

**MONDAY, JANUARY 23, 2017**

**9:00am CONVENE**

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk  
FALLON COUNTY COURTHOUSE**

**9:00am MINUTES APPROVAL FOR WEEK OF JANUARY 17-20, 2017**

**Commissioner Ranum made the motion to approve the Commission Minutes for the week of January 17-20, 2017 with corrections. Commissioner Rost seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

**9:10am Darcy Wassmann, County Attorney; Jodi Miller, Plevna Clerk; joined the meeting.**

**9:15am Mary Grube, Planner Administrative Assistant joined the meeting.**

**PLANNER UPDATES**

1. Plevna Interlocal Agreement – Discussion regarding number of hours the Planner’s Office has spent working on items for Plevna. The City of Plevna has allocated \$500.00 per year for zoning, and has a Growth Policy Grant for \$25,000. Discussion followed in regards to contract language, start date, and what type of work would be charged against the 25 hours.

Decision – Plevna to use the Planner’s office for 25 hours for the fiscal year 2017 based on \$20.00 per hour for a resource. Darcy to complete the contract.

**9:35am Mary, Jodi, and Darcy left the meeting. Barb Ketterling, Treasurer and Julie Post, Deputy Treasurer joined the meeting.**

**TREASURY DEPARTMENT**

1. Wells Fargo Account Maintenance Fees.

As of Jan 11<sup>th</sup> Fallon County is still being charged fees. Bo Kombol of Wells Fargo is working to remove the fees from Oct. 2016 forward. There has been no word of any progress regarding the removal of fees as of this morning. Discussion followed pertaining to a need for two separate banking accounts. At this time, there is no justification to maintain two bank accounts. Discussion followed as to exact usage of the Wells Fargo account. Treasurer’s Office wants to move the checking account at fiscal year-end but leave the savings account with Wells Fargo should there ever be a future need. Commission agreed.

**9:55am Barb and Julie left the meeting.**

**10:00am Bobby Wiedmer, Road Supervisor, Julie Straub and Alba Higgins joined the meeting.**

**ROAD DEPARTMENT UPDATES**

1. Operator Recruitment – There will be a need to hire an operator due to retirement in February. The department would like to start the process of hiring a replacement. Commission approved.

**10:03am Julie left the meeting.**

2. Shop Updates –

Motor Grader updates – The 3 new motor graders to be delivered in Feb. Commission asked for a time frame when other motor graders will be rotated out or warranty expires.

Updates given as to machinery in need of repairs.

Snowplow trucks – Updates as to vehicles in need of repairs was given.

A little shed for \$340.00 has been located for the fuel island. Commission approved the purchase.

Fuel Master was here on Friday. The receiver was damaged that is attached to building perhaps by ice that fell off roof.

**10:20am Alba left the meeting**

3. Road Updates – Still busy hauling snow and still plowing snow on some roads that got missed.

An inquiry about plowing Sather Road. It does not have an easement, but does have a petition. Other land owners are involved along that road. County has done some clearing on petitioned roads and retains some liability on petitioned roads. The road is in good shape to allow an easement. No further decision until clarification if someone is residing on that road.

**10:25am Shannon joined the meeting.**

4. Shannon gave updates on Baker Lake Drainage Improvement Project. He received one letter from the FAA, since work will be within a mile of the Airport; FWP- Fish, Wildlife and Parks was notified as there would be implications to wildlife.

1) Pinnow Agreement Land Survey - Brosz will do the certificate of survey.

Shannon presented a map on Baker Metal LOMAR (letter of map revision) Discussion followed with regards to liners and culverts.

**10:55am Bobby and Shannon left the meeting.**

**11:00am Julie Straub, HRM joined the meeting.**

**POLICY MANUAL**

Final Review – Discussion followed on language for clarification purposes throughout the manual. Commission approved changes.

**11:30am Commission Baldwin stepped out of meeting for a phone call.**

**11:35am Commissioner Baldwin joined the meeting.**

**12:00pm Julie left the meeting.**

**12:00pm NOON RECESS**

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion. **3 Ayes. 0 Nays. Motion carried unanimously.**

**1:15pm RECONVENE**

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk  
FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT – NON-AGENDA ITEMS**

No one appeared for public comment.

**1:30pm COUNTY DEVELOPMENT UPDATES**

**Present by Conference Call: Jason Rittal, County Development Advisor.**

1. Hail bid contracts, discussion on awarded contracts and moving forward with work. Would like to have walk through on Feb. 23<sup>rd</sup> starting at 8am and plan on all day. Jason will see if this works for the contractors.
2. Oil and Gas Industry Legislative Issues as well as other various House and Senate Bills were discussed.

**1:45pm Julie Straub, HRM joined the meeting.**

**1:50pm Jason ended the conference call and thereby left the meeting.**

Commission went into Executive Session.

**2:00pm Return to Open Session. Julie left the meeting.**

**COMMISSION WORK SESSION**

Read and reviewed e-mails, letters, reports, board minutes and agendas, revenues.

**2:30pm Mary Grube, Planner Administrative Assistant; Darcy Wassmann, County Attorney; Andy Fujimori, IT/Computer Tech joined the meeting.**

**UNFINISHED BUSINESS**

1. Andy presented additional information on the phone system proposal by Mid-Rivers.

**Commissioner Rost made the motion to approve a 3 year contract with Mid-Rivers for the new phone system  
Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays.  
Motion carried unanimously.**

Tracey with Mid-Rivers will send over the agreement for signatures.

2. Emergency Service Vehicle Use Agreement – Darcy discussed contract language and particulars of agreement. Darcy will seek feedback, make changes and send to the City.

**a. PLANNER UPDATES/ Mary Grube, Planner Administrative Assistant.**

- 1) Pinnow Agreement Land Survey – Mary presented all documents related to the Pinnow Agreement.
- 2) Bean Properties LLC – Permit payment received.
- 3) Operation & Maintenance Manual Upper & Lower Dams Draft came as two separate documents – should be in one plan? Feb. 6<sup>th</sup> Forrest will be here.
- 4) Planning Board Member Appointments – Provided letter of request for re-appointment from City of Baker.

**Commissioner Ranum made the motion to appoint Randy Hoenke and Lisa Espeland to serve on the County Planning Board. Commissioner Rost seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

**2:45pm Mary left the meeting.**

**2:50pm Andy left the meeting.**

**3:00pm Julie Straub, HRM joined the meeting.**

**FIRST AID KIT SUPPLIERS**

Julie presented Commission with quotes to service first aid kits. Items on the list are minimum required by OSHA.

**Commissioner Rost made the motion for Naxin Safety to service the First Aid Kits for the County.**

**Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays.**

**Motion carried unanimously.**

**3:10pm Julie left the meeting. Commissioner Baldwin stepped out of meeting.**

**3:15pm Commissioner Baldwin, Lisa Mitchell, EMS Director; and Debbie Wyrick, Deputy Clerk & Recorder joined the meeting.**

**AMBULANCE EQUIPMENT INSURANCE**

1. Life Pak – Discussion on coverage cost. Commission informed that Life Pak 12 is no longer being serviced and a need to upgrade to Life Pak 15 Physio Control. There is a trade value, but the upgrade does have a substantial cost. The board is working on an upgrade via a grant and replacement would be one at a time. Discussion then followed on the ambulance gurneys. Commission informed new regulations will stipulate on how the gurneys are secured in the ambulance and will also require upgrade in the future. Commission in consensus to wait to insure until units are upgraded.

**3:30pm Lisa and Debbie left the meeting.**

**3:45pm Commissioner Baldwin stepped out of meeting.**

**4:00pm Commissioner Baldwin joined the meeting.**

**4:10pm REVIEW MDA & FY2016 ANNUAL REPORT**

**4:15pm Brenda Wood, Clerk and Recorder asked to join the meeting and give synopsis of report.**

**4:20pm Brenda left the meeting.**

**4:35pm Mike Kirschten joined the meeting. Mary Grube, Planner Administrative Assistant; joined the meeting.**

Mike inquired as to status of lease agreement around the airport runway extension. Would have been under James Kirschten Residual Trust or himself. Will have Darcy investigate, but most likely will need to survey.

**4:45pm Mary and Mike left the meeting.**

**4:55pm ADJOURN**

**Commissioner Ranum made the motion to adjourn the meeting Commissioner Ranum seconded.**

**Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.**

---

ADJOURN

s/Steve Baldwin, Chairman

---

MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

---

ATTEST:

s/Brenda J. Wood, Clerk and Recorder

**TUESDAY, JANUARY 24, 2017**

**6:00PM POWDER RIVER TRAINING COMPLEX TOWNHALL MEETING – THEE GARAGE (STEVE, ROY)**

**WEDNESDAY, JANUARY 25, 2017**

**9:30AM EASTERN PLAINS ECONOMIC DEVELOPMENT – DAWSON CO. COURTHOUSE (DEB, ROY)**

**1:00PM COALITION MEETING – LIBRARY BASEMENT MEETING ROOM (DEB)**

**THURSDAY, JANUARY 26, 2017**

**10:00AM MENTAL HEALTH MEETING – MILES CITY (STEVE)**