

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; Lani DeBuhr, Clerk

ABSENT: Deb Ranum, William L. Randash, Members

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

9:00AM COMMISSION WORK SESSION

BOARD AGENDAS/MINUTES- Commissioner Baldwin reviewed Board Agendas and Minutes.

REVENUES- Commissioner Baldwin reviewed revenues received during the week.

DEPARTMENT REPORTS/NOTICES- Commissioner Baldwin reviewed Department Reports, Newsletters and Notices.

EMAILS- Commissioner Baldwin reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

9:20am- Commissioner Ranum joined the meeting.

Commissioner Ranum reviewed the Board Agendas/Minutes, Revenues, Department Reports/Notices and Emails.

CHANGE OF RATE APPROVAL FORMS- The Commission reviewed and signed Change of Rate Approval Forms for: Jason Ellenberger for successfully completing Correction/Detention Officer Basic Training; Jessica Johnson for successfully completing one year of employment; Alyssa Mitchell for passing the Weed Endorsement Test; Daniel Rost for passing the Weed Endorsement Test; Hunter Hastig for passing the Weed Endorsement Test.

JOURNAL ENTRIES- The Commission reviewed and Commissioner Baldwin, as Chairman, signed Journal Entry #754 to adjust Road and Bridge inventory for FY2016.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor

SHOP UPDATES- Alba Higgins gave the Commission updates on the vehicles and equipment being serviced or repaired this week. Alba asked the Commission who he should contact for the cement work to install the new crane. The Commission asked Alba to get the specs for the crane installation before making a decision on who should install it. Alba gave the Commission updates on converting the oil drop building to the DEF dispenser.

10:15am- Alba Higgins left the meeting.

ROAD UPDATES- Bobby Wiedmer said he went and looked at the two bridges along Webster Road this morning. Bobby said the Webster Rd. Bridge's end wall and wing wall planks are rotting out and the bridge will need to be replaced soon. Bobby said the Coal Bank Bridge walls are good but the bridge is too narrow and suggested if one of these bridges is replaced both of them should be replaced to save on mobilization costs. Bobby gave the Commission updates on the activities of the Road Crew this week.

10:18am- Shannon Hewson joined the meeting.

PROJECT UPDATES-

Calumet Box Culvert Bridge- Shannon Hewson gave the Commission the Final Pay Application for the Calumet Box Culvert Bridge to review and sign. Shannon said the project went very well and came in \$16,500 under budget. After reviewing it, Commissioner Baldwin, as Chairman, signed the Final Pay Application in the amount of \$107,593.70 for the Calumet Box Culvert Bridge.

Cooper Bridge- Shannon said there is a fiber line approximately 30 inches deep under the Cooper Bridge and Mid-Rivers gave him an estimate of \$5,000 to remove it.

Baker Lake Drainage Improvement Project- Shannon gave the Commission the cost estimates to replace the culverts on 1st, 3rd, 4th and 5th street in the City of Baker and the cost to install a channel liner. Shannon said the plan is to put the bid opening out for this project the end of November or the beginning of January at the latest. Shannon said he is going to discuss the sidewalk locations and street plans for this project with the City of Baker.

10:50AM COOPER BRIDGE/BRIDGE BUDGET REVIEW

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering; Jason Rittal, County Development Advisor

The Commission and all present reviewed the Budget Sheets for the Bridge account to determine if they should replace the Cooper Bridge in this coming Fiscal Year. Shannon Hewson gave the Commission the estimate to replace the Cooper Bridge and said everything is in place to proceed except one permit is still needed. After reviewing the items in the Bridge Budget for next year the Commission agreed to replace the Cooper Bridge.

Commissioner Ranum made the motion to move forward in replacing the Cooper Bridge. Commissioner Baldwin asked if there was any other questions and Shannon Hewson noted the timeline for the project. Shannon said the bid will go out next month with the project starting mid-September and being completed by November 1st. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

The Commission and all present discussed if any additional bridges should be replaced in the coming Fiscal Year 2016-17. Shannon said the Baker Lake Drainage Improvement project shouldn't be included in FY 2016-17 as it won't go out to bid until Spring 2017 with a start date of Summer 2017. The Commission decided to move forward with replacing the Webster Rd. Bridge and the Coal Bank Bridge since construction prices are low and their condition is poor.

Commissioner Ranum made the motion to move forward in replacing the Webster Road Bridge and the Coal Bank Bridge. Commissioner Baldwin asked for any other discussion and there was none. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

The Commission and Alba Higgins discussed rotating three blades out this coming year and what the trade back price would be. Alba said he included one blade in the Bridge budget and two blades in the Road budget. Alba said he thinks they should be traded out now to avoid the high costs of maintaining them and dealing with mechanical issues over time. Alba said the blades could also be traded without the snow wing equipment so it isn't such a big hit financially. The Commission asked Alba if the old wings could be traded with the blade to save money. Alba said he isn't sure as the wings may be too outdated or in too rough of shape to trade. Alba said they could possibly split the snow wing equipment out and purchase them over a couple years. The Commission asked Alba to get a price for the trade with and without the snow wings to compare cost.

11:25am- Alba Higgins, Bobby Wiedmer, Jason Rittal and Shannon Hewson left the meeting.

11:30AM FALLON COUNTY DAY AND REC. DEPARTMENT UPDATES

Present: Angie Rabbitt, Rec. Department Director

Angie Rabbitt gave the Commission updates on the activities and attendance during Fallon County Day this year. Angie also gave the Commission updates on the activities in the Rec. Department this month. Angie said the Concession Stand has been operating well and she is hoping they can purchase a new fridge or two this year with the proceeds. Angie said her and Alyssa Miller worked in the stand a lot this season and is planning on working to remedy this next year.

11:45am- Angie Rabbitt left the meeting.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

11:50am- Jason Rittal gave the Commission an itemized list of the Bridge expenditures discussed earlier in the day.

12:00pm- Dave Havens left the meeting.

12:00PM NOON RECESS

Commissioner Ranum made the motion to take a noon recess. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT: William L. Randash, Member

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

1:15PM CITY OF BAKER UPDATES

Present: Clayton Hornung, City of Baker Mayor

Clayton Hornung said him and Jason Rittal, County Development Advisor, have been working on drafting an agreement between the City of Baker and the Fallon County Water and Sewer District that will be presented to the City of Baker Council. Clayton said the current Public Works Director has resigned and they will be recruiting for that position soon. Clayton said in the meantime Luke Holestine, City of Baker employee, will be the lead person in that department. Clayton gave the Commission updates on the projects the City is working on. Clayton said the City's letter to Governor Bullock asking for tornado/disaster assistance has been submitted. The Commission asked Clayton to talk to Scott Rabbitt, Parks Director, about ordering heavier gauge fencing to replace the damaged Splash Park fencing.

1:35am- Clayton Hornung left the meeting.

1:40pm- Jason Rittal, County Development Advisor, joined the meeting to notify the Commission that FEMA will be in Baker on July 12th to do a Preliminary Damage Assessment for the Baker Lake Clean-Up.

1:45pm- Jason Rittal left the meeting.

2:00pm- Dave Havens left the meeting.

2:00PM MINUTES APPROVAL FOR WEEK OF JUNE 27 – JULY 1, 2016

The Commission reviewed the Commission Minutes for the week of June 27 – July 1, 2016.

Commissioner Ranum made the motion to approve the Commission Minutes for the week of June 27 – July 1, 2016. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

2:15PM JUNE CLAIMS APPROVAL

The Commission reviewed and approved the June End of Month Claims in the amount of \$2,217,551.41 and they are filed in the Clerk and Recorder's Office.

4:00PM JUNE TIME SHEETS REVIEW

The Commission reviewed and approved June 2016 time sheets, payroll & withholdings in the amount of \$594,111.18 and they are filed in the Clerk and Recorder's Office.

4:30PM BURN PERMIT DISCUSSION

Present: Tom Bruha, Baker Fire Chief

Present via Conference Call: Tom Muckle, Rural Fire Chief via conference call

The Commission, Tom Bruha and Tom Muckle discussed the Burn Permit System and the points of discussion were:

- Two public comments were received during the Public Comment period. One comment stated they were concerned about government monitoring what people do on private land. Another comment said they were concerned about the accuracy of the 911 Dispatchers weather condition report as the City and County have different weather patterns. Both comments said they were concerned about having to call in every time they burn anything.
- Tom Muckle said the Burn Permit System isn't designed to control what people do on their land. Tom said the biggest benefit of it is to make better use of the Fire Departments' equipment and people. Tom said often they have to respond to a fire report only to find out when they arrive to the location that it is a controlled fire. Tom said if the Burn Permit System was in place they would be aware of the location of a controlled fire, eliminating the need to go to that location if someone called it in.
- Tom Muckle said in regards to the weather report, the 911 Dispatchers get their weather information from the National Weather Service that covers all of Montana so the report is going to be as accurate as it can be.
- Tom Bruha said in regards to people having to call in, if people burn garbage in a barrel they do not need to call in but all other types of fires they would.
- Tom Muckle said another benefit to the Burn Permit System is it would eliminate the need for Burn Ban Resolutions to be instated and then rescinded to allow people to burn again. Tom said this often takes more time than is necessary so the Burn Permit System would allow land owners to burn according to the current weather conditions without having to wait for the Burn Ban to be rescinded.
- The Commission said they are in favor of the Burn Permit System but are concerned people will just not call in. Tom Bruha said there are always going to be people who won't call in but there are many who would and this would help the Fire Department know who is burning.

- The Commission said they will talk to Darcy Wassmann, County Attorney, about the next step in this process to determine if a formal public hearing is necessary or if the Burn Permit System can be approved and implemented at this point.

5:00PM EVENING RECESS

Commissioner Ranum made the motion to recess for the evening. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

WEDNESDAY, JULY 6, 2016

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT: William L. Randash, Member

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

1:15PM HEALTH DEPARTMENT BUDGET REVIEW & UPDATES

Present: Kim Cuppy, Health Nurse; Julie Straub, Human Resource Manager

NEW HIRE- Julie Straub said her and Kim Cuppy are going to meet with the applicant for the part-time LPN position. Julie said there were two applicants but one applicant withdrew her application. Julie said the candidate is taking her Boards in August and can work under the supervision of Kim until then. Julie said if the interview goes well they would like to offer the candidate the job and the Commission gave permission to do so. Julie said if the candidate isn't offered the job or doesn't accept it she would like to start recruiting for it again right away.

1:20pm- Julie Straub left the meeting.

BUDGET REVIEW- The Commission and Kim reviewed her FY2016-17 Budget for the Health Department and associated accounts. Kim did not have any capital expenditure requests this year. The other budget items were 4.5% less than last year's budget and the Commission did not recommend any changes at this time.

1:30pm- Kim Cuppy left the meeting.

1:45PM GOLF COURSE BUDGET REVIEW & UPDATES

Present: Eric Kary, Golf Course Superintendent

The Commission and Eric Kary reviewed his FY2016-17 Budget for the Golf Course Department. Eric's capital expenditure requests this year are: a storage tank and containment unit for acid injection of lagoon for \$8,000 and replacing the cart path by hole #3 for \$17,000. Eric said the cart path was budgeted for in FY2015-16 but Gamut Construction wasn't able to get it completed the end of the year. All other budget items were 2% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission said the Road Department has two poly tanks they aren't using and asked Eric if those tanks could be used rather than purchasing new storage tanks. Eric said he will talk to Alba Higgins, Shop Foreman, about the poly tanks.

1:50pm- Eric Kary left the meeting.

2:15PM DES/911 BUDGET REVIEW & UPDATES

Present: Chuck Lee, 911/DES Coordinator

The Commission and Chuck Lee reviewed his FY2016-17 Budget for the 911 Department. Chuck said the 911 funds come from phone bill 911 taxes that are given to Counties for 911 services. Chuck said in creating the 911 budget he has to take the expected 911 funds for the year and assign them to various accounts within 911. The Commission asked Chuck what happens with the 911 funds that aren't spent each year and Chuck said they roll over into the next year. The Commission asked Chuck if there is a "use it or lose it" law that governs these funds and Chuck said not at this point.

The Commission and Chuck reviewed his FY2016-17 Budget for the DES Department. Chuck did not have any capital expenditure requests this year. The other budget items were 31% less than last year's budget and the Commission did not recommend any changes at this time. The Commission asked Chuck about sending Dale Butori to training for his Deputy DES Coordinator position and Chuck agreed that would be a good idea.

2:35pm- Chuck Lee left the meeting.

2:45pm- Jim Leischner with D&J Insurance joined the meeting to review the insurance information the Commission requested for the tornado damage to County property.

2:55pm- Jim Leischner left the meeting.

3:00PM BOARD APPOINTMENTS

There were no letters of interest submitted for any of the Board Vacancies.

3:30PM PETTY CASH ACCOUNTS DISCUSSION

Present: Brenda Wood, Clerk and Recorder

Brenda Wood told the Commission they received a report that a Department has been paying someone out of a petty cash account. Brenda said the auditor has advised the County to not have very many petty cash accounts because the Clerk and Recorder's office is responsible for them. Brenda said the proper way to handle funds is to have them paid into and out of the Treasurer's office and the Commission agreed. Brenda asked if she could send a memo to Department Heads asking them to turn their petty cash accounts into the Treasurer's office unless they get formal permission from the Commission to keep the account. Brenda said if a Department has a petty cash account she would suggest they turn in an account statement to the Clerk and Recorder's office every year so they have record of it. The Commission said it would be better to have the statements turned in quarterly and gave permission for Brenda to send the memo out to Department Heads.

3:35pm- Brenda Wood left the meeting.

3:40pm- Dave Havens left the meeting.

4:00PM HUMAN RESOURCES BUDGET REVIEW & UPDATES

Present: Julie Straub, Human Resource Manager

The Commission and Julie Straub reviewed her FY2016-17 Budget for the Human Resource Department. Julie did not have any capital expenditure requests this year. The other budget items were 31% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission and Julie reviewed her FY2016-17 Budget for the Safety Department. Julie did not have any capital expenditure requests this year. The other budget items were 43% less than last year's budget and the Commission did not recommend any changes at this time.

Julie gave the Commission an Incident Tracking Safety Report from January 2016 to June 2016. Julie reported there were four Workman Comp Claims in 2015 compared to eight Workman Comp Claims in 2014. Julie asked the Commission for permission to use the empty storage room by the Library Basement to store the hazardous materials that are currently being stored in the boiler room. The Commission gave Julie permission.

4:15pm- Julie Straub left the meeting.

4:30PM FAIRGROUNDS BUDGET REVIEW & UPDATES

Present: Barb Lechler, Fair Manager; Lani DeBuhr, Fair Board Member

The Commission and Barb Lechler reviewed the FY2016-17 Budget for the Fairgrounds. The Fair Board's capital expenditure requests this year are: mobile bleachers, bucking chute stalls and new stalls in Big Barn for \$150,000; two utility atvs for \$30,000 and additional electric spots on the south hill for \$20,000. The Fair Board noted the income from the Montana High School Finals Rodeo is expected to be \$120,000 and will help offset these expenditures. The other budget items are 3% less than last year's budget and the Commission did not recommend any changes at this time.

Barb Lechler and the Commission discussed placing gravel in the new storage shed to cover the powdered dirt in there now. The Commission asked Barb to get quotes for it so they can determine what is included in having the work done. Barb told the Commission she is getting quotes for rain out insurance for the Night Show also.

4:45pm- Barb Lechler left the meeting.

5:00PM EVENING RECESS

Commissioner Ranum made the motion to recess for the evening. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

9:00AM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT: William L. Randash, Member

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

9:00AM TREASURER BUDGET REVIEW & UPDATES

Present: Barb Ketterling, Treasurer

Barb Ketterling gave the Commission the Delinquent Tax List that shows the delinquent taxes in Fallon County are \$52,000.

The Commission and Barb reviewed her FY2016-17 Budget for the Treasurer's Department. Barb did not have any capital expenditure requests this year. The other budget items were the same as last year's budget and the Commission did not recommend any changes at this time.

9:15am- Barb Ketterling left the meeting.

9:30AM PLANNER UPDATES

Present: Forrest Sanderson, Contracted Planner; Mary Grube, Planner Administrative Assistant; Eric Krikorian, Landowner; Rich Menger, Sanitarian

PLEASANT VALLEY MINOR SUBDIVISION- Forrest Sanderson gave the Commission the Planning Board Recommendation MNR-16-01 for the Pleasant Valley Minor Subdivision. Forrest asked for any questions and there was none.

Commissioner Ranum made the motion to approve the Pleasant Valley Minor Subdivision as presented as Finding of Fact with the nine conditions. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

9:45am- Eric Krikorian left the meeting.

AGGREGATING MORE THAN 6 LOTS- Forrest told the Commission Montana Law allows for a landowner to file for an amended plat and Certificate of Survey for aggregated lots up to 5 lots without having to file for a subdivision. Forrest said there is a landowner who is planning on aggregating 18 lots in Ollie and therefore would be required to file for a subdivision. Forrest said the Commission has the option of requiring the landowner to file for a major subdivision that would require a public hearing and so forth or they could expedite the process by doing an expedited review instead. Forrest said this option allows the request to go straight to a Staff Report and then be presented to the Commission. Forrest recommended doing the expedited review unless the aggregation would impact surrounding infrastructure such as roads, sewer, streets, or water. Forrest said since aggregating the 18 lots in Ollie would not impact the infrastructure the Commission should go this route. Forrest said doing this would set a precedence for future aggregating of 6 lots or more and it could be set forth in policy. Forrest said the only negative impact is it will decrease tax revenue since several individual lots create more tax dollars than one large lot. Forrest said the fees to do this could be set the same as minor subdivisions but the Commission has the discretion on how fees are set. The Commission said they would like to go with Forrest's recommendation and asked Forrest to amend the policy regarding aggregating lots.

DAM INSPECTION- Forrest said the Dam inspection has been completed and there are minor changes that will need to be done in the spillway. Mary Grube gave the Commission a copy of the Dam Owner's Inspection Checklist performed by Forrest for the Lower Dam.

MISC. UPDATES- Forrest gave the Commission updates on items they are working on in the Planning Department. Forrest told the Commission the hours and funds KLJ donated to the tornado relief effort.

10:05am- Forrest Sanderson, Rich Menger and Mary Grube left the meeting.

10:10AM FALLON MEDICAL COMPLEX (FMC) UPDATES

Present: David Espeland, FMC CEO; Selena Nelson, FMC CFO

David Espeland gave the Commission updates on items he is working on at the Parkview Retirement Complex and at FMC. Selena Nelson gave updates on staffing and doctor coverage and discussed how competitive the physician market is and the increase in signing bonuses nationally. Selena said since decertifying the nursing homes they have added 3 additional swing bed residents.

FMC BUDGET- Selena presented the FMC budget that was adopted by the Hospital Board to the Commission. Selena reviewed the revenues, expenses and profit and loss statement in detail with the

Commission. Selena said this is a working plan and as the year goes on they will work with the managers to reduce costs when necessary. David reviewed the capital expense items and salary/wage items in the budget. The Commission, David and Selena discussed how FMC evaluates their employees and how pay increases are given.

11:10am- David Espelend and Selena Nelson left the meeting.

11:00AM SPECIAL PROJECTS BUDGET REVIEW

This meeting was canceled.

11:30AM EXTENSION AGENT BUDGET REVIEW & UPDATES

Present: Elin Westover, County Agent

The Commission and Elin Westover reviewed her FY2016-17 Budget for the Extension Department. Elin did not have any capital expenditure requests this year. The other budget items were the same as last year's budget and the Commission did not recommend any changes at this time.

Elin gave the Commission a report of the activities in the Extension Department.

11:45pm- Elin Westover left the meeting.

12:00pm- Dave Havens left the meeting.

12:00PM NOON RECESS

Commissioner Ranum made the motion to take a noon recess. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT: William L. Randash, Member

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

1:15PM MOTOR SPORT PARK DISCUSSION

Present: Luke Holestine, Motor Sport Park Board President

The Commission and Luke discussed the plans the Motor Sport Park Board has for the park. Luke said they have improved the track this year and plan on continuing to making improvements. Luke said their future plans involve acquire surrounding land to build a racing complex with multiple tracks for different types of vehicles. Luke said they currently have two bump n runs for this summer and would like the number of events to increase over time. Luke said up until now they have been operating on people's charity and volunteer labor but would like the County to assist them in making the motor park an area that attracts racers from all around. Luke asked the Commission for a three year commitment of \$50,000 each year to improve the motor park.

1:25pm- Rich Menger joined the meeting.

The Commission asked if the County would receive funds back from events similar to receiving funds from the Rifle Range. Luke said yes, they would be willing to do that if the County can help financially to operate and improve the park. Luke said they haven't ever been about making a profit, they have always just wanted enough to have events and build the track. Luke gave details on the different types of events that can be offered with a bigger track and the amount of people this would attract to the area. Luke said once the tracks are established they are easy to maintain.

Luke said the money the County gives to them would be used for making, prepping and maintaining the tracks and building a kids track and an experienced track. Luke said other expenses the money would help with are race insurance for each event, event advertising, building upkeep, rental of port a potties, purchasing a new speaker system and paying for the event announcer. Luke said in the future they would also like to install lights so they can have night races, purchase bleachers, picnic tables and fencing. The Commission asked Luke for an equipment list and associated prices and he said he will get it to them.

1:45pm- Luke Holestine left the meeting.

1:45PM PARKS BUDGET REVIEW AND UPDATES

Present: Scott Rabbitt, Parks Director

The Commission and Scott Rabbitt reviewed his FY2016-17 Budget for the Amphitheatre. Scott had no capital expenditure requests this year. The other budget items were 77% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission and Scott reviewed his FY2016-17 Budget for the Boy Scout Building. Scott had no capital expenditure requests this year. The other budget items were 17% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission and Scott reviewed his FY2016-17 Budget for the Parks Department. Scott's capital expenditure request this year are: the picnic shelter on the point of Iron Horse for \$70,000 but Scott said he can wait on this until the tornado damaged items are planned out. The other budget items were 30% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission and Scott reviewed his FY2016-17 for Baker Lake. Scott said the only plans he has is to continue to install more sidewalks and lighting around the Lake and budgeted \$80,000 to do so.

The Commission and Scott discussed him hiring another person to help him get projects completed. Scott said he would like to hire someone but has to wait for permission from the City which won't come until the end of July.

The Commission asked Scott to let them review the type of fencing he wants to replace the Splash Park fencing before it is ordered. Scott said he has two quotes for a high end residential fencing and a heavier gauge commercial steel fencing and will give them to the Commission when they get to the point to replace it.

2:05pm- Scott Rabbitt left the meeting.

2:15PM MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN EASTERN PLAINS ECONOMIC DEVELOPMENT CORPORATION (EPEDC) AND FALLON COUNTY

The Commission reviewed and Commissioner Baldwin, as Chairman, signed the Memorandum of Understanding between EPEDC and Fallon County. This MOU establishes the rate the EPEDC will pay Fallon County for Jason Rittal's service in helping with the EPEDC's Executive Director transition.

2:30PM BUDGET RESOLUTION 2016-17

The Commission reviewed and signed Budget Resolution 2016-17 authorizing the transfer of funds between accounts for FY2016-17.

3:00PM WEED DEPARTMENT BUDGET REVIEW AND UPDATES

Present: Dale Butori, Weed Control Coordinator

The Commission and Dale Butori reviewed his FY2016-17 Budget for the Weed Department. Dale had no capital expenditure requests this year. The Commission and Dale reviewed his other budget items. The Commission asked Dale if his operating supply budget could be reduced since the Road Department has begun to purchase their chemical out of the Road budget. Dale agreed it could be reduced. Dale said he would like to see the concrete job get done at some point but right now it is good since scoria was placed on it by the Fairgrounds. Dale said in the next fiscal year they may want to consider purchasing a new truck as his truck has 150,000 miles on it right now.

Dale said they had their annual Weed Pull Day and gave a report on the weeds pulled.

3:11pm- Dale Butori left the meeting.

3:30PM BUILDING MAINTENANCE BUDGET REVIEW AND UPDATES

Present: Lynda Herbst, Inside Building Maintenance

The Commission and Lynda Herbst reviewed her FY2016-17 Budget for the Building Maintenance Department. Lynda's capital expenditure requests are: a fax machine for \$1,500 and replacing the carpet in the Clerk of Court's office, Jury Room, Court Library, Judge's Chamber and Court Reporter office for \$24,628.30. The Commission said they know the Clerk of Court's office needs new carpet and asked Lynda why all the other rooms need new carpet and she said the Clerk of Court, Jerrie Newell, would like all the carpeting to match. The Commission said they would rather only replace the carpet in the Clerk of Court's office and will talk to Jerrie about it. The Commission asked Lynda why she needed to buy a fax machine and she said the department's located in the basement requested her to purchase one for all of their use since the one they have is old and doesn't always work. The Commission and Lynda reviewed her other budget items. The Commission asked Lynda if her operating supplies and purchased services could be reduced. Lynda said she is concerned about reducing them too much. The Commission said they will always make sure Lynda has what she needs to do her job but are trying to reduce budgets when possible.

The Commission asked Lynda to include the Sherriff and Dispatch addition to the Ecolab service.

3:50pm- Lynda Herbst left the meeting.

3:50pm- Darold Brown joined the meeting to ask the Commission for permission to trim current bushes on the backside of Museum so he can paint behind them. The Commission gave permission.

3:55pm- Darold Brown left the meeting.

4:00PM CLERK AND RECORDER BUDGET REVIEW AND UPDATES

Present: Brenda Wood, Clerk and Recorder

The Commission and Brenda Wood reviewed her FY2016-17 Budget for the Clerk and Recorder Department. Brenda had no capital expenditure requests this year. The other budget items were 25% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission and Brenda reviewed her FY 2016-17 Budget for the Elections Department. Brenda had no capital expenditure requests this year. The other budget items were 64% less than last year's budget and the Commission did not recommend any changes at this time.

The Commission and Brenda reviewed her FY 2016-17 Budget for the Superintendent of Schools Department. Brenda had no capital expenditure requests this year. The other budget items were 40% less than last year's budget and the Commission did not recommend any changes at this time.

4:06pm- Brenda Wood left the meeting.

4:30PM LAKEVIEW COUNTRY CLUB WAGE CONTRIBUTION DISCUSSION

Present: Lakeview Country Club Board Members- Jeff Greenlee, Kyle Medearis, Trish Barth; Julie Straub, Human Resource Manager; Darcy Wassmann, County Attorney

The Commission told the Board Members about Eric Kary's job classification change and his eligibility to earn overtime now. The Commission explained how Eric was given a pay raise a few years ago to compensate for no longer being eligible for overtime. The Commission said they would like the Country Club to help pay Eric's overtime since the majority of his overtime is to get the grounds ready for tournaments that benefit the Country Club. Jeff Greenlee said the Board is definitely willing to work with the Commission but they would need to start making budget changes to pay it. The Commission asked Jeff, Kyle Medearis and Trish Barth to speak to the Country Club about paying this and if they agree they could wait until January when their new Fiscal Year will begin. Julie said she can also get an estimate of the overtime hours Eric normally accrues in a year so they can use those figures when planning their budget. Trish asked for a contract to be written up between Fallon County and the Board so both parties understand what is expected of them and there is a record of it and the Commission agreed.

The Commission and Jeff discussed the history of the green fees. Jeff said green fees come from non-members golf fees. Jeff said when he was first on the Board 15 years ago the green fees went towards Golf Course improvements and it has only been in the last 10 years this has stopped. Jeff said the Board paid for these improvements directly and the money never went to the County. The Commission asked what the membership fees and sales pay for and Trish said those go towards operating expenses and payroll.

The Commission and Board members agreed to start meeting on a monthly basis during the season and then move to bi-monthly meetings in the off-season. Jeff said the cart paths need drainage before they all start to deteriorate and will discuss this with Eric.

4:46pm- Trish Barth, Kyle Medearis and Jeff Greenlee left the meeting.

4:50pm- Julie Straub and Darcy Wassmann left the meeting.

4:50pm- The Commission received a letter of interest from Chad Follmer to serve on the Fair Board. Being there is no Fair Board vacancy at this time they were not able to make a decision regarding appointing him.

4:50pm- Dave Havens left the meeting.

4:50PM ADJOURN

Commissioner Ranum made the motion to adjourn the meeting. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.