

**MONDAY, AUGUST 17<sup>TH</sup>, 2015**

**9:00 AM CONVENE**

**PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members, Lani DeBuhr, Clerk**

**9:00am- Dave Havens joined the meeting.**

**9:00 COMMISSION WORK SESSION**

**MISCELLANEOUS DISCUSSION-**

The Commission discussed the amount of dust that is being kicked up on the roads due to the dry weather. They questioned if the Road Department should be mulching and working the roads as much as they are with these conditions.

Commissioner Ranum suggested sending a letter in the future to landowners prior to money being spent on a Bridge or Road project. The letter should notify the landowner they will need to agree to have the work done on the bridge/road or have the bridge/road closed.

The Commission discussed purchasing a mowing tractor that would be shared between the Fairgrounds and Rifle Range. No decision was made.

The Commission discussed the Contracted Planner, Faron Henderson's availability.

**MINUTES APPROVAL-**

**The Commission approved the Commission Minutes for October 27, 2014 with revisions.**

**REVENUES-**

**Leona Lee, Septic Permit Fee-\$25.00; North Baker Water Sewer District, Misc Revenue- \$40,000; Mid-Rivers, Dividends/Pay Phone- \$1,551.75; Sands Oil Co., Oil/Coal/Gas Royalties- \$99.95**

**GENERAL JOURNAL ENTRY APPROVAL-**

**The Commission reviewed and Commissioner Randash, as Chairman, signed Journal Entries moving funds from one account to another. The Journal Entries are filed in the Clerk & Recorder's Office.**

**9:45am- Debbie Wyrick, Deputy Clerk & Recorder, joined the meeting.**

Debbie Wyrick gave the Commission details on the insurance claim for the Airport's Ford Fusion. Debbie asked the Commission if they wanted to insure the rake the Road Department purchased and the Commission said they do not want it insured.

**9:50am- Debbie Wyrick left the meeting.**

**DEPARTMENT MINUTES/AGENDAS/REPORTS/NOTICES-**

**DES/911-** Chuck Lee, DES/911 Director, gave the Commission a copy of the Local Emergency Planning Committee (LEPC) minutes from their August 12, 2015 meeting.

**Special Projects-** DuWayne Bohle, Special Projects, submitted a Special Project Reports dated 08/13/2015 to the Commission. The report is filed in the Clerk & Recorder's Office.

**Human Resources-** Julie Straub, Human Resource Manager, gave the Commission a copy of a letter dated August 11, 2015 that she sent to an employee regarding the employee not cashing eleven pay checks totaling \$3,547.79. The letter asked the employee to cash the checks or request a duplicate check to be issued if they have been lost.

**Planner-** Mary Grube, Planner Administrative Assistant, gave the Commission a copy of the Findings of Fact and Order: In the matter of the Application of Fallon County, for a Floodplain Development in the Regulatory Floodplain of Baker Lake Tributary drafted by Faron Henderson, Contracted Planner for the NAPA Retaining Wall Project.

**Sanitarian-** Rich Menger, Sanitarian, sent an email to the Commission notifying them the issue with the business with the mice problem has been resolved by relocation of business.

**CORRESPONDENCE**

**Indoor Shooting Complex-** Richard Griffith with Griffith Steel notified the Commission he will scrub and clean the floors in the Indoor Shooting Complex and then put a sealant on them prior to its opening in October.

**Floodplain Violation-** Mary Grube, Planner Administrative Assistant, gave the Commission a copy of an email dated August 13<sup>th</sup>, 2015 that was sent to Faron Henderson, Planner, regarding a floodplain violation by a landowner that was disposing of sewage improperly.

**Airport-** The Commission received a letter from the Montana Department of Transportation dated August 11, 2015 regarding the recent 5010 Inspection of the Airport with its findings and recommendations.

**Board Resignation-** The Commission received a letter dated August 10<sup>th</sup>, 2015 from Joellen Bechtold stating she was resigning from the Fallon County Library Board effective August 12<sup>th</sup>, 2015.

**Sage Grouse DQA Coalition-** The Commission received an email dated August 11, 2015 from Kathleen Sgamma with Western Energy Alliance including the appeal documents for the Fish & Wildlife Service and the United States Geological Survey (USGS) regarding the Sage Grouse issue.

## **10:00AM ROAD UPDATES**

**Present: Alba Higgins, Shop Foreman, Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering**

The Commission and Alba Higgins discussed the equipment and vehicles that have been repaired or are currently being worked on by Alba and Mitch Overn.

The Commission and Bobby Wiedmer discussed the things the Road Crew was working on this week such as mowing, blading, installing culverts at Tronstads and hauling dirt to Anticline Road.

**Weed Spraying-** The Commission asked Bobby what he felt about having the spraying of the roads turned back over to the Road Department. Bobby said he would be fine with that if the Commission wanted.

**Kramlick Box Culvert Bridge-** Diamond J Construction is mobilized to the area and will begin work this week. The bypass will be staked out today after the trees are removed and the topsoil is being stripped from the burrow pit.

**Napa Retaining Wall-** The concrete is being poured into the bottom of channel and the box culverts will be set next. Shannon said the project has been inspected every day and will continue to be until project is finished.

**Sparks Box Culvert Bridge 404 Permit-** The Commission received the approved 404 Permit for the Sparks Bridge project today.

**North City Shop Bridge and Calumet Structure-** Shannon asked if the Commission would like to do the Wetland Delineations for these projects now so that all permitting is complete for when the projects begin. The Commission said yes, they would like the delineations done and asked Shannon to draft a letter to the landowners and the State of Montana to show the need for the bridge replacement and to obtain pre-approval for the projects.

**Lower Lake Channel-** Shannon asked if the elevation could be lowered within the channel when the project is done to get houses out of the floodplain. Shannon said Brosz Engineering has talked to the Federal Emergency Management Agency (FEMA) about it and they suggested approaching the project this way.

**10:50am- Dave Havens left the meeting.**

## **11:00AM MOTOR GRADING BID OPENING**

**Present: Adam Hirstein, Tractor & Equipment Governmental Sales Manager; Mark Feland, RDO Equipment Inc. Sales Manager; Bobby Wiedmer, Road Foreman; Alba Higgins, Shop Foreman**

The Commission opened a bid for the M Series Motor Grader from Tractor & Equipment in the amount of \$323,275 with a trade-in allowance of \$236,000. The Commission opened a bid for the G Series Motor Grader from RDO Equipment Inc. in the amount of \$349,800 with a trade-in allowance of \$173,000 or to exercise Tractor & Equipment's buy back. The Commission asked Bobby Wiedmer and Alba Higgins to review the specs for the graders before the bid will be awarded.

## **11:45AM PUBLIC COMMENT**

No one appeared for public comment.

## **12:00PM NOON RECESS**

**1:05pm- Scott Short with Stahly Engineering and Scott Rabbit, Parks Director joined the meeting.**

Scott Short with Stahly Engineering and Scott Rabbit, Parks Director came in to introduce Scott Short to the Commission. Scott Short is the Contracted Inspector on the Splash Park Project.

**1:10pm- Dave Havens joined the meeting.**

## **1:15PM COUNTY UPDATES & DISCUSSION**

**Present: Penny Zimmerman, Senator Jon Tester Liaison**

Penny Zimmerman gave the Commission updates on Senator Jon Tester's activities and told them he was getting negative feedback for his support of the nuclear agreement with Iran.

The Commission and Penny talked about the Powder River Training Complex, oil activity, hospital recruiting and the Baker Lake Mitigation project. Penny told the Commission to let her know if they wanted Senator Tester to help with any of these items.

## **2:00PM HAIL DAMAGE INSURANCE UPDATES**

**Present: Debbie Wyrick, Deputy Clerk & Recorder**

Debbie Wyrick gave the Commission a letter she drafted to EMC Insurance Companies regarding the Fallon County Hail Loss on 8/10/2013 resulting in the County's coverage being changed to Actual Cost Value (ACV) rather than the original Replacement Cost Value (RCV) they had prior to the hail damage claim.

## **2:15PM BAKER LAKE MITIGATION PROJECT**

**Present: Rich Menger, Sanitarian; Jeff Olsson, DOWL Engineering Firm; Wade Irion, DOWL Engineering Firm; Matt Rugg, MT Fish, Wildlife & Parks; Tom Parker, Geum Consulting via Conference Call**

The Commission met with Rich Menger, Sanitarian; Jeff Olsson, DOWL Engineering Firm; Wade Irion, DOWL Engineering Firm; Matt Rugg, MT Fish, Wildlife & Parks and Tom Parker, Geum Consulting via Conference Call to discuss the next steps in starting the Baker Lake Mitigation Project. They discussed the challenges they may face and how to overcome those.

Wade Irion with DOWL Engineering said they have talked to Rich Menger, Sanitarian, about the project and would like to offer engineering support that would meet the EPA requirements. Wade said the first steps would be collecting data about the lake and after this data is collected the plan for Phase I of the project would be drafted and sent to the Environmental Protection Agency (EPA) for approval. Wade said the project would last 4-5 years and be done in phases. The Commission gave DOWL Engineering permission to begin gathering the basic data needed to draft the initial plan.

### **3:15PM AUGUST CLAIMS APPROVAL**

**The Commission reviewed and approved the August Mid-Month Claims in the amount of \$239,183.24 and they are filed in the Clerk & Recorder's Office.**

**5:00pm- Dave Havens left the meeting.**

### **5:00PM EVENING RECESS**

## **TUESDAY, AUGUST 18<sup>TH</sup>, 2015**

### **10:30 AM RECONVENE**

**PRESENT** Steve Baldwin, Deb Ranum, Members, Lani DeBuhr, Clerk  
**ABSENT** William L. Randash, Chairman

**10:30am- Dave Havens, Member of the Public, joined the meeting.**

### **10:30AM-12:00PM BAKER CORRIDOR STUDY CONFERENCE CALL MEETING**

The Commission attended the Baker Corridor Study Conference Call Meeting. The agenda and minutes for meeting are filed in the Clerk & Recorder's office.

### **12:00PM NOON RECESS**

### **1:15PM HAIL DAMAGE INSURANCE REPAIR PLAN**

**Present: Debbie Wyrick, Deputy Clerk & Recorder; DuWayne Bohle, Special Projects Technician**

Debbie Wyrick gave the Commission an updated Property Hail Damage Claim report and they discussed the roofs that still need to be repaired and the ones that won't be repaired. The Commission would like DuWayne Bohle to take over the management of the roofs that need to be repaired.

### **2:00PM RECESS**

## **WEDNESDAY, AUGUST 19<sup>TH</sup>, 2015**

### **10:30 AM RECONVENE**

**PRESENT** William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members, Lani DeBuhr, Clerk

### **10:30AM EMC LOSS PREVENTION MEETING**

**Present: Rick Harper, EMC Insurance Risk Improvement Specialist; Jade Boggs, D & J Insurance; Julie Straub, Human Resource Manager; Debbie Wyrick, Deputy Clerk & Recorder**

Rick Harper came to talk about loss control and safety items with the Commission. He is going to inspect the Rodeo Office, Indoor Shooting Complex and the Skate Park today and plans to look at more buildings during his next visit at the end of September. Rick and the Commission discussed the insurance coverage and liability concerns for the Indoor Shooting Complex and Splash Park. Jade Boggs gave Julie Straub safety materials to incorporate into her safety training.

### **10:55AM ADJOURN**