

Monday, August 5, 2013

**CONVENE 9:00 AM**

**PRESENT Deb Ranum**, Chairperson and **Steve Baldwin**, Member; **William L. Randash**, Member, excused.

**9:05 AM Brenda Wood**, Clerk and Recorder and **Spencer Huether**, Road Technician joined the meeting. Spencer met to discuss the roads from today's hearing. Spencer stated the hearing in September will deal with land grants by the Public to the County; Spencer stated he felt the County would probably never declare them. Most do not connect to any County Road, although, #35 comes off Webster Road and may be an issue at the September hearing.

Commissioner Baldwin made the motion to sign Resolution 8-5-2013 calling for a Public Road Hearing in September. Commissioner Ranum stepped down from the chair to second the motion. 2 Ayes. 1 Absent. Motion carried and the Resolution is filed in the Clerk and Recorder's office.

**9:30 AM-CLOSED SESSION-PERSONNEL**

**Baker Municipal Airport-Letter**

**Commissioner Ranum** signed as Presiding Officer a letter to be submitted to Dave Stelling, Manager-FAA-Helena Airport District Office regarding the Delphi eInvoicing. The letter authorizes Craig C. Canfield and Charlene Severson of Kadmas, Lee and Jackson Inc to prepare and submit payment requests in Delphi eInvoicing on behalf of Fallon County for Airport Improvement Projects, until further notice. Fallon County further understands its responsibility to ensure all payment requests are accurate and meet all grant payment requirements.

**10:00 AM-Alba Higgins**, Shop Foreman met to present the Road Report. **Bobby Wiedmer**, Road Foreman and **Dave Hall**, Acting Road Foreman excused to be on vacation.

**Roads**-Alba explained several roads washed from the rain Saturday, but still drivable. They are blading and patching the roads. Most will have to be patched with scoria because they cannot get to the Pinnow Pit.

**Landfill compactor**-They were able to replace the window for the landfill compactor.

**Mowers**-They are getting the mowers ready to go.

**Car gates**-Alba stated he will take someone from the crew with him to replace two cargates on the list.

**Culvert**-The culvert placed by the Helleyer property may need to be replaced with a longer pipe. Someone placed tree branches in their ditch causing water damage.

**Dust Control-Jasen Wyrick**, Wyrick Construction stated the dust control test on one mile of the Anticline Road will take 3 days to complete.

**Motor Power**-Updates on trucks have not been completed yet as Motor Power has not received the parts to finish the repair.

**Stacker**-Alba has heard nothing regarding when they will receive the stacker.

**Seasonal Help**-The last day of work for the seasonal help was last Friday.

**Shell Oil Road**-Alba explained the crew had to remove the 5' culverts from Shell Oil Road and replace with 6' culverts (the 5' would not fit). Alba had to order more 6' culverts to replace those used on Shell Oil Road because they were dedicated for another road.

**Hot oil tanks**-Decision was to sell them as is.

**Landfill loader**-Alba explained this loader is up for rotation this year. Alba feels they should bid the loader only and keep the attachments

**Wastehandler** -The Landfill Wastehandler came without a reversing fan and Mark Feland, RDO feels John Deere will be responsible to add this, as it was in the specs, and the equipment came from the factory like that.

**10:40 AM-Brenda Wood**, Clerk and Recorder was excused; **Debbie Wyrick**, Deputy Clerk and Recorder joined to take minutes.

**10:40 AM-Jon Brosz**, Brosz Engineering met to discuss the Sunny Bank & Division Road bridge replacements. Jon stated he met with the contractor, Oswood, about the replacements; the project should start August 19, 2013. Jon would like the detour to be advertised on the radio, because of the bridge replacement, to help with the flow of traffic.

**Contractor List**-\*\*Commissioner Ranum wants Oswood to be added to the bidders list \*\*.

**Miscellaneous Items**-Discussed other upcoming bridge replacements, North Baker Water Drainage, and Golf Course Irrigation.

**Carter County Ketchum bridge replacement** –Commissioner Ranum wondered if this bridge came in under bid. Jon stated it was close and also recommended going with precast option to save time on Ketchum Bridge. Waiting on Carter County & Fallon County approvals; Jon still needs the agreement. Time frame of completion is expected to be the end of October. Commission extended their approval to award the project to Battle Ridge Builders, LLC for a total project cost of \$227,104.17 which includes the precast option. Will wait for Carter County approval.

-**Division Bridge** box scheduled for September 3rd.

-**Sunny Bank** box scheduled for September 17th.

-**Upper Dam Review**-Jon has an email into DNRC regarding the upper dam review; they passed it on to someone else, but it is unknown where we are at, at this point.

-**North Baker Drainage**-Is still at review, because of the heavy rains, Jon requested putting a pipe in for the Wyrick approach. Bobby wanted to place one for D & M Water also, but Jon recommends waiting until the project is complete.

-**Cemetery intersection**-surveyed last week, will work on drainage design this week.

-**Golf Course irrigation** – Jon met with **Mike Rinaldi**, Sanitarian last week. If **Matt Waite**, DEQ gets all info and Eric gets certified to run lagoon, then up until 2017 the Golf Course will fall under the City of Baker's permit.

-**Box culverts**-There are 15 remaining box culverts to complete; Brosz is creating a map, with locations and sending it to FWP before completing the design.

#### **TIMESHEETS/PAYROLL/WITHHOLDINGS**

The Commission reviewed and approved the July, 2013 Timesheets, Payroll and Withholdings. The time sheets and warrants approved for payment were in the amount of \$472,349.44 are filed in the Clerk and Recorder's office.

**11:55 AM-Alisha Conroy** asked if the Commission would agree to Sponsor the High School Rodeo. The Commission so agreed.

Commissioner Baldwin made the motion to recess for lunch. Commissioner Ranum steps down from the Chair to second the motion. 2 Ayes. 1 Absent. Motion carried unanimously.

Noon Recess

#### **RECONVENED 1:15 PM**

**PRESENT Deb Ranum**, Chairperson and **Steve Baldwin**, Member and **Brenda J. Wood**, Clerk and Recorder.

#### **CLOSED-PERSONNEL**

#### **COMMISSIONER DISCUSSION**

**Centennial Float-Mona Madler**, SMART Director wanted permission to order koozies (1000) at .42 cents each. Permission granted.

**Cattleguard**-A cattle guard on the Medicine Rocks Road needs to be replaced. Fallon County will pay for replacing the cattle guard on this road as Carter County maintains another road in trade.

**Airport Water Tank**-The Commission received a copy of the FAA airspace evaluation pertaining to the new water tank at the Baker Municipal Airport. It was determined the structure does not exceed obstruction standards and would not be a hazard to air navigation provided FAA Form 7460-2, Notice of Actual Construction or Alteration, be e-filed any time the project is abandoned or within 5 days after the construction reaches its greatest height.

**Airport Reimbursements**-The Commission was notified invoices totaling \$306,305.00 were uploaded to the FAA's Delphi system for reimbursement of Construction Improvement costs at the Baker Municipal Airport.

#### **EASEMENT**

The Commission signed the Road Easement with Renee Havener for Leischner Access in Section 18-9-58.

#### **AGREEMENT**

The Commission signed the Agreement between Fallon County and Don Dilworth for the Contracted position of Superintendent of Schools. That agreement is filed in the Clerk and Recorder's office.

#### **CLAIMS APPROVALS**

The Commission reviewed and approved the July, 2013 claims in the amount of \$1,873,854.73 and they are filed in the Clerk and Recorder's office.

**3:00 PM-Road Hearing was held in the Commissioner's Office.**

**PRESENT Deb Ranum, Chairperson; William L. Randash and Steve Baldwin, Commissioners; Spencer Huether, Road Technician; Brenda J. Wood, Clerk and Recorder; Bill Thielen, Dan Buerkle and Missy Thielen, Members of the Public.**

**Full minutes are filed in the Clerk and Recorder's office.**

**3:40 PM-Roger Meggers, Baker Air Service met to update the Commission on Airport business.**

**Helicopter**-Discussed the helicopter that landed in the North Parking Lot between Parkview I and the Park. Commissioner Baldwin stated they were unsure what the ins and outs would be regarding the helicopter landing in that area, etc. Roger will do some research on this.

**Runway lights**-Discussed how the runway lights operate; Roger explained they shut off at 10:00 PM and are controlled any other time by radio controller; they then go off after 20 minutes has passed.

**Assistant**-Roger discussed the fact it is necessary to have assistance when moving a jet into a hangar. Another reason why it would be beneficial to have an Assistant is the fact he put in over 70 extra hours in July. Roger would like to have the Assistant in conjunction with himself, or in absence of himself, on an as needed basis for up to 910 hours at \$19.35. The Airport Board would do the interviewing for this position. The Commission stated the job description should be reviewed with the Airport Board and then it can be placed in the paper.

**Airspace issue**-Roger stated a lot of the airplanes from Rapid City are in Guam now, so this issue is quiet now.

**COMMISSIONER MINUTES**

Commissioner Baldwin made the motion to approve the June 10<sup>th</sup> and June 17<sup>th</sup> minutes as submitted. Commissioner Ranum steps down from the chair and seconds the motion. 2 Ayes. 1 Absent. Motion Carried.

**RECESS**

Commissioner Baldwin made the motion to recess for the day. Commissioner Ranum steps down from the chair and seconds the motion. 2 Ayes. 1 Absent. Motion carried.

Recess

Tuesday, August 06, 2013

**RECONVENE-9:00 AM**

**PRESENT Deb Ranum, Chairperson; William L. Randash and Steve Baldwin, Members**

**10:00 AM-Brenda J. Wood, Clerk and Recorder joined.**

**10:00 AM-Desiree' Thielen, Planner/Flood Plain Coordinator met to present Planning Department updates.**

**Gravel pits**-Desiree' is completing the zoning paperwork for the gravel pits.

**Flood Plain**-Discussed the Flood Plain issues within the County.

**Priorities**-Desiree' stated she needs to get out in the field more and would like to move the Landfill billing to the Landfill to free up her Secretary. Desiree' would like to be able to change Mary's job title to Administrative Assistant. The Commission will discuss moving the Landfill billing with Tom Kachel, Landfill Manager. No decision on job title.

**News articles**-Discussed putting an article in the paper informing the public of important topics dealing with planning/subdivisions and flood plains. Commission feels this is a good idea.

**CTEP (Community Transportation Enhancement Program) Funds**-Desiree' explained a decision has to be made as to what the Commission would like to do with the funding. The City of Baker has placed their funding with Fallon County's funding. Suggestions from the survey were to place benches, garbage containers and lighting in the downtown area. Desiree' stated the lighting would have to be engineered so would eat up a lot of the funding; garbage containers would need to be emptied so would need to talk to the City about that if decided to do that. The available funds are \$100,000 with a County match of 13.4%. Desiree' asked for the Commissioner's thoughts.

Commissioner Ranum suggested historical preservation of the Museum; an Engineer looked at the Museum regarding ways to stabilize the structure. Commissioner Ranum suggested Desiree' contact Jody Strand, Museum Curator for the engineer's name, etc. All of the Commission was in agreement.

**Subdivision Regulations**-Desiree' said she needs to get the new fee schedule prepared. Commissioner Randash discussed the Latigo Trail and NCV Subdivision road inspections. Commissioner Randash feels if Fallon County inspects the roads and something goes wrong with the road or a culvert he then feels the County is responsible. An indemnity agreement will be completed by the County Attorney for everyone's protection and the Commission can review it.

Desiree' would like some comment on the Subdivision regulations that were brought in earlier for the Commission to review. Desiree' stated the State has made more regulations that need to be adopted. The Commission needs more time to review.

**Subdivision by rent or lease**-Desiree' explained this is for Campgrounds and RV Parks. Anyone with four or more buildings will have to follow this. Anyone below that still has to follow DEQ guidelines.

**Flood Plain Training**-Desiree' stated the training was very informative. They found Fallon County will need to re-map to accommodate the way the water now flows; a State Agency will come and help them with this.

**Bridge Funding**-Found out there is funding available for replacement of bridges; you have to show a loss of function and year to year repairs, to qualify for the disaster funding; \$200,000 to \$300,000 available this year.

**Agreements**-Request for Proposal for Planning Assistance and Work Force Housing agreement information was taken to the County Attorney on Thursday.

**Baker Lake**-Desiree' has had no time to work on the EPA issues regarding the Baker Lake. The EPA has 11 items that have not been addressed by Fallon County pertaining to the Report sent to them by Interstate Engineering.

**Upper Lake**-Commissioner's explained Brosz Engineering is now working on the gates for the upper Baker Lake or Phase II of a Three Phase project. Phase III will be to clean the channel between the Upper and Lower Dam. Steve, DNRC explained they would send a letter of support after all phases are complete.

**Red Butte Campground**-This was completed as 2<sup>nd</sup> dwelling for 2 RV hookups. They were approved by DEQ and are DPHHS licensed. The Commission needs to approve, deny or place other conditions.

The Commission made the decision to Preliminarily Approve, with the following Conditions:

Amend fire plan to include no burning of Solid Waste.

Any road would need to be built to County standards for safety of emergency service vehicles, etc.

Proposed Road(s) are named, signs placed and E911 address established.

**11:10 AM-Angie Rabbitt**, Recreation Director met for her monthly report.

**Fallon County Days**-Angie stated she had a lot of good feedback from individuals.

Angie may have festivities for the youth start in the afternoon because it makes a very long day for them otherwise. Angie would like to continue having the inflatables for them.

**Youth Rodeo**-The Youth Rodeo was held last weekend and went well. The numbers were down this year in comparison but they had good weather. Rhame, ND also had a Rodeo that day; Angie will contact that person to see about changing our rodeo date. The Arena was worked by Don Selle, Fair Board Member the night before, which was much appreciated. They also appreciated Don Buerkle, Fair Board Member coming and taking care of the sound. Angie stated she would not be able to put on the Rodeo without all the help of Conroy's, Anna Crawford, and many, many more. Top 6 places were cash payouts; Saddle blankets were given and halters were donated by Doug Post and given to a top boy and girl. Angie may try to add another prize to it next year.

**Fall Activities and Miscellaneous**-Angie is working on fall activities, getting the newsletter prepared to go out. Angie has not had her budget meeting with the City so she does not know if she will get an assistant at 20 hours per week for sure. Commissioner Ranum stated she appreciates all the work Angie and her crew does with all the programs.

**After School Program**-According to the survey Angie put out there will be 10 kids every Thursday and Friday if they extend the After School Program to include those days. At this time it is only offered Monday-Wednesday. Angie feels she may have to raise her rates because of extra staffing. Angie will first meet with the School Board and propose the extra days and locations. Angie left at 11:35 AM.

#### **RECESS 12:00 PM**

Commissioner Baldwin made the motion to recess for lunch. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

Noon Recess

#### **RECONVENE 1:15 PM**

**PRESENT** Deb Ranum, Chairperson; William L. Randash and Steve Baldwin, Members

**1:15 PM** Brenda Wood, Clerk and Recorder joined the Commission.

**Desiree' Thielen**, Planner/Flood Plain Coordinator met for her scheduled meeting. Verke RV Park Preliminary approval letter was signed by the Commission and will be submitted to Nolan Verke.

#### **2:00 PM-CLOSED-PERSONNEL**

**2:50 PM-Alba Higgins**, Shop Foreman checked on the cargate near the County line. Alba stated they will try to put the cargate in on Thursday. Going to try to pick up a tree that fell cross the road, using the County's loader.

#### **PUBLIC COMMENT**

No one appeared for public comment.

#### **3:15 PM-CLOSED-PERSONNEL**

**3:30 PM-Lisa Mitchell**-Ambulance Director met with updates.

**Laurie Pankratz** and **Mary Lou Ryden**, Ambulance Members joined the discussion.

**Ambulance Director Position**-Position is work in progress.

**Ambulance Inspection**-The State of Montana inspected the new Ambulance; they have the go ahead to put the ambulance in-service.

**Stair Chairs**-The Association gave the approval to purchase stair chairs at approximately \$3,500.00. The chair folds up in the ambulance, in case they cannot get a cot up/down stairs, etc. You can then secure the patient with belts.

**AED**-They need another one for the new ambulance. They are going to get quotes as the other AED'S are obsolete.

**EMT Class**-They started with 13 individuals and ended up with 3. They should test out in a few weeks; will need to start with ride-a-longs. Steve is the lead instructor so is able to sign-off on them.

**Mutual Aid Agreement**-Lisa discussed the need to have Mutual Aid Agreements with Ekalaka. Last Friday Ekalaka had no coverage and discussed the way the situation was handled. Lisa stated she needs a phone call when an issue like this arises. Commissioner Ranum stated no one was able to get hold of Lisa therefore used her own discretion in handling the situation.

**On Call Pay**-Discussed paying \$1.00 per hour; Commissioner Ranum feels this would be across the board. Lisa asked the Commission if they would cap it. The Commission will discuss this further.

**New rig**-It is working well, they have to get used to it, sadly, it does not get good fuel mileage.

**Job Descriptions**-Discussed which job description to use for an Ambulance Director.

#### **COMMISSIONER DISCUSSION**

**Amphitheatre**-The Commission discussed issues with the seating; the dirt was not packed properly and now the block seating is shifting creating safety concerns. The Commission will work with Scott Rabbitt, Park Supervisor on the best way to approach this.

**Screen/Projector**-The Commission granted the IT Department permission to purchase a screen and projector for the Courtroom.

**Change order**-The Commission agreed to the change order submitted by Diamond J to increase the contract price by \$2,000 to add 200 linear feet of french drain to the retaining wall at the Triangle Park (by the Lake). The french drain will allow the fill materials behind the retaining wall to drain, prolonging the life of the structure.

#### **CLOSED-HIPAA**

**4:00 PM Mike Reddick**, Chief of Police; **Clayton Hornung**, Mayor-City of Baker; **Tim Barkley**, Sheriff met to discuss possible construction of an animal shelter/vehicle impound area.

**Animal Shelter**(24 x 24 building) and **Vehicle Impound area**-Feel the cost would be approximately \$70,000 plus the cost to fence the outside area for an impound area.

**Shelter**-Commissioner Ranum discussed the rules and limits to hold animals. They hold them 72 hours and if the owner does not come forward they will try to adopt them out. They will not euthanize unless they have to.

**Impound area**-Right now they are using an area for vehicles that is not secure. In defining a secure building it is not felt a pole barn style fits the definition of SECURED. The group discussed placement of camera's so Dispatch can monitor 24/7.

**Law Enforcement Remodel**-Commission discussed the Law Enforcement remodel and wondered if all Law Enforcement will be housed in the same area? Tim stated that was correct; they will have a lobby area as well.

**Human Resource Person**-The Commission discussed what Mike did as a Human Resource Person. Mike explained when he worked for the MT Highway Patrol, part of his duties were to handle the hiring process, Medical issues, advertising open positions, grievances, suspensions, demotions, terminations,

corrective action plans, FLSA, FMLA. Mike stated he would work with the Commission, Mayor and County Attorney on a way to assist however he could.

The group will get together on the size building they will need and where they will be able to locate the facility.

**5:20 PM**-Tim and Mike left the discussion.

**Container Site**-Discussed solutions to the continual existing problems. Discussed what the Commission could do to change the Container Site so the garbage in the ditches, etc. is not an issue. Clayton discussed placing containers at the City Shop as well; they will be having another clean-up day in the Fall with containers placed at the City Shop. They Public did fill the containers when they had clean-up days this Spring. Clayton left the meeting at 5:35 PM.

## **RECESS**

Commissioner Randash made the motion to Recess at 5:40 PM. Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Wednesday, August 7, 2013

## **RECONVENE 8:55 AM**

**PRESENT** Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

**9:15 AM**-Brenda Wood, Clerk and Recorder joined.

**9:20 AM**-**Ken Dockweiler**, Belle Fourche Pipeline joined for his scheduled meeting.

**Landowner Meeting**-Ken discussed the meeting Belle Fourche had with the Landowners yesterday. Dane Castleberry and Tom Sparks were the only Landowners at that meeting.

**Liability issue**-Never did get that worked out.

**Replacement issue**-After the life of the pipeline the Landowners want the easement back. Ken explained that if Belle Fourche pays "fair market value" for the easement they do not want to have to give it back.

**Right of way**-The group discussed a 25' permanent Right of Way and if repairs are needed, they would need more area for that.

**Certified weed free straw**-They may have a source for the straw in Montana.

**Another meeting**-They will have another meeting in two weeks with the Landowners. Tom was noncommittal about the date because one of the Landowners was going to be out of state. Ken explained they do not all need to be present; they just need the people there that can make decisions for the group.

Ken expressed Belle Fourche Reps felt they had a document that was agreed to last October, until now. There were no changes made to Appendix B. Ken feels Rich Batterman, County Attorney may be helpful in explaining the Liability issue at the August 20<sup>th</sup> meeting in Ekalaka; Ken will contact Rich about this. May move the meeting to Baker if this will accommodate Rich, but the other Landowners would have to agree.

**9:55 AM**-**Debbie Wyrick**, Deputy Clerk and Recorder met to discuss Rain-Out Insurance. \$60,000 is all the coverage they can get because there is no history on sales, costs of concert, etc. Barb Lechler, Secretary told Debbie they still need more people to help with set-up and take-down.

**11:00 AM**-**Rich Batterman**, County Attorney met for updates.

**HR Person**-The Commission explained Mike Reddick, Chief of Police-City of Baker discussed his experience with HR in the Highway Patrol Division. Rich stated he was sure he would be good at it but wonders how much time he could devote to the position.

**Debbie Wyrick**, Deputy Clerk and Recorder joined the discussion.

**HR**-Rich feels the Commission needs to define the HR Position and the expectations need to be outlined.

**Ambulance Director**-Rich stated the Commission also needs to define the Ambulance Director Position and expectations.

**Veteran's burial**-Rich recommends talking to Stevenson's on the way the payments are handled.

**Workforce housing**-Rich and the Planner are working on Workforce Housing.

**11:55 AM**-**Lisa Mitchell**, Ambulance Director reported on the Ambulance meeting last night.

**Fallon County Fair**-Rodeos will be covered by Lisa and Steve.

**On-Call Pay**-This was discussed at their meeting but Lisa had disgruntled EMT's/Members.

## RECESS

Commissioner Baldwin made the motion to recess for lunch. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

## CONVENE 1:00 PM

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

**1:45 PM Brenda Wood**, Clerk and Recorder joined.

**1:45 PM Desiree' Thielen**, Planner/Flood Plain Coordinator joined the Commission regarding previously discussed items of business.

**Container site** – After much discussion the Commission felt it is best to drop the fees.

Commissioner Randash made the motion-Effective August 17<sup>th</sup> the Commission will remove the fees from the container site, with all contractors still being directed to use the Landfill. Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

**Subdivisions**-The group discussed Road Standards in Subdivisions. Desiree- will meet with the County Attorney tomorrow to discuss the road agreement for Subdivisions. The County cannot require the current subdivisions to adhere to road standards, as the County has none written; County can only ask for the correct road width, etc.

**CTEP FUNDS**-Dave at CTEP stated the Museum project does not qualify as an eligible funded project. Discussed having a committee to come back to the Commission to make a final decision on this.

**Time Capsule**-Discussed a Time Capsule and where to place it.

**Debbie Wyrick**, Deputy Clerk and Recorder met to clarify the Weed and Golf Supervisor starting, 6-month and 1-year pay scales. Debbie also discussed the new billing for the Property/Casualty Insurance.

## COMMISSIONER BUSINESS

The Commission received the Foundation Inspection from Mark Lachmun, Structural Engineer, chosen to inspect the Museum. Reinforcement of basement walls was recommended; also recommend consulting with a deep foundation contractor to discuss different options for foundation stabilization; also recommend consultation with a soils engineer to identify the subgrade soils and verify they would work with a helical pier system. Also recommend positive drainage with firmly compacted backfills around the foundation complete with drain pipe system; lengthen down spouts; keep lawn drainage away from foundation by completing new landscaping with gravels which would lessen the need for watering near the foundation. This report is filed in the Clerk and Recorder's office. No definite decisions at this time.

## RECESS

Commissioner Baldwin made the motion to recess for the evening. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried.

Recess

Thursday, August 8, 2013

## RECONVENE-9:00 AM

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

**10:00 AM- Brenda Wood**, Clerk and Recorder joined.

**10:00 AM-David Espeland**, CEO and **Selena Nelson**, CFO-Fallon Medical Complex met for their monthly report.

**ER Specialists**-Discussed hiring Emergency Room Specialists; they would still need someone to cover calls.

**Family Practice Doctor**-This would be someone to replace Dr Espeland; they feel it could take up to 2 years to find someone to fill this position.

**PA/Nurse Practitioner**-They also need to start looking now for a Female PA or Nurse Practitioner. **Jeannie Stewart** may consider coming to assist in Wibaux and one day a week in Baker; she is a Gynecologist.

**Physical Therapist**-Discussed bring another PT on board.

**10:50 AM-Lance Wedemeyer**, City of Baker-Public Works Director met to update the Commission on a projects.

**Fairgrounds**-Lance stated the sewer line at the Fairgrounds is full of silt. Permission was granted to take equipment in through the Northside of the Fairgrounds.

#### **Back to the FMC Report**

**Parkview Retirement Complex**-Roof – Val Dyba Electric and Contracting received the bid for this job. The hope is that it will be finished by December. The Commission did not agree to pay the extra \$15,000 requested by Val to move the start date up by 30 days.

-Drainage-Chad with Stevenson Design is working on the design to get rid of the water behind the PV's. Selena will pay it out as a project under Capital Projects.

**Other Projects**-Most of the other projects are winding down.

**Auditors**-Their Auditors (EideBailley) will be coming September 9<sup>th</sup>. If the Commission has any concerns or questions, or would like to privately and independently meet with them, Selena can take care of scheduling.

**Diagnostic Imaging**-Still looking for a manager to fill this position. All services are being provided with the exception of the ultra sound.

**Nurses**-FMC is almost at full capacity for the first time in approximately 20 years.

#### **RECESS**

Commissioner Randash made the motion to recess for lunch. Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

Noon Recess

#### **RECONVENE 1:05 PM**

**PRESENT Deb Ranum**, Chairperson; William L. Randash and Steve Baldwin, Members

**1:10 PM Brenda Wood**, Clerk and Recorder joined.

**1:10 PM Alba Higgins**, Acting Road Foreman stopped to inform the Commission the issue with the trees in the ditch has been cleaned up.

**1:15 PM-Jon Brosz**, Brosz Engineering; **Jason Rittal**, Executive Director-EPEDC; **Laurie Pankratz**, **Jean Rost** and **Judy Whitney**, Fallon County Water/Sewer (Stanhope) District met to discuss project funding.

Jason explained the Fallon County Water/Sewer (Stanhope) District received some grant funding from two separate grants totaling approximately \$50,000. The original estimate for the lift station was \$145,000; the revised estimate needed is now \$255,000.

Commissioner Baldwin made the motion to increase Fallon County's contribution from \$150,000 to \$205,000 for the lift station for Fallon County Water/Sewer (Stanhope) District. Commissioner Randash seconds the motion. 3 ayes. 0 nays. Motion Carried Unanimously.

Jason discussed signing the updated Memorandum of Understanding, with a not to exceed statement. Jason will complete the financial aspect of the project and Jon will oversee the construction of the project.

Everyone left the discussion except Jason.

Jason discussed the water project in the Town of Plevna; Plevna is going to do what they can do, with the money the County gave them for this project. Jason stated Interstate Engineering made an error in the PER by stating Plevna needed 7,000 ft. of linear pipe; they were off by approximately 9,000-10,000 ft.

Jason is working with **Mona Madler**, SMART Director on an affordable housing project for the Plevna School District.

**2:00 PM-Miles MaShay**, Maintenance Foreman and **Cordell Perkins**, Program Coordinator for FWP met to discuss South Sandstone and what they can do to make it better. They both work with **Henry Hastig**, Area Maintenance Personnel. Miles and Cordell brought a list of things they are hoping to improve and were in hopes Fallon County may be willing to assist with some items.

- 1)Fallon County assist with the roads at South Sandstone. This would need to be discussed with the County Attorney
- 2) Rock the Boat ramp; they need to be able to get rock there for drop off
- 3) Handicap accessible fishing ramp.

- 4) Rolling docks
- 5) Plowing snow

FWP replaced shot up signs at South Sandstone. The Commission asked if they would let the County know when grants are available they could possibly assist. Commissioner Randash asked if the County were to help with funding, would it make it easier to get matching funds from the State of Montana for South Sandstone; not a definite answer for that. The Commission will discuss and see what assistance can be offered.

**2:35 PM-CLOSED-PERSONNEL-Moved up from 4:30 PM Meeting due to Commission leaving early.**

**3:00 PM-Desiree' Thielen**, Planner/Flood Plain Coordinator met to discuss her meeting with the County Attorney regarding Road Agreement for Subdivisions and other business.

**Preliminary Approval Letter**-Discussed the letter to be written for Preliminary Approval of the Red Butte Campground

**Road Agreement**-Further discussed the Road Agreement between Subdivision Owners and Fallon County.

**Subdivision**-Running's Subdivision area was discussed; the Kimpton Subdivision was reviewed regarding an easement for water for the Running's store.

**Landfill Billing**-Further discussed moving the Landfill billing from her Department to the Landfill. Desiree' stated her office would assist in training.

**REPORTS/MINUTES/FLYERS**

**The Commission reviewed and/or approved the following:**

**August, 2013 Seniors in Action Flyer**

**July-August-Fallon-Carter County 4-H Flyer**

**May 9, 2013-Plevna Rural Fire Minutes**-Warrants were issued in the amount of \$236.22

**June 18, 2013-Plevna Rural Fire Minutes**-Warrants were issued in the amount of \$6,348.69

**May 2, 2013-Baker Rural Fire Minutes**-Warrants were issued in the amount of \$21,208.64

**June 6, 2013-Baker Rural Fire Minutes**-Warrants were issued in the amount of \$22,659.80

**July 15, 2013-Fair Board Minutes**

**June, 2013-Detention Center Report**-7 Prisoners were held for a total of 160 days; 3 Fallon County; 97 City of Baker and 30 Carter County. Total billed for the month was \$4,500.00; actual revenue received for the month was \$3,750.00; \$2,250.00-Carter County and DOC paid \$1,500.00 of \$2,250.00 billed.

**July, 2013-Detention Center Report**-8 Prisoners were held for a total of 132 days; 4 Fallon County; 93 City of Baker and 31 Carter County. Total billed for the month was \$2,625.00; actual revenue received for the month was \$2,525.00; \$2325.00-Carter County and DOC paid \$200.00 of \$300.00 billed.

**FY2013-Sixteenth Judicial District/Youth Probation statistics**-154 juveniles were referred for 305 offenses resulting in 217 intakes/referrals. The detailed report is filed in the Clerk and Recorder's office.

**MISCELLANEOUS**

**Taxes written off**-The Commission received a copy of a letter from the City of Baker to Barb Ketterling, Fallon County Treasurer agreeing to writing off personal property tax assessments in the amount of \$599.45 for tax years 2000-2005.

**JOURNALS**

**The following journals were reviewed and approved by the Commission**

**Journal #650**-Correct entries made for December, 2012 Ambulance Receipts-Placed in Miscellaneous Revenue rather than Accounts Receivable.

**Journals #652-#656**-Record and Adjust Ambulance bookkeeping to bring into County Books-July, 2012-June, 2013.

**Budget Journal #7**-Budget Transfers per Budget Resolution 6-24-2013

**Budget Journal #8**-Additional Budget Transfer after Ambulance Accounting was completed.

**MISCELLANEOUS REVENUES**

**Denbury – June, 2013** Oil and Gas Royalties-\$10,090.25

**Baker Air Service-July, 2013**-County Portion of Aviation Fuel Sales-\$341.24

**State of Montana-July, 2013**-Fuel Tax Allocations-\$4,135.33

**State of Montana**-Dept. of Revenue-HB 758 Oil/Gas Distribution-for quarter ending 3/31/2013-\$53,907.28

**Century Companies, Inc.**-Land Lease-\$400.00

**Sands Oil Company-June, 2013**-O/G Royalties-\$130.39

**US Post Office**-Reimburse Family Services Box Rent-\$80.50

**Mid-Rivers**-Dividends received-various funds-\$1,917.77

**3:30 PM Commissioner Ranum** had a scheduled appointment so needed to leave for the day.

**3:40 PM Commissioner Randash** made the motion to adjourn business in the office for the week.  
**Commissioner Baldwin** seconds. 2 Ayes. 1 Absent. Motion Carried.

Commissioners Randash and Baldwin were going to the Landfill to complete the Annual Safety Inspection.

ADJOURN  
s/Deb Ranum, Chairperson

ATTEST:  
s/Brenda J. Wood, Clerk and Recorder