

Monday, October 28, 2013

**CONVENE 9:00 AM**

**PRESENT** Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

**9:20 AM-Brenda Wood**, Clerk and Recorder and **Joe Janz**, Safety Investigator joined.

**ONE CALL ISSUE**

Joe Janz, Outside Maintenance/Safety Investigator brought information from the One Call initiated October 1, 2013 for the Dispatch Remodel Project.

**9:30 AM CLOSED-PERSONNEL**

**10:00 AM-ROAD/SHOP REPORT**

**Bobby Wiedmer**, Road Foreman and **Alba Higgins**, Shop Foreman met to present the Road/Shop report.

**Training**-Alba discussed the training and information gathered at the training he attended in Rapid City, SD.

**Crusher**-The County crusher belt broke so the machine is down for now.

**Platform**-Discussed building a platform for changing out road signs.

**Roads**-The roads discussed by bus drivers were reviewed by Bobby and Commissioner Randash. One road looked fine and one needs a little bit of blading in a few areas. Bobby discussed changing specs on road material.

**Approach**-Discussed building a new approach for a house placement.

**COUNTY ATTORNEY**

**Rich Batterman**, County Attorney phoned in at 11:00 AM.

**Belle Fourche Pipeline**-Rich had heard the Pipeline ceased negotiations with various landowners. They are going through on their old easement as of this time.

**Haul Route Agreement**-Belle Fourche will post the bond for the Haul Route Agreement.

**EASTERN PLAINS ECONOMIC DEVELOPMENT CORPORATION**

**11:15 AM-Jason Rittal**, Executive Director met to report updates.

**Funding**-Jason explained to the Commission: North Baker Water Sewer District is to pay the County \$40,000 per year; of that \$30,000 is to be held by the County for further projects in the District. The other \$10,000 was supposed to be the contribution toward EPEDC. Jason asked if the EPEDC could again request the \$18,000 they have been receiving rather than \$15,000 they have asked for, as sequestration hit them by 10%. Permission granted to pay the amount budgeted of \$18,000. Jason thanked the Commission and will invoice the \$18,000.

Jason will also discuss funding assistance for Economic Development with MACo.

**Other projects**-Jason explained he has also been involved with Plevna's Town Council, Plevna Schools and Fallon County Water and/or Sewer District (Stanhope Area) meetings due to their projects.

**Town of Plevna**-The Town of Plevna will not have full funding to do their water project due to the fact Interstate Engineering made an error on the amount of water main footage Plevna has. The cost estimates are now off by the cost of 10,000 feet of pipe. The Town of Plevna is now working with Stahley Engineering.

**Fallon County Water and/or Sewer District Lift Station**-The lift station that would assist "The District" will not be built until the Baker East Subdivision gets a tenant to purchase from that development. This puts a damper on the Stanhope project because in order to fill out the grants by May, 2014 "The District" needs to know how to fill out the PER.

**11:40 AM-Steve Zachmann**, Dick Anderson Construction joined.

**Back to the discussion with Jason Rittal**-Discussed the possibility of Fallon County building the lift station and billing the developer for connection to the line. Will need to talk to the County Attorney about protection to the County. Stahley Engineering was chosen by the (Stanhope Area) as their new engineer.

**DISPATCH/SHERIFF REMODEL UPDATE**

**11:55 AM-Steve Zachmann** stated they will need a portion of the Commissioner's office 12" x 12" to place conduit, rather than trenching the gas over. Steve felt there may be a credit for taking that amount of trenching off the bid. This will be for a 3" gas line. Permission to proceed.

**Demo the sidewalks**-Steve feels they are not going to do this until the weather gets better (probably Wednesday).

**Dispatch completion**-They will try for the end of November as Dispatch's completion.

## **RECESS**

Commissioner Baldwin made the motion to recess for lunch. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

## **1:15 PM RECONVENE**

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda J. Wood**, Clerk and Recorder

## **1:15 PM-CLOSED-PERSONNEL**

### **1:20 PM-GOLF COURSE UPDATES**

**Eric Kary, Golf Supervisor** met to present updates.

**Certification training**-Eric will check on the dates to receive training to be certified to accept/treat and test the water used from the lagoon at the Golf Course for watering purposes.

**Holding Pond**-Griffith Construction will work on the holding pond project after the ground is frozen. Commissioner Baldwin asked if this would affect the Airport. Eric feels less water will run over into the Airport because the pond will be dug deeper.

### **2:00 PM-CONTAINER SITE HOURS**

**Tom Kachel, Landfill Manager** joined to discuss possible decision on new Container Site Days/Hours.

**Winter Openings**-The Commission discussed earlier they felt, during the Winter, one day per week would be sufficient. Commissioner Baldwin is concerned about removing a day because of members of the Public. Discussed putting two days together such as Friday and Saturday during the Summer months. Tom explained Fridays' will not work because they cannot get the containers dumped in time for the Saturday opening because the Landfill would be closed.

**Winter Hours Decision**-Effective November 1<sup>st</sup> will start the winter hours and will be open on Saturday's (only) -8:00 AM to 4:00 PM.

**Summer Hours Decision** -Effective May 1<sup>st</sup>, go back to original schedule of Wednesdays and Saturdays, 10:00 AM – 6:00 PM at this time. Commissioner Baldwin would like Tom to ask G & G Garbage if Friday's would work. Tom will talk to Griffith's about the Friday/Saturday open days during the summer.

**New Pit**-The new pit will take a while to dig as they have had only one person working on this.

**New Building progress**-MDU will tag an electrical pole on with the windmills and bring the electricity in from the backside.

**Billing**-Tom explained they would not be able to do the billing for the Landfill at the Container Site because there is no internet and the computer has to be in-sync with the computer at the Landfill office.

### **2:30 PM-COMMISSIONER PROCEEDINGS**

The Commission reviewed and approved the October 21, 2013 Commissioner Proceedings with spelling and grammar corrections. Commissioner Baldwin made the motion to approve the October 21, 2013 minutes. Commissioner Randash seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

### **2:45 PM PUBLIC COMMENT**

No one appeared for Public Comment.

Commissioner Baldwin excused for the balance of the day.

### **3:00 PM-SMART DIRECTOR UPDATES**

**Mona Madler, SMART Director** met to provide updates to the Commission.

**MT Economic Summit in Butte**-Mona reported this was a good meeting that broke out into good sessions, dealing with Eastern Montana issues. Discussed Renewable Energy and new process pertaining to Bio-Fuels.

**MEDA-(MT ECON DEV ASSOC)**-There were sessions that were supposed to happen that did not due to the 2<sup>nd</sup> day of Government Shutdown. The Commissioner's from Sidney were there to speak; they were able to tour the Highland Gasification Plant. Eagles Landing Topic (This was explained as Temporary Housing, this is not a Man-Camp).

**Advertising**-Discussed various types of advertising, such as a tourism guide and social media, such as (Twitter and Facebook). Commissioner Randash suggested placemats with advertising.

**Carter County Museum** has partnered with Museum of the Rockies.

**Time Capsule**-Mona's research was given to the Commission; the group discussed what would be put into the time capsule or if anyone is interested. Commissioner Ranum feels she is possibly one of the few that would be interested in having a time capsule.

**Bronze statutes**-Commissioner Ranum would be more interested in placement of bronze statues.

**Centennial souvenirs**-They still have over 1800 items in inventory; not sure what to do with them. Mona also has money from sales of the souvenirs; this money will be deposited at the Treasurer's Office.

### **3:30 PM-DES REQUEST**

**Chuck Lee, DES/911 Coordinator** discussed purchasing a new pickup for DES. It was included in his budget, which was approved. Chuck also explained to the Commission he received additional grant funds that he has to use; in addition to that he budgeted for a generator and a siren for which grants were found for both items which free up funds within his budget. State Fleet price would be \$30,350; Chuck would also like to put a bed liner, radio, etc. in this pickup as well; this would be a DES pickup. The Commission would like to know when this pickup would revert back to Fallon County to be used by anyone.

**3:50 PM-Willie Benner, Mayor**-Town of Plevna met to update the Commission on various projects in Plevna.

**PER (Preliminary Engineering Report)**-Willie discussed the large error made by Interstate Engineering in the PER, when they incorrectly figured the footage of pipe needed for Plevna's water project. Stahley is now their new Engineer and they will adjust the PER so the Town of Plevna can readjust on their next phases. Stahley has also provided projected information for growth.

**Financial information** -The extra cost to Plevna due to the incorrect pipe footage will be \$1.5 million dollars. Plevna will move forward with the project using the funding they now have and will keep applying for more project funding.

**Set of plans**-Willie gave the Commission an extra copy of the plans for the project to keep on file.

**Fire Department Water Tank**-Willie stated he feels the tank is in the ground but the rest is not yet complete.

### **4:05 PM-DES PICKUP**

**Chuck Lee, DES/911 Coordinator** returned to state he spoke to Josie Rieger, Clerk about the Fixed Assets. Josie told Chuck the pickup would be fully depreciated out in 4 years. Chuck stated after 4 years the pickup could be used by all Departments. The new pickup can be used for any DES/911 related matters.

Commissioner Ranum stated the Commission would have to wait until Commissioner Baldwin returns to make a decision. Commissioner's Randash and Ranum feel the current DES pickup will be placed in the County's fleet to be used by all Departments.

### **4:30 PM-AMBULANCE UPDATES**

**Lisa Mitchell, Ambulance Director** was unable to attend the scheduled meeting.

### **4:45 PM COMMISSIONER DISCUSSION**

**Boat**-Joe Janz, Outside Maintenance feels the Search and Rescue boat can be fixed up and used for lake inspections, etc. rather than purchasing a new boat and motor. The Commission agreed. Joe will try to locate the title and get it signed over to Fallon County.

**LBSCD** - The Commission agreed to find a place for Kodie Olsen, LBSCD Administrator to relocate, in case of another Federal shutdown, as Kodie is not a Federal employee.

**Old JP Office**-The Clerk and Recorder would like to speak for the old JP office either for elections or Human Resource.

**County fleet vehicle**-There was a complaint received from an employee that drove one of the fleet cars regarding the smell of smoke in the vehicle. Later cigarette ashes were discovered in the car but no way of proving who may have been smoking in the vehicle.

### **JOURNALS**

**Journal #142**-Reversing Journal #46-Road Fund

**Journal #197**-Reversing Journal #47-Bridge Fund

**Journal #661**-Recording FY2013 Road and Bridge Inventories

**Journal #144**-Reroll balances forward to FY2014-Road Fund

**Journal #202**-Reroll balances forward to FY2014-Bridge Fund

**Journal #201**-Reversing Journal #98-General Fixed Assets

**Journal #663**-Recording FY13 Depreciation/Adjustments in Fixed Assets

**Journal #206**-Reroll General Fixed Asset Balances forward to FY2014  
**Journal #198**-Reversing Journal #77-Retirement Complex Fund  
**Journal #664**-Recording FY13 Depreciation/Adjustments in Fixed Assets  
**Journal #203**-Reroll Retirement Complex Balance forward to FY2014  
**Journal #199**-Reversing Journal #79-Solid Waste  
**Journal #665**-Recording FY13 Depreciation/Adjustments in Fixed Assets  
**Journal #204**-Reroll Solid Waste Balance forward to FY2014  
**Journal #200**-Reversing Journal #81-Ambulance Fund  
**Journal #666**-Recording FY13 Depreciation/Adjustments in Fixed Assets  
**Journal #205**-Reroll Ambulance Balance forward to FY2014  
**Journal #192**-Move IT wages from Supt of Schools budget to IT budget  
**Journal #193**-Move various Airport claims from purchased services to Capital Outlay per Airport Commission letter dated 10-10-2013  
**Budget Journal #3**-Move budget from Airport other purchased services to supplies-Per Airport Secretary letter.

#### REVENUES

**Continental Resources**-September, 2013 Oil and Gas Royalties-\$10,506.93  
**State of Montana**-DEQ-Subdivision Review Fees-\$365.00  
**West River**-911 Dividends-\$103.56  
**Baker Air Service**-October Aviation Fuel-\$409.12

#### MISCELLANEOUS

**Thank you-Scott Rabbit**, Park Director passed along a thank you from the Town of Plevna for the upgrades to the park in Plevna. Scott felt the Commission agreed to fund all parks so he felt the Thank You should be passed along to the Commission.

**Commissioner Ranum** signed FY2014 Emergency Shelter Grant Program.

**Portable Sound System**-The Commission agreed the Extension Department would have permission to purchase a Portable Sound System. This can be used in any County Department.

#### MINUTES/REPORTS/FLYERS

**The Commission reviewed and/or approved the following:**

**Fair Board Minutes**-September 16, 2013-Approved Minutes

**Fair Board Minutes**-October 21, 2013-Unapproved minutes.

**Container Site Log**-September/October, 2013 Open 4 Wednesdays-28 loads dumped; Open 6 Saturdays-86 loads dumped.

**Plat Status Report**-October 28, 2013-(14) Certificates of Survey/Plats of various stages of completion.

**Field Report**-October 23, 2013 Dispatch Addition Project-prepared by Mark Toennis, Stevenson Design.

**Construction Meeting**-October 23, 2013 Dispatch Addition-prepared by Mike Stevenson, Stevenson Design.

**Treasurer's receipt reports**-September, 2013

#### 5:00 PM-ADJOURN

**Commissioner Randash** made the motion to adjourn. **Commissioner Ranum** stepped down from the Chair to second the motion. 2 Ayes. 1 Absent. Motion carried.

ADJOURN,  
s/Deb Ranum, Chairperson

ATTEST:

s/Brenda J. Wood, Clerk and Recorder