

9:00 AM CONVENE

PRESENT: William L. Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk

GUEST: Dave Havens, Member of the Public

FALLON COUNTY COURTHOUSE

9:00AM MINUTES APPROVAL

Commissioner Baldwin made the motion to approve the Commission Minutes for the week of December 21-25, 2015. Commissioner Ranum was absent during afternoon of December 21st, 2015 meeting and therefore did not second the motion. Being there was no second, Commissioner Randash stepped down from Chair and seconded the motion. 2 Ayes. 1 Abstain. 0 Nays. The motion carried.

Commissioner Baldwin made the motion to approve the Commission Minutes for the week of January 12-16, 2015. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

9:15AM SENIOR CITIZEN BUS DISCUSSION

Present: Roddy Rost, Member of the Public

Roddy Rost met with the Commission to ask if the Fallon County Public Transportation Bus could be used to pick up elderly residents who live in the country to take them to doctor appointments. The Commission said they would like to offer this service and will discuss it with Carla Brown, Council on Aging Director, to determine if there would be a bus and driver available to do it. Roddy said if a bus or driver wasn't available he would suggest hiring another bus driver and swapping one of the older buses out for one that could be used for this purpose. The Commission explained the limitations they have on trading out the buses since they are funded with state grant money but said they will discuss it with Carla to come up with ideas on how they can offer this service to country residents.

9:25am- Roddy Rost left the meeting.

The Commission discussed the Fallon County Public Transportation Bus further. Commissioner Randash said he is concerned more drivers will be needed to accommodate people in the country, especially with how spread out people are and Commissioner Baldwin agreed. Commissioner Ranum said there is a full time driver and substitute drivers so there shouldn't be any additional staff needed. Commissioner Ranum said she is concerned that the City/Town residents are catered to and serviced more than County residents and would like the same effort put into getting transportation to the country people as they do with other services in town. Commissioner Randash and Commissioner Baldwin disagreed and said they spend more money on County projects and services than in the City of Baker or Town of Plevna and would like to work with Carla to offer this service. The Commission will set up an appointment to discuss this with Carla next week.

10:00AM ROAD UPDATES

Present: Bobby Wiedmer, Road Supervisor

Shop Updates- Bobby Wiedmer gave the Commission updates on the equipment and vehicles that are being serviced or repaired this week.

Road Crew- Bobby said the Road Crew is hauling gravel this week.

Car Gate- Bobby said the City of Baker bladed a road and caused scoria to go into a County car gate when doing it and the Road Crew will be cleaning it out this week. The Commission asked Bobby to speak with someone at the City about it to avoid it happening again.

Gravel- Commissioner Baldwin asked Bobby to look at the gravel pit on State land by Enos's place as he was told it was good gravel by Frank Mehling and Bobby said he will.

10:15am- Bobby Wiedmer left the meeting.

10:25am- Dave Havens left the meeting.

10:30am- Commissioner Baldwin excused himself from the meeting.

10:30AM COMMISSION WORK SESSION

BOARD AGENDAS/MINUTES-

The Commission reviewed Board Agendas and Minutes.

REVENUES-

The Commission reviewed revenues received during the week.

10:40am- Commissioner Baldwin returned to the meeting.

Kramlick/Sparks Bridges- The Commission received Diamond J Construction's Consent of Surety to Final Payment from Western Surety Company for the Kramlick and Sparks Reinforced Concrete Box Culverts project.

Napa Auto Parts Retaining Wall Project- The Commission received Diamond J Construction's Consent of Surety to Final Payment from Lexon Insurance Company for the Napa Auto Parts Retaining Wall Project.

DEPARTMENT REPORTS/NOTICES-

The Commission reviewed Department Reports, Newsletters and Notices.

EMAILS-

The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

11:25am- Debbie Wyrick, Deputy Clerk and Recorder, joined the meeting.

Parkview Tenant Property Damage- Debbie Wyrick told the Commission Jim Leischner with EMC Insurance met with the tenant and her daughter on Tuesday, December 22, 2015 regarding the damage done to her personal property when the air conditioner cover fell off the wall. Jim told Debbie the chair has already been replaced with a power recliner that cost \$589 whereas the previous chair was not a power recliner. Jim said the glass in the picture frame can be replaced and the nativity set was repaired. Debbie said her and Jim would like know how the Commission wanted to handle this. The Commission said considering David Espeland, Fallon Medical Complex CEO, stated the Parkview Complex could be at fault for potentially not securing the cover to the wall they would like it to go through their insurance to see if it will cover the cost of the chair.

11:35am- Debbie Wyrick left the meeting.

11:45AM PUBLIC COMMENT

No one appeared for Public Comment.

12:00PM NOON RECESS

Commissioner Baldwin made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM LANDFILL STAFF COVERAGE

Present: Julie Straub, Human Resource Manager

Tom Kachel, Landfill Manager, did not come to the meeting therefore it was canceled.

2:10pm- Mike Kirschten, Landfill employee, joined the meeting.

Mike Kirschten came in to give the Commission updates on how he is doing and when he hopes to return to work.

2:15PM COUNTY DEVELOPMENT ADVISOR DISCUSSION

Present: Julie Straub, Human Resource Manager

Julie Straub and the Commission met to review the most recent County Development Advisor job description and make final changes. The Commission added the following to the job description: one year probation period; must be a licensed lobbyist or acquire the license before the next legislative session; must be a resident of Fallon County or physically reside in Fallon County within 90 days of hire; approval from the Commission must be received before the Advisor can lobby on behalf of other entities or counties; all funds received from other entities and counties for the Advisor's lobbying efforts will go through Fallon County and will not be paid directly to the Advisor. The Commission set the salary for the position at a starting wage of \$90,000 annually with a one year increase to \$95,000 annually.

Julie suggested having a seven person interviewing panel when interviewing candidates and recommended Brenda Wood, Clerk and Recorder, Jerrie Newell, Clerk of Court and Chuck Lee, 911/DES Director be on the panel along with herself and the Commission. Julie said the reason she recommends these three is because Brenda has County budget and project experience, Jerrie has legislative experience and Chuck has grant writing experience in which all three types of experience relate to the Advisor position. The Commission agreed and Julie said she will amend the job description and give it to them to proof. Julie said if the Commission approves this final draft she will begin advertising for it next week in the Fallon County Times, Miles City Star, Billings Gazette and with Montana Job Service for 21 days.

3:00pm- Julie Straub left the meeting.

3:00PM COMMISSION WORK SESSION CONTINUED

Rifle Range Sidewalk/Driveway Quotes- Commissioner Baldwin said he called and spoke with Judd with Upland Home Maintenance on Saturday, December 26th and asked if base fill was included in his quote. Judd said it was not but he will go measure for base fill and let the Commission know his

new quote amount. Commissioner Baldwin said he left a message for Judd at noon today but has not heard back from him yet. The Commission said they want to wait until they get Judd's new quote before making a decision on the project as the quotes from the other two contractors are very different in price.

4:00PM COUNTY ATTORNEY UPDATES

Present: Darcy Wassman, County Attorney; Dale Butori, Weed Supervisor

Weed Board Resolution- Darcy Wassmann gave the Commission and Dale Butori a copy of a rough draft of the Weed Board Resolution that she created. The Commission, Dale and Darcy reviewed the resolution, discussed the various responsibilities of the Weed Board and made necessary changes and additions. Darcy said she will make a final revision of the Resolution and give it to the Commission and Dale next Monday to review.

4:25pm- Dale Butori left the meeting.

The Commission asked Darcy if she has received the electronic files from Rich Batterman, previous County Attorney yet and Darcy said she has not. Darcy said she asked for them again via email but did not get a response back and isn't sure what the next step should be in getting them.

Darcy and the Commission discussed the things that will be put on the agenda for next week to discuss.

4:45pm- Darcy Wassman left the meeting.

4:50pm- Commissioner Baldwin excused himself from the meeting for the day to deliver a box of legal documents to Darcy Wassman's office.

5:00PM ADJOURN

Commissioner Ranum made the motion to adjourn the meeting. Being there was no second, Commissioner Randash stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN

s/William L. Randash, Chairman

MINUTE TAKER:

s/Lani J. DeBuhr, Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder