October 17, 2014 when she became a certified Detention Officer.

Dispatchers: Commissioner Randash said he thinks the dispatchers should keep the 75 cent per hour pay for their detention officer duties and the cameras in their stations should stay there for them to continue monitoring. Julie said we need to do what is fair and consistent for all of our employees. Trent Harbaugh, Sheriff, asked Julie if the female prisoner assistant fee of \$15 per incident would still be available to the dispatchers and Julie said yes. Trent asked Julie if she knew for sure if the SRS Retirement was available to the dispatchers even if they were no longer considered Detention Officers by the County. Julie said she was still waiting for legal advice on this but would let Trent know when she had an answer. Julie said she is also waiting for legal advice from Darcy Wassman, County Attorney, on new dispatchers qualifying for the additional 75 cent/hour pay and SRS benefits.

Commissioner Randash asked if a dispatcher has ever had to call Trent or his deputies about things that are happening in the jail. Trent said yes they have, when they see something on the monitors they call Trent or a deputy that is on duty. Trent said they are good at documenting what they see but often they miss things because they are handling their dispatch duties. Commissioner Randash asked what happens if a large guy in the jail tries to harm himself or an officer. Trent said they would get another officer or deputy to help them and if they didn't have a backup they would call one in. Julie said the officers and deputies have gone through proper training to handle these situations and if it is a life and death situation they have protocol they follow as well. Commissioner Randash said he is concerned the newly hired detention officers may be overpowered by a dangerous prisoner. Trent said they could give them a Taser gun to use to protect themselves. Trent said the biggest concern he has is making sure the prisoners, dangerous or not, are having their 15 minute "eye to eye" checks, that way the County has a documented tracking system on prisoner activities in the event something bad were to happen. He said he was very interested in purchasing the "wand system" other counties use to log the 15 minute checks.

Safety Measures for County Staff: Commissioner Randash asked Trent if he had any suggestions with protecting the women who work alone for the County. He asked if they could carry a pager or radio with them to use if they feel threatened. Trent said the Commission should talk to Bob Brenner and Dispatch about it. Commissioner Randash asked if the detention officers would be able to respond to a distress call from these women. Trent said no because the detention officers can't leave the building and are not always available to respond to an outside emergency even via radio. Julie said it would also fall outside of their "job description".

9:45am- Commissioner Baldwin joined the meeting.

9:50am- Trenton Harbaugh & Julie Straub left meeting.

9:50AM- SHOP/ROAD UPDATES

Present: Bobby Wiedmer; Road Foreman, **Alba Higgins;** Shop Foreman

Road Operator Recruitment: Troy Hess was hired for the Road Operator position and the Commission signed a New Hire Form for him.

Fairgrounds Road: Commissioner Randash said he would like to see the road connecting the Fairgrounds and the Golf Course closed. He thinks the traffic that runs through there is damaging the road by the stalls. Commissioner Ranum suggested posting speed limit signs in that area too as a lot of people go through there too fast.

Equipment Maintenance: The Landfill scraper is done. A Sheriff's vehicle was down and had to have parts ordered for it immediately.

Cemetery Pickup: Alba said Iven Felt, Cemetery Caretaker's old truck needs a new transmission but he doesn't think the County should put money into it. He suggested giving Iven the Dodge pickup (#126) that was slated for auction instead. Commissioner Baldwin and Commissioner Randash said that would be the best thing to do.

Cemetery Tractor: Alba said Iven had to take his tractor to Bowman for repairs but it was brought back unrepaired. Alba hasn't talked to Iven about it yet so isn't sure if it still needs to be repaired or not.

Airport Broom: Alba said Roger Meggers, Airport Manager, is in need of a broom to sweep rocks and other foreign objects off the runway. The Road Department has a broom but it is 25 years old and difficult to get parts for. Alba said the Road Department doesn't use their broom often but if the Airport wanted to start using it for the runway it probably wouldn't hold up. Alba and Roger discussed trading the old broom in and getting a new broom both departments could use. Roger said he could pay for it out of his budget if necessary. Bobby said Roger found a used Roscoe 2013 broom with 400 hrs. on it for approximately \$42,000. It was a rental unit and is a self-propelled wafer broom. Alba and Bobby said the broom is in good shape and could be used for light snow removal and leveling ground if a blade was purchased for it too. Commissioner Randash said the age of the old broom and the fact it's hard to get parts for it may make it difficult to trade off. Commissioner Baldwin asked how soon Roger wanted to get the broom. Bobby said he wasn't sure but would ask Roger.

Cold Mix: The crew is bringing cold mix up today from Glendive and this will enable them to finish the approaches.

Chip & Seal: July 6th is the chip and seal date.

Coral Creek Road: Coral Creek Road has a hole in it because a culvert gave way and it will be fixed tomorrow. Bobby has notified Tom Kachel, Landfill Manager about the repair and the closing of the road while the repair is being done. There is an alternative route to the landfill so it shouldn't prevent people from going there.

Blading: The crew is blading.

Oil Tank Sprayer: Commissioner Ranum asked Bobby if the Road Department could use the oil tank sprayer the City wants for filling cracks around the parking lot. She said she would rather the County use it then donate it to the City. Bobby said they could but would use it very little whereas the City has a need for it and would use it a lot more than the County. Commissioner Ranum asked if the City would then own it and could sell it at their auction later down the road. Alba said yes they would own it and could do whatever they wanted with it. Commissioner Ranum asked if the City would be responsible for the cleaning and maintenance of the sprayer and Bobby said yes they would as it would be their equipment. Commissioner Baldwin said if we donate it the maintenance and repairs would need to be the City's responsibility so the Road Department does not have the burden of maintaining it. Alba said he hates to see the tank sitting and not being used and would like the County to give it to the City. Commissioner Ranum said if the County donates it to the City she wants to start keeping track of what they are being given as she thinks the City is becoming a constant "hand out". Commissioner Baldwin said the tank would not be a "hand out" as it is not being used by the County. He said it is good business to let the City have it for the community's benefit.

Packer/Roller Interlocal Agreement: The Commission gave Bobby the Packer/Roller Interlocal Agreement Darcy Wassman, County Attorney, drafted. He said he will review it and let Darcy know if it is ok or needs to be changed.

10:30am- Alba Higgins & Bobby Wiedmer left the meeting.

10:30AM- PROPERTY TAX INCREASE DISCUSSION

Present: Larry Richards, Regional Manager-Department of Revenue; **Liz Franz,** Area Manager-Department of Revenue (DOR); **Tammy O'Donnell,** Tax Appeal Board Member; **Kevin Dukart,** Tax Appeal Board Member; **Clayton Hornung,** City of Baker Mayor; **Lisa Rieger,** Agricultural/Residential Appraiser; **Brenda Wood,** Clerk &

Recorder; **Lani DeBuhr**, Clerk

The Commission attended a presentation given by Larry Richards, Department of Revenue, regarding the increase in property taxes that are going into effect this year. Larry said the new assessments will be going out to taxpayers in June. He explained how the reappraisal & appeals process works for people who disagree with their taxes and property values. The assessments will show the previous and current taxable values to show the change in taxes from last year and this year.

Larry reviewed the calculation process used to determine taxable values and how this affects the County in assessing mill levies and how it will ultimately affects the taxpayer. He also briefly explained the effect of Senate Bill 157 that will affect the values differently this year and cause an increase. Larry said the SB157 states assessments will be done every 2 years rather than every 6 years. This will be good for Fallon County as the area is volatile right now with values changing more frequently than other areas of the state.

Larry reviewed the 2014 taxes that were assessed in Fallon County. The Centrally Assessed Values are driving the County's overall value and are going to affect the County the most this year as it is 81.9% of the total taxable values. He also reviewed the total market & taxable value for Fallon County and discussed how setting mills relates to the increase in taxes. The Commission will not have a lot of room to adjust their mills as most of their values are centrally assessed. Because of this the increase in taxes the county will receive will not be able to be applied to offset the mill levies.

Larry said in regards to individual taxpayers, the Commercial and Residential taxpayers will see the biggest change. Agriculture taxpayers will not see the big changes.

Larry discussed the effect on the City as their budgets are set by inflation and cannot be adjusted. He said because of this most of the tax collections will go to the County and not the City.

Commissioner Randash asked Larry if he would be willing to come down to discuss the rate increases with the public after the assessments have been sent out. Larry said he will be happy to come down after the tax assessments are mailed out to be available to the public for questions and to explain the appeals process.

12:15pm- RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; **Deb Ranum**, Member, **Lani DeBuhr**, Clerk

ABSENT Steve Baldwin, Member

1:15PM- MAY ACCOUNT PAYABLES

The Commission reviewed and approved the May 2015 Mid-Month Claims in the amount of \$488,561.89 and they are as follows:

Fallon County
May 18, 2015
MID-MONTH CHECK REGISTER

Date	WRT #	Payee	Amount	Description
5/15/15	53820	BAKER ACE HARDWARE	\$2,474.86	VARIOUS DEPTS - VARIOUS SUPPLIES
5/15/15	53821	BAKER AIR SERVICE INC	\$30.39	ARPRT - LIQUID FILLED GAUGE
5/15/15	53822	BAKER METAL & RECYCLING	\$5,304.31	VARIOUS DEPTS - VARIOUS SUPPLIES
5/15/15	53823	BAKER REXALL DRUG	\$131.03	VARIOUS DEPTS - VARIOUS SUPPLIES
5/15/15	53824	BOBBY WIEDMER	\$150.00	E SFTY PROG - STEEL TOE WORK REIM
5/15/15	53825	BUMBLE BEE FLORAL	\$43.00	FAIR - FRESH FLOWER ARRANGEMENT - (P.E.)
5/15/15	53826	C & S AUTOMOTIVE	\$2,152.43	BLDG MAIN/SLD-WSTE - MALIBU WASH/PINON REP
5/15/15	53827	CARQUEST AUTO PARTS	\$862.43	VARIOUS DEPTS - VARIOUS SUPPLIES
5/15/15	53828	CENEX CREDIT CARD	\$67.29	ER MED&AMB - ZIP TRIP BILLINGS FUEL
5/15/15	53829	CITY OF BAKER	\$34,495.95	VARIOUS DEPTS - VARIOUS SUPPLIES/SALERY/UTILIT
5/15/15	53830	DALE RATH	\$125.00	CMTRY - MACHINE & REBORE SPINDLES
5/15/15	53831	DANA BUERKLE	\$32.70	WEED - BOARD MEETING & TRAVEL REIM
5/15/15	53832	DAVID TURCH AND ASSOCIATES	\$4,000.00	COMM - CONSULTING SERVICES FOR 04/15 - 05/14
5/15/15	53833	DELAYNE ROBBINS	\$92.00	H NRSE - MILEAGE/MEAL REIM MILES CITY CLINIC
5/15/15	53834	DELL MARKETING L.P.	\$2,229.68	H NRSE - OPTIPLEX 7020 MT BTX COMPUTERS (2)
5/15/15	53835	DEMCO INC. DEPARTMENT OF PUBLIC HEALTH/HUMAN	\$413.20	LIBRY - LABELS, COVERS, TAPE, BOOKCASE
5/15/15	53836	SERVIC	\$163,452.63	HOSP - HOSPITAL INTER GOV TRANSFER
5/15/15	53837	DIAMOND J REDI-MIX LLC	\$785.00	PARKS - 5 YDS. CEMENT & COLOR WASHOUT

5/15/15	53838	DON DILWORTH DBA: PRAIRIE TECH	\$5,073.92	VARIOUS DEPTS - VARIOUS SUPPLIES & SERVICES
5/15/15	53839	DOUG BRUHA	\$17.75	WEED - BOARD MEETING & TRAVEL REIM
5/15/15	53840	EASTERN MONTANA TECHNOLOGIES	\$700.00	DATA PROC - TECH SERVICES (14 HRS)
5/15/15	53841	ECOLAB PEST ELIMINATION DIVISION	\$101.43	ROAD - RODENT PROGRAM SERVICES
5/15/15	53842	FALLON CO SHERIFF S DEPT	\$1,797.63	VARIOUS DEPTS - VARIOUS SUPPLIES/TRAVEL
5/15/15	53843	FALLON CO TREASURER-CCL	\$1,714.49	PARKS/SLD-WASTE - TIPPING FEES
5/15/15	53844	FALLON MEDICAL COMPLEX	\$73,359.91	VARIOUS DEPTS - VARIOUS SUPPLIES/UTILITIES
5/15/15	53845	FARMERS UNION OIL	\$20,943.62	VARIOUS DEPTS - FUEL/SUPPLIES
5/15/15	53846	G & G GARBAGE, INC.	\$4,946.00	VARIOUS DEPTS - DUMPSTER SERVICES/RENT
5/15/15	53847	GLAXOSMITHKLINE PHARM.	\$226.10	H NRSE - HAVRIX VACCINES
5/15/15	53848	GLOBALSTAR USA	\$95.79	DES/911 - ORBIT 40 PLAN
5/15/15	53849	HOLMLUND MOBILE LOCK & KE	\$605.25	ARPRT - INSTALLED NEW LOCK/LOCK
5/15/15	53850	HUFFORD SAND & GRAVEL	\$13,050.00	ROAD - CRUSHED MATERIAL 4,350 YARDS @ \$3.00
5/15/15	53851	J & M LUMBER	\$269.43	GOLF/PARKS - WOOD/SHEETMETAL
5/15/15	53852	KFLN / KJIM / NEWELL BROADCASTING	\$1,550.00	COMM - BURN BAN AD, CLEAN UP DAY AD
5/15/15	53853	KIM CUPPY	\$313.85	H NRSE/MCH - SIGNATURE PAD/BREAST SHIELDS
5/15/15	53854	MATHESON TRI-GAS INC.	\$203.70	ER MED&AMB - MEDICAL M250 OXYGEN
5/15/15	53855	MATHISON CO.	\$1,480.44	911 - LAMINATE FRONT & BACK 51 BOOKS
5/15/15	53856	MCCONE ELECTRIC CO-OP., INC.	\$121.16	911- TOWER UTILITIES
5/15/15	53857	MECHANICAL TECHNOLOGY INC.	\$842.90	H NRSE - REPLACED COMPRESSOR
5/15/15	53858	MERCK & CO., INC.	\$1,174.02	H NRSE - M-M-R-II AND STERILE DILUENT VACCINES
5/15/15	53859	MICHELE GRAY	\$14.95	PLAN/SURV - TRAVEL 26 MILES FOR PLEVNA REPRES
5/15/15	53860	MID-RIVERS CELLULAR	\$1,135.86	VARIOUS DEPTS - VARIOUS CELLULAR SERVICES
5/15/15	53861	MID-RIVERS TELEPHONE	\$4,352.04	VARIOUS DEPTS - VARIOUS TELEPHONE SERVICES
5/15/15	53862	MONTANA LAW ENFORCEMENT ACADEMY	\$625.00	COP - COURSE TUITION, LODGING, MEALS
5/15/15	53863	MONTANA SENIOR NEWS	\$194.20	MUSEUM - ADVERTISING CONTRACT JUNE 2015
5/15/15	53864	NAXIN SAFETY	\$166.44	ROAD - FIRST RESPONDER BAG, LENS WIPES
5/15/15	53865	ND ATMOSPHERIC RESOURCE BOARD	\$3,500.00	DES - 2015 BOWMAN RADAR OPS
5/15/15	53866	PAWNEE BUTTES SEED INC.	\$661.29	GOLF - CREEPING BENTGRASS (75,000LBS)
5/15/15	53867	PEAKS TO PLAINS DESIGN	\$9,478.00	PLAN/SURV - PRELIMINARY ENGINEERING LANDSC.
5/15/15	53868	PILOT TRAVEL CENTERS LLC	\$226.58	ER MED&AMB - AMB FUEL
5/15/15	53869	PITNEY BOWES INC.	\$82.47	LIBRY - MAILSTATION RENTAL
5/15/15	53870	POSITIVE CHOICES YOUTH CO	\$500.00	COMM - DONATION
5/15/15	53871	POWER PLAN	\$17,520.39	ROAD - SEAL KIT, PLUNGERS, CUTTING EDGES
5/15/15	53872	PRAIRIE FUELS	\$1,719.30	ROAD - MOBIL DELVAC OIL 10W30 & MOBIL 424
5/15/15	53873	QUILL CORPORATION	\$399.71	DES - PRINTER, OFFICES SUPPLIES, POWER PORT
5/15/15	53874	RANDY WOLENETZ	\$41.90	WEED - BOARD MEETING & TRAVEL REIM
5/15/15	53875	RIEGER FENCING & CONTRACTING, INC.	\$14,184.00	VARIOUS DEPTS - SEEDING & ALFALFA
5/15/15	53876	RIVERSIDE MARINE & CYCLE	\$15,249.00	SLD-WSTE - 2015 POLARIS R15RTAS1AA GREEN
5/15/15	53877	RUNNING S SUPPLY INC.	\$1,955.82	VARIOUS DEPTS - VARIOUS SUPPLIES
5/15/15	53878	SE MONTANA AREA REVITILIZATION TEAM	\$12,500.00	ECO DVLP - QUARTERLY SUPPORT APRIL - JUNE 2015
5/15/15	53879	STEADMAN S ACE HARDWARE	\$19.98	ROAD - FLAG MARK STAND
5/15/15	53880	STEVE GONSIOROSKI	\$40.75	WEED - WEED BOARD MEETING & TRAVEL REIM
5/15/15	53881	STEVENSON FUNERAL HOME	\$600.00	BUR SOLDR - VETERAN BURIAL (R.I.)
5/15/15	53882	STRAUB HEATING & COOLING	\$257.87	FAIR - BLOWER REPLACEMENT EXHIBIT HALL
5/15/15	53883	THE CHEMNET CONSORTIUM INC.	\$35.00	E SFTY - LAB & MRO SERVICES (A.H.)
5/15/15	53884	THE SUPPLY CACHE, INC.	\$8,928.00	GEN CO RURAL FIRE CHF - FIRE SHELTERS (24)
5/15/15	53885	THEE BODY SHOP	\$362.80	SLD-WSTE - 2003 DODGE RAM WINDSHIELD
5/15/15	53886	THYSSENKRUPP ELEVATOR CORPORATION	\$746.68	BLDG MAIN - ELEVATOR MAINTENANCE
5/15/15	53887	TIRE-RAMA	\$3,998.00	ROAD - 17.5R25 TIRES (2)
5/15/15	53888	TONGUE RIVER ELECTRIC COOP, INC.	\$44.23	911 - TOWER UTILITIES
5/15/15	53889	TOWN OF PLEVNA	\$55.36	SR CIT - PLEVNA UTILITIES
5/15/15	53890	TRACTOR AND EQUIPMENT CO	\$5,287.41	ROAD - OIL, GLASS
5/15/15	53891	TRUENORTH STEEL	\$10,778.57	ROAD - CULVERTS
5/15/15	53892	TYLER TECHNOLOGIES, INC.	\$280.00	CLK & REC - DOCU PRO SERVICES TRAINING (C.I.)
5/15/15	53893	ULTRAMAX AMMUNITION	\$350.00	SHRFF - WINCHESTER 12GA LOW RECOIL 1 OZ SLUGS
5/15/15	53894	VINING SPARKS	\$141.00	TRES - INVESTING SERVICES
5/15/15	53895	WYRICK CONSTRUCTION	\$26,700.00	CAP PROJ - LOW REYN. ST CULVERT, GRAVEL RIPRAP
		TOTAL	\$488,561.89	

2:00PM- FY 2015-16 SALARY SCHEDULE WORK SESSION

Present: DuWayne Bohle, Special Projects Manager; **Alba Higgins**, Shop Foreman; **Joe Janz**, Outside Building Maintenance Supervisor; **Julie Straub**, Human Resource Manager; **Bobby Wiedmer**, Road Foreman; **Brenda Wood**, Clerk & Recorder; **Debbie Wyrick**, Deputy Clerk & Recorder

The Commission was given a copy of the Fallon County Salary Schedule for FY 2014-2015 to review. The Salary Schedule is on file in the Clerk & Recorder's office. While reviewing the schedule the Commission invited the present Department Heads to make comments if they had any.

Road Department: Bobby Wiedmer, Road Foreman, recommended Mark Sieler, Assistant Road Foreman's position and pay be reviewed. Mark's position now is Assistant Road Foreman but he is doing duties of a Road Foreman most of the time. The Commission and Julie Straub, Human Resource Manager, discussed Mark's specific job duties with Bobby and Alba. After the discussion Julie recommended meeting with Bobby and Mark to look closely at both of their job descriptions as it seems they are both doing more than their current job descriptions entail. This will enable her to determine if a change of status and pay is warranted. She set up a time to meet with them and will report back to the Commission at a later date.

Alba Higgins, Shop Foreman, asked if the seasonal position in the Road Department's schedule could stay there although they are not hiring for that position this season. Debbie Wyrick, Deputy Clerk & Recorder, said yes, those positions typically stay on the schedule if there may be a need for them in the future.

2:15pm- Alba Higgins and Bobby Wiedmer left the meeting.

Special Projects: Joe Janz, Outside Building Maintenance, recommended DuWayne Bohle, Special Project Manager's rate of pay be increased. Joe said DuWayne assists him and many other departments with various projects in addition to his regular job duties and his pay should reflect this. Julie said she is reviewing DuWayne's job description and rate of pay and will give a recommendation to the Commission regarding this.

2:30pm- DuWayne Bohle and Joe Janz left the meeting.

Human Resources: Brenda Wood, Clerk & Recorder and Debbie Wyrick, Deputy Clerk & Recorder, recommended Julie Straub, Human Resource Manager, be given a pay increase due to the increased level of responsibility she has now that she has been in her position for a while.

Miscellaneous: Julie Straub said many employees may not be categorized correctly with their non-exempt versus exempt status and suggested she and the Commission review these closely to see if any changes need to be made. The Commission suggested creating a maintenance log for each Department with equipment to begin using. This will help to ensure proper maintenance is being done. Another work session was set for Friday, May 29th to continue the discussion on wages and job duties for County employees.

4:00pm- Julie Straub, Brenda Wood and Debbie Wyrick left the meeting.

4:00PM- CEMETERY LAND PURCHASE

Absent: Rodney & Marilyn Askin did not attend meeting. The Commission will contact them to re-schedule.

4:15PM- PUBLIC COMMENT

4:15pm- Shannon Hewson, Brosz Engineering joined the Public Comment meeting.

Projects: Shannon gave the Commission the project manuals for the Kramlick & Sparks Reinforced Concrete Box Culverts & the Napa Retaining Wall. The Kramlick & Sparks Box Culvert Projects are being bid together as they are only 4 miles apart. Shannon is hoping this will save the County money on mobilization costs for the projects.

Easements: Shannon asked the Commission if they have the Temporary Construction Easement from Tom Sparks for the Sparks Bridge yet. Commissioner Randash will contact Commissioner Baldwin to ask him if he has talked to Tom Sparks about the easement as they do not have it yet.

Miscellaneous: Robert Singer would like his cement marker reset to where it was prior to the Bonnievale Cemetery project. Shannon said the pin has been reset and will set up a time for the land surveyor and Robert to locate the pin.

Cemetery Plat: Shannon will bring the Commission a copy of the large Bonnievale Cemetery plat as requested by Commissioner Ranum. He will bring Mike Madler's comments regarding the plat also.

4:30pm- Shannon Hewson left the meeting.

4:30PM- FOLDER REVIEW

CORRESPONDENCE:

DES/911: The Commission received a letter from Chuck Lee, DES/911 Coordinator, stating the Sandstone Rd Culvert Replacement Project was classified incorrectly when receiving funds from FEMA. Due to the error in classification the County will have to give back \$35,721.38 to FEMA for the project.

Sanitarian: The Commission received a copy of a letter Richard Menger, Sanitarian, sent Barb Lechler, Fairgrounds Manager, regarding the requirements and inspections for all Non-profit (Temporary) Food Service Establishments that use the Fairgrounds to serve food.

BIDS:

Iron Horse Splash Park: The Commission received a copy of the Addendum to Iron Horse Splash Park Construction Invitation to Bid. The addendum states due to the complexities of the bid the bid opening date has been moved to June 3, 2015. This notice was sent to the Fallon County Times on May 15th, 2015.

SPECIAL PROJECTS REPORT:

DuWayne Bohle, Special Projects Manager, submitted his Special Projects Report dated 05/14/2015 to the Commission: **Cold Storage at Fairgrounds:** all safety rails are installed; **Big Barn at Fairgrounds:** all new doors are installed, windows in side walls are being installed; **South Sandstone Project:** no seeding or leveling has been done, rip-rap being stockpiled on the east side; **Rifle Range Project:** floor is completed; **Iron Horse Park:** cement for new decks and steps is poured, conduit for lighting system is being installed, fill dirt is being installed.

MINUTES/FLYERS/REPORTS:

Planning Department: Copy of Document Tracker for Jockey Hollow, Planning Board Agenda for May 19, 2015, Public Hearing Notice regarding Timber Creek Acres Major Subdivision, Notice of Change of Public Hearing for Eagle Addition Subdivision and Staff Report #MJR-15-01 for Timber Creek Acres Major Subdivision.

Treasurer: Treasure Cash Receipt Balancing Report- April 2015- \$921,165.07

Inside Building Maintenance: Lynda Herbst gave Commission a copy of the Maintenance Report for April 1-30th, 2015

Baker Municipal Airport Commission: Copy of the December 10, 2014 Baker Municipal Airport Commission Minutes

EPEDC (Eastern Plains Economic Development Corporation): EPEDC Volume 24 Newsletter dated April 22, 2015

Fallon Medical Complex (FMC): FMC February 2015 Financial Report

Landfill: Copy of Coral Creek Landfill Operation & Maintenance Plan Update for April 2015 that was submitted to MT Department of Environmental Quality (MT DEQ).

MISCELLANEOUS:

Fallon County Calendar-May 2015

RESPEC Hazard Mitigation Qualifications Report: Mary Grube, Planner Secretary, gave copy of this she received at the Floodplain Conference for them to refer to.

EMAILS:

MACo (MT Association of Counties): Email from Harold Blattie with MACo dated 05/18/2015- RE: Average Weekly Wage computed for State Fiscal Year 2016

MACo (MT Association of Counties): Email from Alicia Stickney with MACo dated 5/15/2015- RE: Reclamation and Development Planning Grant Applications now available. Brenda Wood, Clerk & Recorder, forwarded the email to Jason Rittal, EPEDC (Eastern Plains Economic Development Corp.) Executive Director. Jason said he doesn't think the County will qualify for the grant.

MACo (MT Association of Counties): Email from Harold Blattie with MACo dated 5/14/2015- RE: Todd Devlin, Prairie County Commissioner's comments on his concerns with the Miles City Field Office Draft Resource Management Plan/Environmental Impact Statement.

FAA (Federal Aviation Administration): Email from Dave Stelling with FAA dated 5/14/2015- RE: Vacancy Announcement for a Airports Program Specialist in Helena, MT

FAA (Federal Aviation Administration): Email from Joe Nye with FAA dated 5/14/2015- RE: Airports GIS-Surface Analysis and Visualization Tool Webinar Registration

MDT (Montana Department of Transportation)/Aeronautics Division: Email from Wade Cebulski with MDT dated 5/14/2015- RE: Capital Improvement Request Timeline Change. Roger Meggers, Airport Manager, said he talked to Craig Canfield and KLJ regarding details of email and the changes have been made.

DNRC (MT Department of Natural Resources and Conservation): Email from Sonya Germann with the MT DNRC dated 5/18/2015- RE: 2015 Sustainable Yield Calculation Draft Report

Darcy Wassman, County Attorney: Email from Darcy Wassman, County Attorney, dated 5/13/2015, stating the County's oil tank has to be sold in the County Auction if it is not donated according to MCA 7-8-2211 through 7-8-2218.

4:45PM- RIFLE RANGE STORAGE

Present: Joe Janz, Outside Building Maintenance/Fairgrounds Barn Manager and Mike Kirschten, Rifle Range Board Chairman

Joe Janz, Outside Building Maintenance/Fairgrounds Barn Manager, suggested giving the Tractor Shed the Fairgrounds is wanting to convert into a Rodeo Office to the Rifle Range to store their grounds keeping equipment in. He recommended the Fairgrounds build a new Rodeo Office instead as it will cost less than

making modifications to the Tractor Shed for that purpose. Commissioner Randash said it was a good idea and asked Lani DeBuhr, Fair Board Member, to talk to the Fair Board about it tonight. Commissioner Ranum asked Mike Kirschten to go look at the shed to see where he would like to place it and wants to know how much it is going to cost to move before it is moved.

5:00PM RECESS

Commissioner Ranum made the motion to recess. There being no seconded motion, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 0 Nays. Motion carried unanimously.

Wednesday, May 20, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin, Member; Lani DeBuhr, Clerk

ABSENT Deb Ranum, Member

FALLON COUNTY COURTHOUSE

9:00-11:00AM- Commission Randash and Commissioner Baldwin attended the MT Silverjackets Conference Call regarding Floodplain Issues/Administration.

11:00AM RECESS

Commissioner Baldwin made the motion to recess. There being no seconded motion, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 0 Nays. Motion carried unanimously.

2:00PM- RECONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk

2:00-3:00PM- The Commission attended the Budget Training for Department Heads given by Brenda Wood, Clerk & Recorder.

3:00PM ADJOURN

Commissioner Baldwin made the motion to adjourn. Commissioner Ranum seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

ADJOURN

s/William L. Randash, Chairman

MINUTE TAKER:

s/Lani J. DeBuhr, Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder