

9:00AM CONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE**

9:00AM LAND LEASE DISCUSSION

Present: Fred Hoff, County Land Lessee

Fred Hoff came in to discuss the new land lease he received from the Commission. Fred asked if the wording of the lease can be changed to "the equivalent of 80 AUMS" instead of "will run no more than 80 AUMS on premise at one time". Fred said his pasture is tied into a BLM piece of land he leases and he often puts out 160-250 head to graze the land for a few days. Fred said he does not consistently graze the land with that volume of cattle, only does it on a short term basis. The Commission asked if the BLM land was fenced off from the County land and Fred said no, they run together. Fred said the AUMS for both pieces of land is 93 which equals 93 cattle grazing the land for a month.

9:12am- Darcy Wassman, County Attorney, joined the meeting.

The Commission asked Darcy to give her opinion on Fred's request. Fred told Darcy he would like the lease to reflect how he rotates his cows to graze. Fred said he puts the number of cattle in the pasture for the appropriate number of days that would equal 80 AUMS. Fred said he doesn't want to overgraze it but wants the lease to account for the way he grazes his land and Darcy said she could change the language to reflect it.

9:15am- Fred Hoff left the meeting.

9:15AM COUNTY ATTORNEY UPDATES

Present: Darcy Wassman, County Attorney

Gravel Contract- The Commission reviewed and signed the final draft of the Gravel Contract between Fallon County and Wyrick Construction to purchase large quantities of crushed gravel.

Health Board Resolution- Darcy Wassman said she sent the resolution to Kim Cuppy, Health Nurse, to review. Darcy advised the Commission the Health Board should be an Authoritative Board as the things they are responsible for warrant it. The Commission said they don't have a problem making the board authoritative but want the Commission to remain members of the board and involved. Darcy said that wouldn't be a problem as the Board is composed of seven members and would need at least one of the Commissioner's in session to establish a five member quorum. The Commission said they will inform the Health Board they would like to be kept informed on their activities if the Commission is unable to be present at a meeting.

Employee Evaluations- The Commission and Darcy discussed the best way to evaluate the performance of an employee the Commission is responsible for supervising before authorizing a rate of pay increase. The Commission said they find it difficult to evaluate employees they supervise as they don't work with them closely enough to accurately determine the quality of their performance. Darcy asked if they could possibly have the people the employee works closely with help evaluate him/her. The Commission said they will have Julie Straub, Human Resource Manager, join the meeting to get her opinion on the matter.

9:30am- Julie Straub, Human Resource Manager, joined the meeting.

The Commission shared with Julie Straub what they and Darcy had been discussing in regards to evaluating employees. The Commission asked Julie her opinion on having employees evaluate other employees. Julie said those types of evaluations are called peer evaluations and she cautioned the Commission in using this method as it would set a precedence in which everyone would need to be evaluated this way. The Commission said they think this type of evaluation should be used on an employee who other employees are very dependent on. Darcy asked if the Commission could solicit feedback from other employees rather than doing peer evaluations. Julie said yes they could but it would need to be specific feedback on the performance of the job, not the person's character or personality. The Commission said they recently were given a Rate of Pay Approval Form to sign but not given the chance to evaluate the employee prior to signing the approval form. Julie said she thought she gave the Commission the evaluation form before the Rate of Pay Approval form and the Commission said they did not receive it. Julie said if they have misgivings about signing the Rate of Pay Approval Form for an employee they have the right to voice those concerns before signing the form. The Commission said they have never been given evaluation forms before signing the Rate of Pay Approval Forms they are given to sign and asked why. Julie said if they aren't the ones doing the evaluation on the employee they aren't privy to this information. The Commission asked how they aren't privy to the information if they are the ones responsible for authorizing pay increases that should be dependent on the employee's performance. Julie said it is policy

but could be changed. Darcy suggested changing the policy as the Commission should know an employee's performance if they are approving their pay and said it would also be a good way to open up conversations with supervisors on dealing with employee issues. Julie said she talks with supervisors when she gets the evaluations from them but hasn't had a poor evaluation yet to address. Julie gave the Commission copies of the old evaluation form and a new, revised version she made for them to use in evaluating employees.

10:07am- Darcy Wassman and Julie Straub left the meeting.

10:00AM ROAD UPDATES

Present: Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman; Shannon Hewson, Brosz Engineering

Shop Updates- Alba Higgins told the Commission he is looking into purchasing air dryers for two of his air compressors. Alba asked the Commission what process they would like him to take when it comes to recalls on County vehicles. Commissioner Baldwin said he would like Alba to take care of the recalls unless it is a safety issue recall, then the vehicle should be sent to a mechanic in town to fix.

Blades- Alba asked the Commission if they were still considering purchasing three blades next year. Alba said if they are they should have the blades go out to bid with a delivery date of July 1st. Alba asked if the snow wings will be included in the blade bids also. The Commission said they would like to purchase the blades but it will be dependent on revenues. Bobby said there is nothing wrong with the blades right now but wants to make sure they don't miss the 5 year window for the buy-back program when trading them. Alba expects the blades to be approximately \$100,000 each, with one coming out of the road budget, one out of the bridge budget and one out of the capital improvement budget. The Commission asked if the snow wings have to be purchased right away and Alba said they are in poor shape but could wait until 2018-19 to be purchased with the next set of blades. The Commission asked Bobby and Alba to identify the blades they would like to be traded out first.

Westmore and Dryfork Bridge Box Culverts Bid Reviews- Shannon Hewson gave the Commission the detailed bid tabulations for the Westmore and Dryfork Box Culvert Construction Bids that were submitted last week. Shannon said he and Jon Brosz reviewed the two lowest bids in detail and are suggesting they send out Statement of Qualifications form to the lowest bidder to make sure the contractor has done similar jobs and has the equipment and capability to do the job since they haven't worked with them before. Shannon said he would also like to have the contractor resubmit his contractor sheet to ensure all contractor information is laid out clearly. The Commission agreed to all of Shannon's suggestions and will wait to award the bid until the requested information is received.

Shannon said Forterra submitted a revised bid for the Westmore and Dryfork Box Culverts due to errors in their initial bid. The revised bid total for both box culverts is \$679,923.82 and Shannon recommended the Commission accept the bid and award the job to Forterra.

Commissioner Randash made the motion to award the construction of the Westmore and Dryfork Box Culverts to Forterra for the amount of \$679,923.82. Commissioner Ranum seconded the motion. Commissioner Baldwin asked if there was a need for further discussion and there was none. 3 Ayes. 0 Nays.

Calumet Rd. Box Culvert- Shannon told the Commission the Calumet Rd Box Culvert Construction Invitation to Bid is going out to bid this week and the bid opening is set for March 7, 2016 at 10:15am.

10:30AM WESTMORE AND DRYFORK BRIDGE LANDOWNER MEETING

Present: Shannon Hewson, Brosz Engineering; Bobby Wiedmer, Road Supervisor; Fred Houzvicka, Landowner; Bryce Huft, Landowner; Alvin Wenz, Landowner

Shannon Hewson gave the landowners present detailed drawings of the Westmore and Dryfork Box Culverts Construction to review. Shannon said the project should start around July 1st and has a completion deadline of October 1st. The landowners said they hope the completion date is kept as they move cattle in October and will need that road open. Fred Houzvicka asked about the velocity change these culverts may produce as he has alfalfa in the area around the culvert and is concerned about potential increased erosion. Shannon said they can look at the area around the culvert when they are on-site next and explained the velocity measurements in the design and how it will affect the outflow of water.

Shannon said the road is expected to be closed for 21 days and a by-pass will not be built. Fred said he has a small crossing on his land that local landowners could use. The Commission asked if anything needs to be done to make the road passable and Fred said it could use some scoria, have the sides recut and an approach put up to the road. Bobby said they will make sure these things get done so it is passable for the landowners. Shannon suggested putting a "road closed" sign on the road while construction is happening to reroute regular traffic although the local landowners can use it to get to the crossing on Fred's land. Shannon said the use of Fred's crossing would have to be a mutual agreement with Fred and the landowners and the County would not be a part of this. Fred said a few contractors contacted him about having a place to put dirt during construction. Shannon said he and Bobby Wiedmer will work with the contractor who is awarded the project about placement of dirt. Shannon said an inspector will be on-site and the seeding will be done in the fall when the project is complete. Shannon said a part of the fence will be torn out during construction and new fencing will go in when project is complete also.

11:00am- Shannon Hewson, Bobby Wiedmer, Fred Houzvicka, Bryce Huft and Alvin Wenz left the meeting.

11:00AM HEALTH DEPARTMENT TEMPORARY HELP DISCUSSION

Present: Julie Straub, Human Resource Manager; Kim Cuppy, Health Nurse

Kim Cuppy was unable to attend the meeting, therefore it was canceled and will be rescheduled.

11:00am- Julie Straub, Human Resource Manager, joined the meeting.

Julie joined the meeting to tell the Commission she has received four applications for the Fallon County Advisor position and recommends the Commission interview all four applicants. Julie said one of the applicants is a close friend of hers and because of this she will recuse herself from being on the interview panel. Julie said she will be present to facilitate the process and answer any questions from the interviewers. The Commission said they would like to interview all the candidates and would like the interviews set up for this Friday.

11:15pm- Julie Straub left the meeting.

11:30AM FALLON COUNTY TIMES MINUTES PUBLICATION DISCUSSION

Present: Darlene Hornung, Fallon County Times Publisher/Manager

Darlene Hornung asked the Commission if there was anything she could do to encourage them to continue to publish the Commission Minutes in the newspaper. Darlene said she could lower the font of the minutes so it reduces the “space” in the newspaper but it would only save \$53 on average and it would make them difficult to read. Darlene gave the Commission examples of the 9 and 10 point font and they agreed, the 9 point font was hard to read. Darlene said the Commission is also saving a lot of money now that they are only publishing the Abbreviated Minutes but the readers still enjoy these. Darlene said the majority of the readers are age 50 years and up and are people who may not want to use the computer to read them online. Commissioner Baldwin asked if the minutes could be considered a “public announcement” and hence cost nothing and Darlene said she would like to do this but then her company would be responsible for absorbing the cost of publishing them which would be difficult. Darlene explained to the Commission how the advertising pays for the majority of the newspaper and dictates how many pages are in each edition and hence how much copy can be included. Darlene said she can put the full edition of the minutes in the digital edition of their newspaper at no charge. After some discussion the Commission agreed this was a good service to the public and decided to continue to publish the abbreviated minutes in the newspaper.

11:45AM PUBLIC COMMENT

No one appeared for public comment.

12:00PM FEBRUARY CLAIMS APPROVAL

The Commission reviewed and approved the February Mid-Month Claims in the amount of \$265,211.65 and they are filed in the Clerk and Recorder’s Office.

Fallon County

February 16, 2016

MID CHECK REGISTER

Date	WRT #	Payee	Amount	Description
2/16/16	55476	AMERICAN ASSOC FOR STATE & LOCAL HIST.	\$115.00	MUSEUM - 2016 MEMBERSHIP
2/16/16	55477	AVAILITY LLC	\$79.00	H NRSE - IMMUNIZATION BILLING
2/16/16	55478	B & B SEPTIC SERVICES INC.	\$700.00	VARIOUS DEPTS - PORTABLE TOILET SR
2/16/16	55479	BADLANDS PROFESSIONAL BULL RIDERS	\$16,700.00	FAIR - BULLS, BRONCS, BARRELS : STOCK
2/16/16	55480	BAKER ACE HARDWARE	\$1,521.73	VARIOUS DEPTS - VARIOUS SUPPLIES
2/16/16	55481	BAKER BODY SHOP	\$2,142.50	ARPRT - FUSION: HAIL DAMAGE REPAIRS INSUR
2/16/16	55482	BAKER METAL & RECYCLING	\$326.61	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES
2/16/16	55483	BAKER REXALL DRUG	\$252.13	VARIOUS DEPTS - VARIOUS SUPPLIES
2/16/16	55484	BANK OF BAKER - CC	\$2,689.31	VARIOUS DEPTS - VARIOUS SUPPLIES
2/16/16	55485	BARRY DAMSCHEN CONSULTING, LLC	\$1,300.00	SLD-WSTE - CONSULTING SERVICES
2/16/16	55486	BRENDA WOOD	\$80.00	ELECTION - CERTIFICATION TRAINING REIM
2/16/16	55487	C & S AUTOMOTIVE	\$487.80	CO AGENT - COLORADO: SHOCKS
2/16/16	55488	CARQUEST AUTO PARTS	\$538.40	VARIOUS DEPTS - VARIOUS SUPPLIES
2/16/16	55489	CENEX CREDIT CARD	\$51.65	ER MED&AMB - DIESEL (26.1 GALS)
2/16/16	55490	CENGAGE LEARNING	\$294.29	LIBRY - VARIOUS BOOKS
2/16/16	55491	CITY OF BAKER	\$9,043.19	PARKS/REC - VARIOUS SUPPLIES/SERVICES
2/16/16	55492	CRITELLI COURIERS INC	\$92.00	LIBRY - DELIVERY SERVICES
2/16/16	55493	DANA BUERKLE	\$19.44	WEED - MEETING MILEAGE REIM
2/16/16	55494	DAVE WHITMOYER	\$800.00	FAIR - BRONCS, BULLS BARRELS: DANGER DAVE
2/16/16	55495	DAVID TURCH AND ASSOCIATES	\$4,000.00	COMM - CONSULTING SERVICES 1/15-2/14
2/16/16	55496	DEBBIE WYRICK	\$949.96	ELECTION - CERTIFICATION TRAINING REIM

2/16/16	55497	DELL MARKETING L.P.	\$2,948.92	CO AGENT/RFLE RNGE - COMPUTERS
2/16/16	55498	DEPARTMENT OF LABOR & INDUSTRY	\$66.00	RFLE RNGE - BOILER INSPECTION
2/16/16	55499	DOUG BRUHA	\$5.40	WEED - MEETING MILEAGE REIM
2/16/16	55500	ENOCH INVESTMENTS LLC	\$2,367.45	REDEMP - REDEMPTION ON HOLESHOT PROP
2/16/16	55501	FALLON CO SHERIFF S DEPT	\$55.31	SHRFF - GALLS: GOLDPLATE BADGES
2/16/16	55502	FALLON CO TREASURER	\$2,703.90	VARIOUS DEPTS - FUEL FOR JAN/REGISTRAR
2/16/16	55503	FALLON CO TREASURER-CCL	\$482.00	PARKS/SLD WSTE - TIPPING FEES JAN
2/16/16	55504	FALLON COUNTY TIMES	\$584.00	COMM/SR CIT - LETTER TO CIT/NEWSPAPER SUB
2/16/16	55505	FALLON MEDICAL COMPLEX	\$141,415.77	VARIOUS DEPTS - UTILITIES/SERVICES/SUPP.
2/16/16	55506	FARMERS UNION OIL	\$8,736.97	VARIOUS DEPTS - FUEL/TIRES/PROPANE
2/16/16	55507	FASTENAL	\$47.00	COP - SCREWS, DRILL BITS, INSERT BITS
2/16/16	55508	FRONTIER CNST & CABINETRY	\$95.00	BLDG MAIN - TRES: CUSTOM OAK MOULDING
2/16/16	55509	FSA - BILLINGS	\$649.01	COP - FROZEN ENTREES
2/16/16	55510	G & G GARBAGE, INC.	\$1,689.00	VARIOUS DEPTS - DUMPSTER SERVICES JAN
2/16/16	55511	GARY MALKOWSKI	\$53.20	MUSEUM - PICTURE FRAMES (HOBBY LOBBY)
2/16/16	55512	GLAXOSMITHKLINE PHARM.	\$195.10	H NRSE - VACS: INFANRIX
2/16/16	55513	GLOBALSTAR USA	\$96.06	DES/911 - ORBIT 40 PLAN
2/16/16	55514	HOLMLUND MOBILE LOCK & KE	\$1,077.50	BLDG MAIN - DOOR OPENERS/REKEYS/KEYS
2/16/16	55515	I STATE TRUCK CENTER	\$291.29	ROAD - ADJUSTED FENDERS FREIGHTLINER
2/16/16	55516	J & M LUMBER	\$165.15	FAIR/ROAD - DOOR BRUSH/STAINLESS STEEL
2/16/16	55517	J RIEGER LLC	\$877.50	CLK&REC - ANNUAL REPORT WORK 19.5 HRS
2/16/16	55518	JERRID GEVING	\$394.60	FAIR - PRCA MEETING REIM
2/16/16	55519	JGA ARCHITECTS ENGINEERS PLANNERS	\$5,121.41	FAIR - CONCESSION BLDG: PLANNING
2/16/16	55520	KADRMAS LEE & JACKSON INC.	\$3,940.50	PLAN/SURV - PROFESSIONAL SERVICES
2/16/16	55521	KATHY NEWELL	\$465.92	ELECTION - CERTIFICATION TRAINING REIM
2/16/16	55522	KAYLA HEISER	\$15.33	ER MED&AMB - BCBS RE-PROCESSED CLAIM
2/16/16	55523	KB COMMERCIAL PRODUCTS	\$70.76	BLDG MAIN - DUSTING BRUSH
2/16/16	55524	KFLN / KJIM / NEWELL BROADCASTING	\$118.80	RFLE RNGE - RADIO ADS 24 ANNOUNCEMENTS
2/16/16	55525	LINDA KENNEL	\$300.04	ER MED&AMB - BCBS RE-PROCESSED CLAIM
2/16/16	55526	MCCONE ELECTRIC CO-OP., INC.	\$171.47	911 - TOWER UTILITIES
2/16/16	55527	MECHANICAL TECHNOLOGY INC.	\$320.00	BLDG MAIN - ERROR CODE ON BOILER SRVS
2/16/16	55528	MERCK & CO., INC.	\$1,686.52	H NRSE - VACS: GARDASIL
2/16/16	55529	MICHAEL FREDERICK	\$48.00	LIBRY - GOLLY SPRINGS, ALREADY BAD
2/16/16	55532	MIDLAND IMPLEMENT COMPANY	\$736.86	PARKS - GEARBOX W/BREATHER
2/16/16	55530	MID-RIVERS CELLULAR	\$763.97	VARIOUS DEPTS - CELLULAR SERVICES
2/16/16	55531	MID-RIVERS TELEPHONE	\$4,695.78	VARIOUS DEPTS - PHONE/INTERNET/CABLE
2/16/16	55533	MONTANA CO TREASURER S ASSOC.	\$206.00	TRES - MCTA CERTIFICATION SCHOOL
2/16/16	55534	MONTANA STATE LIBRARY	\$21.00	LIBRY - INDIVIDUAL LIBRARY COST
2/16/16	55535	MOTOR POWER EQUIPMENT	\$1,079.02	ROAD - CORE RETURN/HOSE ASSY, PUMP DEF
2/16/16	55536	MSU ANIMAL & RANGE EXTENSION	\$65.00	SANIT - BASIC MEAT MICRO/HACCP CERT
2/16/16	55537	NEWMAN TRAFFIC SIGNS	\$383.48	ROAD - STOP SIGNS (10)
2/16/16	55538	OK AUTOMOTIVE WD	\$1,086.56	ROAD - DEF 55 GALS (8)
2/16/16	55539	PEAKS TO PLAINS DESIGN	\$1,398.50	CAP PROJ - LANDSCAPING PRELIMINARY
2/16/16	55540	PETE RISING	\$200.00	FAIR - BULLS, BRONCS, BARRELS JUDGE
2/16/16	55541	PILOT TRAVEL CENTERS LLC	\$192.84	ER MED&AMB - DIESEL BILLINGS
2/16/16	55542	PITNEY BOWES INC.	\$520.99	LIBRY - POSTAGE METER REFIL
2/16/16	55543	POWER PLAN	\$15,200.00	ROAD - CUTTING EDGES (16)
2/16/16	55544	PRAIRIE FUELS	\$4,382.95	VARIOUS DEPTS - VARIOUS SUPPLIES
2/16/16	55545	PRIMO CLEANING SERVICES LLC	\$2,800.00	RET-CMPLX - CLEANING SERVICES
2/16/16	55546	RANDY TAYLOR	\$1,000.00	FAIR - BULLS, BRONCS, BARRELS ANNOUNCER
2/16/16	55547	RANDY WOLENETZ	\$28.08	WEED - MEETING MILEAGE REIM
2/16/16	55548	RICHARD J. MALCOM	\$17.28	WEED - MEETING MILEAGE REIM
2/16/16	55549	RICHARD MENGER	\$127.83	SANIT - SERVSAFE FOOD HANDLER GUIDES (20
2/16/16	55550	ROBIN WRIGHT	\$245.00	ER MED&AMB - BCBS RE-PROCESSED CLAIM
2/16/16	55551	RUNNING S SUPPLY INC.	\$1,142.92	VARIOUS DEPTS - VARIOUS SUPPLIES
2/16/16	55552	SANOPI PASTEUR, INC.	\$691.56	H NRSE - VACS: ADACEL, TENIVAC, TUBERSOL
2/16/16	55553	SEW WHAT CUSTOM EMBROIDERY	\$72.00	COP - DETENTION CAPS (6)
2/16/16	55554	SHANE BETTENHAUSEN	\$201.48	RFLE RNGE - DISTANCE MARKER, CLRG TRAP
2/16/16	55555	STEVE BALDWIN	\$863.49	COMM - MACO CONVENTION REIM
2/16/16	55556	STEVE GONSIOROSKI	\$27.00	WEED - MEETING MILEAGE REIM
2/16/16	55557	SYLVAN LACROSS	\$300.00	FAIR - BULLS, BRONCS, BARRELS BULL FIGHTER
2/16/16	55558	TATE RHOADS	\$350.00	FAIR - BRONCS, BULLS BARRELS: BULL FIGHTER
2/16/16	55559	THE CHEMNET CONSORTIUM INC.	\$35.00	RFLE RNGE - LAB & MRO SERVICES (S.B)
2/16/16	55560	THYSSENKRUPP ELEVATOR CORPORATION	\$772.44	BLDG MAIN - ELEVATOR FULL MAINTENANCE
2/16/16	55561	TIRE-RAMA	\$3,106.56	ROAD/SLD WSTE - TIRES

2/16/16	55562	TONGUE RIVER ELECTRIC COOP, INC.	\$74.11	911 - TOWER UTILITIES
2/16/16	55563	TOWN OF PLEVNA	\$58.20	SR CIT - PLEVNA: UTILITIES 074-00
2/16/16	55564	TRACKER SOFTWARE CORPORATION, INC.	\$1,301.00	ROAD - PUBWORKS 2016 ANNUAL SUPPORT
2/16/16	55565	VINING SPARKS	\$238.00	TRES - INVESTING SERVICES
2/16/16	55566	WESTLIE TRUCK CENTER OF DICKINSON	\$1,049.17	ROAD - WATER VALVE, HOSE CLAMP INSTALL
2/16/16	55567	WILLIAM RANDASH	\$339.69	COMM - MACO CONFERENCE GREAT FALLS MT
TOTAL			\$265,211.65	

1:45PM LAND LEASE DISCUSSION

Tom Sparks said he is not prepared to discuss his land lease with the Commission and will reschedule this meeting for a later date.

2:00PM ROAD DISCUSSION

Present: Bobby Wiedmer, Road Supervisor; Red Butte Grazing District Members: Tom Sparks, Shelly Dean, Barney Dean, Steve Bruski and Jeff Hadley.

Tom Sparks said the members of the Red Butte Grazing District drafted a resolution on January 19, 2016 regarding the Fallon County roads in their district and presented it to the Commission. The resolution requests the Commission see the roads are restored to “as safe as possible” conditions by removing excess crown in the center of the roads, establish solid shoulders capable of holding the vehicle traffic when meeting other vehicles, establish proper slopes on the curves with no center crown and allow no more than a 2% drop from center of road to the outside edge of the shoulder for each driving lane on straight, flat roadways, all other (grades and curves) to have less crown. Tom said the roads in their area are dangerous and he is concerned that someone could be seriously hurt or killed on them. Shelly Dean said she recently slid into the ditch north of Hadley’s when she tried to hug the right side of the road when going over the crest of the hill. Shelly said this was due to the narrowness of the road, the road having too soft of a shoulder and a lot of wash boards. Steve Bruski said Danny Buerkle had the same issue when cresting that hill but didn’t go in the ditch. Tom said the road is too narrow and the crown in the middle is too high, making it impossible for two hay trucks to pass each other safely. Jeff Hadley said the road north of his place is narrow and the ridge buildup on the sides can pull you over one way or another. Barney Dean and Shelly said they understand the position the Commission and Bobby are in but something needs to be done. Tom said this is the reason they drafted the resolution, rather than continuing to come in and complain they wanted to be specific about what needs to be done to fix the road.

The Commission and Bobby said the new blades will ensure the roads are bladed uniformly and Tom said the issue isn’t the blades, it’s the fact that the shoulders were pulled and the crown set too high. Bobby said the road now is no narrower than it was when initially built. Bobby said what has happened over time is the road operators in the past would blade the road in such a way the gravel would be shoved to the sides of the road and overtime pile up on the edges of road, making it wider. Bobby said this was a big waste of tax payer money with all the gravel that was lost off the edges by doing this. Bobby said when they worked the roads they pulled that lost material up from the shoulders and built a crown to help the water drain off the road. Bobby said they can redo the road but wants everyone to understand the roads were never that wide to begin with and they were bringing them back to their initial state. Bobby said some districts did have the blading measurements wrong so the crown was higher than it was intended to be and those are being fixed. Tom said the hill crests shouldn’t have a crown as the water will naturally drain away from the hill. Tom said the roads all need solid shoulders, reduced crowns, good slopes for the curves and gave the Commission a Montana Department of Transportation diagram showing their slope measurements from the center of their roads to the sides. Bobby and Tom discussed how the County roads are measured and bladed. The Commission said they acknowledge the road is a problem and will address it in the spring when there is moisture and the ground has thawed. Shelly said the Willard Road between Scoria Butte and the highway is really narrow and needs to be widened as soon as possible. Tom suggested Bobby visit with landowners prior to doing anything on a long stretch of road to notify them of road activity and to talk to the landowners about the road as they may have valuable information since they use the road daily. Tom told the Commission the idea of having a “road construction” sign remain on the road for two years after the work is done is not a good idea and that the road should be drivable and safe within two weeks’ time of working on it.

2:30PM BAKER LAKE TRIBUTARY MEETING

Present: Shannon Hewson, Brosz Engineering; Lance Wedemeyer, City of Baker Public Works Director; Mary Grube, Planner Administrative Assistant; Clayton Hornung, City of Baker Mayor; Bobby Wiedmer, Road Supervisor; Robert Cole, US Army Corps of Engineers; Mat Rugg, Montana Fish, Wildlife and Parks

Shannon Hewson and all present came to discuss the Baker Lake Tributary (Channel) that goes through the City of Baker with the Commission. The current condition of the flow in the channel is not continuance and it causes the sediment to pile up and block it over time. When the channel is blocked it causes the land and homes around it to become flooded. The plan is to replace the four pipe culverts in the channel with concrete box culverts but the base fill of the channel has not been determined.

Robert Cole made several points to consider when drafting a plan to repair and improve the channel and they were:

- The Baker Lake Mitigation Plan that has been submitted to the EPA needs to coincide with the Baker Lake Tributary Plan. The plans need to work together and not cause one another to malfunction.
- Any plan they submit needs to include all options considered and why options were eliminated and others accepted. Impact areas such as financial and environmental should be included as well as limitations of time and manpower if they apply. The plan needs to convince Robert Cole that it is the best, practical alternative to improve and repair the channel.
- The US Army Corps of Engineer will not be able to act on anything that would affect the Baker Lake Mitigation as the EPA is the one in power on the activity in the Lake and the channel.
- The channel is considered a body of water and therefore will need all relative permits. A public notice will have to go out in regards to historical resources and endangered species that may be affected by the channel improvements and repairs.
- The material used will dictate how much wetland is lost and will directly affect the wetland mitigation required. A 1:1 wetland mitigation ratio will be required and it is possible the mitigation can coincide with the Baker Lake wetland mitigation.
- Fish Wildlife and Parks views the channel as a ditch or conveyance channel to collect storm water and debris when it rains rather than a stream, therefore the fishery value is very minimal.
- Once the application is completed with no adverse comments the permit can be given in 120 days.
- In the interim the channel can be cleaned out by doing a “clean excavation”. A clean excavation is one in which the debris is removed and deposited someplace that is not near a floodplain or wetland.
- Each state is given power over their water quality and that is why it differs from state to state with Montana being very advanced and rigid with their water quality.

Everyone present shared their thoughts on installing concrete as the base fill in the channel as it is the method the County would like to pursue. The Commission said a concrete channel would help alleviate sediment depositing in the channel. Robert said he prefers riprap or stone to concrete as things can grow and habitat can develop whereas concrete has no habitat potential. The Commission said they have had difficulties with having riprap in the channel since it grows weeds quickly and seems to collect and “trap” debris as well. Clayton Hornung said it costs a lot of money to clean the channel out and with a concrete channel they could use their own equipment to clean it out. Robert said those things need to be considered and included in the plan if that is a reasoning they are not choosing one material over the other. Mary Grube said floodplain regulations frown upon using concrete. Robert said the biggest concern with a concrete channel is the increased outflow and how it would affect Sandstone Creek. Shannon said they will determine outflow velocity and create a plan that will not cause any damage.

Other items discussed were: the staff changes in various Federal and State Entities and how these changes seem to create a whole new “mindset” and affects the rules that are enforced and how turn over and longevity in a position affects this and site visits US Army Corps of Engineers are allowed to make.

Robert recommended the Commission get the permit applications complete for the box culverts first and to begin working with the Baker Lake Mitigation engineer to ensure the tributary plan coincides with the Baker Lake plan.

3:30pm- Shannon Hewson, Robert Cole, Mat Rug, Clayton Hornung, Mary Grube, Bobby Wiedmer and Lance Wedemeyer left the meeting.

3:30PM COMMISSION WORK SESSION

RESOLUTION- The Commission reviewed and signed Budget Resolution 2016-5 transferring funds to accounts that have a shortfall.

BUDGET RESOLUTION 2016-5

WHEREAS, certain budget items in the 2015-2016 budget have fallen short of necessary expenditures, and;

WHEREAS, pursuant to provision of Section 7-6-4031, of M.C.A., transfers or revisions may be made between certain budget items within certain described limitations, to provide the necessary budgets or funds for such expenditures within those statutory limitations and guidelines;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

That there is hereby transferred from Data Processing-Salary & Wages-1000-410580-110-\$240.00 to Data Processing-Work Comp-1000-410580-142-\$240.00; from Data Processing-Professional Services-1000-410580-355-\$6,150.00 to Data Processing-Computer supplies-1000-410580-211-\$6,000.00 and Data Processing-Utilities-1000-410580-340-\$150.00; from Building Maintenance-Operating Supplies-1000-411200-220-\$3,000.00 to Building Maintenance Office Supplies-1000-411200-210-\$3,000.00; from Dispatchers-Sheriff Retirement-1000-420160-145-\$5,000.00 to

Dispatchers-PERS-1000-420160-144-\$5,000.00; from Care of Prisoners-Operating Supplies-1000-420230-220-\$2,000.00 to Care of Prisoners-Office Supplies-1000-420230-210-\$2,000.00; from Health Nurse-Salary & Wage-1000-440110-110-\$9,000.00 to Health Nurse-Chem-Lab-Med Supp-1000-440110-222-\$9,000.00; from Sanitarian-Professional Services-1000-440140-350-\$2,000.00 to Sanitarian-Office Supplies-1000-440140-210-\$2,000.00; from County Agent-Salary & Wage-1000-450400-110-\$1,600.00 to County Agent-Repair and Maintenance Services-1000-450400-360-\$1,600.00; from Scouts Building-Repair and Maintenance Supplies-1000-460300-230-\$1,684.00 to Scouts Building-Purchased Services-1000-460300-300-\$1,506.00 and Scouts Building-Fixed Chg-Insurance-1000-460300-510-\$178.00; from Parks-Purchased Services-1000-460400-300-\$100,000.00 to Parks-Capital Improv other than Bldgs-1000-460400-930-\$100,000.00; from Parks-Cap Out-Mach & Equip.-1000-460400-940-\$323.00 to Parks-Fixed Chgs-Ins.-1000-460400-510-\$323.00; from Rifle Range-Salary and Wage-1000-460404-110-\$10,765.00 to Rifle Range Health Insurance-1000-460404-147-\$60.00 and Rifle Range-Repair & Maintenance Supplies-1000-460404-230-\$10,000.00 and Rifle Range-Fixed Chg-Insurance-1000-460404-510-\$705.00; from Rec Director-Professional Services-1000-460441-350-\$5,000.00 to Rec Director-Purchased Services-1000-460441-300-\$5,000.00;

From Weed-Fuel/Oil-2140-431100-232-\$146.00 to Weed-Fixed Chg-Insurance-2140-431100-510-\$146.00;

From Fair-Capital Outlay-Building-2160-460200-921-\$52,000.00 to Fair-Capital Outlay-2160-460200-900-\$52,000.00; from Fair-Capital Outlay-Machinery & Equip.-2160-460200-940-\$202.00 to Fair-Fixed Charges-Insurance-2160-460200-510-\$202.00;

From Noxious Weed Grant-Capital Outlay Equipment-2840-431100-943-\$3,000.00 to Noxious Weed Grant-Operating Supplies-2840-431100-220-\$3,000.00

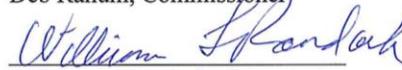
From WIC-July-Sept-PERS-2971-440171-144-\$1.00 to WIC-July-Sept-Health Insurance-2971-440171-147-\$1.00

THE ADOPTION of the foregoing Resolution was moved, seconded and unanimously carried this 16 day of February, 2016.

FALLON COUNTY
BOARD OF COMMISSIONERS


Steve Baldwin, Chairman


Deb Ranum, Commissioner


William L. Randash, Commissioner

ATTEST:


Brenda J. Wood, Clerk and Recorder

EMPLOYMENT CLASSIFICATION- The Commission was notified of an employee's time sheet that isn't consistent with their employment classification. The employee was hired on an interim basis but is working a consistent number of hours each week. Due to time constraints the Commission will wait until next week to discuss this.

GENERAL JOURNAL ENTRY APPROVAL- The Commission reviewed and Commissioner Baldwin, as Chairman, signed the following Journal Entries: Journal #394-Correcting coding for various claims; Journal #395- Move various claim from Fair Fund Purchased Services that has no budget allocated to appropriate account with budget allocated; Journal #396-Move warrant from Plevna Fire account to Plevna Fire Capital Project Account; Journal #397- Close out funds with general fund cash; Journal #398- move SBM invoice from Health Insurance to Wellness Program.

PURCHASE REQUESTS- The Fair Board asked the Commission to approve five rooms of lodging for them to attend the April Spring Meeting in Medicine Hat, Canada and the Commission gave approval

BOARD AGENDAS/MINUTES- The Commission reviewed Board Agendas and Minutes.

REVENUES- The Commission reviewed revenues received during the week.

DEPARTMENT REPORTS/NOTICES- The Commission reviewed Department Reports, Newsletters and Notices.

EMAILS- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

4:00PM FAIR FOOD BOOTH REVIEW AND DISCUSSION

Present: Philip Huft, American Lutheran Church Council Member; Fred Houszvicka, American Lutheran Church Council Member; John Geving, American Lutheran Church Council Member; Rod Kilsdonk, Assembly of God Pastor; Joe Epely, Assembly of God Youth Pastor

Terry Sukut gave the revised food booths design to everyone to review. Terry said he gave the plans to Jon Brosz with Brosz Engineering to review in hopes he can identify the correct location for all water, sewer and power lines since the as-built drawings he has received thus far are all different. Everyone present discussed the interior of the design and some minor changes were made. Terry suggested the two entities share utilities and base what they pay on their ratio of use which can be determined by looking at past bills. Terry asked those present to give him a list of the equipment they will be keeping and putting in the new booths along with the dimensions, manufacturer information, model number and power requirements for each piece. Terry said he would like to receive this list the first part of next week. Terry and Darcy Wassman reviewed the contract in order to get it finalized.

5:40PM EVENING RECESS

Commissioner Ranum made the motion to recess for the evening. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

FRIDAY, FEBRUARY 19, 2016

10:00AM RECONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members
FALLON COUNTY COURTHOUSE**

10:00AM CLOSED/COUNTY ADVISOR INTERVIEWS

The Commission interviewed applicants for the County Advisor Position.

12:15PM NOON RECESS

Commissioner Randash made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

2:00PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members

2:00PM CLOSED/COUNTY ADVISOR INTERVIEWS

The Commission continued interviewing applicants for the County Advisor Position.

5:00PM ADJOURN

Commissioner Ranum made the motion to adjourn the meeting. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Lani J. DeBuhr, Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder