

MONDAY, JANUARY 18, 2016

11:00AM 2016 ENERGY BRIEFING

Commissioner Baldwin and Commissioner Randash attended the 2016 Energy Briefing in Billings, MT.

5:30PM STANHOPE WATER/SEWER DISTRICT MEETING

Commissioner Baldwin and Commissioner Randash attended the Stanhope Water/Sewer District meeting.

TUESDAY, JANUARY 19, 2016

9:00AM CONVENE

PRESENT: William L. Randash, Deb Ranum, Members; Lani DeBuhr, Clerk

ABSENT: Steve Baldwin, Chairman

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

9:00AM COMMISSION WORK SESSION

Southwest Business Machines Credit- Southwest Business Machines notified the Commission they have just discovered they have been overcharging the County for black and white copies throughout the years. This overcharge has resulted in a credit of \$17,000 and they asked if the Commission would opt to use it as a credit for future copier purchases since the company has a new owner now. The Commission agreed to use it in credit for new copiers or other supplies when needed.

Minutes in Newspaper- The Commission was notified the account the publishing of the Commission minutes is paid out of is going to be over budget before the year ends. Because of this the Commission discussed if they should continue to publish the abbreviated minutes in the newspaper due to the cost and the drop in revenues. Commissioner Randash asked if there were other ways the community can get the minutes and Lani DeBuhr, Clerk, said the minutes are currently posted on the Fallon County website, the Newell Broadcasting website and can be mailed or picked up at the Clerk and Recorder's office. Commissioner Randash said they are going to have to start making cuts because of the low revenues and suggested cutting this expense and no longer publishing the minutes in the newspaper. Commissioner Ranum said she wants to continue publishing the minutes for the public's sake and would like to discuss this next week so Commissioner Baldwin can give his opinion.

Library Painting Quote- The Commission received a quote from Darold Brown to paint the ceiling in the library. This was the only bid received and the amount was \$3,810. The Commission approved the work to be done per this quote and will contact Stacey Moore, Library Director, to schedule it.

MINUTES APPROVAL-

Commissioner Ranum made the motion to approve the Commission Minutes for the week of January 4-8, 2016 and January 11-15, 2016. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

BOARD AGENDAS/MINUTES-

The Commission reviewed Board Agendas and Minutes.

REVENUES-

The Commission reviewed revenues received during the week.

DEPARTMENT REPORTS/NOTICES-

The Commission reviewed Department Reports, Newsletters and Notices.

EMAILS-

The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

9:45am- Dave Havens left the meeting.

9:45am- Dale Butori, Ambulance Board Member, joined the meeting.

Dale Butori told the Commission he was called out to drive the Ambulance this weekend as there was no one else available. Dale said he feels he would serve the Ambulance Board better by being a dedicated Ambulance driver rather than a member of the Ambulance Board and because of this he gave the Commission his resignation letter for the Ambulance Board.

9:50am- Dale Butori left the meeting.

9:50am- Trent Harbaugh, Sheriff, joined the meeting.

Trent Harbaugh told the Commission the roof top HVAC unit stopped working this weekend. Trent said this unit heats the jail cells so when it stops working it creates big issues as he has to ensure the cells are properly heated at all times. Trent said fortunately he was able to contact the contractor, Steve Zachman, who came and climbed on the roof to flip the on/off switch to get it working again. Trent said if they had not been able to get it working he would have had to transfer all his prisoners to other jails. Trent said this is the second time this has happened in sub-zero weather and he is concerned that if they continue flipping the switch this way it will cause the system to short out or damage it permanently. Trent said the unit is under a maintenance program with Mechanical Technology Inc. (MTI) but they are in Billings so if a repair is needed right away, like this weekend, they won't be able to get here in a timely fashion. Trent said the Courthouse has a system in which MTI can remote in and detect problems and at times correct them remotely but this HVAC unit does not have that capability. The Commission asked Trent to contact MTI to come down as soon as possible to repair the unit so it doesn't continue happening and said they will contact them also to discuss the importance of having someone here that can repair the unit if need be and to discuss the possibility of getting remote access to it as well.

10:00am- Trent Harbaugh left the meeting.

10:00AM ROAD UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering

Shop Updates- Alba Higgins gave the Commission updates on the vehicles and equipment being serviced or repaired this week.

Senior Bus- Alba told the Commission Montana State will be putting out a bid for a new Senior Bus for the County and they need to decide what type of bus they would like. After much discussion the Commission and Alba decided on getting a Diesel Duramax because they are more powerful and will be able to be serviced more easily than the Sprinter has been. Alba told the Commission the drivers will need to be trained on how to operate a diesel vehicle and will have to run the bus up to at least 35 mph for 20 miles each week so it can regenerate properly.

Road Maintenance Updates- Bobby said the Road Crew will be hauling gravel from the Beach pit south of town this week.

Rifle Range Road- Bobby Wiedmer advised the Commission the Rifle Range Road may be impassible if we get a bad snow storm. Bobby said it isn't causing a problem now but wanted the Commission to be aware it could be in the future.

10:20am- Alba Higgins left the meeting.

Westmore Bridge Box Culvert- Shannon gave the Commission the cost breakdown of the Westmore Bridge and said purchasing the culverts in the winter will save them approximately 10%.

Dry Fork Bridge Box Culvert- Shannon gave the Commission the cost breakdown of the Dry Fork Bridge. Shannon said the construction bid for these two bridges will go out this week and will be opened February 8th, 2016, after the culvert bids are opened.

10:30AM CALUMET RD. BRIDGE BOX CULVERT BID OPENING

Present: Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering

The Commission received one bid for the construction of a Precast Double 10' x 6' Concrete Box Culvert for the Calumet Road Bridge. The Commission opened a bid from Forterra, previously known as Cretex, for the construction of the culvert in the amount of \$84,722.60. Shannon Hewson suggested tabling the decision until he can verify with Sage at the Army Corps of Engineers that the 404 Permit is going to be issued for the project.

Commissioner Ranum made the motion to table the decision until Shannon receives confirmation that the 404 Permit will be issued by the Army Corps of Engineers. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

11:00am- Shannon Hewson left the meeting.

11:00AM FAIR FOOD BOOTHS

Present: Terry Sukut, JGA Architects

Terry Sukut gave the Commission the updated design drawings of the exterior and interior of the Fair Food Booths. Terry and the Commission reviewed each plan and discussed making minor changes to the interior of the buildings. The Commission called Rich Menger, Sanitarian, to get his opinion on the layout of the interior before making any final decisions.

11:20am- Rich Menger, Sanitarian, joined the meeting.

Rich Menger and Terry reviewed the interior of the buildings and Terry will make adjustments to the design so the grills and fryers are facing out towards the customers. Terry gave the Commission a contract to sign with JGA Architect and the Commission said they will have the County Attorney, Darcy

Wassman, review the contract and if nothing needs to be changed they will give him a signed copy at their next meeting with him on February 1st, 2016. Terry said his goal is to have the bid specs ready so that it can go out to bid the first part of May or June with construction commencing in August, right after the Fair.

12:15pm- Terry Sukut and Rich Menger left the meeting.

12:15PM NOON RECESS

Commissioner Ranum made the motion to take a noon recess. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

1:15PM RECONVENE

PRESENT: William L. Randash, Deb Ranum, Members; Lani DeBuhr, Clerk

ABSENT: Steve Baldwin, Chairman

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

1:15pm- Trent Harbaugh, Sheriff, joined the meeting.

Trent Harbaugh told the Commission he spoke with John from MTI and was told they will have someone come look at the unit as soon as possible. Trent said he would like to discuss the maintenance contract with John and the Commission at some point in time. The Commission agreed and said they will try and set up a time to meet with a technician and Trent in the future.

Trent and the Commission discussed him and his employees parking in the south parking lot of the Courthouse since Commissioner Baldwin asked them to not park there if possible. Trent said Commissioner Baldwin told him they would like to keep the parking lot available for the public and other County employees. Trent said they usually park on the side streets by the Longfellow School but at times the parking there is full and they have to park in the County parking lot. Trent said he has no problem with his employees and himself parking on the street but wanted the Commission to know they are County employees too and if they need to park there they have the right.

1:15PM PUBLIC COMMENT

No one appeared for Public Comment.

1:25pm- Trent Harbaugh left the meeting.

1:30PM COUNTY DEVELOPMENT ADVISOR POSITION

Present: Julie Straub, Human Resource Manager; Darcy Wassman, County Attorney

Darcy Wassman said she spoke with someone at Montana Association of Counties (MACo) and doesn't think there is anything that would legally prohibit the Commission from hiring for the County Development Advisor Position. Darcy said she would like the Commission to consider a few things before making a final decision.

The first item discussed was whether the position could be appointed or if they would have to recruit for it. Darcy said State Statute allows the Commission to appoint someone for an Administrative Assistant position as they serve at the leisure of the Commission whereas the Advisor position duties are outside of the scope of an Administrative Assistant position and therefore doesn't think it can be an appointed position. Commissioner Ranum asked why it couldn't be appointed as other Elected Officials can appoint their Deputies. Darcy said State Statute dictates who can be appointed and it states Deputies and an Administrative Assistant position can be appointed but an Advisor position is not included in this Statute and therefore she feels it is best to recruit for it and Julie Straub agreed.

The second item discussed was what the longevity of the position would be. Commissioner Randash asked what would happen if the projects for the County didn't warrant someone being dedicated to do them. Darcy said if that is the case they may want to consider contracting a person to do this job. The Commission said they weren't in favor of contracting the person as they wouldn't be able to receive County benefits.

The third item discussed was ensuring the job description does not include any duties that are the responsibility of Elected Officials. Darcy, Julie and the Commission reviewed the job description and took out duties that may be construed as Elected Official duties.

Commissioner Ranum said she has been frustrated with the process as no other Department is scrutinized when they hire someone as they have been with this position. Darcy said she was asked by the Commission to research the position and her main responsibility is to ensure the Commission can legally hire someone without changing the form of government as a County Manager would do. Julie said her responsibility is to ensure the job description is a legally, defensible description and that is what she has been doing.

Commissioner Randash asked if the Advisor can legally help other entities with grant writing and lobbying efforts. Darcy said yes, the person could at the direction of the Commission and advised the Commission to talk to their insurance company about the liability the County would have if the person were hurt while working for another entity. Darcy told the Commission she received questions from MACo

on why they would hire a person to lobby directly for them as most lobbyists work on behalf of a region or group of entities and the Commission said that is why they would like the person to be available to lobby for other entities. The Commission said they want to ensure the entities would pay the County directly for lobbying services they receive and not the Advisor directly.

Commissioner Ranum said she would like the meeting to be rescheduled for next week when Commissioner Baldwin will be here so they can make a final decision on the position as a whole.

1:55pm- Julie Straub and Darcy Wassman left the meeting.

2:00PM GUN RANGE COMPUTER ISSUE

Present: Andy Fujimori, IT Tech; Shane Bettenhausen, Rifle Range Manager

Andy Fujimori and Shane Bettenhausen came to talk to the Commission about someone making an account on the Indoor Shooting Complex’s internet account. Andy said the person didn’t “hack” into the County’s system but was able to create an additional user account in order to use the internet for free. Andy said the second password for each computer is an easy one to figure out and suggested changing them. Andy said he would like to buy Shane a new computer as his is used and this will allow him to start fresh and avoid these problems and the Commission gave their approval. Andy said he also wants to shore up the County’s network by getting a security system for the network. Andy said all the County computers have Norton Anti-Virus on them but said it isn’t enough protection. Andy gave the Commission a quote for a security system from Alien Vault at a cost of \$17,900 initially with a \$3,900 yearly renewal fee. Andy said the trend is for hackers to target small and medium sized businesses so he thinks the system would be worth the investment. Andy said it is a very comprehensive security system and suggested making the investment before there is a security breach on our network. Andy gave the Commission detailed information about the system and showed a computer presentation about it. The Commission said they would like to wait for Commissioner Baldwin’s opinion before making a decision on purchasing the security system.

Andy asked the Commission for authority to change the admin passwords on the County computers. The Commission asked Andy if he had a backup person to assist with computer issues in the event he is gone or unavailable and he said he doesn’t at this point but is planning on creating an IT Policy. Andy asked if he needs to discuss any changes he wants to make to the County’s IT system and computers with the Commission before making the changes and the Commission said yes.

2:30pm- Andy Fujimori and Shane Bettenhausen left the meeting.

2:30pm- Shannon Hewson sent the Commission an email stating Sage with the Army Corps of Engineers said the 404 permit should be approved and completed soon and to proceed with purchasing the box culvert for the Calumet Rd. Bridge.

Commissioner Ranum made the motion to award the Calumet Box Rd. Box Culvert to Forterra in the amount of \$84,722.60. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

2:30PM JANUARY CLAIMS APPROVAL

The Commission reviewed and approved the January Mid-Month Claims in the amount of \$280,261.37 and they are filed in the Clerk and Recorder’s Office.

Date	WRT #	Payee	Amount	Description
1/19/16	55316	ANDY FUJIMORI	\$244.90	RFLE RNGE - INTUIT QUICKBOOKS PRO DOWNLOAD
1/19/16	55317	BAKER ACE HARDWARE	\$1,177.34	VARIOUS DEPTS - VARIOUS SUPPLIES
1/19/16	55318	BAKER BODY SHOP	\$86.11	FAIR - KEY FOB FOR LUTHERAN VAN
1/19/16	55319	BAKER REXALL DRUG	\$201.42	VARIOUS DEPTS - VARIOUS SUPPLIES
1/19/16	55320	BANK OF BAKER - CC	\$5,614.45	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES
1/19/16	55321	BIG SKY MINI BARNS	\$2,775.00	CLK&REC - WORKSTATIONS FINAL (6)
1/19/16	55322	BLUE CROSS & BLUE SHIELD OF MONTANA	\$15.32	ER MED&AMB - OVERPAYMENT REFUND TRIP 4548
1/19/16	55323	BROSZ ENGINEERING INC.	\$15,020.00	VARIOUS DEPTS - PROFESSIONAL SERVICES
1/19/16	55324	BUMBLE BEE FLORAL	\$50.00	FAIR - FLOWER ARRANGEMENT (SHARON)
1/19/16	55325	CAROLINA SOFTWARE	\$300.00	SLD-WSTE - WASTEWORKS SOFTWARE SUPPORT
1/19/16	55326	CARQUEST AUTO PARTS	\$336.12	VARIOUS DEPTS - VARIOUS SUPPLIES
1/19/16	55327	CENEX CREDIT CARD	\$59.57	ER MED&AMB - DIESEL FUEL (26GALS)
1/19/16	55328	CENGAGE LEARNING	\$183.14	LIBRY - BOOKS
1/19/16	55329	CITY OF BAKER	\$10,849.92	PARKS/REC DIR - VARIOUS SUPPLIES/SERVICES
1/19/16	55330	DANIEL BUERKLE	\$27,976.00	ROAD - BUERKLE PIT 27,976 YRDS@1.00/YRD
1/19/16	55331	DAVID TURCH AND ASSOCIATES	\$4,000.00	COMM - CONSULTING SERVICES 12/15-1/16
1/19/16	55332	DON DILWORTH DBA: PRAIRIE TECH	\$5,112.76	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES

1/19/16	55333	DOWL ENGINEERING	\$83,697.81	BAKER LAKE - RESTORATION PLAN PROF SERVICES
1/19/16	55334	DUWAYNE BOHLE	\$245.16	BLDG MAIN - TRAVEL ORDER SHELVING RACK
1/19/16	55335	ED WICKSTROM	\$917.00	RET-CMPLX - REFUND OF PRE-PAID RENT FOR JUNE
1/19/16	55336	ESTOP BUSINESS LICENSES	\$324.00	ROAD - UNDERGROUND STORAGE TANK LICENSE
1/19/16	55337	FALLON CO HEALTH DEPT	\$747.00	E SFTY - TWINRIX VACS (A.F.) (K.R) (S.B)
1/19/16	55338	FALLON CO SHERIFF S DEPT	\$425.52	SHRFF/COP - VARIOUS SUPPLIES
1/19/16	55339	FALLON CO TREASURER	\$2,621.99	VARIOUS DEPTS - DECEMBER FUEL
1/19/16	55340	FALLON CO TREASURER-CCL	\$806.48	BLDG MAIN/PARKS/SLD-WSTE - TIPPING FEES
1/19/16	55341	FALLON MEDICAL COMPLEX	\$24,600.52	VARIOUS DEPTS -VARIOUS SUPPLIES/SERVICES
1/19/16	55342	FARMERS UNION OIL	\$14,387.21	VARIOUS DEPTS - FUEL
1/19/16	55343	G & G GARBAGE, INC.	\$1,989.00	VARIOUS DEPTS - DUMPSTER SERVICES/RENT
1/19/16	55344	GEUM ENVIRONMENTAL CONSULTING, INC.	\$17,728.75	BAKER LAKE - WETLAND DEVELOP DRAFT
1/19/16	55345	GLOBALSTAR USA	\$95.57	DES/911 - ORBIT 40 PLAN
1/19/16	55346	I STATE TRUCK CENTER	\$1,640.67	ROAD - AIR DRYER/OIL FILTER KIT/DEF FILL CAP
1/19/16	55347	J & M LUMBER	\$66.22	COMM/GOLF - PRY BAR AND CHISLE/TREATED WD
1/19/16	55348	JERRID GEVING	\$668.48	FAIR - PRCA CONVENTION REIM
1/19/16	55349	JOHN DUERKOP AGENCY	\$3,750.00	FAIR - 50% JAGERTOWN ENTERTAINMENT
1/19/16	55350	KNOWLEDGE NET	\$1,790.00	DATA PROC - EVERYTHING IT TRAINING
1/19/16	55351	MACON SUPPLY INC.	\$82.50	ROAD - REPAIR MORTAR CONCRETE WELDING RM
1/19/16	55352	MARJ PETERSON	\$81.00	COP - ELASTIC IN PANTS (9)
1/19/16	55353	MCCONE ELECTRIC CO-OP., INC.	\$148.79	911 - TOWER UTILITIES
1/19/16	55354	MCKESSON MEDICAL SURGICAL	\$566.40	H NRSE - FLUMIST QUAD (3)
1/19/16	55357	MIDLAND DOOR SOLUTIONS	\$308.50	ARPRT - TURNBUCKLE/LABOR ADJUSTING DOOR
1/19/16	55355	MID-RIVERS CELLULAR	\$752.56	VARIOUS DEPTS - CELLULAR SERVICES
1/19/16	55356	MID-RIVERS TELEPHONE	\$4,524.19	VARIOUS DEPTS - PHONE/INTERNET/CABLE SRVS
1/19/16	55358	MILL STREET ENTERTAINMENT	\$3,000.00	FAIR - 50% CHARLEY JENKINS ENTERTAINMENT
1/19/16	55359	MITCHELL HRYCAN	\$2,250.00	FAIR - 50% DOUBLE VISION ENTERTAINMENT
1/19/16	55360	MONTANA ASSOCIATION OF COUNTIES	\$15.00	ROAD - MACO DIRECTORY OF COUNTY OFFICIALS
1/19/16	55361	MONTANA HIGH SCHOOL RODEO ASSOC.	\$1,080.00	FAIR - INSURANCE COVERAGE FOR RODEO DAY
1/19/16	55362	MONTANA LAW ENFORCEMENT ACADEMY	\$35.00	CORONER - PROFESSIONAL PROGRAM MEAL
1/19/16	55363	MONTANA WEED CONTROL ASSOC	\$600.00	WEED - ANNUAL CONFERENCE ADMISSION (2)
1/19/16	55364	MT DEPT OF ENVIR QUALITY	\$4,237.76	ROAD/SLD-WSTE - PROGRESS REPORT/MANAGE
1/19/16	55365	NAXIN SAFETY	\$58.42	COP - 1ST AID SUPPLIES: IBUPROFEN, ANTIACID
1/19/16	55366	ND ATMOSPHERIC RESOURCE BOARD	\$4,000.00	DES - 16 BOWMAN RADAR OPS
1/19/16	55367	NORTHSIDE TRUCK & AUTO CENTER	\$332.96	ROAD - VARIOUS SUPPLIES
1/19/16	55368	PEAKS TO PLAINS DESIGN	\$600.00	CAP PROJ - LANDSCAPING REBID 11/12
1/19/16	55369	PILOT TRAVEL CENTERS LLC	\$75.29	ER MED& AMB - DIESEL/DEF BILLINGS
1/19/16	55370	POWER PLAN	\$323.14	ROAD - REAR FENDER
1/19/16	55371	PRAIRIE FUELS	\$427.50	SLD-WSTE - PROPANE 450 GALS
1/19/16	55372	RUNNING S SUPPLY INC.	\$1,417.14	VARIOUS DEPTS - VARIOUS SUPPLIES
1/19/16	55373	SAFEGUARD BUSINESS SYSTEMS	\$100.42	CLK&REC - W-2 ENVELOPES, 1099 MISC
1/19/16	55374	SCALES & TAILS UTAH	\$500.00	FAIR - 10% REPTILE ENTERTAINMENT
1/19/16	55375	STEVENSON FUNERAL HOME	\$300.00	BUR SOLDR - BURIAL OF VET (A.B.) US ARMY 7/3/15
1/19/16	55376	STRAUB HEATING & COOLING	\$40.00	FAIR - FURNACE IN BATHROOM NOT WORKING
1/19/16	55377	THE EKALAKA EAGLE	\$99.60	CO AGENT - 4-H ASSISTANT APPLICATIONS AD
1/19/16	55378	THYSSENKRUPP ELEVATOR CORPORATION	\$908.52	911 - TOWER UTILITIES MILDRED
1/19/16	55379	TONGUE RIVER ELECTRIC COOP, INC.	\$61.69	SR CIT - PLEVNA: UTILITIES 074-00
1/19/16	55380	TOWN OF PLEVNA	\$57.80	RET-CMPLX - BRONZE OIL & GREASE ELEVATOR
1/19/16	55381	TYLER TECHNOLOGIES, INC.	\$5,287.45	DATA PROC - SYSTEMS MANAGEMENT
1/19/16	55382	UPSTART	\$1,328.54	LIBRY - BALLS, TATTOOS, BAGS, T-SHIRTS
1/19/16	55383	WEST-TECH SUPPLY & SERVICES	\$2,732.77	ARPRT - AVGAS HOSE REBUILD
1/19/16	55384	WILMES MASONARY LLC	\$450.00	CAP PROJ - SPLASH: CUT OUT SLOT FOUNTAIN
1/19/16	55385	WYRICK CONSTRUCTION	\$12,975.00	SLD-WSTE - BUILD ROAD AND HAUL IN SCORIA
		TOTAL	\$280,261.37	

4:30PM COUNTY ATTORNEY UPDATES

Present: Darcy Wassman, County Attorney

Gravel Contract- Darcy Wassman gave the Commission the Gravel Contract between Fallon County and Wyrick Construction for them to review. The Commission said they will have Bobby Wiedmer, Road Supervisor, review it before finalizing and signing it.

Weed Board Resolution- Darcy is going to change the Chairman on the Resolution to Commissioner Baldwin and will then submit it to them to be signed.

Health Board Resolution- Darcy said Kim Cuppy, Health Nurse, sent a copy of the Health Board By-Laws for her to review. Kim said the Board would like the terms of the members to be staggered in the new resolution as the current resolution has the member's terms expiring at the same time. Darcy said she will make the changes and send the new resolution to Kim for her and the Health Board to review before presenting it to the Commission.

Credit Card Policy- Darcy reviewed the Credit Card Policy and suggested making a change to it before adoption. Lani DeBuhr, Clerk, will make the change and submit it to the Commission for adoption.

Memorandum of Understanding Stanhope Water/Sewer District- The Commission asked Darcy if the Memorandum of Understanding for the Stanhope Water/Sewer District was complete and she said her and Jason Rittal, Eastern Plains Economic Development Corporation Executive Director, are working on it.

5:00pm- Darcy Wassman left the meeting.

5:00PM ADJOURN

Commissioner Ranum made the motion to adjourn the meeting. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN

s/William L. Randash, Acting Chairman

MINUTE TAKER:

s/Lani J. DeBuhr, Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder