

9:00AM CONVENE

Present: William Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE

9:00AM COMMISSIONER WORK SESSION

MINUTES APPROVAL-

The Commission reviewed the November 2nd – 6th, 2015 minutes. Commissioner Ranum made the motion to approve the November 2nd – 6th, 2015 minutes with amendments. Commissioner Baldwin seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

MISCELLANEOUS DISCUSSION-

Department Head Meeting- The Commission discussed ways to keep the Department Heads informed on what they are working on and doing. The Commission will start having the Department Heads come in every other month to give updates and ask questions.

Job Classifications- The Commission discussed job classifications and the changes the Department of Labor's Wage and Hour Department made regarding positions being exempt or non-exempt. Commissioner Ranum suggested setting up a time to meet with Department of Labor representatives to talk to them about all the different things they have been told over the years regarding job classification and exempt vs non-exempt status. Commissioner Baldwin and Commissioner Randash said they would agree to that and Commissioner Ranum will set up the appointment.

County Administrator Position- The Commission discussed asking other Counties and entities to assist in paying for the County Administrator position since that person could be an asset to them also.

Solar Bee Contract- The Commission received notice their contract with Solar Bee will expire January 2016 and were given a renewal quote to review. The Commission reviewed the quote and will ask a Solar Bee representative to come in and discuss the services and charges on the quote.

10:00AM ROAD UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering

Alba Higgins gave the Commission updates on the equipment and vehicles being serviced or repaired. Bobby Wiedmer said the Road Crew is hauling gravel this week.

Blades- Alba said he has to change two tires on one of the blades. He said he expects he will have to change out all tires on the blades before the blades are traded out and asked if he could order tires now so he has them when they need to be changed out. The Commission asked Alba to get quotes on the cost of the tires before making a decision.

Spillway- Bobby Wiedmer said the spillway is cleaned out and the Commission said it looked nice.

Lower Baker Lake Dam- Shannon Hewson and Bobby discussed repairing the cracks in the spillway concrete with epoxy grout in the spring when it is warmer. Shannon wrote a letter to Todd Tillinger, the Army Corps of Engineers Montana Program Manager, requesting an onsite preliminary application meeting for the Baker Lake Drainage Improvements Project and will let the Commission know when he gets the meeting scheduled.

10:15am- Alba Higgins left the meeting.

Bridge Road- The Commission and Bobby discussed options for the buses going down Bridge Road. The Commission suggested closing the road during the hours of bus pickups to all other traffic other than buses. Bobby said that may work but said they should remember a big problem is the speed at which the buses go down the road also. The Commission and Bobby discussed the bus going down Ollie Road instead of going down Bridge Road.

Calumet Road- Shannon said if the deadline for the Calumet Road is June 30th a cast in place culvert is not a good option due to the moisture the contractor would have to deal with in May and June. He suggested doing a pre-cast culvert instead so it can be installed by June 30th and be paid out of this fiscal year's budget. Shannon said the pre-cast culvert is a bit more expensive but due to the quickness of installing it a by-pass road will not be needed, thereby saving money. Shannon said the grade will be raised approximately a foot due to the slump there also.

1st Street Culvert- Shannon said the 1st Street Culvert does need to be replaced with a box culvert and suggested waiting until spring or summer to replace it. Shannon said the rest of the street culverts can wait as they aren't in as bad of shape as the 1st street culvert is.

FCWSD Files- The Commission asked Shannon why the CAD files for the FCWSD haven't been sent to Stahly Engineering yet. Shannon said he was advised by his client, Lowell Springer with High Plains Group, to

send the DEQ approved plans to Stahly Engineering only and because of this that is all he can send. Shannon said he isn't sure why Stahly Engineering is insisting on having their CAD files as the plans he sent them are DEQ approved and can go out to bid right away. The Commission asked if they could use Brosz Engineering designs as they are for the project and Shannon said yes. Shannon said Jon Brosz with Brosz Engineering is going to talk to Lowell Springer this week about it. The Commission said if Stahly Engineering does not receive the CAD files from Brosz Engineering there is a good chance the whole project will be redesigned without the High Plains Development included in the design.

Fencing- The Commission asked Bobby to talk to Lance Wedemeyer, City of Baker Public Works Director, about getting the smooth wire he has to replace the barbed wire by Malcolm Johnson's property. Bobby said he will talk to Lance. Commissioner Ranum suggested having the land surveyed prior to replacing the fence.

10:50am- Tom Kachel, Landfill Manager, came in to tell the Commission the lights at the Container Site have been shot out and he is contacting Direct Electric to replace the bulbs.

11:00AM GRAVEL BID OPENING

No bids were received. Due to no bids being received the Commission will talk to Darcy Wassman, County Attorney, about putting it back out to bid.

11:45AM PUBLIC COMMENT

No one appeared for public comment.

12:00PM NOON RECESS

Commissioner Baldwin made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM GOLF COURSE FERTIGATION SYSTEM

Present: Eric Kary, Golf Course Manager

Eric Kary asked the Commission if it was still alright for him to purchase the Fertigation System for \$11,000. Eric said it has been budgeted for and he is going to meet with the salesman next week. The Commission gave their permission to purchase the system.

1:30PM BRIDGE ROAD DISCUSSION

Present: John Geving, Baker Bus Service Owner; Jan Lovec, Bus Driver; Don Dilworth, Superintendent of Schools

John Geving and Jan Lovec came in to talk to the Commission about the Bridge Road. John said the Bridge Road has only 15 feet of road surface and a steep drop off on the sides of the road. Jan told the Commission about her concerns driving on the road. John said he is concerned about the safety of his bus drivers and kids while driving the road and asked if anything could be done to widen the road.

1:35pm- Bobby Wiedmer, Road Supervisor, joined the meeting.

Bobby Wiedmer said the road was built up and hence narrowed to accommodate for the snow that collects there during winter. John said he understood that but solving that problem created another one. The Commission said Bridge Road is a seasonal road and asked Don Dilworth how it became part of the bus route to begin with. John said the Bridge Road was added to the route to save time and to pick up the Lutz children so they wouldn't have to drive to the highway to meet the bus. The Commission said seasonal roads shouldn't be a part of the bus route as they are not maintained. John said he understood that and didn't expect the County to spend a lot of money on the road but wanted to ask if it could be made wider. He said if it can't be made wider he would rather have the bus re-routed to avoid anyone getting hurt in the future. The Commission asked how much time re-routing the bus would add to the route and John said between 5-10 minutes. John and Don will both go before the School Board to ask about re-routing the bus.

2:00PM CLOSED/HIPPA

3:30pm- Tom Muckle, Rural Fire Chief, joined the meeting.

Tom Muckle asked the Commission if the County would pay for one night of motels for four of his firemen to attend training in Miles City on January 16-17, 2016. Tom said there is money in his budget to fund this and the Commission gave their permission.

3:40pm- Tom Muckle left the meeting.

3:45PM MUNICIPAL GENERAL ELECTION CANVASS FOR CITY OF BAKER/TOWN OF PLEVNA

Present: Brenda Wood, Clerk and Recorder

Commissioner Baldwin announced the canvassing of the ballots. The Commission canvassed the Municipal General Election for the City of Baker and Town of Plevna.

Town of Plevna Councilman (2 Positions)

Roscoe Gray- 26 Votes

Thomas C. Shelhamer- 27 Votes

Total Votes- 31

City of Baker Ward 1 Alderman #1

JoDee Pratt- 141 Votes

Total Votes- 159

City of Baker Ward 2 Alderman #2

Leigh Ann LaCroix- 11 Votes

Total Votes- 101

4:00PM COMMISSIONER WORK SESSION

The Commission received a quote from Griffith Steel to construct the handicap accessible outdoor bathrooms at the Shooting Range. The quote included a concrete building or a wood structure building with the construction of building, stainless steel plumbing fixtures, plumbing, heat and lights included. The concrete building quote was \$19,800 and the wood structure quote was \$13,600. The Commission discussed what type of structure to choose and decided on the concrete structure due to the water damage the wood structure could incur over time and the possibility of the structure being shot at.

Commissioner Ranum made the motion to have Griffith Steel construct the concrete bathroom per the quote specifications. Commissioner Baldwin seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

The Commission discussed soliciting contractors for the sidewalk work that still needs to be done at the Shooting Range. The Commission will send letters to Upland Construction, Gamut Construction and Larry Niemerg to get quotes on doing the sidewalk work around the bathroom per the grant specifications.

4:10pm- Debbie Wyrick, Deputy Clerk and Recorder, joined the meeting.

The Commission asked Debbie Wyrick if the Contractor had insurance on the bath house and Debbie said they don't because it isn't specified in the contract. Debbie said she is working on getting the bath house insured and will have the pump be insured separately.

4:15pm- Debbie Wyrick left the meeting.

4:20PM PARKS UPDATES

Present: Scott Rabbitt, Parks Director

Montana One Call Service- Scott Rabbitt said a sewer/water company dug into one of his electrical lines going to the lights by Baker Lake and the Contractor wouldn't pay for the damages since Fallon County wasn't on the "one-call" list. Scott would like Fallon County to be on the "one-call" list and gave the Commission a copy of the Montana811 instructions to review. Scott said the Commission would need to fill the forms out to be on the list and if Fallon County gets placed on the list they will be contacted when someone wants to dig in an area Fallon County has lines in.

Splash Park Updates- Scott gave the Commission updates on the construction activities at the Splash Park. Scott gave the Commission quotes on gravel to build a driveway to Iron Horse Park. Scott said this was not included in the original bid from KO Construction. The Commission asked Scott if he could get gravel from the County Road Department instead.

Iron Horse Park- Scott told the Commission he would like to install a water fountain at Iron Horse Park and he plans on locating it by the bath house. The Commission asked if the Skate Park and Bike Park kids would be able to have access to it if it is by the bath house and Scott said yes. Scott gave the Commission a water fountain quote he received in 2010 and will get an updated quote to them.

4:30pm- Bobby Wiedmer, Road Supervisor, joined the meeting.

The Commission asked Bobby Wiedmer if Scott could use gravel from the Road Department for the driveway at Iron Horse Park and Bobby said yes.

Gazebo Parking Lot- Scott said Griffith Excavating is going to dig out the parking lot this week, Scott will lay down the drain tile and then they will put pit run scoria or crushed concrete over it.

Fencing- Scott said the barbed wire fencing is Malcolm Johnson's fence and doesn't think the County should be responsible for changing the fencing out. Bobby said he does have guys who can replace the fence but he agrees with Scott that the County shouldn't replace fence that doesn't belong to them. The Commission asked Scott to find out where the fence sits, if it is on the County's property or Malcom Johnson's property before they make a decision on replacing the fencing.

Budget- Scott went through the budget items he submitted for this year and gave the Commission updates on two items. Scott said the turf around the bike park that \$100,000 was budgeted for is no longer

needed as the fencing comes right up against the contour. The landscaping budget of \$40,000 will be less due to Cordova doing a good job in clean up and seeding being the only thing that may need to be done.

Lights around Lake- Scott said the lights around the Lake were included in the Lake budget and asked if he can purchase them now so he has them by spring to install. Scott said the lights will go inside Iron Horse Park and finish a section around the lake. The Commission asked if he can get lights that illuminate more of an area as the existing lights don't illuminate that well. Scott said he can talk to the Tom with McDowell Lighting to discuss the height of the poles and how much light they emit. Scott said the light pole will look the same as all the others but will have LED lights rather than halogen lights. The Commission said they would like Scott to meet with Brenda Wood, Clerk and Recorder, to review the budget again before making a decision on the lights. Scott said he would do that and also get a more detailed, concrete quote from Tom for the lighting to give the Commission.

Bathroom- Scott said he would like to move the older bathroom at Iron Horse Park over to the playground area by the beach at Triangle Park and will need concrete work to be done for it.

Parking- Scott said a family that lives across the street from the park continues to park in the parking lot and has been dumping stuff there as well. Scott has had Mike Reddick, Chief of Police, talk to the family but they continue to park there. Scott asked if he can post "No Parking" signs in the parking lot since there is an ordinance stating no overnight parking is allowed in County Parks. The Commission said he could put signage up and suggested if he continues to have problems to talk to Trent Harbaugh, Sheriff, to handle the issue.

5:15PM EVENING RECESS

Commissioner Baldwin made the motion to recess for the evening. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

TUESDAY, NOVEMBER 10TH, 2015

9:00AM RECONVENE

**Present: Present: William Randash, Chairman; Steve Baldwin, Deb Ranum, Members; Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE**

9:00AM CLOSED/HIPPA

10:00am- Rich Menger came in to ask if he could work a couple hours during the Veteran Day Holiday. The Commission said since he won't incur overtime he can.

10:10AM ADJOURN

Commissioner Baldwin made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

ADJOURN

s/William L. Randash, Chairman

MINUTE TAKER:

s/Lani J. DeBuhr, Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder