

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Clerk

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

9:00AM BAKER LAKE FISHING DISCUSSION

Present: Rich Menger, Sanitarian

Rich Menger gave the Commission an email from Kenneth Backes with MT Fish, Wildlife and Parks (FWP) stating FWP supports allowing people to fish from the shoreline of Baker Lake providing there are no “public safety concerns”. Rich said if fishing were to be allowed he would recommend it not be allowed along the Iron Horse Park shoreline up to Wyoming Ave. due to the debris in that area. Rich also said the fishing would be limited to shoreline only, there would be no boats or people allowed in the water. Commissioner Randash said he is concerned people wouldn’t follow the rules and would just fish anywhere. Rich said he plans on putting signs up in the areas fishing is not allowed and hopefully the public will understand the importance of not fishing in these areas. The Commission asked if private land owners along the Lake could fish off their docks even if they are in the “no fishing” area and Rich said no, they too would have to fish only in the designated areas. Rich said he is concerned about a child snagging something and pulling it in as he isn’t sure what type of debris is in the Lake. The Commission said the parents should be aware of this and supervise their kids while fishing. Commissioner Baldwin said he would be concerned about kids getting into the water but would like them to have a chance to fish before they won’t be able to when the clean-up work begins and the other Commissioners agreed.

Commissioner Ranum made the motion to allow shoreline fishing in Baker Lake except along the shorelines of Iron Horse Park to Wyoming Ave. Commissioner Randash seconded the motion. Commissioner Baldwin asked if there was any other discussion and there was none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:10pm- Rich Menger left the meeting.

9:15AM CEMETERY BUDGET REVIEW & UPDATES

Present: Iven Felt, Cemetery Caretaker

The Commission and Iven Felt reviewed the Cemetery budget set by Jon Stevenson for FY 2016-17. Jon did not have any capital expenditure requests this year. The other budget items were 6% less than last year’s budget and the Commission did not recommend any changes at this time. The Commission said Jon had noted on the budget forms that he wanted to get Carlyle Cemetery remapped. The Commission said they will discuss this with Jon as this cemetery is not located in Fallon County. The Commission said they will also talk to Jon about involving Iven in the budget process as Iven has not been involved in setting the budget in the past. The Commission discussed if they wanted to continue to pursue purchasing additional land for the Cemetery from the Askins. Commissioner Baldwin said they can ask Marilyn Askin to see if she is still interested and if not then they would no longer pursue it.

9:25am- Iven Felt left the meeting.

9:30AM COMMISSION WORK SESSION

MINUTES APPROVAL- The Commission reviewed the Commission Minutes for the week of July 4-8, 2016.

Commissioner Ranum made the motion to approve the Commission Minutes for the week of July 4-8, 2016. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

ABBREVIATED MINUTES- Lani DeBuhr told the Commission she struggles drafting the abbreviated minutes and have to choose what should be included or not included in order to condense them. Lani said she has also heard comments from the public that at times the abbreviated minutes don’t give enough detail. Lani said because of this she would like the Commission to consider no longer publishing the abbreviated minutes but rather begin publishing the full minutes again. Lani said she knows this will cost the County more money but if the goal is to inform the public of the decisions and activities of the Commission then publishing the full minutes is the best way to do this. The Commission said they understood Lani’s position and will begin publishing the full minutes in the newspaper again.

DIRECT DEPOSIT AGREEMENT- The Commission reviewed and Commissioner Baldwin as Chairman signed the Company/Financial Institution ACH Origination Agreement between Fallon County and the Bank of

Baker. This agreement permits the County to initiate debit and credit entries to accounts maintained at the Bank of Baker by means of the Automated Clearing House (ACH) Network.

JOURNAL ENTRIES- The Commission reviewed and Commissioner Baldwin, as Chairman, signed the following Journal Entries: #761 to change 911 expense coding; #762 to move DES expense to 911 expense; #763 to move Bridge capital expense to Bridge service expense; #764 to move North Baker Water Sewer District expense to Baker Lake Drainage expense; #765 to move Parks capital expense to Parks supply expense; #766 to change Parks capital expense coding; #767 to move Parks capital expense to Parks supply expense; #768 to change CTEP expense coding; #769 to move Airport credit from a capital account to a supply account.

The Commission reviewed and Commissioner Baldwin, as Chairman, signed the following Journal Entries to make corrections to the FY2015 General Ledger per County Auditor's request: #100, #771, #704, #773, #198, #770, #702, #703 and #772.

SCHOOL HEALTH SERVICES AGREEMENT- The Commission reviewed and signed the Agreement for the Provision of School Health Services between Fallon County and Baker Public Schools. This agreement allows the Fallon County Health Department to provide Public Health Services at Baker Public Schools.

LANDFILL INSPECTION- The Commission received a letter dated June 30, 2016 from Mary Louise Hendrickson with the Department of Environmental Quality (DEQ) stating Coral Creek Class II Landfill passed the inspection and no violations were observed.

BOARD AGENDAS/MINUTES- The Commission reviewed Board Agendas and Minutes.

REVENUES- The Commission reviewed revenues received during the week.

DEPARTMENT REPORTS/NOTICES- The Commission reviewed Department Reports, Newsletters and Notices.

EMAILS- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

10:00AM ROAD DEPARTMENT UPDATES

Present: Brian Hickey, Member of the Public; Bobby Wiedmer, Road Supervisor

Fairway Acres Road- Brian Hickey told the Commission when the Road Crew chip and sealed the road by his home the chips break off into the area along the road he mows. Brian said it ruins his mowing blades and asked if something could be done about this. Bobby Wiedmer said they can try sweeping the road the other direction so the chips don't go into the side he mows and see if that solves the problem.

10:05am- Brian Hickey left the meeting.

ROAD UPDATES- Bobby gave the Commission updates on the Road Crew's activities this week. Bobby said they were not able to chip and seal the Triangle Park parking lot last week because the recent moisture made it too soft. Bobby reported the 101 graveling and the Calumet Box Culvert are both completed.

10:07am- Alba Higgins, Shop Foreman and Jason Rittal, County Development Advisor, joined the meeting.

SHOP UPDATES- Alba Higgins gave the Commission updates on the vehicles and equipment being repaired or serviced this week. Alba gave a report on the vehicles and equipment he has been repairing and replacing parts on that were damaged by the recent hail storm. Alba said he is reporting the supplies and hours spent for these repairs to Debbie Wyrick, Deputy Clerk and Recorder, for insurance purposes. The Commission told Alba to make sure pictures are taken of the damage before doing any repairs and he said pictures have been taken. Alba gave updates on the requirements for installing the new crane and the plans to remove the old one.

10:15am- Shannon Hewson with Brosz Engineering joined the meeting.

ROAD BUDGET REVIEW- The Commission and Alba reviewed his FY2016-17 Budget for the Road Department. Alba's capital expenditure requests this year are: trading in two older Motor Patrols for two new 160M2 Motor Patrols at a cost of \$250,000. The remaining budget items were 6% less than last year's budget. The Commission and Alba moved some of the funds to different accounts. The Commission asked Alba if the supply account related to gas tax could be reduced by \$500,000 and Alba said yes. Alba suggested including the cost of disposing of the old bridge and fencing the area into future bridge replacement bid specs since these items can be costly.

10:55am- Alba Higgins left the meeting.

PROJECT UPDATES-

Cooper Bridge- Shannon Hewson said the Cooper Bridge bid opening will be August 1st at 10:30am and would like to come back later that afternoon, after reviewing the bids to make a recommendation. Bobby said he will be gone on vacation that day but will be available by phone to discuss the bids. Shannon said they will then need to award it and get the agreement out within a week so there is enough time if a pre-cast option is chosen.

Burnt Station Rd. Bridge- Bobby said the Burnt Station Rd. Bridge was overlooked when they were reviewing the bridges two weeks ago and it also needs to be replaced. Bobby said this can be replaced with two walk-through culverts and the total cost would be less than \$20,000. Shannon said the engineering for this bridge has been completed also. Bobby said it doesn't have to be done this year but if not it needs to be replaced next year.

Westmore & Dryfork Bridges- Shannon said they had a pre-construction meeting for these bridges last Friday and it went well. Shannon said the contractor plans to start the project on August 15th with a completion date of October 2nd. The Commission asked Shannon if it is possible to get those both completed by October 2nd and Shannon said yes and that he spoke with the contractor about the time line and they assured him they will get it done by then.

11:05am- Bobby Wiedmer, Shannon Hewson and Jason Rittal left the meeting.

11:15AM DISPATCH BUDGET REVIEW & UPDATES

Present: Brenda Hoeger, Dispatch Supervisor

The Commission and Brenda Hoeger reviewed her FY2016-17 Budget for the Dispatch Department. Brenda did not have any capital expenditure requests this year. The other budget items were the same as last year and the Commission did not recommend any changes at this time.

The Commission asked Brenda to notify them when there are fires or severe weather in the area but only when they have time to do so. The Commission and Brenda discussed when to sound the tornado/extreme weather alarm. Brenda said she will discuss this with the Sheriff and Chief of Police and hopefully the three of them can create a policy that clarifies when they should sound the alarm.

11:20am- Brenda Hoeger left the meeting.

11:25AM OUTSIDE BUILDING MAINTENANCE

Present: Joe Janz, Outside Building Maintenance Supervisor

The Commission and Joe Janz reviewed his FY2016-17 Budget for the Outside Building Maintenance Department. Joe's capital expenditure request this year was for a new, small pickup at a cost of \$25,000. The other budget items were the same as last year. Joe said the only account that may change is the purchased services budget as it is dependent upon getting bids for the sidewalks/curb and gutters project in this year. Joe said they budgeted for this project last year but the quote they received was well over the budgeted amount so the project was not done. Joe said he would like to wait to get new quotes for this project until Gamut Construction gets their curb and gutter machine. Joe asked the Commission if he could purchase a new mower instead of a new pickup this year. Joe said his mower is 6 years old and it continually has problems and needs repairs, making it a bigger priority than a new pickup. The Commission asked Joe to get estimates for a new mower before they make a decision on approving his request. Joe asked the Commission for permission to purchase flowers to replace the flowers in front of the Courthouse that were damaged by the recent hail storm. Joe said there are 2.5 months left before it will freeze and he could replace the flowers at a cost of \$400. The Commission gave permission.

11:40am- Joe Janz left the meeting.

11:40am- Julie Straub, Human Resource Manager, joined the meeting.

Julie Straub said she had a message from Jim Leischner with D&J Insurance about the EMC Insurance recommendations that were given to Commission in May. The Commission said they will call Jim and discuss those items with him.

11:42am- Julie Straub left the meeting.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

11:50am- Dave Havens left the meeting.

11:55AM NOON RECESS

Commissioner Randash made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Clerk

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

1:15PM CLERK OF COURT BUDGET REVIEW & UPDATES

Present: Jerrie Newell, Clerk of Court

The Commission and Jerrie Newell reviewed her FY2016-17 Budget for the Clerk of Court Department. Jerrie did not have any capital expenditure requests this year. The other budget items were the same as last year except the “other purchased services” account was increased. Jerrie said she increased this account for expenses related to a civil case that is coming up soon. Jerrie asked the Commission if she could hire a part-time person to replace the part-time position Keli Bertsch vacated when she was hired as the Deputy Clerk of Court. The Commission said they will review the salary budget and let Jerrie know if she can hire for that position.

1:25pm- Jerrie Newell left the meeting.

1:45PM SENIOR CITIZEN BUDGET REVIEW & UPDATES

Carla Brown did not attend the meeting, therefore it was canceled.

2:15PM PLANNER BUDGET REVIEW & UPDATES

Present: Mary Grube, Planner Administrative Assistant

Mary Grube and the Commission reviewed her FY2016-17 Budget for the Planning Department. Mary did not have any capital expenditure requests this year. The other budget items were 16% higher than last year. The Commission asked Mary if the professional services account could be reduced and Mary said yes since the Emergency Action Plan that she budgeted \$30,000 for doesn't have to be done this year. The Commission asked if her office supplies account could be reduced and Mary said no as she needs to replace her computer this year. The Commission asked Mary if she could reduce her travel account and Mary said she would rather not as she was gone a lot last year and didn't get the opportunity to take advantage of a lot of trainings that she would like to this year. Mary gave the Commission a report of hours she has worked for the City of Baker and the Town of Plevna to review. Mary reviewed what she had budgeted for versus what was charged for Mike Madler's services and said she doesn't think she will need Mike's services this year. Mary reviewed the floodplain violation services KJ performed and said they total \$9,000.

2:35pm- Mary Grube left the meeting.

2:35pm- Dale Butori, Weed Supervisor, came in to ask the Commission for permission to add an additional \$2,000 to his training budget for a class he forgot to include in his original budget. The Commission gave permission.

2:40pm- Dale Butori left the meeting.

2:45PM REC. DEPARTMENT BUDGET REVIEW

Angie Rabbitt, Rec. Department Director, rescheduled her meeting for next week therefore this meeting was canceled.

2:40PM JULY CLAIMS APPROVAL

The Commission reviewed and approved the July Mid-Month Claims in the amount of \$806,750.48 and they are filed in the Clerk and Recorder's Office.

**Fallon County
July 18th, 2016
MID CHECK REGISTER**

Date	WRT #	Payee	Amount	Description
7/18/16	56471	ADAM PINKEY	150.00	E SFTY - SAFETY TOE BOOTS REIMB
7/18/16	56472	AG Partners, LLC	35.10	FAIR - UREA
7/18/16	56473	ALL 4 U FLOWERS LLC	72.00	FAIR - MHSRF: BALLOONS
7/18/16	56474	AMERIPRIDE	59.36	FAIR - LAUNDRY SERVICES MOP, MATS
7/18/16	56475	AVAILITY LLC	79.00	H NRSE - IMMUNIZATION BILLING FOR JUNE
7/18/16	56476	B & B SEPTIC SERVICES INC.	2095.00	FAIR- MHSRF: PORTABLE TOILET SERVICES
7/18/16	56477	BAKER ACE HARDWARE	9977.31	VARIOUS DEPTS - VARIOUS SUPPLIES
7/18/16	56478	BAKER BODY SHOP	168.08	FAIR - F150 SIDE GLASS REPAIR
7/18/16	56479	BAKER METAL & RECYCLING	10041.29	VARIOUS DEPTS - VARIOUS SUPPLIES/SERVICES
7/18/16	56480	BAKER REXALL DRUG	38.88	VARIOUS DEPTS - VARIOUS SUPPLIES
7/18/16	56481	BARRY DAMSCHEN CONSULTING, LLC	1325.00	SLD-WSTE - CONSULTING SERVICES 4/16 - 06/16
7/18/16	56482	BEACH COOPERATIVE GRAIN	33.05	CMTRY - GLY STAR 5

7/18/16	56483	BIG M OILFIELD SERVICE, INC.	2400.00	911 - TOWER RENTAL 12 MONTHS
7/18/16	56484	BIG SKY MINI BARNs	2870.93	PARKS - RELOCATING RESTROOM SERVICES
7/18/16	56485	BRITTANY TOLZIEN	10.00	JUST CRT - WITNESS FEE ST VS C. WYRICK
7/18/16	56486	BSN SPORTS INC.	2278.97	PARKS - DRYING AGENT/HOMEPLATE CLAY
7/18/16	56487	CAROLINA SOFTWARE	300.00	SLD-WSTE - WASTEWORkS SOFTWARE SUPPORT
7/18/16	56488	CARQUEST AUTO PARTS	2105.51	VARIOUS DEPTs - VARIOUS SUPPLIES
7/18/16	56489	CENEX CREDIT CARD	43.86	ER MED&AMB - FUEL ZIP TRIP BILILNGS 23.7 GALS
7/18/16	56490	CENGAGE LEARNING	122.36	LIBRY - BOOKS: VARIOUS TITILES
7/18/16	56491	CENTER POINT PUBLISHING	2130.55	LIBRY - SUBSCRIPTION/BOOKS
7/18/16	56492	CHARLES D LEE	1376.20	911/DES - APCO AND IAEM AIRLINE TICKETS FL/GA
7/18/16	56493	CITY OF BAKER	13004.99	REC DIR/PARKS - SUPPLIES/UTILITIES/SERVICES
7/18/16	56494	CMMADLER, LLC	6673.60	PLAN/SURV/CMTRY - GIS MAPPING SERVICES
7/18/16	56495	COPPER SPRING RANCH	12930.00	FAIR - MHSRF: TIMED EVENT CATTLE SERVICES
7/18/16	56496	CRAIG OR WANDA PINNOW	26745.60	SLD-WSTE - LANDFILL LAND PURCHASE 1 OF 5
7/18/16	56497	CRITELLI COURIERS INC	92.00	LIBRY - DELIVERY SERVICES
7/18/16	56498	D & J INSURANCE	3090.35	BLDG MAIN - VOLUNTEER INSURANCE POLICY
7/18/16	56499	D.O. BROWN & CO.	2424.59	OUT BLDG MAIN/MUSEUM - PAINTING/STRIPPING
7/18/16	56500	DANA BUERKLE	19.44	WEED - MEETING MILEAGE REIMB 36 MILES
7/18/16	56501	DAVID TURCH AND ASSOCIATES	8000.00	ARPRT - CONSULTING SERVICES 05/16-07/16
7/18/16	56502	DEEP CREEK CONTRACTING, LLC	645.00	FAIR - TURN WATER ON/BACKHOE WORK/VALVES
7/18/16	56503	DEPARTMENT OF THE TREASURY	368.16	SLF HLTH - FORM 720-V PATIENT CENTERED
7/18/16	56504	DISTRIBUTION NOW	436.43	GOLF/WEED - GASKETS, VALVE/GLOVES
7/18/16	56505	DON DILWORTH DBA: PRAIRIE TECH	780.00	SUPT OF SCHLS/DATA PROC - SALARY/COMP WORK
7/18/16	56506	DOUG BRUHA	5.40	WEED - MEETING MILEAGE REIMB 10 MILES
7/18/16	56507	EMPLOYEE BENEFIT MANAGE.	168522.67	SLF HLTH - JULY INSURANCE PREMIUMS
7/18/16	56508	FALLON CO TREASURER	5303.25	VARIOUS DEPTs - FUEL FOR JUNE
7/18/16	56509	FALLON CO TREASURER-CCL	2674.61	VARIOUS DEPTs - TIPPING FEES FOR JUNE
7/18/16	56510	FALLON COUNTY FAIR	319600.00	FAIR - 2016 MONIES FOR FAIR ENTERTAINMENT
7/18/16	56511	FARMERS UNION OIL	23236.15	VARIOUS DEPTs - VARIOUS SUPPLIES
7/18/16	56512	G & G GARBAGE, INC.	3899.00	VARIOUS DEPTs - DUMPSTER SERVICES
7/18/16	56513	GAMUT CONSTRUCTION	1260.00	EMERG SVC - TORNADO: SKIDSTEER RENTAL
7/18/16	56514	GLOBALSTAR USA	106.52	DES/911 - ORBIT 40 PLAN
7/18/16	56515	GRAHAM WELDING SERVICE, LLC	59791.00	FAIR - VARIOUS SERVICES
7/18/16	56516	GRANITE PEAK PUMP SERVICE, INC.	192.99	GOLF - CONTACTOR PUMP
7/18/16	56517	GRIFFITH STEEL	2255.08	SLD-WSTE/FAIR - VARIOUS SERVICES
7/18/16	56518	IBS, INC	333.15	ROAD - CHOPSAW BLADES, DRY GRAPHITE
7/18/16	56519	J & M LUMBER	1386.74	VARIOUS DEPTs - VARIOUS SUPPLIES
7/18/16	56520	JGA ARCHITECTS ENGINEERS PLANNERS	8257.82	FAIR - CONCESSION BUILDING PROF SERVICES
7/18/16	56521	KADRMAS LEE & JACKSON INC.	6651.66	PLAN/SURV - SUBDIVISION REVIEW PROF SERVICES
7/18/16	56522	KFLN / KJIM / NEWELL BROADCASTING	1297.30	VARIOUS DEPTs - RADIO ADS
7/18/16	56523	MCCONE ELECTRIC CO-OP., INC.	90.94	911 - TOWER UTILITIES
7/18/16	56524	MECHANICAL TECHNOLOGY INC.	1714.79	VARIOUS DEPTs - VARIOUS SERVICES
7/18/16	56525	MITCH OVERN	65.89	ROAD - TRIP TO ANDERSON CRANE
7/18/16	56526	MITCHELL S OIL FIELD	1784.50	EMERG SVC - TORNADO: AIRPORT FENCE REPAIRS
7/18/16	56527	MONTANA ASSOCIATION OF COUNTIES	9571.00	COMM - ANNUAL MEMBER DUES 7/16-6/30/17
7/18/16	56528	MONTANA SILVERSMITHS	908.01	FAIR - MHSRF: RODEO ROOKIE BUCKLES (2)
7/18/16	56529	MONTANA STOCKGROWERS ASSOCIATION	14000.00	PRED ANML - WILDLIFE SERVICES
7/18/16	56530	MONTANA WOOLGROWERS ASSOCIATION	949.80	PRED ANML - WILDLIFE SERVICES
7/18/16	56531	NEWMAN TRAFFIC SIGNS	190.99	ROAD - TRAFFIC SIGNS
7/18/16	56532	OK AUTOMOTIVE WD	271.64	ROAD - DEF 55GAL (2)
7/18/16	56533	OVERDRIVE, INC.	798.00	LIBRY - CONTENT PURCHASES DEPOSIT
7/18/16	56534	PILOT TRAVEL CENTERS LLC	51.12	ER MED&AMB - DIESEL FUEL 25.36 GALS
7/18/16	56535	POWER PLAN	952.83	ROAD - FILTERS, HORN
7/18/16	56536	PRAIRIE FUELS	638.85	ROAD - ROTELLA 15W40 OIL
7/18/16	56537	RANDY WOLENETZ	28.08	WEED - MEETING MILEAGE REIMB 52 MILES
7/18/16	56538	RED RIVER INN & SUITES	6365.99	FAIR - MHSRF: LODGING
7/18/16	56539	RICHARD J. MALCOM	17.28	WEED - MEETING MILEAGE REIMB 32 MILES
7/18/16	56540	RICHARD MENDER	130.25	EMERG SVC - TORNADO: FEMA MEETING LUNCH
7/18/16	56541	RUNNING S SUPPLY INC.	19147.93	VARIOUS DEPTs - VARIOUS SUPPLIES
7/18/16	56542	SETH J BARKLEY	28.36	JUST CRT - WITNESS FEE /MLG ST VS C. WYRICK
7/18/16	56543	SEW WHAT CUSTOM EMBROIDERY	870.90	FAIR - MHSRF: BANNERS, SHIRTS, SWEATSHIRTS
7/18/16	56544	SHANE BETTENHAUSEN	99.65	RFLE RNGE - HANDICAPPED PARKING SIGNS
7/18/16	56545	SKYLAR J THOMAS	11.08	JUST CRT - WITNESS FEE /MLG ST VS C. WYRICK
7/18/16	56546	SOUTHWEST BUSINESS MACHINES	2749.68	VARIOUS DEPTs - VARIOUS SUPPLIES
7/18/16	56547	STEVE GONSIOROSKI	27.00	WEED - MEETING MILEAGE REIMB 50 MILES

7/18/16	56548	STEVENSON DESIGN	1275.00	RET-CMPLX - RENOVATIONS DESIGN/DRAWING
7/18/16	56549	STRAUB HEATING & COOLING	106.00	OUT BLDG MAIN - A/C NOT WORKING SERVICE
7/18/16	56550	THYSSENKRUPP ELEVATOR CORPORATION	1880.52	RET-CMPLX - REPLACED REPLAY/BRONZE ELVTR
7/18/16	56551	TIRE-RAMA	3342.02	ROAD - TIRES 11R24.5 16 (11)
7/18/16	56552	TIX, INC	27.00	FAIR - INTERNET FEES
7/18/16	56553	TODD J BARKLEY	28.36	JUST CRT - WITNESS FEE /MLG ST VS C. WYRICK
7/18/16	56554	TOM BRUHA	10.00	JUST CRT - WITNESS FEE ST VS C. WYRICK
7/18/16	56555	TONGUE RIVER ELECTRIC COOP, INC.	67.25	911 - TOWER UTILITIES
7/18/16	56556	TOWN OF PLEVNA	60.30	SR CIT - PLEVNA: UTILITIES 074-00
7/18/16	56557	TYLER L HICKEY	10.00	JUST CRT - WITNESS FEE ST VS C. WYRICK
7/18/16	56558	TYLER TECHNOLOGIES, INC.	19686.34	DATA PROC - MAINT SUPPORT/TREAS REFUND
7/18/16	56559	UNIVISION	222.30	COP/DSPTCHRS - VELOCITY REMOTE MGMT
7/18/16	56560	ZINVEST LLC	874.88	REDEMP - TAX PENALTY INTEREST/LITIGATION

4:00PM FALLON COUNTY WATER/SEWER DISTRICT

Present: Jason Rittal, County Development Advisor; Ryan Rittal, Stahly Engineering; FCWSD Board Members: Laura Heyen, Bill Whitney, Judy Whitney, Laurie Pankratz; Darcy Wassmann, County Attorney

Ryan Rittal told the Commission the lowest bidder for the Stanhope Addition Sewer Project was EDK from Billings. Ryan said the bid specs stated it was a requirement for the contractor to provide references from owners they have done similar work for and EDK was unable to provide these. Ryan said they have done work for oil companies but haven't done a project of this nature and because of this they cannot recommend awarding the project to them. Laurie Pankratz said this project is a large one and they expect issues to arise when construction begins and is concerned about someone without experience being able to do the job. Bill Whitney agreed and said this job isn't one a company should "cut their teeth on". Ryan said the decision is ultimately the Fallon County Water Sewer District's (FCWSD) but the District wanted the Commission's input before making a decision. The Commission asked Darcy Wassmann if they can legally not accept the bid because of this reason. Darcy said she has reviewed case law and there were two key elements relating to awarding a bid, one is not awarding a bid based on favoritism and the other is allowing a bid to be rejected based on protecting public money. Darcy said in order for a board's decision to be questioned regarding this it would have to show the bid award was fraudulent or made in bad faith which this doesn't involve. Darcy said in addition the bid specs addressed the requirement for references of similar work and they were not able to provide it. Ryan said if the FCWSD doesn't accept this bid then they would start vetting the next lowest bidder, but they can only do this after a formal decision is made on the EDK bid. The Commission said they are in support of whatever the FCWSD decides to do.

4:15pm- Jason Rittal, Ryan Rittal, Laura Heyen, Bill Whitney, Judy Whitney, Laurie Pankratz and Darcy Wassmann left the meeting.

4:30PM HVAC CONTROL SYSTEM DISCUSSION

Present: Rich Rose, Mechanical Technology Inc. (MTI) Owner; Jon Easley, MTI Service Manager; Lynda Herbst, Inside Building Maintenance Supervisor

Rich Rose and Jon Easley met with the Commission to discuss the HVAC issues in the Sheriff's addition. Rich said the County has always struggled with keeping the women's jail cells heated properly. Rich said at one time they had given the County a proposal to install a hot coil system in the women's jail cells but the Commission wanted to wait to do it when the addition was added. Rich said when the addition was done MTI wasn't a part of it due to the type of work they do not being a part of the bid specs. Rich said unfortunately the architect didn't do research on the history of the HVAC issues in that area and because of that the new system doesn't tie into the existing system correctly. Rich said the contractor also installed a 100% outside air unit which wasn't necessary. Rich said an outside air unit pulls air from the outside to heat and cool areas. Jon said they have had issues with this unit for quite some time and it isn't energy efficient because it has to heat up the cold air in the winter and cool the hot air in the summer. Rich said they put a communication card into the system so they could monitor the system but aren't able to manipulate the settings to troubleshoot, customize or communicate with it. Jon said the more they dig into this system the more problems they seem to uncover. Rich said he has been researching converting the unit into a return air system and possibly converting back to a standard economizer with running hot water lines from the boiler and cutting coils into the cells. Rich said before making any recommendations he would like to bring an engineer in who is familiar with the whole system to determine the best way to solve the problem. Rich said he would like to have Jeff Gruizenga (PE) investigate and review the system since he is familiar with it at a cost \$3,000 to \$5,000. Commissioner Ranum asked if they could guarantee whatever they do to fix the problem will fix it. Rich said they aren't sure at this point what should be done to fix the problem and that is why he would like to have an engineer do research and investigate the problem to determine a solution. Commissioner Ranum said she just wants to make sure if they

spend the money the problem will be fixed since they have had so many problems in the past. Rich said once the research has been done they will bring that information to the Commission with the proposed solution and then the Commission can make the decision on what they want to do. Rich said his only goal is to get the building's HVAC system performing as it should be and make it comfortable for people and if the Commission isn't happy with the solution they bring to them they won't charge the County.

5:12pm- Commissioner Ranum excused herself from the meeting.

Rich said if the Commission approves of the research to be done he thinks it can be done in two week to a month. Commissioner Baldwin said they will discuss it more on Monday and let Rich know what they decide.

5:15pm- Lani DeBuhr and Dave Havens left the meeting.

5:20PM ADJOURN

Commissioner Randash made the motion to adjourn the meeting. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN
s/Steve Baldwin, Chair

MINUTE TAKER:
s/Lani J. DeBuhr, Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder