

ABBREVIATED COMMISSION MINUTES

A complete set of minutes are available at the Clerk & Recorder's Office

MONDAY, NOVEMBER 16th, 2015

9:00AM CONVENE

Present: William Randash, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

Absent: Steve Baldwin, Member

9:00AM COMMISSIONER WORK SESSION

FORMS- The Commission reviewed and signed the Change of Pay Approval Form for Richard Menger, Sanitarian, for completing one year of employment with Fallon County.

PURCHASE REQUEST- Iven Felt, Cemetery Caretaker, submitted a quote to the Commission asking for permission to purchase trees for the Cemetery. The quote was \$495.10 and the Commission gave their approval.

GENERAL JOURNAL ENTRY APPROVAL- The Commission reviewed and signed Journal Entries.

MISCELLANOUES- The Commission reviewed Department Reports, Newsletters and Notices; .revenues received during the week; emails sent to them from State agencies and other entities that required no discussion, action or decision.

10:00am- Commissioner Baldwin joined the meeting.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor

Alba Higgins gave the Commission updates on the equipment and vehicles that are being serviced or repaired.

The Commission received an email from Shannon Hewson with Brosz Engineering notifying them he wouldn't be attending the meeting today and gave them updates on the Calumet and Westmore Bridges.

10:15AM COMMISSIONER WORK SCHEDULE CONTINUED

Park Bathroom- The Commission discussed Scott Rabbitt, Park Director's, request to move the older bathroom at Iron Horse Park to the beach area of Triangle Park.

Extension Pickup- The Commission discussed the repairs that need to be done to the Extension Department's Colorado pickup.

11:00AM JOB CLASSIFICATION CLARIFICATION

Present: Julie Straub, Human Resource Manager

Julie Straub came in to clarify job classification with the Commission as there were some concerns noted in the November 6th, 2015 Commission Minutes.

11:30am- Julie Straub left the meeting and Dale Butori, Weed Supervisor, joined the meeting.

Dale Butori gave the Commission a letter to sign giving the Weed Board permission to use grant money to purchase a UTV in the 2015-16 season. Commissioner Randash, as Chairman, signed the letter.

11:40AM MINUTES APPROVAL

The Commission made and approved the motion to approve the November 9-13, 2015 Commission Minutes.

11:45AM PUBLIC COMMENT

11:45am- Chuck Davison with High Plains Group LLC joined the meeting for Public Comment.

Chuck Davison came in to discuss the High Plains Group Development area.

12:00PM NOON RECESS

1:15PM REVIEW DRAFT RESTORATION PLAN APPROACH FOR BAKER LAKE

Present: Rich Menger, Sanitarian

Rich Menger gave the Commission a copy of the 2nd Draft of the Restoration Plan Approach for Baker Lake and they reviewed it together.

2:00PM NOVEMBER CLAIMS APPROVAL

The Commission reviewed and approved the November Mid-Month Claims in the amount of \$1,033,206.29 and they are filed in the Clerk & Recorder's Office.

2:40pm- The Commission called the Carter County Commission to ask if they would be willing to contribute funds to repair the Extension's Colorado pickup and fuel and they said they would.

3:00PM CARPET PURCHASE APPROVAL/CLERK OF COURT

Present: Lynda Herbst, Inside Building Maintenance Supervisor

The Commission and Lynda Herbst discussed replacing the carpet in the Clerk of Court's office next year.

3:30PM COUNTY ADMINISTRATOR JOB DESCRIPTION DISCUSSION

Present: Julie Straub, Human Resource Manager

Guests: Elin Westover, Maggie Bainter, Kim Cuppy, Iven Felt, Andy Fujimori, Barb Ketterling, Julie Post, Brenda Flint, Nicole Benefiel, Dale Butori, Tom Kachel, Bobby Wiedmer, Lynda Herbst- Fallon County Employees, Shelly and Barney Dean, Members of the Public

Julie Straub asked if there were any changes the Commission wanted to make to the County Administrator Job Description and there were none. Commissioner Ranum said she has concerns with the title and wage and will discuss it with Julie at a later time.

The Commission asked those present if they had any questions or comments they wanted to make.

Treasurer- Barb Ketterling said she wanted to refute the accusations that were said about her doing her job in the Fallon County Times. Barb and Julie Post told the Commission how County funds are invested and Barb said she will set up a time for the Commission to meet with her and her brokers to have it explained in further detail.

County Administrator Position- Shelly Dean voiced her concerns on the County spending money for a County Administrator and said she would rather the County spend money for an in-house Planner.

4:20pm- Shelly and Barney Dean left the meeting.

Dale Butori and Tom Kachel said they were concerned the Administrator would be their supervisor and the Commission told them the position will not supervise employees.

4:35PM COUNTY ATTORNEY UPDATES

Present: Darcy Wassman, County Attorney

The Commission and Darcy Wassman discussed the urgency in getting gravel before freeze-up and how it could become a Public Safety issue if gravel was not obtained by then. Because of this the Commission made and approved the motion to remove the bid bond requirement from the Gravel Bid Specs due to it becoming necessary to Public Safety to receive bids for crushed gravel before freeze-up.

Darcy and the Commission voiced concerns about the title "Chief Administrative Officer" given to the Administrator position and will discuss changing it with Julie Straub, Human Resource Manager.

5:00PM ADJOURN