

Monday, December 16, 2013

9:00 AM CONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

9:30 AM Scott Rabbitt, Park Supervisor met to update the Commission on various items of business.

Water Park-Scott has some plans for a small water park; he will bring that information in later.

Assistant-Job description for an Assistant was discussed.

Vacation-Scott will be on vacation 12-20-2013—1-2-2014.

10:00 AM-Bobby Wiedmer, Road Foreman; **Alba Higgins**, Shop Foreman and **Jon Brosz**, Brosz Engineering met to discuss various projects.

Shell Oil Road-Commissioner Ranum asked if this road could be sanded. Bobby stated they will do that after it quits snowing.

Building removal-Discussed removing the buildings (old radio equipment building) from the Huft property.

Washed area-The washed area in Cabin Creek was finished by Wyrick Construction. They also completed hauling rip/rap to the area. Commissioner Ranum discussed laying a coconut mat in that area in the spring; this has to be laid with seed.

Spillway project-Jon stated this project is being reviewed by DNRC; NRCS has already approved it. DNRC did agree to accept the re-drilling of bolts for the new gate.

Landfill-Jon stated the surveyor from Brosz Engineering is surveying the County land, near the Landfill today. The pipeline companies are also marking their lines on this property.

Box culverts-Jon stated Brosz is working with FWP on the box culverts. The box culvert on the Dry Fork project had to be buried three (3) feet; this caused the project to go from a double box to a triple box culvert.

Bridge study-Bobby discussed a bridge study that may have to take place now due to possible asbestos. In the 60's asbestos was added to the concrete and asphalt.

City's Lagoon-Waiting on FEMA for an answer on this; the FEMA representative is gone for three (3) weeks. They hope to know something this week or Mayor Hornung will be calling them.

Bridge discussion-Discussed bridges being placed on the historical list. The Commission stated they are not interested in having the Cottonwood Creek Bridge listed on the National Register of Historic Places. The safety and welfare of the public is far more important to the Commission.

Cemetery drainage-Jon needs to get a meeting set up with Iven, Cemetery Caretaker regarding the drainage at the Bonnievale Cemetery. Jon stated they will need to remove some trees and replace the trees after the work is completed for this project.

Fairgrounds-Discussed placement of a hundred gallon pump in the cement vault at the Fairgrounds. This would bring the water pressure up. Jon left the meeting.

Road Work-Bobby stated they are hauling material on the Anticline Road.

Crusher-Bobby and Alba stated they are going to have to shut the crusher down; right now the frozen material is tearing up the crusher.

Maintenance-Alba is in hopes the parts will be here for the Sprinter (Senior Citizen bus).

Overhead door-This will not be repaired until Wednesday when Richard Griffith returns.

Tub grinder-The parts are here for the tub grinder.

Landfill loader-The compact Landfill loader has a small oil leak.

Pressure washer-They plan to take the pressure washer to Hotsy-WyMont in Billings, MT for repairs and give it to the Landfill.

Fair Snow blower-This only fits on the new John Deere; Alba wondered if the Commission wanted him to replate it or set it aside for the County auction. The Commission would like it placed in the auction.

Road Names-They are going to have to change the way the roads are listed in the Road Department software. They need to change them to road names instead of numbers. They found the cross referencing did not work as planned.

Seasonal Roads-A landowner cannot get to his hay to move it and feels the County should open a seasonal road. This is no different than the other "seasonal roads" allowing landowners access to their livestock. The Commission stated they were not plowing seasonal roads.

11:30 AM Debbie Wyrick, Deputy Clerk and Recorder met for further insurance claim review on the County buildings.

12:00 PM Commissioner Baldwin made the motion to recess for lunch. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:00 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members.

1:05 PM Brenda Wood, Clerk and Recorder joined.

1:05 PM-Barry Damschen, Damschen Consulting-Landfill Engineer and **Tom Kachel**, Landfill Manager met to discuss the Landfill inspection.

Methane monitoring-Everything looks good in that respect.

Landfill-Barry stated the Landfill looks as good as he has ever seen it and the State Inspector said the same.

Landfill Lease-Discussed there are 6 years left in the lease with the Pinnow's for the Landfill area.

Pits-It was asked how deep the County could dig a pit. Barry stated there is no limit for tires, etc. but there is a limit for household waste. Commissioner Ranum feels deep pits should be dug by a professional for accurate sloping.

Trees-Discussed digging a very deep pit to burn the tree limbs, etc. Barry stated the County would have to get a permit and the Sanitarian has to inspect it. The fire would have to be out within 24 hours. The permit allows you a few months to get all the tree waste burned.

YTD Revenues-The YTD revenues for this fiscal year are approximately \$777,000 +/-.

2:30 PM-Susan Swimley and **Tara DePuy**, Contract Land Attorneys were placed on conference call.

TransCanada XL Pipeline-The Attorneys are helping with sufficiency issues. **Tara** wants to make everything flow smoothly so this is a clean process.

Subdivision Process-Susan stated the Subdivision process happens at the staff level before the Commission sees anything. Also explained the Commission is just like a Judge; this way they are fair and impartial on their decisions. **Tara**-Discussed Ex-parte contact which means the Commission is not allowed to discuss items with anyone until it is in front of them. Tara and Susan stated they are more than happy to work with the County Attorney. They do a lot of training for Subdivision approval processes; it would be a four (4) hour training and the cost to the County would be for travel, etc.

3:00 Commissioner Meeting

Personnel session was cancelled.

DPHHS Agreement-The County Attorney felt it was fine for the Commission to proceed with signing the agreement.

Sanitarian Contract-Need to have the Sanitarian review it and get it signed.

FWP Interlocal Agreement-Commissioner Randash made the motion to sign the FWP Maintenance Agreement. The Clerk and Recorder will write the FWP Representatives to get a clean copy for the Commission to sign. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Human Resource Person-The Commission feel they will not hire anyone as Human Resource at this time and will pursue further training for the Department Heads.

Randy Hoenke, BRFD Chief stopped to let the Commission know the Fire Department was purchasing a flatbed truck for \$36,423. They are using the County's fleet number so they are able to get a better deal.

WIC Training-The Commission granted permission for Kim Cuppy, Public Health Nurse and Debi Wiman, Nurse to take the necessary training to provide WIC to the area. The cost for the course is approximately \$250.00 each; books and fees approximately \$100.00 each.

REPORTS/FLYERS/MINUTES

Dispatch Field Report #25-submitted by Stevenson Design-December 12, 2013

Sheriff Field Report #7-submitted by Stevenson Design-December 12, 2013

Plevna Water Project Update-submitted by Ryan Rittal, PE-Stahly Engineering and Assoc-12-13-13

CORRECTION TO August 7, 2013 Commissioner Proceedings. Regarding the meeting with Lisa Mitchell, Ambulance Director and the Commission with respect to On-Call Pay. The minutes stated Lisa had disgruntled employees when discussing On-Call Pay. The word “disgruntled” was inappropriately used by the Clerk and Recorder who wishes to apologize for any issues this has caused Lisa and/or other members of the Ambulance Service.

4:15 PM-Public Comment

No one appeared for Public Comment.

4:30 PM-Approve Minutes

Commissioner Baldwin made the motion to approve the September 30 and October 28, minutes as submitted. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

4:45 PM-CLAIMS APPROVALS

The Commission finished approving and reviewing the December mid-month claims in the amount of \$615,834.03 and claims are filed in the Clerk and Recorder’s office.

ADJOURN

Commissioner Randash made the motion to adjourn. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

ADJOURN

s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder