

Monday, March 30, 2015

9:00 AM CONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

CLOSED-PERSONNEL

10:05 AM Jasen Wyrick, Wyrick Construction and **Alba Higgins**, Shop Foreman

Bridge at Reynolds-Jasen stated this bridge is about 2' too high after cleaning it out. Jon Brosz, Brosz Engineering knows about this issue as well.

10:10 AM Jon Brosz, Brosz Engineering joined the group.

Creek Channel Maintenance-Jon stated they now need to re-permit the long term plan for the remainder of the work for the creek channel. Discussed the area where the creek channel soil was hauled (located on John Beach property), it was not located in the flood plain. The City plans to re-landscape the disturbed areas in July or August and seed it. The next step will be to find out how to improve the channel; cement, rock, etc.

Sandstone-Jasen stated FWP refused to pay him for the work he completed on the Westside.

Cemetery lots-Brosz has been waiting to hear back from Jon Stevenson

Retaining wall plans-This is ready to go to bid; will put it in the paper next week.

Powder River Training-They told Bowman the Air Force would not be flying below 10,000' until radar and communication come in. They made no promises to Bowman but told them what they would do.

Two box culverts-Bobby will talk to Ketchum's regarding the Kramlick Bridge as they have not heard from Daniel Allen regarding his portion of the easement (Ketchum's rent the land from Mr. Allen).

North Baker Drainage-They are going to get the papers completed for Nelson's to sign.

FWP-Steffes and Westmore Bridges not much going on right now until they hear back from FWP.

SHOP REPORT by Alba

Westmore Road-They finished mulching the Westmore Road.

Blading-All blades are currently out on various roads. They took the wing off one of the blades that is currently working on a road in southern Fallon County. Commissioner Ranum stated Johny Creek Trail does not need to be bladed. Alba stated they are working on the roads that are badly rutted.

Packer-The City of Baker's packer is broke (forgot to drain it). They would like to use the County's packer when they lay the millings in the alleys. Alba will instruct on the operation of the County's packer.

Equipment-Brittanie is working on a schedule for equipment purchases.

Malibu-The Malibu lost the right side retaining pin for the lower ball joint.

11:25 AM Dale Butori

Fireworks donation-The Commission agreed to donate \$2500.00 toward the Fireworks Fund for July 4th.

11:30 AM Scott Rabbitt, Park Supervisor

Seasonal Hiring-Scott called in to discuss hiring two (2) more seasonal people since he no longer has an assistant. Decision was to wait to see what the City of Baker decides.

Splash Park-There were 3 comments received from the DEQ regarding the Splash Park. Scott stated two of the items were addressed later on in the plans. The other item has been addressed by Stahly Engineering and mailed back to DEQ; should also have the plans back soon for the building.

1145 AM PUBLIC COMMENT

No one appeared for Public Comment

11:45 AM Julie Straub, Human Resource Manager came in to discuss mowing at the Gun Range. Julie will visit with **Mike Kirschten**, Gun Range Board Member regarding a job description. If this ends up not being an employee position the Commission would go out and accept quotes.

12:00 PM RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

1:30 PM CLOSED PERSONNEL-POSTPONED

1:55 PM CLOSED-PERSONNEL

3:20 PM Mary Grube, Planner Secretary

Plat Status Report-13 Plats/COS's in various stages of completion.

Nelson Plat-Planning is waiting on Brosz Engineering to present element completion

Creek Channel cleaning-Discussed permitting

Flood Plain-Mary thanked the Commission for allowing her to attend the Flood Plain Conference. It was very informational.

Infrastructure Workshop-Also attended an Infrastructure Workshop with Jodi Miller, Town of Plevna-Clerk.

Planning Board-Will start working on the By-Laws, Zoning and Board of Adjustment items next week.

Plevna Zoning-Plevna now has zoning in place; Jodi will do all the planning for zoning, etc. and they plan to do an Interlocal Agreement with the County for use of the Planning Board.

3:55 PM-Scott Rabbitt, Park Supervisor would like permission to hire 2 more Seasonal employees this year, than normal, as he does not have an Assistant any longer. The Commission has no problem with this but the City stated they did not discuss it at a Board Meeting yet. Scott stated he spoke to Kevin DuKart, City Clerk and stated there would be budget for it but wanted the Commission's approval for this so he could let them know at the next City Council meeting. The Commission approved.

4:00 PM Mike Kirschten, Gun Range Board Member

Board Meeting-Mike stated the Gun Range is having a Board Meeting tonight if the Commission would like to attend.

Mowing/Landscaping-Discussed needing someone new to mow around the buildings etc as Deb Kirschten is no longer able to do this. Rod and Audrey Wipperling have expressed an interest in this. Mike stated they usually charged \$400.00 each time they mowed. They also need someone to do some landscaping after the new construction is complete. Mike will speak to Julie Straub, HRM about a quote/job description for mowing.

Building-MDU may have power to the new building tonight; the ventilation people will be here again to power up the system and would like an IT person to be available to take the training.

4:00 PM Mike left the meeting.

4:05 PM Tom Muckle, County Rural Fire Chief and **Tom Bruha**, Fire Chief

Stated it is very dry and they would like to request the Commission ban Agricultural burning, by Resolution (pertaining to garbage, pits, fields, etc.). The group discussed issuing civil penalties to individuals that do not abide by the Resolution. They can amend the resolution after that decision is made. They will have to get this out in the paper and radio, etc.

4:15 PM Joe Janz, Outside Maintenance joined

4:22 PM Chuck Lee, DES/911 Coordinator was asked to join. They are 1 step below going into stage 1.

PSA-Chuck will make sure he makes PSA's available immediately for the Radio and Paper. The Sheriff's office will not be issuing burn permits either. Chuck will draft the Resolution for the Commission to sign.

4:25 PM Chuck left the meeting.

Job Description-Joe was given a job description for mowing at the Gun Range. Joe feels he and DuWayne could do that; they will first review it and get back to the Commission on this.

Fire Ban-Joe will contact the Caretaker/FWP regarding the fire ban for the State Recreation facilities- (South Sandstone and Medicine Rocks).

4:35 PM FOLDER REVIEW/ACT ON ITEMS OF BUSINESS

Support Letter-The Commission wrote a letter of support to Legislators asking for their support on HB423; SB252 and SB260 which have to do with School Funding.

Permitting Report-The Commission received a report, from Mary Grube, Planning Secretary, regarding the Local Permitting for the Baker Lake Tributary project.

Letter to Lawlar's-Commissioner Randash signed as Chairman the letter to be sent to Mark and Amber Lawlar. The letter was in regard to compensation requested by the Lawlar's from Fallon County for extra costs incurred by them for sewer line repairs West of Baker. Fallon County stated they could not accept responsibility for DEQ regulations and the costs associated with compliance.

Sheriff Vehicle-The Commission was notified by Debbie Wyrick, Deputy Clerk and Recorder/Insurance of her recommendation. Debbie felt it would not be worth it to send this small claim in to Insurance as the Insurance Company would only pay \$180.00, after deductible. The Commission's decision was not to send to insurance.

Audit Response-March 17th, 2015-The Clerk and Recorder issued the audit response to the Department of Administration for the 2014 Annual Financial Report. The letter notated the Auditor's findings and the response to those findings. Letter is filed in the Clerk and Recorder's office.

March 24, 2015-The Commission received a letter from the Local Government Services Bureau stating they received the corrective action plan letter and accepted the plan as satisfactory.

Sanitarian Business-The Commission was informed by Rich Menger, Sanitarian he had found 3 old checks in files from various individuals. Rich found them while searching for items for the County Attorney. Sanitarian also informed the Commission the Baker Recreation Center had not been licensed by the previous Sanitarian for 2 years but is working with the Baker School System to remedy this.

North Baker Drainage Project-The Commission received a letter from the **Army Corp of Engineers** for the North Baker Drainage Project. The Corp determined the proposed project would not involve the placement of fill into a water of the U.S. and is not subject to DA regulatory authorities. No permits pursuant to Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act were required for the Corps of Engineers. **MT DEQ** also completed their review of the same project and gave authorization number MTB006215 to the project. The DEQ gave conditions for the County to follow along with stating compliance of the 310 and 124 permits need to be followed as well. The authorization is valid March 24, 2015 through March 24, 2016.

Baker Lake Spillway Project-The Commission received notification from the MT Fish Wildlife & Parks for the Lower Baker Lake Drainage project. MT FWP reviewed the application and stated the MTDEQ 318 permit would be necessary to obtain from the DEQ. MT FWP also approved the 124 permit to be issued through their jurisdiction.

Cooperative Agreement-The Commission received a copy of the Cooperative agreement, signed by Kim Cuppy, Board of Health/Public Health Nurse and Richard Menger, Liason/Sanitarian between the MT DPHHS and the Board of Health for the purpose of establishing a payment schedule for disbursement of funds to the BOH to support inspections of licensed establishments and to determine which optional programs the BOH will conduct.

Increase Contents Coverage-The Commission agreed to increase the courthouse contents coverage from \$2.6 million to 4.5 million due to updates and remodeling within the Courthouse/Library and Law Enforcement Center.

Boiler Certificates-The Commission reviewed the boiler certificates of operation for the Courthouse Boilers.

MT FWP GRANT-The Commission was notified by Dei Kirschten of the grant she had applied for from the MT Fish, Wildlife and Parks for \$25,150 to reimburse Fallon County for half of the roof for the new Shooting Range.

REPORTS/MINUTES/FLYERS

The Commission reviewed and/or approved the following, copies of the following are filed in the Clerk and Recorder's office.

Fair Board-February 17, 2015 Minutes

Special Projects Report-March 17, 2015-DuWayne Bohle presented the Special Projects Report which is filed in the Clerk and Recorder's office.

4-H Flyer-April, 2015

Seniors in Action Flyer-April, 2015

JOURNALS

#452-Move claims from the General Gun Range budget to Gun Range Capital Projects.

#453-Move claims from various accounts to the North Baker Drainage Project Account

#454-Move claim from Sheriff budget to Sheriff Capital Projects Account

#455-Move invoices from 9-1-1 budget to DES budget.

#456-Move claim from DES supplies to Capital Outlay

#457-Move various claims within the Public Health Budget

#458-Move various claims to various correct funds/accounts

ENCROACHMENT PERMIT

#607-Mid-Rivers-Commissioner Randash signed the Encroachment Permit for Mid-Rivers to bore under Airport Road for a Communication Line in Section 18-6-60.

MISCELLANEOUS REVENUES

State of MT-DEQ-Motor Vehicle Junk Vehicle Grant-\$7,500.00

Baker Air Service-March Aviation Fuel Sales-County Portion-\$336.50

Continental Resources-February Oil and Gas Royalties-\$4,508.12

4:45 PM FIRE RESOLUTION

Commissioner Ranum made the motion to pass and adopt Resolution 3-30-2015 imposing a Burn Ban restricting all Agricultural, burn barrel and garbage pits on land within the boundaries of Fallon County.

Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously. Resolution 3-30-2015 is on record in the Clerk and Recorder's office.

ADJOURN

5:00 PM Commissioner Ranum made the motion to adjourn. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

ADJOURN

s/William L. Randash, Chairman

ATTEST:

s/Brenda J. Wood, Clerk and Recorder