

**Fallon County Fair Board
@ Fallon County Fair Office
September 27, 2016 @ 6 PM**

Meeting started at 6:00 PM.

Attendance: Jerrid Geving, Eddie Coulter, Jeff Greenlee, Commissioner Steve Baldwin, DeeDee Geving, Pat Ehret and Barb Lechler.

Public Comment: No one was here.

New Board Introductions: Jeff Greenlee, Alyse Webber, DeeDee Geving. Chairperson, Vice Chair, Check signers will need to be decided tonight.

Approval of the Agenda: Jerrid made the motion to accept the agenda as written. Eddie seconds the motion and the motion passes.

Approval of the Minutes: Eddie made the motion to accept the minutes from August 23 as written. Jerrid seconds the motion and the motion passes.

Approval of the Minutes: Jerrid made the motion to accept the minutes from September 12 as written. Eddie seconds the motion and the motion passes.

Correspondence: A couple thank you notes were received, one from Breanna Ulmer, Gumbo Gophers, Katie Bailey, Director of Chamber of Commerce and Little Beaver Conservation District & NRCS for their range tour.

Extension Report & Discussion: Elin & Floyd stated that the new hog panels worked great this year. The shipment of panels arrived the week of fair, but it was not completed as ordered. Elin has been in contact with the company and will share options at next Board meeting.

Alyse Webber joined the meeting.

Fairgrounds Maintenance and Repairs: All windows have been replaced that were broken from the hail before the fair, but roofs, siding and gutters will take a while as all of the County buildings were all hit hard.

The big barn is now set up for the winter months and now Floyd is working on the lower stalls yet, as several stalls were left dirty on the north side of row C. The Indian Relay Team did a good job cleaning their stalls; all of the lower stalls were opened but not all used by the Indian Relay Team and other rodeo contestants used them, so Floyd will get them ready for the next user.

Floyd has been getting the grounds ready for fall with putting items in storage, organizing buildings, mowing and fertilizing as it is needed.

New Food Booths: Cordova has the water line installed and trenches were covered up before the three inches of rain on Friday, September 23. MDU will be here tomorrow to remove the light pole and install the new transformer, as the location right now are in the middle of where the booths will be constructed. The some of the side walk on the north side of the exhibit hall has been removed today, as the new telephone lines and the transfer switch will be installed to exhibit hall on the northeast corner. There seems to be progress made every day.

Old Business: Fair 2016: Hog panels will be checked into more by Elin next month.

Purchasing two more panel trailers from Western Ranch Supply, Jerrid suggested. There are 36 new brown panels that need to be stored on a trailer. Western Ranch Supply trailers are around \$999 and are better quality then the trailers that were purchased from Runnings a few years ago, additional Western Ranch panels are in stock. Jerrid added spring time would be good time to purchase these.

New Business: Julie Straub ~ Training: In Fargo, November 8, is the Extraordinary Administrative Professional seminar that Barb will be attending. Julie would like Barb to purchase training videos for the ShoWorks program and to notify Julie when the videos have been viewed. Julie also would like Barb to receive some event training planning, to make the job easier.

Julie wanted to remind the Board of this meeting: October 5th at 4 PM there will be a meeting with the Commissioners to discuss the Lead Crew part-position to become a part time permanent position. Julie recommends these hours for the position: November to March consist of 20 hours and April to October would be full time position.

Julie shared that Deb Ranum liked the monthly schedule of fairgrounds activities for the next several months that Barb sent. Deb appreciated it.

Julie informed the Board the she would do training for the Board if desired to have it and if you have any questions call her any time.

Julie left.

Darcy and Jade walked into the meeting.

Jade Boggs & Darcy Wassmann ~ Insurance for using the fairgrounds: Some of the facility renters are paying for insurance for Special Events. If renters do not purchase insurance, then the county will be liable Jade added. Jade stated right now the insurance that the County has is a Scheduled Events Policy, with only listed events covered. The Ranch Rodeo was not on the list, Jerrid ask how can people use the grounds with these fees with the Commission wanting the facility to be used. DeeDee stated she was not happy with having the Ranch Rodeo to Clayton's, but because of the rain that was received that Friday afternoon the arena was too wet to use. DeeDee added that the spectators did not

have anywhere to sit down at Clayton's, but the facility is very nice and Clayton was very accommodating.

Jade stated that the fairgrounds policy does no longer have a blanket policy.

Jerrid stated that the Lucas Meschke Memorial Golf Tournament doesn't have to have a special insurance so how do those events have coverage at the Golf Course?

Jade stated to have consistency with the guests renting the facility is the main thing, or there could be problems. Jeff added that there are green fees at the golf course.

Jade stated that the Fallon County is taken on responsibilities for the events. Just because you are sponsoring an event doesn't give insurance coverage for the event.

Jerrid said there is open roping's in Ekalaka and in Sidney with the participant signing a waiver. Jade added that is okay until something actually happens.

Wedding events can go on the Fallon County events policy. Special event insurance is a \$300 fee that covers the spectators only, Jade stated, there are concerns with liability going crazy across the county. Jade recommends listing Fallon County as an additional insurer on the Certificate of Liability.

Jade will look into a policy that could allow guests to add a wide range of events throughout the entire year. Rodeo events are a higher fee because of the dangers working with animals.

Darcy added to still have guests pay for facility to maintain buildings, as the fees are set low already. Jade will also check into having a separate policy just for the fairgrounds and the activities that are held. Alyse added that she had to provide insurance for her rodeo events that she has put on in the past.

Clayton's facility to rent was \$250 and he is a very generous man. People have faith in each other but all it takes is one accident, even though "Not Responsible for Accidents!" signs are posted in facilities. The insurance still falls back onto the facility Darcy added.

Jade and Darcy left the meeting.

Fallon County Fair Bylaws: Pat, Julie and Barb have put together a rough draft for the Fallon County Fair Bylaws. Discussion on what should be added or deleted. The Board will go over the details at the next meeting.

Rocky Mountain Association of Fairs (RMAF): Convention is November 9 -12 in at the Doubletree Spokane City Center in Spokane, WA. Registration is \$225 per person this year. A Silent Auction item needs to be discussed and decided upon, as the monies from this goes towards the Spring Meeting for each district. Flights were discussed. Barb will not attend the meeting and will attend Senior Day at NDSU.

The Board thanked Pat for all of her hard work.

Pat left the meeting.

Jerrid suggested nominating a chairman.

Jerrid and Eddie stated that neither of them was willing to take on the position of chairman. **So Eddie nominated DeeDee be the chairperson. Jeff seconded motion and the motion passed.**

Eddie nominated Jerrid to be the vice-chair, but declined the position. Eddie nominated Alyse. Jerrid seconded the motion and the motion passed.

Jerrid made motion to have Jeff Greenlee be a signer on the checking account at the Bank of Baker. Eddie seconds the motion and the motion passed. Eddie Coulter will remain as the other signer along with Barb Lechler.

Fair 2017: Night show suggestions were discussed and the importance of having an offer made before Convention in November as routing can be a process to wait for.

Stage placement was discussed. The stage was too close to the grandstands in 2016. Robert Sigmon, the sound man for the last several years stated that having the stage back by the bucking chutes would be too far away from the guests. Putting the stage in the middle of the arena works the best, Robert added.

The Board discussed expertise in the fairgrounds areas.

Department heads:

Alyse Webber ~ 4-H and FFA

DeeDee Geving ~ Entertainment

Jeff Greenlee ~ Carnival and Vendors

Eddie Coulter and Jerrid Geving will stay with the Rodeos.

The Board discussed Pippi and her dedication to the kids and her long extensively hours. The Board also discussed sponsorships for the fair and MHSRF, and the importance with not asking the locals for the MHSRF. There will be some businesses that will offer their donations to the MHSRF, but the Board felt the significance going across the state to ask for donations as it is the Montana State Finals for these high school participants.

The fair is a community celebration and fair goers look forward to this yearly. It facility is able to accommodate a large group of guests and it is beneficial when the weather cooperates on the third weekend in August. Guests enjoy the patio bands after activities in the grandstands, but three nights of a patio band, the Board felt was excessive, two nights works nicely.

The Commissioner's would like to get a second opinion to check out the system in the grandstands, Jerrid stated. Jerrid has a contact that he will notify. DeeDee added that sound is a crazy thing and then add people's voices and bodies in the stands as all of this makes a difference, besides working with the elements. Alyse stated the importance of great sound for the guests to be able to enjoy the activity in the grandstands.

The Board decided on having meetings the third Monday of the month and that 6:30 PM would be a better time.

Suggested items for the next month agenda includes: Bulls Bronco Barrels, MHSRF, Night show, and Convention.

Next meeting will be October 17 at 6:30 PM.

Alyse made the motion to adjourn the meeting at 8:34 pm. Jeff seconds the motion and the motion passed.

DeeDee Geving, Chairperson

Barb Lechler, Manager