

Monday, June 28, 2014

**9:00 AM CONVENE**

**PRESENT Deb Ranum**, Chairperson; **William Randash** and **Steve Baldwin**, Members and **Brenda Wood** Clerk and Recorder

**Larry Brence**-The Commission discussed the Intern position for the Fallon/Carter Extension Office. Michael Castleberry was the chosen Intern. Larry stated it is Ellen's call on how to handle this position.

**Cattleguards and gravel**-Commission discussed reimbursement to Pete and Cindy Enos for cattleguards and gravel placed on roads by the Enos'. Decision was made, the Enos' did not give easement to the roads so they are to get no reimbursement.

**9:30 AM- Joe Janz**, Outside Maintenance

**Dispatch/Sheriff Remodel**-Joe has noticed several issues regarding the remodel project. AC drains condensation on the roof; Joe discussed attaching a PVC pipe to allow drainage. The eave troughs do not handle the large rains. The heat tapes were never replaced after the roof project. Who will be in charge of cleaning the air conditioner on top of the Sheriff's Department. Discussed the issues with the flat roof. Joe is working on the North West corner by the Sheriff's office and the South West side by Dispatch and Outside Maintenance Shop.

**Storage Building**-Joe stated there is nothing being stored in his old shop but the Museum Curator and the Museum Board feel they need it for storage items. Joe has a lot of items that could be stored in that building in the off season as long as they are not utilizing it which will allow more room for him to work and store items being used for that season. The Commission will visit with the Museum Board and will discuss this with Joe later. Commissioner Baldwin agrees if it is not being used and another Department could use it, this is a taxpayer building and should be used by any County Department that needs it.

**9:30 AM Sanitarian Position**

**Renee Gnerer**-Sanitarian from Whitehall, MT would be interested in being the Sanitarian for Fallon County.

**Payment**-Renee prefers to receive a flat amount would rather not perform the duties on an hourly basis. Renee is not sure what to ask since she is unsure what status the records, etc. are in at this time.

**Subdivisions**-Renee is unable to sign off on Subdivisions as the previous Sanitarian was.

**Meeting**-Renee would be able to attend the week of the 5<sup>th</sup> or 6<sup>th</sup> of August to meet with the Commission. Right now Renee is the Sanitarian for Jefferson; Carter and Powder River Counties.

**9:50 AM Steve Zachmann**, Dick Anderson Construction and **Mark Sieler**, Assistant Road Foreman

**Steve**-The Commission had Steve give his remodel update.

**Air returns**-They will begin drilling through the jail cells in preparation of air returns; this should be completed by the end of the week.

**Extra help**-They should have an extra person to get odds and ends completed.

**Laundry Room**-The new laundry room in the sally port should be completed this week.

**Air Conditioner**-Steve will work on that portion today.

**Storage units**-The storage units are empty; they have doors, ductwork and a furnace to be taken to the County shop for the Auction.

**Parking lot**-The South parking lot should be clear by the end of the week.

**Roofing**-Roofing Contractor needs to come back to repair the gutters on the Sheriff side.

**Heat Tapes**-The Commission asked about the heat tapes. Steve stated some placement is Joe's and some is part of the roofers. Steve left the meeting

**10:05 AM Mark Sieler**, Acting Road Foreman

**Wang Pit**-Going to prepare the Wang Pit; will strip it with the County scraper. Kendall will start stripping the overburden.

**Pinnow Pit**-Has three (3) hauling gravel from Pinnow's to Cabin Creek; that will clean that pit up. Mark stated they will have to wait to reclaim until done at Wang's.

**Roads**-One (1) blade is touching up some dirt roads for a couple days.

**Quenzer Property**-The Commission had Mark review the pictures from the Quenzer's regarding drainage issues, etc.

**10:30 AM Elin Westover, Extension Agent**

**Intern**-Elin would like to pay the Intern \$10.50 per hour. Michael is fine with not being paid and has not signed up for payroll as Elin still has to visit with Carter County about paying her. Elin has projects for her to complete in both Fallon and Carter Counties. The Commission agreed if Carter County agrees her time can start from today until finished. Elin explained she did this through the State's Extension program but the State has no money to pay. Elin will contact Carter County and get back to the Commission.

**4H Manuals**-Elin explained someone from 4H will probably be in to ask for more money for the 4H Project Manuals. Elin does not feel the manuals are being used and does not feel the County should have to pay for them.

**10:50 AM Public Concern**

Commissioner Ranum stated she was contacted by a public member regarding their concern for some of the food being sold at Cenex. They feel some of the food is being made at home and being brought to Cenex. There are also concerns of the water bottles that are being sold as the water sits for long periods in the sun.

**11:00 AM-Craig Canfield, KLJ and Desiree' Thielen, Planner**

**Airport Affected Area Regulations**-These are the standard regulations.

**History**-These were model regulations developed by MACo and then adapted to each separate Airport. They are designed to promote the public health, safety and general welfare of airport users and persons and property in the vicinity of the Baker Municipal Airport by addressing the effects of noise, height of structures and trees, and land use in the vicinity of the Baker Municipal Airport, in accordance with Section 67-7-203, MCA. The regulations are intended to protect the transportation and commerce infrastructure provided to the community by the Airport from incompatible development and to protect the Airport from personal or property injury claims due to noise and hours of operations.

The Courthouse is the middle of the Airport Affected Area, which is based around the land use map. Residential housing under the approach is the one thing they are concerned with. May need to readdress toning down the area in residential triangular piece because it says no housing. Would need to schedule a public hearing and then the City and County would adopt the AAA Regulations. Commissioner Ranum asked if the regulations could be slimmed down or if this is what it is. Craig feels they are what they are. They did not add much other than items specific to our Airport.

**Powder River Training Complex-MOA**-This was discussed

**Old projects**-They are working on closing out some old projects. FAA wants to move some of the reimbursements from Grants 15 and 16 to Grant 17.

**RTTF**-Big yellow hanger outside Airport property (Residential Through The Fence) use-The FAA is going to allow this with conditions. Activity in the hangar does not compete with business on the Airport. The County needs to have an agreement with the owner of hangar and the City and will be charged a fair rate to come through the Airport. Roger is working on this with the Landowner. If they could put it in the agreement that it would not be used as Residential or the Airport may want to purchase the property. Craig will do some follow-up work on that.

**12:00 PM RECESS Commissioner Randash** made the motion to recess. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

**RECONVENE 1:00 PM**

**PRESENT Deb Ranum, Chairperson; William L. Randash and Steve Baldwin, Members and Brenda J. Wood, Clerk and Recorder**

**1:00 PM Tim Barkley, Sheriff**

**Remodel**-Tim met to discuss the Remodel project.

**1:05 PM Alisha Conroy**

Met to ask if the Commission would sponsor the Baker High School Youth Rodeo by purchasing a saddle for \$1,000.00. The Commission agreed.

**1:15 PM Terry Scherr, Insurance Adjuster and Debbie Wyrick, Deputy Clerk and Recorder/Insurance**  
**Hail Damage Claims**-The Commission reviewed and discussed the hail damage claims for Fallon County.

**Timeline**-Terry stated they need to make a decision within 180 days regarding replacement costs; however if you communicate your intentions then you have 2 years. If the Commission wants to stay with the coating the estimates will stay the same but if they decide to change to another type of repair then need to contact him to get it changed.

**2:00 PM** Terry left to review other buildings/towers, etc. Debbie stated the Commission will need to decide what they are going to do and she will let insurance know.

**2:15 PM Nikki Junso and Desiree' Thielen, Planner** met for Final Plat approval for the Junso Amended Plat of Lot 5AP of the Fairway Acres Subdivision

Conditions were reviewed with the Commission by Desiree'.

Complete list is filed in the Planning Department.

**Commissioner Randash** made the motion to give Final Plat Approval for the Junso Amended Plat of Lot 5AP of the Fairway Acres Subdivision, with Conditions. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

**2:30 PM Tom Kachel, Landfill Manager**

**Tire quotes:** Spiffy's costs are \$4,000.00 more than Rolling Rubber and Spiffy's cannot mount the larger tires after purchased. Decision is to wait until Alba Higgins, Shop Foreman returns to discuss the tires and go from there.

**Plumbing**-Mike Menger is finished with the plumbing at the shop

**Landscaping/Road work**-Scoria is being completed around the shop area as well.

**Delinquent Accounts**-Billing from delinquent accounts is being whittled down.

**3:00 PM COUNTY LAND AUCTION SALE**

**PRESENT Robert Kruger, Tim Barkley, Sheriff; Deb Ranum, William L. Randash and Steve Baldwin, Members and Brenda Wood, Clerk and Recorder.**

Tim started the Auction by stating this is a Tract located in Section 18-7-60 of Sunrise Acres Minor Subdivision, containing .529 acres more or less, according to the official plat thereof on file in the office of the Fallon County Clerk and Recorder. The appraised value was \$15,000 and the Commission can accept no less than 90% of the appraised value.

Robert placed a bid of \$13,500 for the above stated Property. There being no other bids received. Robert's bid was accepted. The Clerk and Recorder will have the County Attorney prepare the deed for the Kruger's. Robert went to the Treasurer's office to pay for the property and a deed will then be issued.

**3:25 PM IN DEPARTMENT OF REVENUE OFFICE**

Commission discussed a tax reconciliation issue with Barbara Ketterling, Treasurer/Assessor and LaRita Huether, DOR.

**3:45 PM PUBLIC COMMENT**

**LeRoy and Cynthia Tronstad, Landowners and Dale Butori, Weed Supervisor**

**Gravel Pit**-Dale explained they are working on a plan for the future as far as weed control on the Tronstad Pit.

**Another Plan**-LeRoy asked if there was another plan-Dale feels they (Weed Board) need to give him their thoughts on a plan. Dale will do the best he can for all involved. Cynthia feels it would be a good time to find a solution to the problem. Dale will try to discuss with his Board what they want to see in

the plan. Cynthia asked what other counties do. Dale stated every County is different; some are less aggressive and some are more aggressive. Dale does not feel it is an issue that cannot be dealt with. The Fallon County Weed Board meets the 2<sup>nd</sup> Monday of every month. Group left at 4:30 PM

**4:00 PM Nicole Benefiel**, Justice of the Peace joined

**4:30 PM** Meeting with Nicole began

**Budget**-Nicole met to see what the Commission's thoughts were for the office space.

**Documents**-Nicole is still working on the microfilming of documents.

**Training**-Needs to budget extra in her training because now she is the Secretary for the National Judge's Association plus she has a 2 week training in Missoula. She is in hopes to get the grant for this by June or July, 2015.

**New Position**-This position would be over and above Linda Kennel to answer the phones, file, etc. while she and Shannon are in court. Linda is busy with Community Service and this person would be trained to take money for fines, etc. This would be for approximately 10 hours per week. No decision.

**Move**-In moving her office over Nicole explained the security issues. Discussed placement of 2 windows and 2 buzzers for the doors. Commissioner Baldwin would like to wait on quotes. Nicole asked if they were still okay with moving Justice of Peace office over with the City Office. Yes, the Commission agreed with that. Nicole asked the Commission's thoughts on new carpet and wallpaper. Commissioner Baldwin would like to hold off on the security items until she gets the numbers to the Commission. Commission granted permission to change out the wallpaper.

**Vehicle**-Community Service would like a larger vehicle sometime in the future. Generally has several individuals performing Community Service at one time.

**Chair**-Nicole found a chair she would like to order, the approximate cost is \$800.00. Permission to do so.

#### **COMMISSIONER PROCEEDINGS/FOLDER ITEMS**

**FY2014 Salary Resolution 7-28-2014 - Commissioner Randash** made the motion to approve the FY2015 Salary Resolution for Elected Officials for Fallon County. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously. Resolution 7-28-2014 is filed in the Clerk and Recorder's office.

#### **SALARY SCHEDULE**

The Commission approved and adopted the Final Salary Schedule and it is filed in the Clerk and Recorder's office.

#### **JOURNALS**

**The Commission reviewed and approved the following Journals:**

**Journal 631**-Moved invoice from Coroner Capital Outlay to Coroner Purchased Services.

**Journal 48-Road; Journal 144-Bridge and Journal 202-Weed**-Reverse entries from FY2013 to post Auditor Adjustments in FY2014

**Journal 632-Road; Journal 633-Bridge and Journal 634-Weed** Posting corrections made in FY2014.

**Journal 636**-Reroll Road, Bridge and Weed balances forward to new FY.

**Journal 638**-Year End Adjustments for Road and Bridge Inventory in FY2014.

#### **MISCELLANEOUS**

**Vehicle Damage**-The Commission was notified a 2014 County vehicle received hail damage in the amount of \$6,158.48. This was turned into the Insurance Company July 24, 2014 by Debbie Wyrick, Deputy Clerk and Recorder/Insurance

**Entitlement payment**-The Commission was notified the County would receive an Entitlement Payment in the amount of \$540,714.37 for FY2015.

**SID #34 and SID #35**-The Commission was notified the total estimated assessment to Fallon County for SID 34 and SID 35 will be \$258,358.05 for the County Land.

**NOTICE**-The Commission was notified by Barb Lechler, Fair Manager the Fairgrounds received hail on July 22, 2014 in sizes ranging from pea to quarter sized. Placed in freezer in case they needed to show proof for Insurance purposes.

**PUBLIC NOTICE**-The Commission received notice from the US Environmental Protection Agency of their intent to issue a National Pollutant Discharge Elimination System permit under the authority of Section 4-2 of the Clean Water Act to Westmoreland Resources, Inc. for the Absaloka Coal Mine. Public Comment ends 30 calendar days after the July 11, 2014 publication date.

**NOTIFICATION**- The Commission was notified by Desiree' Thielen, County Planner that Mike Rinaldi gave Desiree' permission to sign the Junso Amended Plat, 2 O'Donnell COS's and the Nelson Plat. Desiree' asked about another COS (Tronstad/DNRC) and a Septic Permit (Joe Messenger). Mike responded by stating he was no longer the Sanitarian as of July 1<sup>st</sup> so she should bring it up with the Commissioners.

**NOTIFICATION**-The Commission was notified by Desiree' Thielen, Planner, she tentative scheduled the public hearing for Planning Board review of the TransCanada Workforce Camp-September 29, 2014 at approximately 7:00 PM.

#### **REPORTS/MINUTES/FLYERS**

**Treasurer June Cash Receipt Report**-\$1,019,478.34

**Planning Board Draft Minutes**-June 30, 2014 and notice of July 28, 2014 Planning Board Meeting.

#### **MISCELLANEOUS REVENUE**

**Alcohol Tax**-3<sup>rd</sup> Partial Payment of earmarked alcohol tax funds-\$1,379.00

**5:00 PM CLOSED-LEGAL- Commissioner Baldwin** made the motion to convene in Executive Session. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

#### **5:26 PM ADJOURN**

**Commissioner Randash** made the motion to Adjourn. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion Carried.

ADJOURN

**s/Deb Ranum, Chairperson**

#### **ATTEST:**

**s/Brenda J. Wood, Clerk and Recorder**