

Monday, July 14, 2014

**9:00 AM CONVENE**

**PRESENT** Deb Ranum, Chairperson; **William L. Randash** and **Steve Baldwin**, Members

**9:15 AM CLOSED PERSONNEL**

**9:30 AM Brenda Wood**, Clerk and Recorder joined the discussion.

**Commissioner Discussion**

**IT Position**-Mr Dilworth is working on a job description for this position.

**HR Position**-Mike Reddick is working on a job description for this position because of his prior experience in that field.

**Clerk and Recorder**-Permission was granted to hire another employee in the Clerk and Recorder's office. Brenda thanked the Commission and stated this probably will not happen until after HR is hired because she plans to restructure her office at that time.

**Sanitarian**-Mike Rinaldi submitted a quote stating he would work monthly until Fallon County finds another Sanitarian to take his place. Rate would remain the same per month but also wants a retainer. The Commission is still unsure what they will do at this time but if they did keep Mike on in a monthly capacity they would not agree to pay him a retainer.

**Powder River Training Complex**-David Turch is working on the MOA for the Air Force Training Complex (expansion), as a Lobbyist for Fallon County.

**Insurance Claims**-The Commission needs to schedule a time to visit with **Debbie Wyrick**, Deputy Clerk and Recorder/Insurance regarding the County's hail damage claims.

**10:15 AM-Alba Higgins**, Shop Foreman

**Replace roof**-Discussed the hail insurance claim for a portion of the County Shop roofs; discussed a portion of the County Shop that was already spray foamed; discussed rubber coating the main portion of the County Shop.

**Truck 161**-Salvage yard hunting for parts for this truck. Alba feels it should go to County Auction.

**Truck 160**-This truck can be used with the low boy trailer.

**Truck 196**-This is the last Sterling truck; could be held as a back-up truck.

**Auction items**-They are accumulating a lot of auction items from various departments; such as railroad ties, 4 x 4 posts and items from the Grandstands building project. Commissioner Ranum suggests the Fairgrounds keep some of those items for damage or repair purposes and the remaining could go to auction.

**New Shop**-Alba stated they have need for another shop at the Road Department.

**Pipe Rack**-Alba would definitely like to build a pipe rack for the Road Department. Permission granted.

**Costs**-Alba brought in a yearly breakdown of road costs.

**Air Compressor**-Discussed having an air compressor available for the Fairgrounds.

**Kevin Losing Road**-The owner's placed cattle guards and built the road; the County can now surface the road.

**10:30 AM Jon Brosz**, Brosz Engineering joined the meeting.

**Cemetery Road**-Working tomorrow removing and replacing the bridge on Cemetery Road (Plevna) with a culvert.

**Fletcher Creek Bridge**-Jon feels the County can save money on the gravel for this bridge to help cut the costs. The Commission made the decision to move forward with this bridge project. Bobby had earlier asked if Fallon County do the dirt work and preparations before the Contractor places the culvert to cut some costs. The decision was to table this bid until next Monday when Bobby Wiedmer, Road Foreman is back. Jon will also do more research on cost savings for the County.

**Bridge North of Baker**-Discussed replacing the bridge behind the MDU Cabin Creek Plant with a culvert.

**Flood Plain Ordinances**-Jon read through the Draft Flood Plain Ordinances and has several questions on this before adoption. Jon sees several items that could drag things out for long periods of time on projects.

## EASEMENTS

The Commission signed the following Easement:

**Sandstone Creek Ranch**-Primary Agriculture Improvement Site in Section 31-4-59.

**10:45 AM Clayton Hornung**, Mayor-City of Baker arrived; however his meeting did not get started until 11:00 AM.

**SID FUNDING/InterCap loan** for the East Baker Sewer Project. Clayton stated there is a lot more paperwork to complete if the City were to proceed with this project via SID; they would have to bid it in 2 projects due to the \$500,000 limit. Also discussed the time factor when it is completed this way. They will let the bids on Wednesday for the engineering as recommended by the Committee formed for this project. The City would have to get a bonding agent which will cost a lot of money and there are funding threshold limits with this. Discussed variable interest rate loans from Inter-Cap. Clayton stated the City of Baker would appreciate it if the County could loan the City the funding needed by way of Inter-Local Agreement, etc. The Clerk and Recorder will check with the Auditor and the County Attorney to find out if there would be a problem loaning to the City of Baker.

**11:00 AM Angie Rabbitt**, Recreation Director- Present; however the meeting did not get started until 11:20 AM.

**July 4<sup>th</sup>-Amusements**-Next Year Angie will also check with Fun on the Run to get a cost estimate. The Company they used this year had such good customer service.

**Concert**-Not many in attendance, but those that attended enjoyed the concert.

**Volleyball**-They had to wait for golfers so they could start the volleyball games.

**Art Camp**-Starts this week and has a full class of 30.

**Tennis and Soccer Camp**-Tennis and Soccer Camp will start next week.

**Gymnastics**-This will be the last part of the summer programs before school starts.

**Grant**- A \$5,000 grant was received from Continental Resources for purchasing little guy football gear. This was awesome for them to do this and is very much appreciated. Angie stated the reason some of the coaches are not excited about starting football for the younger adults is because you will get coaches that only want to play people that are really good. Those individuals have a high burn out by the time they are older; they then do not want to play. This program will run for 1 ½ months. Angie stated so far she has Beach and Bowman, ND and Buffalo, SD that want to start with 5<sup>th</sup> and 6<sup>th</sup> grade. If Angie needs to fill more positions, she will access the 4<sup>th</sup> graders so there are 11 youth involved. Angie received the information to get the coaches trained on tackling, etc "safely"; also has the rules from Bismarck, ND.

**Convention**-National Parks and Recreation Convention will take place in Charlotte, NC this year; Angie would like permission to attend. Next year it will be in Las Vegas, NV. This will take place October 14<sup>th</sup>-16<sup>th</sup> and will cost \$675.00 for registration of a non-member, plus per diem. Angie stated they have to register by August 1<sup>st</sup>. Permission granted for Angie to attend; the Commission feels this is a good opportunity.

**Youth Rodeo**-This will be held August 2<sup>nd</sup>.

## RECESS

**Commissioner Randash** made the motion to recess. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

## 1:15 PM RECONVENE

**PRESENT Deb Ranum**, Chairperson; **William L. Randash** and **Steve Baldwin**, Members and **Brenda Wood**, Clerk and Recorder

**1:15 PM Cordell Perkins**, Fish, Wildlife and Parks and **Joe Janz**, Concerned Citizen

**FWP and South Sandstone updates:**

Cordell explained he would be leaving FWP to pursue a career in the Reserves. **Jasen Senn** will be the new contact person.

**Biologist Management Plans**-Cordell explained the Biologists decide when to move fish from one place to another. They plan to move some fish from McNabb's and the Baker Lake to other areas due to their management plans. Discussed the types of fish that would survive in the Baker Lake.

**South Sandstone Project**-Jasen Wyrick, Wyrick Construction has been given the go ahead from FWP to proceed with the project. Joe will continue to work with FWP on this project. Cordell left the meeting.

#### **PUBLIC COMMENT**

**1:45 PM Joe Janz, Maintenance**

**Supplies**-Joe purchased an air compressor and a jack so the workers at the Fairgrounds can take care of their own tires.

**New shop**-The contractor plans to work on the area outside of the Maintenance Shop now. Discussed whether it should be seeded to grass or if it could be better utilized as parking.

#### **PUBLIC HEARING-ADOPTION OF REVISED FLOOD PLAIN REGULATIONS**

**2:00 PM CONVENE**

**PRESENT Clayton Hornung, Mayor-City of Baker; Desiree' Thielen, Planner and Mary Grube, Planner Secretary; No Public Members**

The Commission stated **Jon and Dan Brosz**, Brosz Engineering had several questions on the Flood Plain Regulations. After much discussion **Commissioner Baldwin** made the motion to table the Adoption of the Revised Flood Plain Regulations until the Commission hears more from Brosz Engineering. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

**Clayton's Comment**-There are so many levels of completion from Federal to State to Local Government before projects can be finished; Clayton wonders how this serves the taxpayers. The Commission agreed.

#### **3:00 PM BOARD APPOINTMENTS**

**Commissioner Randash** made the motion to appoint the following members to the following Boards with **Commissioner Baldwin** seconding the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

**Museum Board-Reinhard Barth** was reappointed to serve a 3 year term on the Museum Board

**Library Board-Joellen Bechtold** was appointed to serve a 5 year term on the Library Board

**County Tax Appeal-Kevin Dukart** was appointed to serve a 3 year term on the Tax Appeal Board

#### **3:45 PM APPROVAL OF COMMISSIONER PROCEEDINGS**

**Commissioner Baldwin** made the motion to approve the April 28, 2014 Commissioner Proceedings as presented. **Commissioner Randash** seconded the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

#### **4:00 PM Commissioner Meeting/Budget reviews with Department Heads**

The Commission reviewed budgets submitted to the Clerk and Recorder thus far.

#### **4:30 PM MISCELLANEOUS**

**FEMA**-Letter was received from FEMA regarding the Flood Plain Letter of Map Revision stating FEMA had received no valid requests for changes to the modified flood hazard information. Therefore, the modified flood hazard information for our Community that becomes effective on June 30, 2014, remains valid and revises the FIRM and FIS report that were in effect prior to that date.

**PVC Drainage Project**-Commission received an update on the drainage project. Due to the water damage received last summer, it was determined that the underground storm sewer system was not sized and configured properly to channel all of the water being sent to it. This project will start next week.

**MDT Secondary Roads Program**-Commissioner Ranum voted as Chairperson and Fallon County Representative to reprioritize the list of MDT Secondary Road projects to address the deficiencies that exist on several roads.

**Building Permit**-Griffith Steel notified the Commission they would be purchasing the building permit for the Museum roof.

**Work Comp Mod Factor**-Debbie Wyrick, Deputy Clerk and Recorder notified the Commission the Worker Compensation Modification Factor increased considerably, however, some of the rates went down for the new Fiscal Year.

**Notice of Sale**-Commissioner Ranum signed the Notice of Sale of Land by Fallon County to be placed in the paper.

**Letter/Pictures**-The Commission received a letter from JLI Properties, LLC, dated July 12, 2014 asking for assistance and consideration for their business located at 3620 N. Highway 7, Herbst Industrial Subdivision. The Quenzer's have concerns regarding the continual maintenance they have completed and paid for personally after the North Water and Sewer District Project, ranging from removal of dirt used to fill in the ditches on their property, redoing the sewer line, locating all new property pins that were never replaced and ensuring proper compaction for the concrete drives and buildings. They have

also made several attempts to have their property at 118 N. Main repaired from the mess left by the NBWSD Project. The street and alley allow for no drainage and with no resolution after speaking with the City of Baker in the last 3 years; the Quenzer's would appreciate the following consideration/actions:

1. Please regularly maintain the frontage road area's in the north area, with quality materials that fit each property owner's expectation. This area is supposed to be a Professional Industrial Business Area. In our opinion many of the businesses have made very large investments, all along that area and we should have better quality access to our properties.
2. Please address the lack of drainage in the ditches along North Highway 7 and lack of culverts which causes the parking frontage road to collect water and run to our properties. We do not know whose responsibility this is whether it be the state or county, your assistance in this maintenance issue would be greatly appreciated.
3. Address the FREE PARKING, with no responsibility issue. If people want to run and own their own businesses then they should have to follow the same rules as the remainder of us in town that own businesses and property.
4. Please work with our City of Baker Officials to remedy the alley and Prairie Avenue drainage.
5. Please work with our City of Baker Officials to remedy the culvert issue on Prairie Avenue.

#### **REPORTS/MINUTES/FLYERS**

**The Commission reviewed and/or approved the following:**

**Plevna Water Project Report from Ryan Rittal, Stahly Engineering & Assoc-Work completed-Over excavation of tank foundation is complete; structural fill for foundation has begun; last week 690 feet of water main was installed; (4)-1" service taps installed with 160' of service line; (4) gate valves installed; main was installed up to Callin Avenue; property access forms being completed. **Work Planned for the week of 7/7/2014**-Work will continue at 2<sup>nd</sup> and Callin Avenue with installation of valves and main; will next work east on Railroad towards Main Street; Foundation work will continue.**

**Construction Meeting Minutes-7/8/2014**-Minutes pertaining to construction at the Sheriff's Office as submitted by Mike Stevenson.

**4:45 PM Jon Brosz**, Brosz Engineering stopped in to state he had reviewed the Flood Plain Regulations and Airport Affected Area documents and will get more information to the Commission by Monday of next week.

**5:00 PM Commissioner Randash** stated he plans to attend the Weed Board Meeting tonight concerning the proposed Tronstad gravel mine.

#### **5:15 PM ADJOURN**

**Commissioner Randash** made the motion to adjourn. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

ADJOURN  
s/Deb Ranum, Chairperson

ATTEST:  
s/Brenda J. Wood, Clerk and Recorder