

Monday, May 13, 2013

**PRESENT Deb Ranum, Chairperson; William L Randash and Steve Baldwin, Members and Brenda J. Wood, Clerk and Recorder.**

**9:00 AM Mona Madler**, SMART Director met to update the Commission on the Centennial Celebration.

**10:00 AM-Bobby Wiedmer**, Road Foreman met to present the weekly Road Report.

**Car gates**-Bryce and Clint are working on car gates on various roads such as Landfill Spur. Bobby explained the car gate going into Chris Hufford's home place is bad; the County will need to replace it. Bobby asked Tim Barkley to mark the area he wants his car gates placed.

**Bridges**-The end of this week or the beginning of next week will work on the Sage Trail Bridge by Wenz's; Bobby has asked Griffith Excavating for assistance.

**Pits**-Choat Pit-Commissioner Ranum suggested Bobby take Rich Batterman, County Attorney to look at the Choat Pit because a decision needs to be made. Commissioner Ranum feels the County needs to do what is necessary to clean it up and get out of it. This is on the County's permit and is the County's liability. Bobby explained the County has to move the scoria off the top of the hill in the safest manner possible. Bobby stated the Yellowstone Boys and Girls Ranch would like to be notified of a decision. This pit has to be reclaimed by next year; suggested contacting Ken Griffith, Griffith Excavating. The County Attorney was phoned and will return the call later.

**Permitting of pits**-Bobby stated he does not have time to devote to permitting the pits. Bobby needs to have assistance and suggested individuals that can do this

**Budget**-Alba and Bobby reviewed the Bridge and Road equipment list regarding age and condition with the Commission. Alba explained they would like to proceed with a four (4) year plan.

**FY 2013-2014**

**Mower**-Already bid but will be coming out of 13-14 budget-approximately \$100,000;

**Plow truck**-To complete the plow truck would be approximately \$60,000;

**Semi**-Would like to replace truck #119 would be approximately \$130,000;

**Choat Pit**-The County Attorney phoned the Commission about the Choat Pit. The Commission explained they would like to close the pit due to safety concerns. Rich stated it is the County's responsibility to get it closed up. Rich suggests signing another contract with Mike Choat if he is going to do the work to get it buttoned up. The contract would need to be made specific to the County's needs. Bobby stated he will again go look at it; Commissioner's Randash and Baldwin would like to view it also.

**11:00 AM-CANVASS OF VOTED HEALTH FACILITY LEVY**

Commissioner Ranum read while Commissioner's Randash and Baldwin recorded the votes from the Health Facility Levy Election Results

	481 For
	<u>273</u> Against
	TOTAL 754
Total number of electors voting-	761

The results are the same as those presented by the Election Judges on May 7<sup>th</sup>.

**11:10 AM-Choat Pit**-Commissioner's Randash, Baldwin and Bobby will meet at 7:15 AM tomorrow to view the pit.

**FY2013-2104 Budget**-Back to Road/Bridge Department Budget.

**966-Loader**-5,000 hours-Approximately \$600,000 on the high end-this would come from the Bridge budget.

**FY2014-2105 Budget**

**Largest Backhoe**-Would like to purchase a backhoe with thumb and quick attach.

**Pickup**-Alba stated the Road Foreman pickup should be replaced.

**Truck #196**-Will probably need to be replaced.

**Blades**-Commissioner decision whether to trade them at 3 years or extend this to 5 years. Alba stated the shop blade is really racking up the hours and should definitely be traded at 3 years. The Commission made the decision to rotate every 5 years rather than 3 years, with the exception of the shop blade.

**Trucks**-Replace one of the MACK trucks.

**FY2015-2016 Budget**

**Trucks**-Replace the other MACK truck.

**FY2016-2017 Budget**

**Scraper**-Should replace the scraper at that time.

Alba discussed possibly splitting up some of the equipment such as purchasing a truck and some blades in the 2015 and 2016 or purchase all in one year, however they would like.

**Blades**-Bobby and Alba feel the blades need to be upgraded to include floaters, rippers, packers, v-plows and wings.

**Conveyor**-Discussed possibly having all scoria crushed by a contractor verses upkeep or purchasing a new conveyor for the crusher. Discussed the possibility of running into issues with contractors being unavailable to crush for us due to the oilfield, etc.

**Wings**-Alba stated they have three (3) wings that are in poor condition and 6 functioning wings.

**Electric Chain Hoist**-2012 – 2013 FY Budget-Permission granted to purchase it now.

**Radios**-possibly will get funded through 911 budget.

## RECESS

Commissioner Baldwin made the motion to recess for lunch. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion passed unanimously.

Noon Recess

## PUBLIC COMMENT

**Desiree' Thielen**, Planner met to discuss survey results from the CTEP survey. The top survey results were lighting, benches and garbage cans for City of Baker; Sidewalks for the Town of Plevna. Desiree' stated Plevna is planning for a New Town Hall and would be happy with sidewalks to their Town Hall.

Desiree' explained we would have to apply now; there would be a 6 month waiting period. The project would then take place next year with a 13.4% match to the funding.

Commissioner Baldwin will go to City of Baker Council Meeting to inquire about pooling all the funds together to make this project happen.

**Brenda Wood**, Clerk and Recorder met to present the Computer Tech and Superintendent of Schools budgets on behalf of Don Dilworth, IT/Superintendent of Schools.

## 2:00 PM-CLOSED-PERSONNEL

## PUBLIC HEALTH BUDGET

**2:10 PM-Misti Breitbach**, Public Health Nurse met to discuss her budgets.

**Computers**-Will need two new computers so added extra to her office supply budget.

**Software**-Misti explained they also have to go to online billing. Misti has increased Purchased Services and plans to complete paperwork for a grant (\$9,000-\$12,000) to assist with the cost of this.

**Man Camp Tour**-Misti would be interested in attending the man-camp tour.

## COUNCIL ON AGING BUDGET

**2:25 PM-Carla Brown**, Council on Aging Coordinator met to discuss the budget.

Carla explained her budget is usually the same from year to year.

**Changes**-Carla stated the meals bid increased due to the requirement that bids have to be taken.

**Congregate meals**-The cost is currently \$7.75 per meal, with the Senior Citizens contributing \$4.25. The Hospital increased their bid to \$8.25 per meal and contributions are derived through State, Federal and County funds. Carla stated the COA Board is asking Seniors to contribute another .25 cents per meal; Carla stated due to the Older Americans Act, Senior Citizens cannot be denied services for unwillingness to pay, however, most of the Congregate meals are paid for by the Senior's.

**Meals on Wheels**-The program generally receives ½ of the amount actually due because some contribute and some do not. They now only deliver 2-3 meals per day, used to be 12-15 meals per day. The Senior Bus Driver delivers Meals on Wheels for the program.

**Homemakers**-Seniors are asked to pay \$3.50 per hour and are only allowed 2 hours per day. Some have them help once per week, some every other week, some once a month.

**Skilled Nursing**-Individuals are charged \$2.50 per hour.

**Administrative fees**-Action for Eastern Montana asks for money for administrative purposes to manage the State and Federal funds, etc. The amount due from Fallon County is \$1,620.00, which is the amount that has been requested every year.

**Federal and State sources**-Approximate \$45,000 this year; Aging Services funding was saved by Governor Bullock; not decreased.

**Cash-in Lieu funds**-This amounts to .54 cents per meal in place of commodities since the meals are not cooked at the Senior Center.

**Transportation**-1 round trip-\$1.00 (in town); also make trips to Dickinson and Miles City trips with fees charged accordingly. Carla tries to attend out of town trips to assist in coordinating the people on the bus.

**All programs**-\$25,000 revenue so far this year for all program.

**City of Baker**-Contributes \$150.00 per month to offset utility costs.

**Transportation Operating Grant**-\$34,809.00-Carla fills out a report each quarter and all costs to run the Transportation Program. Carla stated this is partially tied to ridership; if the ridership does not keep increasing, the grant may decrease.

**Congregate Meals**-These meals are offered Monday-Saturday.

**Programs and Activity Associate**-Works 36 hours usually but has worked up to 40 hours per week.

**Nursing Services**-Paid through Carla's budget but does not have a lot to do with scheduling her as this is handled through the Public Health office. Scheduled for 2080 hours + approx 120 OT hours.

**Bus Drivers**-Robin is Full Time; Paula works every Saturday and also budgets for substitute driver.

**Council on Aging Coordinator**-Is Full time.

**Plevna Seniors**-Commissioner Ranum asked if the Plevna Seniors were very active; Carla stated most of them come over to Baker, mostly for meals and now a lot of them live in Baker. Business meeting for Plevna; Carla stated they can take the minivan to Plevna so residents can attend that meeting.

**Other**-Commissioner Ranum asked if they deliver meals to Prairie Manor-Yes; QPC-No; but explained they do provide QPC some bus services; (they have an agreement with QPC for this).

**Buses**-The lien for the older bus was released; have discussed purchasing a new bus. County would provide 18% funding; state and federal 82%. 100% ARRA funds were used to purchase the Minivan and Sprinter.

**Office Furniture**-No longer needs to purchase a desk for Tiffany as she was given a new desk from Dispatch.

**Conoco Phillips**-\$2,000 donation last year and their final donation this year of \$2,500; Carla stated they would like to purchase round tables with this some of this funding as well as other needed items. Permission granted.

**Baker Center**-The members of the Baker Senior Center are trying to find someone to work on the outside of their building; they have saved quite a bit of funding in order to complete the project.

**Plevna Center**-The members of the Plevna Senior Center have not been doing fund raisers, have no funds and are concerned about paying for insurance on building; Use of the Plevna Center is dwindling.

### **3:00 PM APPOINTMENT OF BOARD MEMBERS**

**Appointments**-Commissioner Randash made the motion to appoint/reappoint the following individuals to their respective Boards.

**Airport Board**-No letters of interest were submitted. Roger suggested possibly Darin Meggers. The Commission tabled appointment to this Board.

**Planning Board**-Roy Rost-LBSCD Representative was reappointed; Mary Lee-did not resign but did not definitely state yes. Will table reappointing Mary Lee at this time.

**Baker TV Board**-Pat Hanley

**Cemetery Board**-Tom Muckle

**Council on Aging**-Beatrice Barkley, Betty Mueller, Judy Gunderson

**Shooting Range Board**-David Kono-Reappointed and Bill Kesinger, Appointed as a new Member

**Library Board**-Brenda Johnson

**Plevna TV Board**-Chuck lee

**Weed Board**-Bill Lane

Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion passes.

**Resignations**-Commissioner Baldwin made the motion to accept resignations from the following Board Members.

**Airport Board**-Dan Cox and **Planning Board**-Kodie Olsen

Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion passes.

**3:30 PM-Lisa Kilsdonk**-Fallon County Times-Lisa is on a fact finding mission regarding how the oil will impact the area; Population influx from increased oil activity and how it may affect us. Housing is one of the basic concerns for median income individuals and crime; Positives-permanent jobs and increase of population.

#### MINUTES

**3:45 PM** –Minutes were incomplete.

#### DES/911 BUDGET

**4:00 PM-Chuck Lee**, DES/911 Coordinator met to discuss his budgets.

**Old Dispatch Tower**-Chuck would like to give the old 911 tower to Powder River County; Permission granted.

**Dispatch Remodel Update**-Construction portion of radio room finished; working on the kitchen.

**Fire restrictions**-Commission will think about it further.

**IT Department**-Chuck discussed a contract person to manage the County's IT Department. Chuck will discuss with Don Dilworth. Chuck stated everything involving IT is getting more complex.

**Budgets-911**-Revenue based budget-410,571.00; with the possibility of more funding coming (1.79 million dollar grant).

**DES-Budget**-Chuck would like to get a new pickup and an increase in wages.

#### OUTSIDE MAINTENANCE BUDGET

**4:20 PM-Joe Janz**, Outside Maintenance Supervisor joined the discussion. Joe would like Chuck's pickup if Chuck receives a new pickup. Chuck left the discussion.

**Repairs**-Sidewalks, sprinkler system.

**Clothing allowance**-Would like a clothing allowance for safety reasons. Brenda would have to check on this; what qualifies a Department for Safety Clothing.

**5:00 PM-LaRita Huether**, Department of Revenue stated the second personal download did not balance.

#### MISCELLANEOUS

The Commission wrote a letter to the BLM regarding the need for extra time to comment on the Draft Resource Management Plan and EIS.

#### AGREEMENT

The Commission signed a Plant Site Agreement with Century Companies for the purpose of operation of crushing, blending, screening, asphalt and/or concrete plant(s), and the marketing of the resultant materials to the public. Agreement is on file in the Clerk and Recorder's office.

#### REVENUE

**May 8, 2013-BBC Research and Consulting**-Donation-\$75.00.

**March, 2013-Sands Oil Company**-Oil and Gas Royalties-\$135.14

#### RECESS

Commissioner Randash made the motion to recess. Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried.

RECESS

Wednesday, May 15, 2013

**1:15 PM-Health Insurance Meeting**

**PRESENT Deb Ranum, William L Randash and Steve Baldwin, Commissioners; Brenda J Wood, Clerk and Recorder; Debbie Wyrick and Selena Nelson, Health Insurance Committee Members; Brenden and Janean, EBMS Representatives.**

Discussed the new laws and changes for the upcoming insurance years; there are many items Debbie and Selena will have to work on i.e. Play or Pay Rulings, Webinars, Part-Time/Full Time/Seasonal Employees and how this affects our insurance. Some of the largest things to track will be all employees' hours.

3:30 PM-Brendan and Janean left the discussion. Debbie and Selena stayed to discuss the rates for the employee/employer for the upcoming FY. They will meet with Alba so the entire Committee has input and represent the information to the Commission at a later date.

**ADJOURN**

Commissioner Baldwin made the motion to adjourn. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion Passed.

Adjourn,  
s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder