

MONDAY, AUGUST 31st, 2015

9:00 AM CONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members, Lani DeBuhr, Clerk

8:50am- Dave Havens, Member of the Public, joined the meeting.

9:00AM COMMISSION WORK SESSION

AGREEMENTS/MEMORANDUMS-

Department of Revenue Lease Agreement- The Commission reviewed and signed the Department of Revenue Lease Agreement with Fallon County effective July 1, 2015.

Memorandum of Understanding- The Commission reviewed and updated the Memorandum of Understanding between Fallon County Water Sewer District and the developer High Plains Group.

QUOTES-

The Commission reviewed and approved quotes submitted to them for roof repairs, work station installation and rejected a quote to refurbish the Commissioner's desk.

COMMISSION MINUTES-

The Commission approved the August 17th-21st, 2015 and the August 24th-28th, 2015 Commission Minutes.

REVENUES-

Continental Resources, Oil/Coal/Gas Royalties- \$5,706.40

CORRESPONDANCE/NOTICES-

Montana Department of Transportation- The Commission received the original Easement conveyed to the County by Frederick and Ann Hoff for highway purposes to retain for their records.

Lutheran Food Booth- The Commission received a letter dated August 26th, 2015 from Richard Batterman, Attorney for the American Lutheran Church, opposing the Surrender and Lease Agreement changes the County made.

City of Baker- The Commission received a copy the City of Baker's Resolution #644 dated August 19th, 2015 resolving the City formally establish and adopt a capital improvement fund.

Department of Revenue- Office Closure Notice for September 21-25, 2015

DEPARTMENT MINUTES/AGENDAS/REPORTS/NOTICES-

The Commission reviewed minutes, agendas, reports and notices submitted to them from Department Heads.

EMAILS-

The Commission reviewed the emails sent to them from State agencies and other entities that required no action, discussion or decision.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering

The Commission and Alba Higgins discussed the County Auction preparations and the equipment and vehicles that have been repaired or are currently being worked on by Alba and Mitch Overn.

The Commission and Bobby Wiedmer discussed the things the Road Crew have been working on this week such as mowing, hauling gravel, the Tronstad Culvert issue and continuing to haul dirt to the Anticline Road.

Napa Retaining Wall- Shannon Hewson said they are getting close to completing the project and the next step is to put gravel on top so it ties into the wall correctly. Shannon said there isn't ground water coming into the area as they expected so they suspect the reason why the wall failed before is due to a rain gutter on the adjacent building pouring water into the channel. They are going to correct this so the water flows over the wall and they would also like to bring in borrow for fill so the channel is back to grade.

Lower Baker Lake- Shannon said the topography for the project is complete and now the hydrology and sizing of bridges will be done. Shannon is going to contact the Montana Department of Transportation to ask about the County mowing the bank by Deb Afrank's property after the trees there have been removed.

Sparks/Kramlick Box Culvert Project- Shannon said the by-passes turned out well and the project is going smoothly.

11:00AM WEED BUDGET DISCUSSION

Present: Dale Butori, Weed Supervisor

Dale Butori and the Commission reviewed his budget for the coming FY2015-16.

11:15AM SOUTHEAST MONTANA AREA REVITALIZATION TEAM (SMART) UPDATES

Present: Mona Madler, SMART Executive Director

CTEP Project Updates- Mona Madler spoke with the engineer, J.W. Papez, with Peaks to Plains about the lack of bids for the sidewalk project. J.W. said they have 3 years for the funding to be used and he suggested it go out to bid again later this year with construction commencing in late April or May.

11:25am- Clayton Hornung, City of Baker Mayor, joined the meeting.

The Commission, Mona and Clayton Hornung discussed the ADA corners on Dakota Ave. being included in the CTEP project after all and not the City's Dakota Ave. project.

Veteran's Memorial Updates- The Commission gave Mona permission to add more names to the Veteran's Memorial. Mona gave the Commission ideas she found for a POW memorial to be built. The Commission chose one they liked and Mona will proceed in determining the costs to build it.

Port Authority Updates- Mona said she submitted a grant request for an Urban Renewal Plan Match Grant of \$22,000 and has been asked to submit additional information for the grant.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

12:00pm- Dave Havens and Mona Madler left the meeting.

12:00PM NOON RECESS

1:00pm- Dave Havens, Member of the Public, joined the meeting.

1:00PM STAGE 2 FIRE RESTRICTION DISCUSSION

Present: Tom Muckle, Rural Fire Chief

The Commission asked Tom Muckle about the email they received regarding the Stage 2 Fire Restrictions. Tom said he talked to Baker Fire Chief Bruha and Plevna Fire Chief Sanders about the Stage 2 Fire Restrictions and they said they don't think the restrictions should be imposed in Fallon County at this time. Tom said he agrees with them and said Governor Bullock's Fire Restriction recommendation was due to all the fires in Western Montana, not Eastern Montana.

Tom said he received a Fire Grant this year that he plans to use it to purchase hand tools for the firefighters.

1:15PM FY2016 BUDGET ADOPTION HEARING

Present: Brenda Wood, Clerk & Recorder; Jason Rittal, EPEDC Director

Brenda Wood gave the Commission a copy of the FY2015-16 Revenue and Expenditure Budget Report, the Tax Levy Requirements Schedule and a copy of the Expected Revenue for FY2015-16. The Commission, Brenda and Jason Rittal reviewed the Capital Improvement Plan to ensure the items scheduled for in FY2015-16 were budgeted for. The budget and all reports and schedules are filed in the Clerk & Recorder's office.

The Commission adopted the FY2016 Budget and signed the 2015-04 Resolution Adopting Budget for FY2015-16. The resolution is filed in the Clerk & Recorder's office.

2:10PM MECHANICAL TECHNOLOGY INC. (MTI) AGREEMENT

Present: Lynda Herbst, Inside Building Maintenance Supervisor

The Commission and Lynda Herbst reviewed the MTI contract to determine what services they are receiving.

2:20PM LUTHERAN BOOTH PLAN

Present: Richard Griffith, Griffith Steel; Jerrid Geving, Fair Board Member

Richard Griffith gave the Commission a memo regarding questions he had about the Lutheran Booth and the steps to take during construction. The Commission will review the memo and schedule a time to meet with Richard once all questions can be answered.

Jerrid Geving and the Commission discussed the impact the delay with the Lutheran Food Booth could have if Baker's bid for the Montana High School Final Rodeo is awarded.

Dave Havens, Member of the Public, asked the Commission if he could make a comment and was given permission. He said he was speaking on behalf of the public and didn't think the County should have to enter into an agreement with any entity when the building is being paid for with County funds.

2:35PM CONTRACTED PLANNER DISCUSSION

Present: Mary Grube, Planner Administration Assistant

The Commission and Mary Grube discussed the Contracted Planner position and the workload the position currently entails.

2:45PM GOLF COURSE BOARD UPDATES

Present: Matt Mettler, Lakeview Country Club Board Vice President

Matt Mettler came in to let the Commission know a Lakeview Country Club Board Member acted on their own when telling the Commission the Board didn't want Scott Rabbit, Parks Director and his employees to be at the Golf Course as it was not a Board decision.

The Commission and Mike discussed the Golf Course Board's role in directing and supervising Eric Kary, Golf Course Manager.

3:10pm- Matt Mettler left the meeting.

3:10pm- Chuck Lee, 911/DES Director, joined the meeting.

911/DES Training- Chuck asked the Commission for permission to attend a National Emergency Training in September 2015 and a FEMA training in November 2015 and the Commission gave their approval.

3:15pm- Chuck Lee left the meeting.

3:20pm- BOARD RESIGNATION

The Commissioner received a letter from Mike Stark, Rifle Range Board Member, stating he was resigning from the Rifle Range Board.

The Commission made a motion to accept Mike Stark's resignation.

3:30PM JUSTICE OF PEACE ADDITIONAL OFFICE HELP DISCUSSION

Present: Nicole Benefiel, Justice of Peace

Nicole Benefiel asked the Commission to approve her increasing the Community Service Director's hours to organize and go through old records in the basement and the Commission gave their approval.

4:00pm- Dave Havens left the meeting.

4:00PM CLOSED SESSION/BOARD RESIGNATION

4:30PM CULVERT REPLACEMENT BY PRAIRIE STREET DISCUSSION

Present: Dave Havens, Member of the Public; Shannon Hewson, Brosz Engineering; Bobby Wiedmer, Road Supervisor; Clayton Hornung, City of Baker Mayor; Lance Wedemeyer, City of Baker Public Works Director

Dave Havens and all present discussed installing a new culvert near the old Conoco-Phillips building along Prairie Ave. to alleviate the drainage problem along the road and in the parking lot of building. The Commission asked Shannon Hewson to begin working on this so a 24" culvert can be installed.

5:30PM ADJOURN