

Monday, February 2, 2015

9:00 AM CONVENE

PRESENT William L. Randash, Chairman; Steve Baldwin and Deb Ranum, Members and Brenda Wood, Clerk and Recorder

CORRECTION TO MINUTES from JUNE 28, 2014

The Clerk and Recorder apologizes to Jay and Lori Quenzer (Spiffy's) for a huge error that was placed in the paper with regard to quotes received for tires at the Landfill. The difference should have been \$400.00 rather than the misstated amount of \$4,000.00. Deeply sorry for any problems or inconveniences this may have caused you personally or Spiffy's.

9:00 AM Joe Janz, Outside Maintenance and **Scott Rabbitt**, City/County Parks

Snow Removal Equipment-Scott was notified a Toro Dealer has a polar track, which is the same piece of equipment Joe (County) and Scott (City) have for snow removal on sidewalks, etc. This was a new piece of equipment the company took back. Scott stated it comes with all the attachments. Joe asked if it had a blade; Scott stated everything except the blade. The Commission felt the Hospital would not need a blade. The cost for the equipment, with attachments was discussed. The Commissioners will discuss further.

9:30 AM JANUARY, 2015 TIMESHEET AND PAYROLL REVIEW

The Commission reviewed January, 2015 Timesheets and Payroll and Withholding in the amount of \$437,541.74 and they are filed in the Clerk and Recorder's office.

9:50 AM-Bobby Wiedmer, Road Foreman and **Alba Higgins**, Shop Foreman

ROAD/BRIDGE/SHOP REPORT

Culvert-Commissioner Ranum discussed a culvert needed for a landowner. Will research the location further before proceeding.

9:55 AM-Lance Wedemeyer, Public Works Director-City of Baker

Emergency Flood Plain Permit-Commissioner Randash signed the application for an emergency floodplain permit for Lance to direct work in the creek channel. Lance left the meeting.

Back to the Road meeting.

Sheriff vehicle-Undersheriff vehicle needs strut replacements; the cost, without springs, is approximately \$600.00.

Senior bus-The restraint light and the check engine light came back on in the Sprinter on the way home, but appears to be running better.

MACK truck-One of the MACK trucks was taken to Billings for repairs after failing some tests.

Tire Rama/Net State-The County can get quality tires for less money through Net State; Alba ordered 16 drive tires.

Safety Training-The Road Department does like the safety training; it now pertains to their work.

Lifts-They need to have the lifts inspected.

Beach Pit-They are hauling gravel from the Beach Pit on the road by Donald MacKay's; this is good gravel that packs tight.

Cabin Creek Bridge-Commissioner Baldwin had to make a trip north and drove across the Cabin Creek Bridge, looks great, no problems with the bridge that he could tell. Commissioner Baldwin also noted some of the cattle guards in that area are sinking. Bobby stated the crew is working on them today.

Fletcher Creek-Commissioner Ranum wondered whose responsibility it was to remove the pipe from Fletcher Creek bridge project, (Contractor or Fallon County). Bobby felt it was the Contractor's responsibility to remove the pipe; Bobby will ask Jon Brosz, Brosz Engineering.

Steffes Bridge-Larry Steffes would now like something to be done with the bridge off the Highway to his residence. Bobby will try to set up a meeting with the Steffes' and ask **Jon Brosz**, Brosz Engineering to attend. Bobby feels Fallon County owns the easement because we bought it from the State of Montana.

County Land-Commissioner Ranum asked if Fallon County should continue to lease the County property west of Baker to Century, or, wait until projects are bid and the recipient contacts the County.

Bobby feels the County should wait to lease until they know who gets the bid projects in the area otherwise it would seem Century would be getting the upper hand on the projects.

Buildings-If Search and Rescue moves and the County adds to the cold storage buildings at the County shop, Bobby could order and store more hot mix.

Park Project-Bobby wanted to know how long they will be working on the Splash Park as he is preparing to order cold mix. The decision was to wait on that area until next year because they will be working most of this year on the Splash Park. The Commissioners will talk to Scott Rabbitt as well.

Chip/Sealing-Bobby stated they will be chip sealing this year as they did not do any last year.

Road by County Shop-Commissioner Randash asked if they could smooth-up the road by the County Shop to assist the comfort of Ambulance patients taken to the Airport. Bobby stated a portion of the road is cement and the drivers are cutting the corner instead of using the road. Bobby will view the road and see what can be done.

10:45 AM COMMISSIONER PROCEEDINGS

Commissioner Ranum made the motion to approve the August 25, 2014 minutes with spelling and grammar corrections. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

11:00 AM-Cordell Perkins, FWP (Fish, Wildlife and Parks) and Joe Janz

South Sandstone Project-Cordell stated the project looks great; **Jasen Wyrick**, Contractor is doing a wonderful job on this project.

Mapping-Cordell did check the new map and all the wetlands were removed from the map (regarding the Lower Baker Lake drainage area). The County will work with FWP on the channel maintenance.

Baker Lake-Joe gave Cordell the docket number (issued by the Corp of Engineers) for the Baker Lake issue; Cordell is going to assist the County with this issue.

Roads-Commissioner Randash stated the roads need to be repaired at South Sandstone; FWP will provide the material and the County will provide the equipment.

Culverts-Bobby Wiedmer, Road Foreman joined, bringing pictures of new culverts installed by Fallon County (Sunny Bank/Fletcher Creek). When installed FWP asked that the culverts be buried; they required these culverts to be buried 20% below the water in the channel. The water in the culverts is currently 1' below the top. The Commission stated they put a lot of money into these box culverts and feel it is a large amount of money to bury. Cordell will find out the reasoning and get back to the Commission on this.

Agreement-The group reviewed and discussed the contract between Fallon County and FWP briefly; everyone feels things are going well with the Contractor, County and FWP.

Water Rights-Cordell discussed any water above the marking on the boards, (South Sandstone spillway), belongs to the Water District. From March – June the water belongs to FWP; FWP can mandate the water restrictions. The Water Spreading District cannot pump water out unless the water is cresting over the boards. Amendment #6 of Water Rights rulings is the guideline for water elevations. Cordell further stated FWP is responsible for the integrity of the dam.

Railroad Ties-They will need some railroad ties for the extension of the parking lots at South Sandstone. Commission granted permission to use some that the County has left over.

Flood Plain Training-Mary Grube, Planning Secretary was approved to attend Flood Plain Training.

11:45 AM PUBLIC COMMENT

No one appeared for Public Comment.

RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:00 PM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

1:15 Jim Wosepka, Auditor and **Barbara Ketterling**, Treasurer/Assessor

Exit Audit Conference-Jim reviewed the financials and findings with the group. Commissioner Ranum discussed Landfill tipping fees for C & D (Construction/Demolition) and further discussed a partial refund of those fees, to the public, upon complete restoration and inspection of the taxpayer's property. This would be given as an incentive to clean-up properties in Fallon County. The Commission and Mayor-City of Baker are hoping this will encourage the public to dispose of old buildings/houses. Jim explained the refund could be shown as a prior period adjustment rather than an expense. Jim stated it makes no difference which way it is completed as long as there is a tracking.

Findings-Jim stated the two findings were the Annual Report was late and two budgets were overspent totaling \$111.00. Jim feels the Annual Report was late partially due to staffing in the Clerk and Recorder's office. Commissioner Ranum asked if it was the fact they need more people or was it they need experienced people. Jim stated they are working with less people than past years. Jim further discussed he firmly believes Departments need to cross-train their employees. Discussed the overspending of two minor funds. Jim recommended appropriations be reviewed before making disbursements from funds.

Expenses/Investments-Barb wanted to ask that the Treasurer's Office be notified when large expenditures will be made to coordinate with investments. This will be discussed in the Clerk and Recorder's office so **Lani DeBuhr**, AP Clerk is aware.

Capital Improvement Plan-Commissioner Randash stated the County is working on a capital improvement plan with **Jason Rittal**, Executive Director-EPEDC.

Investments-Barb stated they are making some money on investments; some start at 1 percent and go up from there.

Approval-Commissioner Ranum made the motion to approve the Annual Financial Statement for Fiscal Year ending June 30, 2014. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion Carried unanimously.

2:00 PM END OF MONTH ACCOUNTS PAYABLE

The Commission approved the January, 2015 end of month claims in the amount of \$325,156.36 and they are filed in the Clerk and Recorder's office.

3:00 PM Trenton Harbaugh, Sheriff; **Joe Janz**, Plainsmen Search and Rescue Member and **Dale Butori**, Baker Fire Department Member

Search and Rescue Discussion

Budget-The Commission agreed, if the Fire Department adds Search and Rescue to their Department, the Search and Rescue budget can be used by the Fire Department for purchases. The Fire Department is not interested in the existing S & R van as they have a trailer they plan to use for repelling equipment, etc. The boat will be utilized by whomever needs to and will stay in its current location. The Hovercraft was purchased with Plainsmen Search and Rescue Funds so Plainsmen will have to make the decision what to do with that. The van could possibly go to County Auction or see if 4H would want it for any reason. Joe stated some of the items Search and Rescue currently has are new, i.e. rope.

Trent, as Sheriff is still the one in charge of calling out Search and Rescue if needed. S & R will be separate from the Fire Department, however, Baker Fire Board will need to approve transitioning Search and Rescue in with Baker Fire Department. **Darold Brown** and **Joe** will help sort Search and Rescue items. Also discussed those certified to scuba dive.

3:15 PM Tom Bruha, Baker Fire Chief joined

Tom stated he felt the Fire Department Volunteers would be willing to house Search and Rescue and take the calls. They have an upcoming meeting and will visit with the Board. They would like to utilize the County Search and Rescue budget for training and supply purchases such as ice rescue equipment, etc. The Commission told Tom that was acceptable. The group informed Tom they had previously discussed leaving the boat at the County Shop, also discussed the Fire Department's enclosed trailer may possibly be used to store repelling equipment, etc.

Buoys at the Lake-Dale felt he and Darold Brown would continue to place the buoys in the Baker Lake swimming area each year.

Tom stated they would be very interested in having Joe and Darold remain in Search and Rescue. Joe will think about it and will also ask Darold if he would be interested.

Liability questions-Debbie Wyrick, Deputy Clerk and Recorder/Insurance was asked to join the group. The question arose regarding Search and Rescue joining the Fire Department; if someone were to get hurt does that go through the Fire Department or the County's worker's compensation. They were unsure if they could remain two separate Departments or if they would have to become one. Debbie felt that would be a question for the Attorney's. Debbie will check on workmen's compensation after the Attorney's decide. The group discussed having a mutual-aid agreement drawn up as well.

Trainings-Tom discussed upcoming trainings the Fire Department will be having.

3:50 PM Everyone left with the exception of Trent.

3:50 PM Trent stated **Tom Muckle**, County Rural Fire Chief/Coroner would like to keep up his Coroner certification but does not want to be paid. Trent feels it may be a good idea to have an extra Coroner. The Commission felt **Darcy Wassmann**, County Attorney should be contacted about this as well.

4:00 PM Jail Updates

Trent has **Steve Zachmann** working on gathering quotes for the back jail cell to make it useable. Trent further stated Bozeman, MT has beds open if they absolutely need to house more prisoners than they have room to accommodate.

4:30 PM CLOSED-PERSONNEL

RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Randash** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Tuesday, February 3, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members and **Brenda Wood**, Clerk and Recorder

9:00 AM CLOSED-PERSONNEL

10:50 AM – CLOSED-LEGAL

RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

1:00 PM RECONVENE

PRESENT Steve Baldwin and **Deb Ranum**, Members.

1:15 PM Brenda Wood, Clerk and Recorder joined.

1:15 PM Clayton Hornung, Mayor-City of Baker

Creek Channel-Discussed quotes to clean the creek channel

1:20 PM William L. Randash joined.

Wetlands-The group discussed earlier notification after remapping, there are no wetlands in the channel from the spillway to 6th Street West; FWP does not want the entire channel to be cemented; possibly because it may increase the velocity of the water.

Quotes-The group discussed the quotes received for cleaning the lower drainage area from the spillway to 6th street. Clayton will check on the quotes because each quote did not seem like it compared apples to apples.

Ownership of the creek channel-Commissioner Baldwin stated the Abstract Office shows the City of Baker as owner of the lower Baker Lake channel. Clayton stated he felt it was possibly the adjoining landowners that owned a portion of this.

Rent-Discussed increasing the rent paid by the City of Baker to \$1450.00 from the current \$1,334.00 per month. Clayton discussed placing on the City's agenda and the group agreed to wait to change until July to correspond with the new fiscal year.

Tipping Fees-Clayton brought paperwork, for various individuals and their tipping fees at the Landfill (for disposal of demolished property). It was again agreed the City would inspect those properties within the City; the County would inspect all outlying properties (before individuals would be reimbursed).

2:00 PM Mona Madler, SMART Director; **Mary Grube**, Planner Secretary and **Faron Henderson**, Contract Planner

CTEP-Professional Services Decision

Mona explained there were 4 applicants for the project. The five (5) member committee chose Peaks to Plains Design of Billings, MT

The following were the remaining by rankings-#2-Great West; #3 Stahly Engineering and #4-Territorial Land Works

Scoring criteria-Mona discussed some of the criteria for scoring-Proximity to Fallon County, References, Experience, Qualification of Personnel, Understanding and Approach of the Project, Recent or Current Work for other Municipalities or Local Government, etc.

Assistance-Peaks to Plains will assist the County in helping put the CTEP Project out to bid and with contract preparations.

Committee Rankings-Mona met on behalf of the Committee to recommend Peaks to Plains.

Next Step-Mona will next contact Peaks to Plains for their Budget Proposal for the project.

Time Frame-Discussed a tight timeframe; Faron recommends they be asked for their timelines.

MOTION-Commissioner Baldwin made a motion to accept the top ranked firm (Peaks to Plains), as recommended by the Committee and request their Budgetary Proposal and Timeline to complete Fallon County's CTEP Project. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Letter-Mona offered to write the letter to Peaks to Plains and Faron offered to help. The Commission agreed to that.

Port Authority-Mona stated the Port Authority is pursuing an Urban Renewal District within the City Limits of Baker. The Port Authority is hiring a consultant to go through some information pertaining to this project. The City has to decide if they want to move forward with it because the City has to create and manage it. Faron stated the boundaries are the important part and making sure the City can level out and survive on those taxes for the next 15 years.

Quarterly Meeting EPEDC-Commissioner Randash stated **Jason Rittal**, Executive Director-EPEDC is looking into a Capital Improvement Plan for Fallon County. Mona stated she also shared the Urban Renewal District information with Jason. Mona would assist Jason if he needs help.

LETTER TO THE CITY OF BAKER

The Commission wrote a letter, at the request of Mayor Hornung, to the Honorable Mayor Hornung and City Council Members asking to increase the annual cost-share for maintenance, janitorial, upkeep, repairs, etc. of the City/County Municipal Building. The Commission asked to increase the monthly cost from \$1,334.00 per month to \$1,450.00 per month beginning July 1, 2015.

3:00 PM OUT OF THE OFFICE The Commission went to the Hospital to review a possible upcoming project.

4:30 PM The Commission returned from the Hospital.

RECESS

Commissioner Ranum made the motion to recess until 6:00 PM. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

6:00 PM CTAP TRAINING

All Commissioner's attended the CTAP Training in the Library Basement.

Recess

Wednesday, February 4, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members

10:00 AM Brenda Wood, Clerk and Recorder joined

10:00 AM John Beach, concerned citizen; **Julie Straub-HRM**; **Darcy Pankratz**, County Attorney; **David Espeland**, CEO and **Selena Nelson**, CFO-Fallon Medical Complex.

Parkview Rentals-John met to discuss the Parkview Apartments and the rental process his mother has experienced. John expressed several concerns he has with the current rental process.

Commissioner Baldwin stated this has to be about "our" people.

David explained the issue is the "snowbirds" and further explained Fallon County is the owner of the buildings; FMC Administration manages the Parkview's for the County. The policies were all reviewed and approved by the Commission at that time but also discussed making some changes to the existing policies. Selena stated the lists are revolving lists. John was concerned his mom may not be considered again. Selena stated it is not that way anymore, not after building PVC2. Further discussed changing some of the existing policies; David feels John has valid points, such as, longevity in the Community could be a requirement.

The current lists were reviewed and discussed in detail. Darcy discussed Fallon County residents having priority. It was felt they do but....after reviewing the lists again it was decided they do need to go over them and tidy them up. Julie discussed subletting a "snowbird" apartment. David stated per the agreement there is no subletting. Discussed the original intent was to give priority to those with a greater need.

10:40 AM John excused himself.

The lists will be reviewed again and David and Selena are open to any suggestions.

10:58 AM Darcy and Julie left the meeting.

HOSPITAL MONTHLY REPORT

Mill Levy Project-The group discussed the project David feels the Mill Levy funds will benefit the Hospital the most. Commissioner Ranum stated she does not want to assume the taxpayers will always pass the mill levy. Commissioners Baldwin and Randash feel if this does not pass this year it may not pass the next time if the taxes increase as projected by the DOR.

Architect-Commissioner Ranum expressed her continued concerns with an Architect Firm; as it seems their designs are built on change orders. David stated he has good experiences with them and makes them accountable. Commissioner Baldwin stated some of the issues that caused problems with the most current project the Architect was in charge of had nothing to do with them. The codes for electrical, plumbing, etc. either did not exist or they changed and when you happen across them, you HAVE to follow the new codes.

Architect/Funding-Commissioner Ranum agreed she was okay moving forward with the project as long as David holds the Architect accountable on this project; David stated he would do so. Also discussed the shortage of \$700,000 to \$800,000 for the planned project. Selena explained they could borrow that money from the bank; David would rather borrow the funds from the County.

Decision-The Commission made the decision to move forward with the project; the shortage should also be budgeted for with the project. The group also discussed phasing the project which would entail another bid and mobilization fees; decision was to complete this as one project.

11:10 AM Michelle Smith, Theresa Weimer; Kathy Newell, Debbie Wyrick, Alba Higgins and Bobby Wiedmer, Wellness Committee

Via Conference Call-Meghan, EBMS Wellness Coordinator for Fallon County and **Laura**, Director of Wellness

Report-The group reviewed the Wellness Report for Fallon County (which includes Fallon Medical Complex).

Meeting-The Wellness Committee will be meeting later to discuss the upcoming year.

Thank you-Theresa stated everyone appreciated the gift given this past year for participation in the Wellness Program (Insurance Holiday in December and decrease in employee only premium).

Involvement-Discussed ways to get employees more involved and interested. Commissioner Ranum discussed fit bracelets; the group also discussed ways to get individuals moving to get them healthy and active.

RECESS

Commissioner Ranum made the motion to recess. **Commissioner Baldwin** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Noon Recess

1:15 PM RECONVENE

PRESENT William L. Randash, Chairman; **Steve Baldwin** and **Deb Ranum**, Members

1:15 PM PUBLIC COMMENT

No one met for Public Comment

1:30 PM Brenda Wood, Clerk and Recorder joined.

1:30 PM Debbie Wyrick, Deputy Clerk and Recorder

Insurance questions-Debbie asked if the Commission felt indoor/outdoor cameras need to be insured. No.

Weed Department Side-by-Side. Yes.

Cold storage at the Fairgrounds-Debbie will check; feels she already has it insured.

2:00 PM Commissioner Ranum made the motion to appoint **Gaye Sander** to the Library Board.

Commissioner Baldwin seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

2:15 PM KLJ Planning Contract

Commissioner Randash signed, as Chairman the agreement between KLJ and Fallon County for Professional Services (Planning Services). That agreement is on record in the Clerk and Recorder's office.

2:30 PM Karen Banister-Museum Curator

Karen met at the request of the Commission to report on Museum business.

Maintenance-Karen gave the office a fresh coat of paint; is also cleaning, rearranging furniture and making small repairs.

Old Book shelves-Karen is looking into costs to purchase an enclosed book shelf.

Repairs-Karen had to have the upstairs heater repaired. The old water heater downstairs needs to be replaced as it is rusting.

Upcoming events-Karen would like to have a float in the parade; hold the Fund Raiser Picnic like they used to have and has other ideas.

Summer Hire-Karen would like permission to hire seasonal help May-September. Permission to hire, Karen will need to contact **Julie Straub**, Human Resource Manager.

New Display-Karen has been approached about displaying the first oil well in Fallon County.

Stop Again-The Commission asked Karen to stop by again and keep them updated.

2:45PM FOLDER REVIEW

REPORTS/MINUTES/FLYERS

The Commission reviewed and/or approved the following folders/minutes/flyers:

Seniors-in-Action Flyer-February, 2015

Baker Rural Fire District-January 12, 2015-Warrants were paid in the amount of \$25,375.50

Plevna Rural Fire District-January 9, 2015-Warrants were paid in the amount of \$1,111.15

Plevna Rural Fire District Special Meeting-January 14, 2015-Warrant paid-\$149,341.00

Landfill Financial Reports-January, 2015-Charges-\$44,651.57; Payments-\$38,608.35; Accounts Receivable Balance-\$120,541.11

Fallon/Carter 4H News-February, 2015

Fallon County EMS Board Minutes-December, 2014

Plat Status Report-February, 2015-13 COS/Plats/Subdivision by Rent or Lease, etc. in various stages of progress

MISCELLANEOUS

Plevna Water/Sewer-The Commission was notified the Town of Plevna would be holding a public hearing on February 9th with regard to the rate increases for water and sewer.

Internet Speed-Permission granted to increase internet speed at the Courthouse from 8,000 to 20,000. This would increase the County's cost by approximately \$50.00 per month.

Dispatch Project-The Commission received the Consent of Surety to Final Payment and Affidavit of Payment of Debts and Claims. This is the last of the close-out paperwork required from Dick Anderson Construction before final payment is issued for the Dispatch project.

Parkview Apartment Rental Agreement-Rental agreement for Apartment #106 was signed.

MISCELLANEOUS REVENUES

Continental Resources-January, 2015 Oil and Gas Royalties-\$6,132.77

Century-February Land Lease-\$400.00

Denbury Resources-November/December, 2014 Oil and Gas Royalties-\$5,067.85

State of Montana/DOR-HB758 3rd Qtr-Oil/Nat Gas Prod Taxes-\$51,870.22

Sands Oil Co.-December, 2014 Oil and Gas Royalties-\$182.62

4:00 PM Faron Henderson, Contract Planner and **Mary Grube**, Planning Secretary

Planning Department Report

Meetings-Planning and Airport Board will have to attend the newly required AAA (Airport Affected Area) Meetings.

Flood Plain Training-Mary asked if she could attend the Flood Plain Training and if so will the County pay for a Membership, which includes other benefits, or, pay the registration fee to attend the training. Permission granted for Mary to attend and the County will pay the Membership Fee.

Training-Faron will not be in Baker the third week of February as he will be attending the Rural Water (Certification) Training.

Building for Lease/Rent-Landowner was happy with the outcome from the meeting regarding their BLR (Buildings for Lease/Rent) North of Baker.

Subsequent Minors/Majors-Faron explained Subsequent Minors in Fallon County are currently reviewed as Major Subdivisions. Faron asked if the Commission was interested in changing this and adding Subsequent Minors to what is currently available. Faron stated he has never reviewed any potential Subsequent Minors for Fallon County but most County's review them as Major Subdivisions. The Commission agreed to leave as is and review them as Major Subdivisions. This process is already confusing for members of the Public.

Projects to work on:

Update Subdivision Regulations

Road Standards

Flood Plain Permit Process-(Get process in place to number and track).

RECESS

Commissioner Baldwin made the motion to recess. **Commissioner Ranum** seconds the motion. 3 Ayes. 0 Nays. Motion carried unanimously.

Recess

Thursday, February 5, 2015

9:00 AM RECONVENE

PRESENT William L. Randash, Chairman and **Steve Baldwin**, Member. **Deb Ranum**, Member excused.

9:30 AM

Brenda Wood, Clerk and Recorder joined.

9:30 AM Commissioner Baldwin made the motion to approve the January 26, 2015 minutes as submitted. **Commissioner Randash** stepped down from the chair to second the motion. 2 Ayes. 1 Absent. Motion carried.

10:00 AM Richard Menger, Sanitarian

Training-Rich has to take 15 credits to keep his license; of the 7 steps, 3 of them are completed.

Subdivision-Rich is taking a 6 credit Subdivision Course this will be held the 20th of February.

Pictures-Rich shared pictures of snow piles, near the banks of Baker Lake; the pictures show all the dirt and garbage contained in the snow. Rich took care of making sure no one will plow and stack snow by the Baker Lake.

EMHS (Eastern Montana Humane Society)-Rich contacted EMHS to inform them he needs to have the water tested from the well; the water has to be tested from the tap, not at the well itself. EMHS has no funds so are unable to do that right now but they are accepting donations. Rich explained to the Commission clean-up of the area will start as soon as the weather improves. A plan will need to be submitted and approved by Rich.

State Reimbursement-Rich stated the State of Montana reimbursed the County \$3,927.00 for protective inspections he had completed.

Septic-Rich has had a lot of requests to assist with septic systems and expects that to pick up as the weather gets nicer. Rich stated if he feels it is necessary he will also complete a percolation test.

11:00 AM Fred Thomas, Ambulance Director

Repairs-They had one of the ambulances in to be repaired at Northside.

Capital Improvement Project-Commissioner Randash let Fred know they had been inside the Ambulance building, because of the capital improvement project they have Jason Rittal working on. Also viewed the possible relocation site for a future new building.

EMR Training-Fred provided information to the Commission pertaining to Emergency Medical Response training for Dispatch Center Employees. This will be discussed further.

11:05AM Clayton Hornung, Mayor-City of Baker presented the Commission with the billing for repairs to the creek channel for flood prevention.

Back to Fred's Meeting.

ER ACCESS-Fred discussed the conveniences of an enclosed Emergency Room Garage Access for loading and unloading patients at the Hospital (to keep out of the weather, etc). The Commission felt that was a good thought and they will discuss this further.

11:30 PM Commissioner Randash was excused for the balance of this week's session.

12:00 PM Commissioner Baldwin left for lunch.

Noon Recess

1:15 PM RECONVENE

PRESENT Steve Baldwin and **Deb Ranum**, Members.

1:20 PM Brenda Wood, Clerk and Recorder joined.

1:20 PM Faron Henderson, Contract Planner and **Mary Grube**, Planning Secretary

Eagle Land Fees-Discussed where the funding would go from Eagle Land for Planning Staff and Review Fees for that Subdivision. This Subdivision is in the City Limits of Baker so the City will receive the funds. The Commission reminded them to track this for budgeting, etc.; they have been tracking the information.

1:30 PM Darcy Wassmann, County Attorney

Century letter-The Commission asked Darcy to write a letter to Century terminating the contract to lease County Land west of Baker. This will be effective April 30, 2015.

Office Stipend-Darcy is hiring Keli Bertsch for 10 hours per week; Darcy will adjust the office stipend for February; March –June the stipend should remain the same for the remainder of the Fiscal Year.

Health Board-Darcy will complete a new Resolution to accommodate the new Board Members and By-laws. Clerk and Recorder will send copies of other Board Resolutions to Darcy to review.

Computers-Darcy will need to purchase a computer for Keli and would like to purchase a laptop for court. Permission was granted.

CLOSED-LEGAL

2:00 PM Mark and Amber Lawlar

Sewer line issue-(West of Baker)-Darcy informed the Lawlar's she still wants to talk to a couple of engineers to get more information. Amber told the group Jon Brosz stated he would speak to the County since the County is investigating the issue. Darcy felt a couple of weeks would give her enough time to get the necessary information to the Commissioner's so a decision could be made. The Lawlar's were very appreciative of the time spent on this.

4:00 PM Bill Kessinger, Shooting Range Board Member

New Building-Bill asked if there was a plan in place for opening the doors to the public. Bill stated the Board would manage the Club functions and 4H would manage their functions. The Board wants to know how the Commission plans to run the Shooting Range for the public.

4:02 PM Mike Stark joined

Certified Range Person-The group discussed needing a certified Range person to have the Range open to the public. They would need one person for the archery side and one for the pistol and 22 caliber side.

Job Description-The group discussed job descriptions.

Golf Course-Commissioner Baldwin felt this would run similar to the Golf Course, meaning he hoped the memberships would pay for the employee. The Commission would like to see what type of usage the facility gets before they would agree to hire anyone. Commissioner Baldwin stated a member of the public has stated he would be willing to donate some time for use of space to teach his classes.

Open Range-The group discussed open range for the public is a concern. Further discussed insurance and liability questions. The 4H and League functions are already insured.

Security Camera's-Commissioner Ranum asked about Security Camera's. Bill stated he contacted Vivint and they would charge a monthly rate. Rifle Range Board and the Commissioner's will look into other options.

Liability-The group further discussed liability for the public using it when there is no one there to supervise.

MDU-MDU spoke to Richard Griffith about utilities; not sure what the time frame will be for that.

Range Systems-The Range System Company workers will be here the week of February 16th to start hooking things up. The Board will let the Commission know when they arrive.

Fees-Mike would like to track utility costs for the building to assist with the decision for day fees.

AGREEMENT

Commissioners Baldwin and Ranum, Members signed the funding operation of the Fallon County Planning Board and use of Planning Staff agreement between Fallon County and the City of Baker. The Agreement was signed by the City of Baker February 4, 2015 and is on record in the Clerk and Recorder's office.

BOARD MEMBER APPOINTMENT

Mike Stark presented the Commission with a letter of interest to be reappointed to the Rifle Range Board. This position has been advertised in the paper several times with no interest. **Commissioner Ranum** made the motion to appoint Mike Stark to the Rifle Range Board. **Commissioner Baldwin** seconds the motion. 2 Ayes. 1 Absent. Motion carried.

ADJOURN

Commissioner Ranum made the motion to adjourn. **Commissioner Baldwin** seconds the motion. 2 Ayes. 1 Absent. 0 Nays. Motion carried.

ADJOURN

s/William L. Randash, Chairman
February 2nd – 5th at 11:30 AM, 2015

s/Steve Baldwin, Vice-Chairman
February 5th at 11:30 – 5:00 PM, 2015

ATTEST:

s/Brenda J. Wood, Clerk and Recorder