



## Vacancy Announcement

**Position:** Museum Aide  
**Date Posted:** April 03, 2017  
**Closing Date:** April 21, 2017

**About the Position and Department:** The Museum Aide works under the direct supervision of the Museum Curator. This a seasonal, full-time position.

**Position Overview:** This position assists with museum operations including preparation of exhibits and collections, preparation of objects for storage, greeting visitors and conducting tours. Engages in ongoing and often extensive cleaning.

**Minimum Qualifications:** A high school diploma or equivalent as well as one year of demonstrated customer service skills and experience using Word and the Internet are required. All applicants must be at least eighteen (18) years of age. A valid Montana driver license is required.

**How to Apply:** Applications and a complete job description are available at the Human Resources office, 10 W. Fallon Avenue, Baker, Montana or online at [falloncounty.net](http://falloncounty.net). Submit applications (resumes optional) to: Human Resources Manager, PO Box 846, Baker, Montana, 59313. Questions may be directed to Julie Straub 406-778-8164.

*This vacancy announcement provides a brief overview of the position for recruiting purposes and is not intended to as a full description of the work, competencies and qualifications. For a complete job description, please contact Fallon County Human Resources.*

*Fallon County is committed to affirmative recruitment and diversity in employment opportunity. It is the policy of Fallon County to provide equal opportunity to all persons seeking or having access to its employment, services and activities, which is free from restriction based on race, color, religion, national origin, age, gender, marital status, veteran status, sexual orientation or disability. The information contained on employment applications is sought in good faith. It will not be used to discriminate against any applicant for employment in violation of State or Federal law.*