

# Little Beaver Conservation District

\*August Monthly Meeting to be held July 27<sup>th</sup>, 2016 \*

Agenda: July 27<sup>th</sup>, 2016

USDA Building- 5 p.m.

Came to Order: 5:00pm

Present: Keith Rustad, Fred Houzvicka, Dirk O'Connor, Roddy Rost, Sarafina Claeys and Ann Fischer (NRCS)

Minutes:

- o Minutes from the July 6th , 2016 meeting to be approved. Attached.
- o Minutes were approved as read.

Financial Information: All information is based on amounts prior to deposits & bills being paid. Current as of 07-20-2016. Changes from 7-21-16 to 07-27-2016 are recorded in **BOLD**.

INCOME		BANK/CASH BALANCES	
\$7,109.28	DEPOSIT- Tree planting, map sales	Bank of Baker	\$15,290.60
\$55.00	DEPOSIT-Map Sales	Federal Credit Union	\$30,635.98
\$250.00	DEPOSIT-SWCS Donation"Shifting to Soil Biology" TOUR	Wells Fargo	\$550.00
\$37.00	DEPOSIT-PETTY CASH -Map Sales	Petty Cash	\$410.76
<b>GRAND TOTAL INCOME: \$ 7,451.28</b>		<b>GRAND TOTAL: \$46,887.34</b>	

EXPENSES			
\$122.50	Mike Gunderson- Fabric Laying		
\$4,500	F250 Super Duty Used Pick-up	<b>\$72.30</b>	<b>MDU- Electric</b>
\$67.98	BOSS Office Supplies- printer ink	<b>\$22.00</b>	<b>Fallon Co Treasurer- F250 licensing</b>
\$177.98	Sarafina Claeys- new printer difference	<b>\$100.00</b>	<b>Employee IRA</b>
\$675.00	Custer County CD- fabric	<b>\$1541.00</b>	<b>Employee Wage &amp; HAS</b>
\$76.29	City of Baker- Water at Tree Shed	<b>\$437.50</b>	<b>USA Tax Payment-941</b>
\$374.65	ABC Glass & Signs- Pick-up windshield	<b>\$304.79</b>	<b>Employee Travel Mileage- meetings/trainings</b>
\$19.98	Vista Print- LBCD business cards- WF account		
\$6.45	Postmaster-Grant Mailing- PETTY CASH		
		<b>Grand Total Expenses: \$8,498.42</b>	

- o Dirk O'Connor motioned to approve the finances and pay the bills. Fred Houzvicka 2<sup>nd</sup> the motion. Motion passed.

Old Business:

Youth Sponsorships

- Youth scheduled to visit with the board about their Youth Camp experience during the September 7<sup>th</sup>, 2016 meeting.

District Truck/Pick-up

- Finalize insurance decisions. Estimates will be available from insurance companies.

- Based on the insurance rates and coverage the board made a final decision on the truck insurance policy.
  - Dirk O'Connor motioned to receive vehicle insurance through PayneWest Insurance with a plan that would provide full coverage for the 1999 F250 Super Duty. Fred Houzvicka 2<sup>nd</sup> the motion. Motion passed.

**"Shifting to Soil Biology" Grant & Administrator grant**

- Review paperwork for both DNRC grants. Update on grant progress.

**Paypal Account**

- More information to be provided. Decision to use paypal for the tour registration and online payments. Decision on which bank account to tie to the paypal account.
  - Another option was provided through Wells Fargo Merchant services which uses a portable card reader to businesses.
    - Fred Houzvicka motioned to sign-up and purchase a card reader from Wells Fargo merchant services.

**Building swap with Cenex**

- Legal description acquired. Final decision and then public notice of switch.
  - District would like to look at the property lines and access the damage occurred at the place from the recent storm. Any damage would have to be fixed prior to finalizing the deal.

**New Business:**

**Permissive Medical Levy**

- Discuss public meeting at 4pm. Decide on the permissive levy and the requested amount.
  - Fred Houzvicka motioned to levy \$2,880.00 per year from a permissive levy to pay for employee health benefits. \$250.00/month to be provided to the employee (\$240.00 provided by the permissive levy and \$10.00 from the LBCD). Keith Rustad 2<sup>nd</sup> the motion. Motion passed.

**Hail Damage**

- District pick-up, no-till drill and buildings on lot. Cosmetic damage from hail. Insurance company was contacted and adjuster will be visiting to access the damage.
  - Adjuster scheduled to assess the damage the week of August 1<sup>st</sup> 2016.

**310 Permitting Workshop & Area 2 Meeting**

- 310 Workshop was on July 20<sup>th</sup>. Area 2 Meeting on July 26<sup>th</sup>.
  - Administrator attended both meetings and reported to the board. Area 2 meeting is planned for September 22<sup>nd</sup>, 2016 in Wibaux. State Convention is scheduled for November 15-17<sup>th</sup> 2016 in Sydney, MT. This will be the first time convention has been held this far east in Montana.

**SWCDM Bylaws, SWCDM board nominations, Resolutions and MACD board nominations**

- SWCDM bylaws to be reviewed. All resolutions, nominations, feedback etc due September 1<sup>st</sup>, 2016.
  - Bylaws were distributed to board members to review and make changes if they would like by September meeting.

**NRCS Update**

- Ann Fischer to give update.

- NRCS plan to attend the workshop in August. NRCS office working on inventory and CSP contracts. Continuing to collect soil data for the August “Shifting to Soil Biology” tour.

**Public Comment:**

**Other Business**

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**DEQ**

- Rosie from DEQ planning on stream testing the week of August 8<sup>th</sup>, 2016. Will give final stream report at the October monthly board meeting.
  - Administrator will be contacting landowners to gain verbal permission to gain access to the streams for continued testing.
  - DEQ will be giving report on streams during the October 2016 board meeting.

**Next Monthly Meeting:** September 7<sup>th</sup>, 2016: 5:00pm