

ABBREVIATED COMMISSION MINUTES

A complete set of minutes are available at the Clerk & Recorder's Office

MONDAY, NOVEMBER 30TH, 2015

9:00 AM CONVENE

PRESENT: William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk

GUEST: Dave Havens, Member of the Public

9:00AM COMMISSION WORK SESSION

BOARD APPOINTMENT- The Commission received a letter of interest from Gye Varner to serve on the Lake Advisory Board. The Commission made and approved the motion to appoint Gye Varner to the Board. The Commission discussed what role the Lake Advisory Board should have with the Baker Lake Mitigation Project.

REVIEW NOVEMBER 2015 TIMESHEETS- The Commission reviewed & approved November 2015 time sheets, payroll & withholdings in the amount of \$449,435.35 and they are filed in the Clerk and Recorder's office.

SOLAR BEE CONTRACT- The Commission discussed continuing to have Solar Bee service the County's Solar Circulators for Baker Lake and will schedule a conference call with a Solar Bee Representative to discuss the contract and fee.

FORMS- The Commission reviewed and signed the New Hire Approval Forms authorizing Lori Hall and Michael Heiser to be hired as Emergency Communications Dispatcher/Detention Officers in the Dispatch Department. The Commission reviewed and signed the Change of Rate of Pay Approval Form increasing Jessie Johnson's hours from 24 hours per week to 36 hours per week in the Dispatch Department.

CORRESPONDENCE- Road Related- The Commission received a letter from Dick Malcolm, Patty Malcolm and Chad Follmer regarding the problems they have with the Big Hill Road. **Extension Department-** The Commission received a letter from Sharon Schwartz, 4-H Program Assistant, stating she will be resigning from her position.

GENERAL JOURNAL ENTRY APPROVAL- The Commission reviewed and signed journal entries, moving funds from one expense account to another.

CERTIFICATES- The Commission signed Certificates of Service to recognize employees for multiple years of service.

MISCELLANEOUS- The Commission reviewed department reports, newsletters and notices; revenues received during the week; emails sent to them from State agencies and other entities that required no discussion, action or decision.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor

Shop Updates- Alba Higgins gave the Commission updates on the equipment and vehicles being serviced or repaired. Alba said the best time to send the blades out for bid would be February 2016 with a July 2016 delivery date.

Road Updates- Bobby said the Road Crew is hauling gravel this week.

Calumet Road Box Culvert Bridge- The Commission will send letters to landowners inviting them to a public meeting on December 21st at 10:30am to discuss the Calumet Road Bridge Replacement.

Westmore Bridge Replacement- Shannon Hewson, Brosz Engineering, gave the Commission a copy of the email correspondence between him and Matt Rugg with MT Fish, Wildlife & Parks regarding the hydraulic analysis of the Westmore Bridge Replacement for them to review.

Triangle Park Parking Lot- Bobby said the parking lot is complete.

Big Hill Road- The Commission gave Bobby a copy of the letter they received from Dick Malcolm, Patty Malcolm and Chad Follmer regarding issues with the Big Hill Road and they discussed it.

10:25pm- Commissioner Baldwin excused himself to attend a funeral. Dave Havens left the meeting also.

11:00AM GRAVEL BID OPENING

Present: Bobby Wiedmer, Road Supervisor; Jasen Wyrick, Wyrick Construction

The Commission opened a bid for 100,000 yards of gravel from Nelcon Inc. in the amount of \$3,650,000. The Commission opened a bid for 100,000 yards of gravel from Ward Crushing in the amount of \$10,345,000. The Commission opened a bid for 100,000 yards of gravel from Wyrick Construction in the amount of \$950,000 with the option of purchasing the gravel in one pile versus two. Jasen and the Commission discussed purchasing more than 100,000 yards of gravel from him and will discuss it with Darcy Wassman, County Attorney, later in the day.

11:40AM MINUTES APPROVAL

The Commission made and approved the motion to approve the Commission Minutes for the weeks of December 16-20, 2014, December 22-26, 2014 and November 23-27, 2015.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

12:00 NOON RECESS**1:15PM RECONVENE**

PRESENT: William L. Randash, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT: Steve Baldwin, Member; **GUEST:** Dave Havens, Member of the Public

1:15PM MAINTENANCE DISCUSSION

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor

The Commission, Alba Higgins, and Bobby Wiedmer discussed ways to ensure other Departments are maintaining their equipment regularly and properly.

2:15PM STANHOPE WATER/SEWER DISCUSSION

Present: Jason Rittal, Eastern Plains Economic Development Executive Director; Rich Menger, Sanitarian

The Commission and Jason Rittal discussed having Stahly Engineering design the Stanhope Water/District lift station from scratch if the Brosz Engineering CAD files aren't received. The Commission will wait until next Monday to make a decision to give Brosz Engineering more time to send the files.

2:30pm- Commissioner Baldwin joined the meeting.

3:15PM CLOSED SESSION/HIPPA**3:50PM FAIR BOARD RESOLUTION REVIEW AND DISCUSSION**

The Commission reviewed the final draft of the Fair Board Resolution. The Commission made and approved the motion to adopt Resolution 2015-11 to Re-Establish the Fallon County Fair Board as an Administrative Board.

4:00PM COUNTY ATTORNEY UPDATES

Present: Darcy Wassman, County Attorney; Bobby Wiedmer, Road Supervisor

Gravel Bid- The Commission and Darcy reviewed and discussed the gravel bid submitted by Wyrick Construction. Darcy said the Commission could purchase a little more than 100,000 yards since the bid specs said "approximately" 100,000 yards. The Commission made and approved the motion to accept Wyrick Construction's bid for 120,000 yards of gravel at \$9.50/yard at two locations within 30 miles of Baker.

Land Leases- The Commission reviewed the spreadsheet Darcy made showing the land lease rates based on AUM versus acreage. Commissioner Baldwin said he has talked to several people about charging \$4/acre and everyone said that was a low price. The Commission agreed and said they want to stay with the \$4/acre rate.

Miscellaneous- Darcy and the Commission discussed the Commission writing a letter to the Fallon County Times in response to the Administrator Officer article. Darcy and the Commission discussed getting electronic files from Rich Batterman. Darcy and the Commission discussed Clyde Burns' property that is for sale next to the hospital.

5:15PM ADJOURN