

Monday, February 03, 2014

9:00 AM CONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

10:00 AM Brenda Wood, Clerk and Recorder joined.

10:00 AM Bobby Wiedmer, Road Foreman and **Alba Higgins**, Shop Foreman met to present the monthly report.

Scraper-The scraper has various leaks to be repaired.

Landfill pickup-Took the Landfill pickup back after repaired.

Old Landfill loader-938H that will be traded will not start; Mitch and Alba will go look at it. They do not have the new Landfill loader yet.

New Road Loader-The backup camera was not operating so the Operator accidentally ran into a frozen pile at the pit. The back-up camera was never turned on when received, so were unaware that it was non-operational. They will get parts to repair it (cosmetic mostly).

New truck -Operator accidentally drove over a berm and ruined the air tank; replaced the air tank and the truck sneezer.

Newest MACK (2007)-Turbo went out of this truck; they have had a lot of issues with the MACK trucks; should look at trading them while they have value left.

Bergstrom Hill Road-Need to make the road useable so they can haul the gravel out of the pit. John Beach stated if he needs to supply gravel he will. Bobby feels there is an easement all the way to the old Delane Beach house. Bobby will do some research.

Neumann Pit-The permit has been received and can start as soon as it thaws.

Other pits-They are still working on permits for other pits

Lean-to-Discussed adding-on to a building at the County Shop.

Training-There is an Open-Cut Mining training to be held in Sidney, March 12th. DEQ will be doing the training. Permission granted to attend.

Choat Pit-Remove the scoria by this summer and they will have 2 years for the grass to establish.

CLOSED-PERSONNEL

11:00 AM JANUARY PAYROLL AND WITHHOLDING

The Commission reviewed time sheets and approved the January payroll and withholdings in the amount of \$430,211.97 and they are filed in the Clerk and Recorder's office.

Commissioner Baldwin excused at 11:15 AM.

RECESS

Commissioner Randash made the motion to recess for lunch. **Commissioner Ranum** stepped down from the Chair to second the motion. 2 Ayes. 0 Nays. 1 Absent.

Noon Recess

1:15 PM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash**, Member and **Brenda Wood**, Clerk and Recorder

1:20 PM-Alba Higgins, Selena Nelson and **Debbie Wyrick**, Health Insurance Committee met to discuss upcoming Health care issues.

Bidding the insurance-Commissioners Ranum and Randash are in favor of waiting on that and proceed with things as they are. The Insurance Committee feels the same way. The Commission will contact Commissioner Baldwin to get his thoughts on the matter. It would be best if we were to go to bid to be prepared to start in January.

Plan document-The Plan Document has to be rewritten, in accordance of the new laws; this was discussed with Brendan, EBMS Representative at the meeting in Miles City. There are a few things we are grandfathered in on. The Commission will need to decide if one or none of the Commissioners will sit in when they review the plan document with Brendan.

2:30 PM JANUARY END OF MONTH CLAIMS APPROVALS

The Commission completed review and approval of January end of month claims in the amount of \$961,878.02 and they are on record in the Clerk and Recorder's office.

2:55 PM-Mike Kirschten, Deb Kirschten and Richard Griffith met to present information regarding a possible new gun range building.

New Landfill building-Needs propane ditched.

Gun Range Building-Discussed ways to keep the costs of the building reasonable. Well water is already there; 3 phase-they could check to see if they could get 3 phase at this location. Mike wants to be sure they stay on top of the HVAC for the gun range and they have a location decided on for the building.

Grants-Mike and Deb will work on grants for this project; they missed the NRA grant for this year. Feel possibly could use the NRA Grant funding next year for furnishing the class room, etc.

Electrical-Richard would like to ask MDU to give a quote on the cost of 3 phase and running 3 phase.

Outdoor Restrooms-Commissioner Randash asked about adding some permanent extra outdoor restrooms so it could be used for the Gun Range and Motor Sport Park. Mike feels they could get a grant for this.

FWP Grant-The next grant they will apply for will be with Fish, Wildlife and Parks, which has a May 15th deadline.

Other Information:

Weed Building-Richard stated the Weed building addition was ordered and should be here the first part of March.

Airport Hangar-Richard is also working with Roger Meggers, Airport Manager on a cold storage Airport Hangar.

Fairgrounds Building-Cold storage building was discussed. Richard recommends also using a portion of it as a workshop or warm storage.

Roof Insurance items-Grandstands recommendation-Richard feels it would be difficult to place a liner on this and feels the Grandstands should be reroofed. Richard does feel it would be easy to fix the netting when reroofing; could use different hangars on the purlins.

APPROVE MINUTES

4:25 PM Commissioner Randash made the motion to approve the December 16th, 2013 Commissioner Proceedings as submitted.

Commissioner Ranum stepped down from the Chair to second the motion. 2 Ayes. 0 Nays. 1 Absent.

4:30 PM PUBLIC COMMENT

No one met for Public Comment.

5:00 PM RECESS

Commissioner Randash made the motion to recess. **Commissioner Ranum** stepped down from the chair to second the motion. 2 Ayes. 0 Nays. 1 Absent.

Recess

Tuesday, February 04, 2014

9:00 AM RECONVENE

PRESENT –Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

10:00 AM-Jody Strand-Museum Curator met to discuss Museum business.

Security system-The Kenco service representative told Jody the current security system is outdated; KENCO provided a quote to update the system with a new monitor, etc.; the quote was in the amount of \$2,662.43. Permission granted to purchase; Jody stated she has money in her purchased service budget.

Assistant-Jody would like to advertise for someone in March so she can have them in time for April spring cleaning and so they are prepared for tours, etc.

CLOSED-LEGAL

MEETING IN MILES CITY

The Commission left for the MT DOT meeting in Miles City, MT.

Recess

Wednesday, February 5, 2014

9:00 AM RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

MINUTE APPROVALS

Commissioner Randash made the motion to approve the December 23rd, 2013 Commissioner Proceedings as presented. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Commissioner Baldwin made the motion to approve the December 30th, 2013 Commissioner Proceedings as presented. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

INSURANCE

Debbie Wyrick, Deputy Clerk and Recorder was granted permission to insure the security system for the Softball and Gazebo areas.

MEETING IN CARTER COUNTY

10:00 AM Commissioners Ranum and **Randash** left to meet with the Carter County Commissioners in Ekalaka regarding various shared projects.

10:00 AM Commissioner Baldwin excused to leave for Miles City.

Noon

1:00 PM RECONVENE

PRESENT Steve Baldwin, Member

2:00 PM-Kirk Keller, Two Medicine met to review the Wellness Annual Report in the Library basement.

PRESENT Steve Baldwin, Member; **Debbie Wyrick**, **Alba Higgins**, **Bobby Wiedmer**, **Barbara Ketterling**, **Tammy Reetz**, **Theresa Weimer**, **Kathy Newell**-Wellness Committee and **Brenda Wood**, Clerk and Recorder. **William L. Randash**, Member and **Deb Ranum**, Chairperson arrived later. The group met for the Two Medicine Group Health Assessment Report for 2013 presented by **Kirk Keller**, Two Medicine Representative. Various statistical reports were reviewed with the group.

3:00 PM Desiree' Thielen, Planner/Flood Plain Coordinator and **Jon Brosz**, Brosz Engineering met for Plat reviews.

Hiland Minor Subdivision-Final Plat Approval

Plat Approval-The Commission agreed to approve the plat, without Hi-Lands' proposed second approach.

3:30 PM Denbury Minor Subdivision-Preliminary Plat Review; Mike Rinaldi, Sanitarian joined the discussion.

This was tabled until tomorrow so Desiree' has time to discuss this with the Land Attorney's and will meet at 10:00 AM, Thursday, February 6, 2014 to further discuss.

4:00 PM-Clayton Hornung, Mayor-City of Baker met for his Monthly reporting. **Mike Rinaldi**, Sanitarian stayed for the meeting.

Health Board-Mike stated they need to ask **Mike Reddick**, Chief of Police if he would be on the Health Board in place of **Tim Barkley**, Sheriff. Tim needs to be an ex-officio member of the Health Board.

Mike left the discussion.

Lagoon-Waiting to hear from **Sloane Weidmann**, FEMA Contractor, which should be about 2 more weeks

Creek channel project-Commissioners are waiting to get information from Desiree' to the County Attorney.

Annexations-County and City need to work together on this.

Golf Course-The sewer line needs to be turned over to the City via an Interlocal Agreement; everyone agrees with this. Information was given to the County Attorney by the Clerk and Recorder but we are unsure this is the information he needs so the Planner is searching for some information as well.

TransCanada-Clayton stated he wrote a letter to Senator Tester in support of TransCanada.

Garbage Dumpster-Lynda would like another garbage can for the back area of the Courthouse. Clayton will ask Public Works for a 300 gallon container for placement by the jail area.

RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Thursday, February 6, 2014

9:00 AM – RECONVENE

PRESENT Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder.

9:00 AM Joe Janz, Safety Investigator and **Vera Abrams**, Safety Supervisor met to discuss fire alarms.

Recently there was a fire alarm (TEST ONLY) at the Courthouse. There has been discussion since, regarding the safety of the employees when doing this during the winter (snow, ice and frigid weather).

Discussed activating the alarms silently or having employees gather in the lobby area if they are sounded normally. The Sheriff/Police Departments and Dispatch have their own rules to follow.

Lynda Herbst joined the discussion and explained she was not notified he would be here until approximately 1 hour before he arrived. The group asked about performing this silently. Lynda stated he has to test the horns and lights.

Lynda will find out if Ray could let her know more ahead of time so the Departments can be notified. Joe will ask the Hospital how they handle this and Commissioner Baldwin will ask the schools how they handle it. Lynda will ask if the test can be done when no one is here (as far as the alarm portion is concerned) or meet in the Lobby or other designated area.

10:00 AM-Desiree' Thielen, Planner/Flood Plain Coordinator

Denbury Minor Subdivision-(Preliminary Review Continued)-Identify all existing lines listed in the area. The decision is to table the Denbury Minor Subdivision plat until Tara and Susan, MACO Attorney's can come down to explain the process to everyone.

Monkey Survey Software-Desiree' would like to purchase Monkey Survey Software or Comparable Software. The cost would be approximately \$708.00 per year and could be used by everyone. Commission granted permission.

Workforce Housing/Zoning///Buildings for Lease/Rent-Planning Department is working on cleaning some items up.

Industrial Zoning-TIFID-Desiree' explained the County can keep the zoning or get rid of the zoning. If the zoning is kept, it can be expanded into the City Limits and later amend the zoning. Some counties zone everything Agricultural and anything other than Ag has to be brought to the Planning for zoning compliance. We have the zoning but we have no regulations adopted, due to the litigation. Desiree' will research the options that are out there for zoning.

10:30 AM Clayton Hornung, Mayor-City of Baker stopped in to introduce **Gus Byron**, Program Manager-MT DEPARTMENT of COMMERCE-Gus deals with Water/Sewer and Affordable Housing. Gus discussed TSEP money that is available for PER's for Bridges for public health and safety issues; this is due in May. Desiree' will get a copy of the map of the man camp for Gus. Clayton and Gus left the conversation.

Back to Desiree':

Fire Plans-Discussed setting up a fund; under the current subdivision regulations it is too hard for the Developers to comply with the fire plan. Desiree' will work with the Plevna and Baker Fire Chief's on some solutions.

Parks-Iron Horse Park-Desiree' discussed Scott Rabbitt, Park Supervisor and his plans to revive Iron Horse Park now. Discussed Developers donating to an existing park or creating a new park due to the Subdivision laws.

Airport Zoning-Will meet with **Roger Meggers**, Airport Manager and the Airport Commission regarding duties of the Commission and establishing a process with the new regulations. Will need to adjust the Board rulings and members in working with Roger and the Commission.

Examining Surveyor-An RFP (Request for Proposal) is not required by state Statute to get an Examining Land Surveyor. The Commission can contract with the current examiner or go out for an RFP for a new examiner.

Interlocal Agreement-Discussed an Interlocal Agreement with the City of Baker for Planning-Nothing has been completed on this as of this time. Desiree' feels the County is assuming a lot of liability if she does anything wrong; they are going to try and proceed with this. Commissioner Ranum feels if Desiree' hires a new person the City should have to assist with paying for personnel.

11:00 AM Commissioner Baldwin left to visit with Clayton about an Interlocal Agreement.

Plevna-No time devoted to Plevna; Desiree' does the Subdivisions for them but needs to do more and would also need an Interlocal Agreement with them.

Baker Lake-DOT is sending a map of what they removed, regarding the spillway, when they worked on Highway 7 South. Desiree has not had time to work on correlating the cattail pictures with the map of the Baker Lake.

11:15 AM Commissioner Baldwin returned from the City Office and stated Clayton feels the City will not be involved in an Interlocal Agreement because the Planner is paid from the General Fund and feels the Citizens would be double taxed.

Lower Dam Inspection-Desiree' and Jon Brosz, Brosz Engineering will be acquiring guidance on what needs to be completed for the lower dam inspections.

Creek channel-Discussed cleaning the creek channel and emergency permits for such cleaning.

Fire Alarm Testing

Lynda Herbst, Custodial Supervisor notified the Commission the Fire Alarm Inspector will work with the County when testing the fire alarm horns and lights. They feel they can do it after hours or work something else out. The Inspector comes pretty much the same time every year (winter) months.

Noon Recess

1:15 PM RECONVENE

PRESENT Steve Baldwin, Member

1:15 PM-Karen Wang, Public Member

Karen stated their property was used as an access point to get to the County property to survey the Man Camp. Karen expressed they do not want their land used as access to another owner's property.

Greg Cade, Universal Field Service-Representing TransCanada was notified. Greg notified KLJ of the issue with the Surveyors accessing the County property via the Wang property. KLJ, Kadrmas, Lee & Jackson wrote a letter of apology to the Wang's and the Commission. KLJ further stated the Fallon County Commission did not authorize access via the Wang property.

1:30 PM Deb Ranum, Chairperson and **William L. Randash**, Member returned from the Chamber of Commerce meeting.

COMMISSIONER FOLDER ITEMS REVIEWED and/or APPROVED

MISCELLANEOUS REVENUE

Continental Resources, Inc.-January, 2014 Oil and Gas Royalties-\$9,300.60

Century Companies-February, 2014 Lease-\$400.00

Baker Air Service-January, 2014 Aviation Fuel Sales-County Portion-\$275.94

State of Montana-DPHHS Food and Consumer Safety Inspection Payment-\$3,269.25

Denbury-December, 2013 Oil and Gas Royalties-\$8,689.36

State of Montana-HB758 Oil/Gas Distribution for 9/30/2013

Belle Fourche Pipeline-\$900.00 Road Encroachment Permits.

MINUTES/REPORTS/FLYERS

Council on Aging Flyer-February, 2014

4H News Flyer-February, 2014

Detention Center Report-January, 2014-9 Prisoners held for 157 days-112 Fallon County Days and 76 City of Baker Days. No revenue received for the month.

Plevna Rural Fire Minutes-January, 2014-Warrants written in the amount of \$1,766.98

Baker Rural Fire Minutes-January, 2014-Warrants written in the amount of \$9,653.61

Treasurer's Cash Receipting Reports-January, 2014

Fair Board Minutes-December 16, 2014

Dispatch Addition Field Report-#28-January, 29, 2014

Sheriff Addition Field Report-#11-January 29, 2014

MISCELLANEOUS

Kim Cuppy, Public Health Nurse-The Health Department was given permission to join Facebook.

Immunization Program Contract-Commissioner Ranum signed as Chairperson Task Order #14-07-4-31-113-0 for Fallon County Health Department's Immunization Program. Copy of that Task Order is filed in the Clerk and Recorder's office.

FAA Request for Reimbursement-Commissioner Ranum signed as Chairperson the Request for final reimbursement in the amount of \$22,503.00 from the FAA for the Baker Municipal Airport project.

Change orders-The Commission approved various change orders for the Dispatch/Sheriff remodel projects.

Temp Construction Easement-The Commission signed on behalf of Fallon County a Grant of Temporary Construction Easement for Fred and Donna Houzvicka for the Dry Fork Structure replacement.

Permit-Commissioner Ranum signed as Chairperson a permit for Denbury Resources to conduct Geophysical Surveys in Cabin Creek, on Fallon County property.

2:30 PM Richard Menger met to discuss the possibility of becoming the Fallon County Sanitarian again.

3:00 PM-Jim Lunde, Steve Stanhope, Edwina "Teddy" Stoddard, Mike Reddick, Absent-Peggy Bagley-Smith, Fallon County Ambulance Board. Mary Lou Ryden, Ambulance Crew and Lisa Mitchell, current Ambulance Director.

Commissioner Ranum thanked them for being on the Ambulance Board and asked them to introduce themselves.

Position Description-Discussed focusing on a position description for an Ambulance Director.

Lisa introduced herself as the current Ambulance Director and explained the Ambulance Service meets the first Monday of the Month. Lisa provided the new board members with packets of general information.

3:20 PM Rich Batterman, County Attorney joined.

Discussion-There was discussion on basic information, training, areas that need improvement, areas where the crew members excel, budgets and on-call pay.

The new Board agreed they would meet next Thursday, February 13th at 7:00 PM, at the Ambulance Garage.

Mary Lou Ryden-provided each member with Secretary meeting minutes. Everyone left the meeting except Mike Reddick and Rich Batterman.

Health Board-The Commission asked Mike if he would consider being on the Health Board. Mike stated he would; the Commission thanked him and Mike left the discussion.

COMMISSIONER DISCUSSION

ROW Easement-Belle Fourche Pipeline-Rich has not heard anything back from Belle Fourche/Butte regarding the ROW Easement.

Baker Lake-Rich stated they should have something back from the Engineers to give to the Scientist. Rich left the discussion.

4:30 PM -Mike Kirschten, Shooting Range Board Chair met to discuss the Gun Range Building.

Range Master-Discussed getting a job description for the Range Master. Mike stated the Courses are \$125.00 each if you want to be a certified Range Master. Discussed having this in place when the building is completed. The group discussed wages for the position.

Insurance-Mike will discuss the insurance with the NRA. Commissioner Baldwin will check with Mike Reddick and Tim Barkley on usage, etc.

Keys-J & A and Muffy's want a cut (cash) for the keys given out for the gun range (for doing the paperwork). Decision is they will not receive cash for issuing keys. Mike left the meeting.

COMMISSIONER DISCUSSION

Supervisor Training-Commissioner Ranum feels they need to bring someone in to do the training.

ADJOURN

Commissioner Baldwin made the motion to adjourn for the week. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Adjourn
s/Deb Ranum, Chairperson

ATTEST:
s/Brenda J. Wood, Clerk and Recorder