

Tuesday, January 22, 2013

## **PRESENT**

Deb Ranum, Chairman; Steve Baldwin, Member and Brenda J. Wood, Clerk and Recorder convened at 9:25 AM.

## **NON-AGENDA**

**9:25 AM- Dale Butori**, Weed Supervisor stated the new chemical truck for the Weed Department is in Miles City and ready to be picked up. Dale wanted permission to have a Weed Board Member ride with him and drive one of the County vehicles back. Commissioner Ranum stated Dale should ask Debbie Wyrick, Deputy Clerk and Recorder (also takes care of the County's Insurance). Dale did but she asked Dale to discuss this with the Commission. The Commission granted permission.

**Baker Lake**-Commissioner Ranum asked what the plan would be this year pertaining to treatment of weeds on the lake due to the lack of water in the lake. Dale may talk to Roger Meggers about spraying from the air. Commissioner Ranum also discussed laying chemical on ice before it melts; Dale stated that is a strategy they had thought of before.

### **9:30 AM –Commissioner Randash convened.**

**Baker Lake**-Commissioner Baldwin mentioned the natural springs in the lake, incoming water and effects on the chemical. Dale stated it is felt the water from the springs may be acidic and the two together could cause issues. Dale feels there should be a priority getting the aerators in the lake; the aerators make his job more difficult but now feels they are an important component. Dale left the discussion.

**Mental Health Board**-Sandy Kinsey, member of the public would like to be on this Board. Steve agreed he would attend the next meeting first, mention Sandy's interest in this Board and report back.

**Willard Hall**-Commissioner Randash contacted the Rost's and went to view the hall. Commissioner Randash told the Rost's he hoped the County could possibly agree to give \$6-7,000.00 toward the materials needed to repair the hall. It is felt the total costs would be nearly \$40,000.00. Commissioner Ranum wondered where the Willard Community would get the rest of the funds. Commissioner Randash explained they plan to charge dues. Commission will finish the discussion after the 10:00 AM conference call.

**Upper Baker Lake Project**-Commissioner Ranum discussed the issue at hand is the dirt that was stockpiled in the spillway. Commissioner Ranum stated the Commission needs to give 100% co-operation to the NRCS regarding removal of the stockpile. All agreed. Commissioner Randash felt it could be used for the cul-de-sac the County has to build. Commissioner Ranum understood Jon Brosz, Brosz Engineering felt the stockpile could be used for the City of Baker's lagoon project. It was decided there would be several areas where the stockpile could be used.

## **CONVENE**

### **10:08 AM-Jon Brosz, Brosz Engineering joined the Commission for the NRCS conference call.**

**Upper Baker Lake Project**-The group first asked Jon about the plan for the stockpiled dirt from this project. Jon stated the material will be used as lining for the new cell of the lagoon. Jon felt there is approximately 10,000 yards +/- stockpiled dirt that could be used for this.

### **10:15 AM-Conference call to NRCS/DNRC – updates for the Upper Baker lake Project.**

Commissioner Ranum placed the call, put everyone on speaker phone and introduced who was in attendance from the Commissioner's office. Michele Lemieux, DNRC; Steve Becker, NRCS and Sam Johnson, DNRC introduced themselves.

Michele stated the reason for the conference call was to update everyone on the project and to give a list of items that will need to be completed.

- Phase 1 repair-This was to remove sediment and add wave action armor
- Timeline of repair and spillway lining also will be discussed.

Steve, NRCS- Stated he met with Jon at the site on November 28, 2012; at that time Brosz was doing the final as-builts for 900' of wave action pre-cast concrete (protection for the face of the dam). Steve feels it looked good and further stated it was then broadcast seeded.

**10:20 AM-Desiree' Thielen**, County Planner joined the discussion.

Steve, NRCS is worried about **weeds** but will have to wait to see what it looks like this spring as it may need to be reseeded.

**Sediment**-The County removed approximately 81,000 cu yds sediment from the upper lake and stockpiled it in two locations. One of the stockpiles has more dirt in-front of the left auxiliary spill way which would obstruct the spillway if there were an extreme storm event. This could in turn threaten the existing spillway.

**Removal of Sediment**-The NRCS will give a timeline but it is up to the DNRC as to what they wish to consider a reasonable time line.

Jon Brosz-Some of the **stock pile** is into the secondary spillway by about 70'. Jon explained the City of Baker needs 10,000 +/- yards for a new cell at the lagoon for their project this summer. The Commissioners also have another project they could use the stockpile for this summer. That would bring the stockpile back to the existing spillway.

**Timeline**-Decision was the deadline for moving the stockpile will be December 31, 2013. This was agreeable with NRCS/DNRC.

**Grade**-The County will need to make sure after the stockpile is removed to grade it back to the existing profile.

**As builts**-Final item needed will be a copy of the as built survey.

**Seeding**-Commissioner Ranum asked, if the seeding on the upper dam was not adequate could the county hydro-seed. Steve stated he would wait to see how the broadcast seeding goes; we should know by the end of April and then decide if more seeding is needed. Steve agreed hydro-seeding is very effective.

**Walk through**-Sam stated he needs to complete some annual owner inspections with Desiree'. Sam and Desiree' could do a walk through at that time.

**Operation and Maintenance Agreement/Manual**-Discussed Brosz could prepare a supplement on how to maintain the cement block; need a schematic of how that is put together. This is for future people that may come on board to understand the design. Combine all (prepare work into one addendum) for ALL phases. Jon can do that.

**Local DNRC/NRCS**-Commissioner Ranum asked if the local DNRC/NRCS are being kept in the loop. It was felt nothing from this meeting would need to be sent to them. This will be filed in the field office so it is readily accessible.

**Phase 2**-Jon explained the remodeling of the primary spillway/piping and metal structures (gate and outlet). Replace inlet gate with stainless steel. Don Hinman, Public Works Director would like a 2 or 3 door gate system due to sediment.

**Piping**-Slip lining process or non-shrink route and lining were discussed. Slip lining is resin filled, inserted with steam which turns it into a PVC type pipe (less maintenance). Outlet structure-Non-shrink grout with existing concrete structure.

**Area between the main channel and primary spillway**-Jon explained there is some sediment between the main channel and the primary spillway; Jon feels we may need to remove some of that sediment as well. March would be review time, decision by middle of April to go to bid. Commission agrees with that.

**Review** -80% DNRC/NRCS in about a month for them.

**Pipe supplier**-Michele asked who the supplier for the lining would be. Jon stated he spoke to PEC (worked for the City of Baker on the sewer system) but it depends on who bids, unless we can just go to quote with it. Michele stated the reason she wondered was because there was some speculation due to an issue PEC had when they chose a large pipe used at the Ackley Lake Project. The pipe PEC chose (60") may have cured in transit (was the speculation) and there were problems. PEC does great work; this is just a discussion point with them. Commissioner Baldwin asked if they would have to do some prep work prior to the liner being installed. Jon stated yes; Jon will do an inspection prior to putting plans out; they may have to use some non-shrink grout to fill in some of the voids, etc. as well.

**Hydraulic gate**-Commissioner Baldwin asked if this would be a hydraulic gate. Jon stated yes per Don Hinman's request. This is also okay with DNRC/NRCS.

**Operating permit**-Will need to renew the operating permit.

**Annual inspection**-Planner and Public Works Director will be in charge of owner's annual inspections.

**Local NRCS**-The local NRCS does not need to be listed in manual; Michele stated they would like to review the manual. Jon would like to be kept in the loop with all aspects as well.

**Permit**-Discussed the spillway cleaning; may need to get a 404 permit from the Corps of Engineers due to the cattails. It is felt the County should get a letter of recommendation from DNRC/NRCS to give to the Corps regarding the best way to pursue and maintain the spillway.

**Conference Call ended.**

Jon stated the Upper Lake is DNRC; Lower Lake is Corps of Engineers.

Jon will get it surveyed. Discussed placement of dykes to remove the sediment before it makes it to the Baker Lake.

**Baker Lake-**Desiree' stated Sam Johnson feels we should get a plan together, in phases, and submit the plan to the proper agencies (regarding working on the lower dam). Jon feels mitigation would still work as a plan to work with the Corps of Engineers. The County would need to do an O & M plan for this also.

Desiree' felt the county could possibly use the **stockpile** from the Upper Dam at the landfill, for cover. The Commission agreed.

Commissioner Ranum asked how many gallons the **Upper Baker Lake** holds. Jon will get back to her.

**Hydrology study-**DeGrand approach-Jon stated the report is completed and this will take (3) - 6' culverts. This is a Tributary of Little Beaver Creek.

#### **Willard Community Hall/Polling place**

**Motion-**Commissioner Randash made a motion to give the Willard Community \$10,000 to improve the polling place (Willard Hall) when the material for the roof, etc. is "on site". Commissioner Baldwin seconds the motion. Motion carried unanimously. Commissioner Randash will notify the Rost's.

#### **11:10 AM-Wellness Committee Report**

**PRESENT-**Alba Higgins, Barbara Ketterling, Kathy Newell, Tammy Reetz, Bobby Wiedmer, Cindy Singer and Debbie Wyrick met as the Wellness Committee.

**Kathy** reported on the meeting they attended in Miles City, January 9<sup>th</sup>. Kathy stated our group is at the Bronze level; Two Medicine would like us to be at the Silver level. There will be a Summit held April 11<sup>th</sup> and 12<sup>th</sup> in Gillette, Wyoming; the Wellness Committee would like permission to attend. They were in hopes the County would pay for both County and Hospital Wellness members; would also like any Commissioner's to attend that would be interested.

**Debbie** reported on the insurance side of Wellness. Most of this is addressed to fully pooled entities; Fallon County is self-funded. Fully pooled entities follow a plan; whereas Fallon County can write their own. Not sure if our rates will change but they know the fully pooled entities insurance will increase. Fallon County has complied with some of the new healthcare laws but have a lot more to comply with.

**Barb** reported she sends the Wellness information out to the Department Heads to send to their Employees. Barb is going to implement core moves in her office. Barb would like to have Keli Bertsch give instructions for Pilates if the Commission would agree. The Commission would like to know the cost and have Barb report back for Commissioner approval. This will be extended to the Hospital employees as well. Employees only need 56 points to be eligible for a \$50 gift card. Committee would like to have all the employees be eligible to do the program but only the eligible employees would be eligible for the gift card. Debbie explained the gift cards are provided by Two-Medicine.

**Tammy** feels the Summit is the missing piece for them.

**Motion-**Commissioner Baldwin made a motion to send the group to the Summit. Commissioner Randash Seconds the motion. Motion carried unanimously. The group will now arrange for travel and motels.

**All members left the meeting.**

**11:30 AM-Bobby Wiedmer, Road Foreman; Alba Higgins, Shop Foreman and Jon Brosz, Brosz Engineering** met to update the Commission on various projects and bridge updates.

#### **Waterline-Lagoon to Golf Course**

Commissioner Ranum discussed the waterline from lagoon to golf course and asked if Fallon County needs to co-ordinate this with the City project. Jon stated yes and his plan would be to move that line across the road to the south ditch, being careful of the gas line. Bobby stated he feels there is fiber optic on the south side of the ditch.

#### **Golf Course Standards Manual**

Jon is working on the Golf Course standards (Manual). There is a lot of salt, per the soil tests. The Golf Course Board has plans to extend the holding pond; this will need to be relined. The state is going to get strict on this because the water is a "Discharge". The City has a month to get an Irrigation Plan together; this has to be completed. The city has about 15 tests they have to comply with and if all 15 do not comply they cannot discharge.

Commission stated the Sanitarian feels the City of Baker is trying to get the line shut down. Jon stated that is not true. The use of the water is a win-win situation for everyone.

Commissioner Randash asked if the line can be capped rather than removed. Jon stated it would have to be flushed first, then it could be capped and abandoned in-place. They will have to do a percolation test at the Golf Course when the ground is not frozen as well.

### **Bonds**

Youderian (Contractor for the work at the Upper Dam) Jon stated this bond can be released and he will fill out and sign the paper work and submit copies to Fallon County.

### **Bridges**

**Cabin Creek Bridge**-Needs to have areas cleaned up by Diamond J (Contractor). This will be done in the Spring. Will need to make sure the contractor does not tear the ground up. Release Bond for this project.

**Sandstone Bridge**-Fence will be put back on Sandstone side, that is not part of County's project. Road closed signs are still up until the ground thaws. Diamond J will remove their signs as well. Release Bond

**North Baker Water/Sewer drainage**-Jon stated the state is reviewing the ditch along the highway.

### **Replacing bridges with culverts**

- 1) **Box culverts on Division Road**-This is one half mile south of Don Fried's house by the Fried Pit. It appears to have been an old oilfield Pipe bridge. Jon will do this as a box culvert with a pipe option.
- 2) **Sunny Bank Road**-East of Clinton Allerdin's House-Box Culvert
- 3) **Steffes Bridge**-Look at a low water crossing rather than building up the road, etc. Discussed this is not the only way out; the other way is on (Riley Trail).

Commissioner Baldwin questioned the culverts by Dan Thielen's. Jon stated they placed culverts; it is designed so when the creek water is up, the water will go around it.

- 4) **Sparks Bridge**-Plevna Road South-replace with culverts; Jon is going to complete the Hydrology's in-case the Road Crew gets free to do some of that work, they are not waiting on the hydrology's.
- 5) **Wilman Bridge**-on Cemetery Road
- 6) **Tronstad Bridge**-Hopefully they can use pipe.
- 7) **Ketchum's** on Milk Creek

Permission granted to proceed with Hydrology studies then they will bring it back to the Commission for proceed approval and which ones will be completed by Road Crew.

- 8) **DeGrand Crossing**-This goes to DeGrand's house-Jon found the flows and is not doing a survey on that. 3 – 6' culverts will handle the water and it only raised the 100 year by 8".

**Bridge by Cox's**-(bridge a mile after Cox's)-Discussed getting a hydrology study on this as (it is very narrow). Jon suggests the County get a narrow bridge sign; this bridge is structurally safe, according to the ratings. The County needs to address those with non-sufficient ratings first.

**Surveys**-Brosz will start surveys on Thursday or Friday this week. They will complete the two that may need a box culvert first.

**Prioritize**-Commissioner Baldwin asked if they were prioritized as read. Jon stated they will all be completed about the same time. Bobby explained if they are pipe, the County will hire Hufford or Griffith to remove bridges and replace with pipe and the road crew does what work they can.

**Bridge bidders**-Jon stated we need to do bids as **precast only** for those bridges that are wetter ones rather than bidding both options for a bridge; due to the issues they have had with cast in place on a wet bridge site.

**Vassar Bridge**-Commissioner Randash asked if Jon knew of any place to get rip rap for the Vassar Bridge. Jon stated he would contact some of the contractors like Griffith or Hufford. Commissioner Randash will let Steve Stanhope, Fidelity know as he is the one looking for it.

**Approach**-North of Tudor's needs to have a culvert placed. Final plans shall be submitted for approval before prior construction.

**COS's**-Jon explained Brosz is having issues between the Planner and Surveyor turning in COS's as Ag. The Planner wants them treated as Subdivisions. Jon tried to explain the person first needs to get the land purchased and then the landowner will subdivide when they are ready to move on to that stage.

**Approach Permits**-Jon stated the Planner asked for approach permits, which he feels is a good idea. Brosz designed the permits for her.

**Approach on Chimney Creek Road**-When the road was built they extended the pipe; the approach was then made wider.

**Rieger/DeGrand Property**-Commissioner Randash stated they have a garage, no house yet.

**New Roads**-Discussed new roads being 24' wide but in two years they are 28'wide after traveling. Bobby explained if we start with 28' then it will be 32' road. The County has no written specifications for County roads at this time but needs to.

**Speed limits**-on County roads needs to be discussed and put into place.

**Applications**-Will be interviewing applicants this week for both positions. The Commission feels Bobby and Alba can conduct the interviews. Bobby stated they will do them at the County shop. Commissioner Ranum wants them cross trained that is her main objective. Bobby stated he has been doing that.

**Bridges**-As built for bridges 25' and over go to the State of Montana.

**Ag Lane**-Needs to be discussed

**Bridge on road going past City Shop**, on up to Askin's needs to be discussed. This bridge is in very poor condition. Everyone left the discussion.

**Lobbyist**-Need to make a decision. Commissioner Ranum is doing some calling around. MBOGC has not decided on lobbyist nor who would be interested in the Executive Director position.

**Rate Reduction for Pre-Cut Tires**-Commissioner Ranum discussed Baker Metal would still like to get a reduced rate for pre-cut tires that could not be cut by Landfill, the County would just have to bury them using up a lot of space. They will discuss further when Tom Kachel, Landfill Manager comes in.

**Carpet for Family Service office**-No, only the offices that will house the City Judge.

**DOR Desk**-Store until auction time.

**Wall paper**- Discussed the wall paper choice for the City Judge (New Office).

**Resolution 1-22-2013** amending the Fallon County salary schedule was passed unanimously and is filed in the Clerk and Recorder's office.

**Commissioner Baldwin** motioned the Commission recess for lunch. **Commissioner Randash** seconds. Motion passes.

Noon Recess at 12:40 PM

Reconvened at 1:30 with Commissioner Ranum present.

**Commissioner Randash** excused for the balance of the day. Commissioner Baldwin excused to attend an Appointment.

**Rich Batterman, County Attorney** stopped by briefly to drop of a copy of a letter sent to the Fair Board regarding a request from a Fair Board Member clarifying the changes in the alcohol policy at the Fairgrounds.

**1:40 PM- Sandy Kinsey, YANA**-Asked if the vacated City office could be used for YANA (You Are Not Alone). Commissioner Ranum stated the Sheriff has permission to use for an interview room but will discuss with Commissioner Baldwin when he returns.

**2:30 PM-Vera Abrams, Librarian** met to get permission to purchase a computer, waited for Commissioner Baldwin to arrive.

**2:50 PM**-Commissioner Baldwin convened.

**Digitization of Newspapers**-Vera asked for a new computer for this project because of everything that will need to be uploaded, etc will take up a lot of room. Vera would like permission to purchase a computer, dedicated for this program only. Commissioner Baldwin added Vera would like to purchase using Memorial Fund monies.

**Motion**-Commissioner Baldwin made a motion to allow Vera to use Memorial Fund monies to purchase the computer for the Digitization process. Commissioner Ranum vacated the Chair and seconds the motion. 2 Ayes. 1 Absent. Motion carried.

**Mid-Month Claims**-The Commission reviewed and approved the mid-month claims in the amount of \$813,260.42 and they are filed in the Clerk and Recorder's office.

**3:15 PM-Mental Health billing**-Chief of Police-Mike Reddick explained unfortunately the Mental Health costs usually go to the County.

**Centennial**-Commissioner Ranum explained she stopped by to visit with the Fair Board about holding the Centennial during the Fair. No decision as to when the Commission will hold the Centennial at this time.

**Air Show**-Commissioner Ranum stated Roger Meggers also met to discuss possibly holding the Air Show during the Fair.

**Approval of Minutes**-Commissioner Baldwin made the motion to approve January 14<sup>th</sup> minutes with grammar and spelling corrections. Commissioner Ranum vacated the chair and seconded the motion. 2 ayes. 1 absent. Motion Carried.

**Road Check**-Check roads for February Road Hearing; Commissioners will contact Spencer Huether, Road Technician and Bobby Wiedmer, Road Foreman for scheduling.

**Vet's Memorial**-Commissioner Ranum would like to have the dedication of the Veteran's Memorial June 2<sup>nd</sup>, prior to Lights of Life. Commissioner Ranum will discuss with the Legionnaires.

**Declaratory Judgment with City**-The City has not filed a motion to dismiss with the Clerk of District Court as of this time.

**Train Derailment Safety Training**-Commissioner Ranum would like to contact Roy Harper to have a safety training regarding train derailments. Commissioner Baldwin suggested checking with Chief Randy Hoenke and Chief Gary Thielen as well.

**County Leases**-Commissioner Ranum is gathering information to send to County Leaseholders to discuss the County Leases.

**Man Camp Zoning**-Commissioner Baldwin stated he is in favor of having the zoning set up.

**Tom Kachel**, Landfill Manager-Reported on the Waste Handler/Dozer they looked at in Bismarck, ND.

**Fuel Costs**-Discussed-fuel costs at the Landfill is \$3,000 per month on an average.

**Cut Tire Rate Reduction**-Further discussed the rate for cut tires; Tom will review current rates and discuss next week with all Commissioners present. No decision at this time.

**Sandy Kinsey, YANA-Storage**-The Commission has no answers yet. The Commission discussed limiting in-take of donations. Sandy stated the long term plan was to get a building for a Thrift Store and to be used as a shelter for Domestic. Discussed using the area across from their office for storage by way of placing a folding door.

**Mental Health Meeting**-Commissioner Baldwin and Sandy will go to the Mental Health Board meeting Thursday in Glendive.

**Quote**-Lynda Herbst, Custodian will get a quote for storage room for YANA.

**5:35 PM Adjourn**-Commissioner Baldwin moved to adjourn. Commissioner Ranum vacated the chair to second the motion. 2 ayes. 1 absent. Motion carried.

## **MISCELLANEOUS**

Commissioner Ranum signed the Rental Agreement for Parkview Retirement Complex Apt #104.

A quote was received from Sandi Caron for labor and materials to wallpaper the new City Judge Office in the amount of \$6,980.40. Commissioner Ranum stated the work was preapproved by herself and Commissioner Randash December 24, 2012.

The Commission received a letter from the Fallon Medical Complex Board of Trustees asking that a request be made to the voters during the May 7, 2013 election to renew FMC's County tax levy of ten (10) mills for another two years. Letter was submitted to the Election Department.

Commissioner Baldwin signed the 3 year Audit Contract between Fallon County and James J. Wosepka, PC. This was mailed to the Department of Administration for signatures.

Incident Reports-were received from the Custodian to put a lock on the room housing the old generator; replaced faucet on the janitorial sink in the Library Basement. Both reports were signed by Commissioner Ranum.

Commissioner Ranum signed the request for reimbursement to be sent to FAA for reimbursement of Airport expenses related to the Expansion project. This reimbursement is in the amount of \$32,939.00.

**REPORTS**

**Ambulance Report**-December, 2012-Charges for the Month-\$8,005.00; Payments-\$12,436.47; Sent to Collections and Adjustments-\$2,293.50

Adjourned  
s/Deb Ranum, Chairperson

ATTEST:  
s/Brenda J. Wood, Clerk and Recorder