

Monday, June 3, 2013

CONVENED

9:00 AM-Deb Ranum, Chairperson and **Steve Baldwin**, Member convened in regular session.

9:15 AM-Brenda J. Wood, Clerk and Recorder joined.

MUSEUM

9:15 AM-Joe Janz, Outside Maintenance would like permission to repair a water issue at the Museum. Permission granted. Commissioner Ranum discussed the condition of the foundation at the Museum. A decision needs to be made as to whether to save the foundation. Joe stated he felt there were historical grants available for this.

9:20 AM-William L. Randash, Member joined the discussion.

OUTSIDE MAINTENANCE

Joe stated he attended training last week on the new equipment he is receiving.

PARK RESOLUTION

The Commission signed Resolution 6-3-2013 calling for Public Hearings to set park hours at the Fallon County Parks. Resolution 6-3-2013 is on file in the Clerk and Recorder's office.

ROAD RESOLUTION

The Commission signed Resolution 6-3-2013(1) calling for Public Hearings to set speed limits on various County Roads listed. Resolution 6-3-2013(1) is on file in the Clerk and Recorder's office.

ROAD/SHOP/WEED Report

10:00 AM-Dale Butori, Weed Supervisor; **Bobby Wiedmer**, Road Foreman and **Alba Higgins**, Shop Foreman met to present the weekly report.

ROADS

Plevna Road South Bridge-Carter Commission would like a bridge rather than a box culvert. Commissioner Randash feels if the end walls were cemented a bridge would be okay, otherwise Fallon County prefers a box culvert. Commissioner Randash stated Commissioner Loehding expressed Bruce Ketchum was concerned about brush plugging a culvert. Bobby stated he has spoken to Bruce Ketchum and he is okay with it now and would rather have a box culvert rather than sides on the bridge. The Commission will contact the Carter County Commission. Commissioner Ranum stated Fallon County has the easement so is ultimately responsible for the costs.

Pinnow Pit-Weed issue-Dale stated he would like a letter to add this to his management plan. Dale discussed other pits he would need to spray as well. The Commission will get a letter written to Dale regarding the pits. Dale left the discussion.

BOMAG Packer – Alba stated the repairman thinks they have the problem figured out.

Truck/Box-The truck with the new, heavy-duty box has been brought back.

Landfill Mule-The 2002, Diesel is in the County Shop for a service job. The problem is it keeps jumping out of gear when pulling a hill; they may need to send it off if they cannot fix it or it may need to be replaced.

Scoria-Commissioner Ranum stated Tom Kachel, Landfill Manager was having issues with the scoria at the Landfill. Bobby will talk to him about the scoria.

Gravel contract-The Wang gravel contract has not been received yet.

Roads-There are County roads washed out County-wide.

Westmore Bridge-Water is going over the bridge at Westmore.

TIMESHEETS/PAYROLL

The Commission reviewed May, 2013 time sheets; payroll and withholdings in the amount of \$400,295.31 which are filed in the Clerk and Recorder's office.

SHOP FOREMAN

Alba Higgins, Shop Foreman met to ask if they would be able to rent a lift to complete painting in the shop. The Commission asked Alba to get a cost estimate from Richard Griffith.

CLAIMS APPROVALS

The Commission began reviewing the May end of month claims.

RECESS

Commissioner Baldwin made the motion to recess for lunch. Commissioner Randash seconds the motion. 3 ayes 0 Nays. Motion carried unanimously.

Noon Recess

RECONVENED-The Commission reconvened at 1:00 PM with Deb Ranum, William L. Randash and Steve Baldwin, Commissioner's Present.

CLAIMS APPROVALS

The Commission completed claims approvals in the amount of \$456,301.15 and they are filed in the Clerk and Recorder's office.

COUNTY RURAL FIRE CHIEF

Tom Muckle, County Fire Chief checked in to review his position as the Rural Fire Chief with the Commission.

MINUTE APPROVALS

2:15 PM-Commissioner Baldwin made the motion to approve the May 13th minutes as submitted with spelling and grammar errors. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

AMBULANCE REPORT

2:30 PM-Lisa Mitchell, Ambulance Director met to report updates and present the budget.

Classes-The classes are going well, they started with 12 and now have 6.

Reports-Discussed reports completed by the Fallon County Ambulance service and provided to the State.

Supplies-According to call volume the supplies budget will need to be increased by double.

Board-Discussed forming a Board and hiring an EMT Director.

Job Description-Lisa left the Commission a copy of the Ambulance job descriptions.

PUBLIC COMMENT

No One Appeared

3:10 PM-Randy Sanders, DNRC; **Chris Pileski**, DNRC; **Randy Hoenke**, Baker Rural Fire Chief.

County Coop Fire Program and Workmen's Compensation-The group discussed a proposed bill requiring workmen's compensation on all Fire Volunteers; the bill failed. DNRC wants to make sure the volunteers are covered when operating Coop Equipment. Chris wanted to hand deliver the letter and present the questions to the Commission personally. There is one new F550 Wildland Unit purchased last year. Randy H explained the Fire Fighters are all covered through Herbst Insurance. There is also one Wildland Unit at Jeff Medearis' for Plevna Rural Fire.

The group reviewed sample Memorandums of Understanding. Chris stated if the County has any State Trust Land issues to please feel free to contact him. The Incident Management Team comes to the County (DNRC); the Commission still maintains this level of authority. The Team gets a letter telling them what they can and cannot do. Typically one of the County Commissioner's is a representative of this Agency and part of the team. Chris wanted the Commission to know the Commission has the right to be there for the meetings to provide input.

3:45 PM-Iven Felt, Baker Cemetery Supervisor met to discuss the Cemetery budget. Iven would like to trade his tractor/mower for a new tractor/mower. This will be considered when figuring budgets.

3:55 PM-Dale Butori, Weed Supervisor will put chemical in the lake when the City is finished releasing water or when it quits going over the spillway.

3:58 PM-Lisa Kilsdonk, Fallon County Times Reporter met to gather information on the new building at the Fairgrounds. Discussed the CCC Camp began in 1938.

4:00 PM-Rochelle Conroy joined the discussion.

Discussed conversations in past years regarding re-siding the CCC building at a cost of under \$10,000.

The Commission stated the decision on the building is not a done deal. Commissioner Ranum stated she was interested in preserving the building. Populous discussed having the history restored; however, the Commission is in charge of the purse strings. The group discussed placing elective issues on the ballot. Ann Kreager, retired Fair Secretary was phoned about the History of the building. Ann stated it was a WPA building, not a CCC building. Rochelle left at 4:40 PM. Lisa will do some further research and prepare her story.

4:45 PM-Mike and Tiffany Davis met regarding the Temporary Easement they received. The Davis' would like to see the easement rewritten; the easement says nothing about putting the fence back in place etc. Will have Spencer Huether, Road Tech contact them; they just want the fence put back the way it was. Discussed possibly having a temporary fence placed.

EASEMENTS

The Commission signed the following Temporary Bridge Easements:

Donald and Sharan Fried-South Fork Sandstone Creek on Division Road-Section 10-6-58

Fred and Donna Housvicka-Dry Fork Road-Section 21-9-57

Harvey and Ruth Nichols-Soda Creek Bridge on Webster Road-Section 14-3-61

Allen Allerdings/Allerdings Ranch Inc-South Fork Sandstone Creek Bridge on Sunny Bank Road-Section 4-6-58

MISCELLANEOUS

Commissioner Ranum signed as Chairperson the Award Recommendation to groove the Airport Runway. One bid was received in the amount of \$135,374.00 from Cardinal International, LLC.

The Commission received a letter from the Prairie Acres Homeowners regarding a violation of covenants in their Subdivision pertaining to a Landowner with 11 pit bulls and an 8' fence which is also in violation of the covenants. The Commission will take this information to the appropriate authorities for assistance.

Recess

Tuesday, June 4, 2013

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members reconvened at 8:30 AM.

9:00 AM-Mike Rinaldi, County Sanitarian met to review work within the County.

10:00 AM-Dale Butori, Weed Supervisor and Bill Lane, Weed Board Member met to discuss the Weed Budget.

Equipment-Dale stated they feel the equipment will be okay for a few more years.

Side by sides-They will decide on rotation later, not this year.

Operating Supplies-This should remain about the same.

Shop-Discussed extending the Weed shop about 25' to the North and possibly 5' to the east; due to the increased crew trucks, etc. Commissioner Ranum stated she could support extending North, not east. Bill L agreed it would be costly to go that extra 5'.

Water hydrant-The hydrant has not been placed yet.

Water tank-Dale would like to see a concrete pad placed under the water tank by the Fairgrounds. Dale felt the costs could come from the Weed budget; Dale stated the asphalt is breaking apart.

Quotes-Permission granted to get quotes for the addition to the building and for a cement pad by the water tank.

Lake-Roger Meggers, Baker Air Service and Dale will work together on spraying the weeds in the lake.

10:30 AM-Matt Corcoran and Carl Jackson, Kadmas, Lee & Jackson and **Desiree' Thielen**, Planner met to discuss assistance in the Planning Department and options available. The group discussed the need to have a Request for Proposal before any decision is made.

Ways to assist-Carl stated Desiree' and John How, KLJ Rep have also been discussing what to do to better assist with Planning in Fallon County. Carl also stated you do not have to have a RFP for planning, per Montana Code. The Subdivision Regulations need to be completed but they are waiting for Legislative changes to be finalized. Discussed updating the Flood Plain Map for the City and County; zoning also needs to be discussed.

Agreement-The KLJ group presented a proposed agreement similar to Sidney, MT for review. The County Attorney's issue is the fact there is no agreement with the City and the County for Planning and did not want to bring KLJ into that.

Physical presence-Desiree' does not feel it is necessary for the Contractor to be physically present in her office; she is more concerned about turnaround time. The feeling is most of this could be done electronically. Discussed it would be possible to set up billing for County work and City work completed.

11:00 AM-Angie Rabbitt, Recreation Director met to present her monthly report.

4th of July-Planning is pretty much complete.

-FFA is planning **Gold Fish races** as a Fund Raiser for them.

-**Pippi the Clown**-Angie has the bill for this entertainer.

-**Tents**-Commissioner Ranum stated the County did order some tents; Angie would like to use them.

After school program was discussed.

Summer Day Camp-Angie explained it is not feasible to have a summer day camp because she cannot get enough assistance; this is for school ages K-6.

Funding-Commissioner Ranum would like more funding placed in the Recreation Department budget for the 4th of July celebrations.

Noon Recess

RECONVENED-The Commission reconvened at 1:00 PM with Deb Ranum, William L. Randash and Steve Baldwin, Commissioner's Present.

1:05 PM-Tracy Baker, Mid-Rivers Representative met to review the County Cell Phone Plan. They now have agreements with Verizon so they have more coverage because there are more towers. Fallon County now has the Premier plan. Discussed updating phones, adding texting and data plans to phones. Chuck Lee, DES/911 Coordinator was asked to join briefly. Chuck stated he felt it would be a good idea to add the data plans. Discussed contacting the Departments to ask what they would prefer.

COMMISSIONER DISCUSSION

Walkpath around the lake.

Amphitheatre-top row of seating.

2:30 PM-Alba Higgins, Shop Foreman met to update the Commission and ask questions.

Old Senior Bus-Issues with the lift-Sending the bus to Billings for repairs.

Radios for trucks-Contact Tab Electronics for information; they would need 15 Radios. Commissioner Baldwin made the motion to allow Road and Shop Foremen to make the necessary arrangements to supply the appropriate equipment with radios. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

3:45 PM-Debbie Wyrick, Deputy Clerk and Recorder met to discuss the Wellness Program. Debbie stated Two Medicine met with the Wellness Committee. The group would like to add another element to the program. This would include the individuals would have to go to the Doctor after they get their Health Fair results. The group discussed going to a points system; the cost will increase from \$5.50 to \$7.00. If the decision is to go to standards based (points system) the cost will increase more than that. The Wellness Committee and Two Medicine will come back in July to visit with the Commission and they would like to extend the invitation to include David Espeland and Selena Nelson, FMC. Commissioner Ranum signed the agreement.

4:10 PM-Clayton Hornung, City of Baker-Mayor met for the monthly report.

North Baker Water Sewer -Drainage issues were discussed.

Parks wages-Scott Rabbitt-would like to raise the Park wages to try to entice people to apply for the City Park positions. City is now paying \$8.50 per hour; Scott would like to start them at \$10.00 per hour.

Oil, Gas and Coal meeting –Clayton will not be able to attend.

Interlocal Agreement for City/County Planner-Discussed cost-sharing the Planner wages with the City of Baker. This is being discussed to allow the City time to evaluate before budgets.

Flower pots-Due to a past issue the flower pots on Main Street may not go back out.

Board Training-Clayton thanked the Commission for the Board Training the County paid for and extended to all Boards.

RECESS

5:10 PM-Commissioner Baldwin made the motion to recess. Commissioner Randash seconds the motion. 3 ayes. 0 nays. Motion carried unanimously.

Recess

Wednesday, June 5, 2013

The Commission attended District Meeting in Miles City, MT.

Recess

Thursday, June 6, 2013

PRESENT 8:30 AM – The Commission reconvened with **Deb Ranum**, Chairperson, **William L. Randash** and **Steve Baldwin**, Members present.

10:00 AM –**Desiree’ Thielen**, Planner met to review previous business with the Commission.

10:10 AM-Selena Nelson, Debbie Wyrick and Alba Higgins, Health Insurance Committee met to review the insurance rates, etc for the upcoming Fiscal Year. Discussed fully pooled verses self funded options. Discussed looking at other Insurance Companies; Commissioner Baldwin feels we should stay with what we have for now and see what the new reform brings. The balance of the Commission and Health Insurance Committee agreed. Commissioner Randash made the motion to accept the proposal by the Insurance Committee to keep the current rates until January 1, 2014. Commissioner Baldwin seconds the motion. 3 Ayes 0 Nays. Motion carried unanimously. 11:30 AM-Insurance Committee left the meeting.

Noon Recess

RECONVENED-The Commission reconvened at 1:00 PM with Deb Ranum, William L. Randash and Steve Baldwin, Commissioner’s Present.

SALARY COMMISSION MEETING

1:15 PM-PRESENT-Tim Barkley, Sheriff; **Rich Batterman**, County Attorney; **Brenda J. Wood**, Clerk and Recorder; **Jerrie Newell**, Clerk of Court and **Debbie Wyrick**, Deputy Clerk and Recorder/Payroll; **Vera Abrams**, Librarian/Safety Supervisor.

County Attorney distributed COLA, various expected revenues such as Entitlement and Federal Mineral Royalties; Clerk and Recorder distributed various scenarios of increases for viewing.

The group viewed items before them.

Rich made the motion to approve the 3.66% percent cost of living.

Jerrie stated the health insurance went up last year. Tim stated we also received a \$2.00 per hour increase last year, right?

Debbie Wyrick stated that was correct (both statements).

Commissioner Ranum stated there was a motion on the floor; those in favor of the motion were Rich, Tim and Commissioner Randash; those opposed to the motion were Jerrie, Commissioner Baldwin and Brenda. Commissioner Ranum voted in favor of the motion. 4 Ayes. 3 Nays. Motion carried.

Meeting adjourned 1:45 PM.

DEPARTMENT HEAD MEETING

3:00 PM-Commission attended the Department Head meeting in the Library Basement.

SAFETY TEAM MEETING

4:00 PM Commissioner Attended the Safety Team meeting in the Library Basement.

4:30 PM Reconvened in the Commission office.

4:35 PM Tim Barkley, Sheriff met at the request of the Commission to discuss a gentleman that would like to have fireworks at his wedding at the Fairgrounds. Fair Board said it was okay but he would need to get permission from the County. **Barb Lechler**, Fair Secretary joined the discussion. After further discussion Barb stated she would further discuss with the Fair Board and get information to the Sheriff Barkley. Tim left the discussion.

Concert-Rain out Insurance was discussed at length with Barb also discussed refunding the cost of tickets if the concert is rained out.

MISCELLANEOUS

Commissioner Ranum signed as Chairperson the Request for Reimbursement, from the FAA, for the Runway Extension project. Commissioner Ranum signed as Chairperson the Certificate for Final Acceptance for the Taxiway A Extension (Paving and Electrical), Overlay Runway 13-31, Apron Expansion, Replace Runway & Taxiway Lighting System, Replace Runway 13-31 PAPIs, Install New REILs.

RECESS

5:00 PM-Commissioner Baldwin made the motion to recess. Commissioner Randash seconds the motion. 3 ayes. 0 nays. Motion carried unanimously.

Recess

Friday, June 7, 2013

PRESENT 8:30 AM – The Commission reconvened with Deb Ranum, Chairperson, William L. Randash and Steve Baldwin, Members present.

COMMISSIONER MEETING

9:00 AM-Clerk and Recorder joined.

9:00 AM-Debbie Wyrick, Deputy Clerk and Recorder met to review various positions on the County Salary Schedule with the Commission.

Noon Recess 12:30 PM

RECONVENED-The Commission reconvened at 1:15 PM with Deb Ranum, William L. Randash and Steve Baldwin, Commissioner's Present.

1:25 PM-Scott Rabbitt-Park Supervisor met to present the specs for the tile and cement projects at four Parks in Fallon County. Scott also discussed the possible purchase of blower equipment for Parks and Golf.

WORK ON SALARY AND WAGE SCHEDULE

1:30 PM Betty Mueller, Council on Aging Coordinator joined the Salary and Wage discussion. The Commission reviewed positions and pay for the County employees, adjusting Supervisor's/ Department Heads wages accordingly.

3:30 PM Betty Mueller left the discussion. The Commission continued to review other positions and make adjustments accordingly.

4:00 PM-Tim Barkley met to state the County was under a Rabies Quarantine due to a skunk that was killed and found to have been rabid.

4:45 PM-Courtney Dietz, Fair Board Chairman met to discuss wages for the Fair employees.

MISCELLANEOUS REVENUE

SE Electric-Capital Credit for Plevna TV District-\$40.88; Baker TV District-\$62.54; Capital Credits for Plevna Rural Fire-\$53.12;

Denbury-March/April, 2013 Oil and Gas Royalties - \$9,469.08

North Baker Water Sewer-Annual Repayment-\$75,000.00

Century Paving-Monthly Lease-June-\$400.00

Century Paving-1/2 Month Lease-May-\$200.00

REPORTS

Detention Center Report-May-2013-10 Prisoners for 151 days-6 Fallon County; 94 City of Baker; 20 Carter County and 31 Department of Corrections-Revenue collected-\$1,500.00-Carter County and \$2,325.00 Department of Corrections.

Plat Status Report-Planner's Plat report for June 4, 2013-12 various COS's and Plats.

Seniors in Action-June, 2013 flyer.

MISCELLANEOUS

Commissioner Ranum signed the agreement for an Intergovernmental Transfer transaction for FY 2013. The agreement will allow for a net gain to Fallon County for the Fallon Medical Complex of \$76,262.85.

ADJOURN-5:15 PM-Commissioner Baldwin made the motion to adjourn. Commissioner Randash seconds the motion. Motion carried unanimously.

ADJOURNED

s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder