

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; William L. Randash, Member; Lani DeBuhr, Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

9:00AM COMMISSIONER WORK SESSION

MID-RIVERS ENCROACHMENT PERMITS- The Commission reviewed and each Commissioner for the specific district where the Encroachment Permit was issued signed the following Encroachment Permits for Mid-Rivers Telephone Coop. to install fiber optic cable along various roads in the County:

Permit #615- install cable along Fairway Acres, Airport Rd and Lucille Lane south of town, signed by Commissioner Randash

Permit #616- install cable along Roxie Lane south of town, signed by Commissioner Baldwin

PARKVIEW RENTAL AGREEMENT- The Commission reviewed and Commissioner Baldwin, as Chairman, signed the Parkview Rental Agreement for a new resident.

HEALTH BOARD RESOLUTION- The Commission adopted and signed Resolution 2016-9 to reorganize the Fallon County Health Board.

**RESOLUTION NO. 2016-9 of
THE BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR REORGANIZATION OF THE FALLON COUNTY HEALTH BOARD**

WHEREAS, Section 50-2-104, MCA, authorizes the County Commissioners to appoint a Board of Health, and WHEREAS, the County Commissioners have created such a board, which is known as the Fallon County Board of Health, established by Resolution on July 16, 2001,

WHEREAS, the Legislature of the State of Montana enacted Sections 7-1-201 through 7-1-203, MCA, allowing the Board of County Commissioners to establish certain administrative boards, districts and commissions by adoption of resolutions, and;

WHEREAS, Fallon County Board of County Commissioners has determined that it is appropriate and desirable to provide the Fallon County Board of Health with clarification as to the organization, membership, terms, authority, rules and responsibilities of the Fallon County Board of Health, setting forth the same pursuant to §50-2-104 through 50-2-130, MCA; and

WHEREAS, to the extent this Resolution conflicts with the Resolution passed July 16, 2001, that resolution is superseded;

NOW THEREFORE BE IT RESOLVED:

1. The Board of County Commissioners hereby reorganizes the Health Board under the terms and conditions as outlined in the attached By-Laws of the Fallon County Board of Health;
2. The rural Members of the Board are entitled to mileage to travel to the meetings;
3. The members of the Board serve at the pleasure of the Board of County Commissioners, unless otherwise provided by law;
4. This Board is an administrative body and may exercise the powers enumerated under §50-2-116, MCA, with fiscal powers preserved for the Commissioners;
 - a. The Board may administer programs, establish policy, and adopt administrative and procedural rules and may exercise all powers necessary

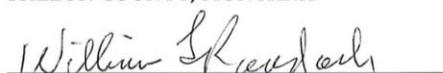
and proper to the establishment, operation, improvement, maintenance, and administration of the department.

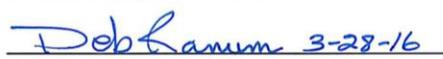
- b. The Board may not employ personnel to assist in its functions.
- c. The Board shall otherwise have all of the rights, duties, and obligations as provided by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF FALLON, MONTANA:

Adopted by the Board of County Commissioners this 28th day of March, 2016.

BOARD OF COUNTY COMMISSIONERS
FALLON COUNTY, MONTANA


William L. Randash, Chairman,
Fallon County Commissioner


Deb Ranum,
Fallon County Commissioner


Steve Baldwin,
Fallon County Commissioner

Attest: 
Brenda J. Wood
Fallon County Clerk & Recorder



AGREEMENTS-

Tyco SimplexGrinnell- The Commission reviewed and Commissioner Baldwin, as Chairman, signed the Tyco SimplexGrinnell Annual Sprinkler and Inspection Test Agreement for the wet sprinkler system in the Sheriff's Department.

U.S. Dept. of Agriculture- The Commission reviewed and Commissioner Baldwin, as Chairman, signed the Emergency Assistance for Livestock, Honey Bees, and Farm-Raised Fish Program (ELAP) and Livestock Forage Disaster Program (LFP) Lease Agreement Certification Statement that exists between Todd Barkley and the MacKays.

GRIFFITH STEEL QUOTES- The Commission received quotes from Griffith Steel for 2013 hail damage repairs on the roofs of the Fairgrounds Exhibit Hall, Library and the Plevna Shop. The Commission approved the quote for the Fairgrounds Exhibit Hall repairs. The Commission did not approve the other two quotes due to wanting to do more research on materials for the Library and to review condition of roof at the Plevna Shop.

GENERAL JOURNAL ENTRY APPROVAL- The Commission reviewed and Commissioner Baldwin, as Chairman, signed Journal Entry #462 transferring funds into accounts that have allowable cash as budgeted.

BOARD AGENDAS/MINUTES- The Commission reviewed Board Agendas and Minutes.

REVENUES- The Commission reviewed revenues received during the week.

DEPARTMENT REPORTS/NOTICES- The Commission reviewed Department Reports, Newsletters and Notices.

EMAILS- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

10:00AM RECESS TO ATTEND A FUNERAL

Commissioner Randash made a motion to take a recess to attend a funeral. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

10:10am- Commissioner Ranum joined the meeting.

MID-RIVERS ENCROACHMENT PERMITS- Commissioner Ranum reviewed and signed the following Encroachment Permits in her District for Mid-Rivers Telephone Coop. to install fiber optic cable along various roads in the County:

Permit #614- install cable along various streets in the Stanhope Subdivision east of town, signed by Commissioner Ranum

Permit #612- install cable along Ag Lane west of town, signed by Commissioner Ranum

Permit #613- install cable along Pennel Rd. north of town, signed by Commissioner Ranum

10:45am- Commissioner Baldwin and Commissioner Randash returned to the meeting.

11:00AM FAIR BOARD UPDATES

Present: Fair Board Members- Pat Ehret, Jerrid Geving; Barb Lechler, Fair Manager

PROJECTS- Jerrid Geving said the Fair Board approved the improvements that were discussed in their last meeting with the Commission. Jerrid said they solicited several businesses for the work but received only a hand full of quotes and presented the quotes the Board approved to the Commission. The Commission reviewed each quote and discussed the work included in the quotes. The Commission gave their approval to proceed with having these projects done. Graham Welding will replace the stalls in the Big Barn; Griffith Excavating will be doing dirt work to expand the parking lot south of the Big Barn; Direct Electric will be installing permanent electrical spots in the expanded parking lot; Graham Welding will be installing 122 ft of fence between the arena and electrical building. The Fair Board members said their Board also would like to add an additional concrete pad by the Free Stage to connect the existing pads in that area. Barb said they received approval last year to do it but because of the high bid they received the Board opted not to do it at that time. The Commission asked the Board to advertise the project in the newspaper so multiple contractors can have an opportunity to submit a quote for it.

11:25am- Julie Straub, Human Resource Manager, joined the meeting.

LOWER STALLS INSURANCE- Jerrid asked the Commission why they chose not to insure the lower stalls. The Commission said they made that decision because the insurance for the stalls would not cover the contents of the stalls, which would be the biggest reason to have insurance on them. Jerrid said he would like them to be insured so they could be replaced if destroyed by a fire. Commissioner Randash said that could be a concern with the amount of hay that is stored there. Jerrid said he talked to Debbie Wyrick, Deputy Clerk of Court, about the cost to insure them and she said it would be \$100 per building for \$30,000 worth of coverage for each building. The Commission said they will discuss the coverage with Debbie and let the Fair Board know what they decide.

SEASONAL WORKER WAGES- Pat Ehret said the Board would like to hire more seasonal workers this year since they have the Montana High School Rodeo in June. The Commission agreed and approved the Fair Board hiring six workers with one lead worker. Jerrid said he would like to see the wage increased as well so it is equivalent with other entry paying jobs in town. The Commission said if they start increasing the Fair wages then all Departments who have seasonal workers would want wage increases. Jerrid said the seasonal workers in the Weed Department start out making \$12.50/hour whereas the Fair's seasonal workers start out making only \$10.50. The Commission said this is because the crew in the Weed Department are responsible for spraying dangerous chemicals. Jerrid said the workers who are certified to spray those types of chemicals must have a license to do so and then get a \$2/hour pay increase putting them at \$14.50 per hour. Jerrid said all seasonal workers should be paid the same as the Weed Department's workers who don't have their license. Lani DeBuhr said the fact that the Fair's seasonal workers miss out on enjoying the Fair should be considered also. The Commission said with hiring more workers they may be able to rotate the worker's schedules so they don't have to work the whole Fair weekend and the Board Members agreed. Julie Straub said she has been reviewing the job duties for the Fair's seasonal workers and thinks the wage should be examined and most likely increased.

11:50am- Julie Straub, Pat Ehret, Jerrid Geving and Barb Lechler left the meeting.

BOARD RELATED-

PLANNING BOARD APPOINTMENT- The City of Baker sent a letter to the Commission requesting they appoint Curtis Ehman to the Planning Board.

Commissioner Randash made the motion to appoint Curtis Ehman to the Fallon County Planning Board. Commissioner Ranum seconded the motion. Commissioner Baldwin asked if there was any other discussion and there was none. 3 Ayes. 0 Nays. The motion carried unanimously.

FAIR BOARD RESIGNATION- The Commission received a Fair Board resignation letter from Lani DeBuhr. The Commission said they did not want Lani to resign and asked her to consider staying on the Board. After much discussion Lani agreed to stay on the Fair Board. Lani asked the Commission if they would provide team building training to their Board at some point in time. Lani said the Fair Board is a Board that puts in a lot of hours and has a lot of decisions to make and training would help them work better as a team and the Commission agreed. Commissioner Baldwin said due to the resignation being formally submitted a formal decision must be made on it.

Commissioner Ranum made the motion to not accept Lani DeBuhr's resignation from the Fair Board. Commissioner Randash seconded the motion. Commissioner Baldwin asked if there was any other discussion and there was none. 3 Ayes. 0 Nays. The motion carried unanimously.

MINUTES APPROVAL-

The Commission reviewed the Commission Minutes for the week of March 21-25, 2016.

Commissioner Randash made the motion to approve the Commission Minutes for the week of March 21-25, 2016. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

11:50AM PUBLIC COMMENT

No one appeared for Public Comment.

12:00PM NOON RECESS

Commissioner Ranum made the motion to take a noon recess. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Lani DeBuhr, Clerk

ABSENT: William L. Randash, Member

FALLON COUNTY COURTHOUSE

1:15 AMBULANCE UPDATES

Present: Lisa Mitchell, Ambulance Director; Darcy Wassmann, County Attorney

AMBULANCE RESOLUTION- Lisa Mitchell said she has concerns on two items in the current Ambulance Board Resolution. Lisa said the Resolution states the Board is responsible for training personnel but they cannot train personnel as you have to be licensed to do that. Darcy Wassmann said the Resolution says the Board is responsible for recruiting volunteers in which they can assist in the advertising and asking people to volunteer but the educational piece would be Lisa's responsibility.

1:20pm- Commissioner Randash joined the meeting.

Lisa said there also seems to be some confusion on what authority the Board has. The Commission asked Darcy to attend the next Ambulance Board meeting and go over the items in the Resolution with them so they understand what they can and cannot do and what they are and are not responsible for. Darcy said she would try to attend tonight's meeting.

1:25pm- Darcy Wassmann left the meeting.

BRUTUS STORAGE SHED AND PARKING- Lisa said she needs a place to store the Brutus while the mass casualty trailer is being worked on. Commissioner Ranum asked if a pavement pad could be put by the garage to park the Brutus. Commissioner Baldwin said the snow is usually piled by the garage so until they find another spot to put the snow it may not be a good idea to have pavement laid there. Commissioner Baldwin said he has a place Lisa can store the Brutus until the trailer is finished.

1:30pm- Lisa Mitchell left the meeting.

2:00PM PLANNING DEPARTMENT UPDATES

Present: Mary Grube, Planner Administrative Assistant

PLANNING FEES- Mary Grube asked the Commission to approve the Amended Planning Department Fee Schedule that changes the Examining Land Surveyor Fees from \$100 to \$250. Mary said Forrest Sanderson, KLJ Contracted Planner, said he will review the fee after a year to determine if it should be adjusted or left as is.

Commissioner Randash made the motion to amend the Planning Board Fee Schedule to reflect the Examining Land Surveyor fee increasing from \$100 to \$250. Commissioner Ranum seconded the motion. Commissioner Baldwin asked if there was any discussion and there was none. 3 Ayes. 0 Nays. The motion carried unanimously.

GIS/Road System Training- Mary said Mike Madler can provide training on the GIS and Road Mapping systems and she would like to take the training. The Commission asked Mary to send an email out to all Department Heads inviting them to take the training as well.

2:05pm- Mary Grube left the meeting.

2:30PM ALIEN VAULT SYSTEM DISCUSSION

Present: Andy Fujimori, IT Tech

Andy Fujimori gave the Commission an updated quote from Alien Vault System. Andy said Alien Vault System is moving towards a virtual server and is willing to sell the County the hardware for the program at cost which is a 55% discount. Andy said he knows the Commission asked him to have DIS do an analysis for the County as well but he would respectfully like to decline them doing that and asked the Commission if they can make a decision on purchasing the Alien Vault System. Commissioner Baldwin said he appreciates Andy's passion but wants the gentleman from DIS to come and do the analysis so a comparison can be made. Commissioner Baldwin said the gentleman will be here in April and can do the analysis then. Andy said he understands the Commission's position but wants them to know the quote with the hardware being sold at cost only lasts until the end of the month. The Commission said they understood but wanted to have the analysis by DIS done anyway. The Commission asked Andy what the annual fee would be for the Alien Vault System and he said it is comparable to the DIS system of \$3,500 per year.

Purchase Requests- Andy asked if he could purchase a license for "Go to Meeting" software to assist people in the office if he is gone. The Commission asked Andy if he would want to take his laptop with him when he is gone and what would happen if someone were to steal his laptop. Andy said there are security measures within the "Go to Meeting" program, the person would need a password to get into the program and the person who is receiving the assistance would have to agree to have the remote assistance access their computer. The Commission said they will discuss it and let him know of their decision.

2:37pm- Andy Fujimori left the meeting.

2:45PM PARKVIEW COMPLEX DISCUSSION

The Commission received an email from David Espeland, Fallon County Medical Complex CEO, notifying them a resident who was added to another resident's lease almost a year ago is now living alone in the unit since the roommate can no longer live there. David asked the Commission if this resident could continue living in the unit and have the lease renewed in their name only or if the resident would have to be treated as a new applicant and potentially be required to move out. The Commission called the Administrative Assistant who handles the Rental Agreements and Waiting List to find out what the demand was for a two bedroom apartment, which this resident now occupies. The Administrative Assistant said she had a hard time filling the two bedroom unit that just became available as the majority of people want a one bedroom unit. Commissioner Randash said since the person was allowed to move in and be added to the lease they should be able to continue living there. The other Commissioners agreed and said in light of this and the fact that two bedrooms are not in high demand they will allow the resident to continue to live in the unit.

3:00PM HEALTH INSURANCE COMMITTEE UPDATES

Present: Health Insurance Committee Members-Debbie Wyrick, Alba Higgins, Selena Nelson; Darcy Wassmann, County Attorney

RETIREE DISCOUNT PROGRAM- Debbie Wyrick gave the Commission a spreadsheet she created that shows the costs the County would incur if all employees 50 years of age or older with at least 5 years of service were to retire tomorrow and opt to take the Retiree Discount. After reviewing the spreadsheet the Commission and all present said the Discount Program could prove to be very costly to the County. The Commission said they feel they need to discontinue the program because of this and everyone present agreed. Alba Higgins suggested only offering the discount to people who have worked for the County 25 years or more as that was the reason the program was established to begin with. Darcy Wassmann asked if the tax payers should continue to be responsible for this benefit since long term County employees already receive longevity and retirement benefits. Commissioner Baldwin and Commissioner Randash both agreed the Retiree Discount should be discontinued as it could become catastrophic to the County in the future. Commissioner Ranum said she could support it being discontinued if it was discontinued to current Retirees who are receiving the discount too. Commissioner Ranum said the reason for this is because she would have a hard time having current employees who can no longer receive the discount being the ones to foot the discount bill for others who are no longer working for the County. The Commission asked Darcy if it would be legal to stop giving the discount to members who are currently receiving it. Darcy said she will research the law regarding it and contact MACO's attorney to find out. Darcy said she would hope to have an answer to them by next week. The Commission said they will wait until Darcy has an answer on this before making a formal decision. Debbie said she hopes a decision is made next week so she can notify employees of

the status of the Discount Program since she is notifying them of the recent change to the Retire Coverage this week.

HEALTH INSURANCE REQUEST FOR PROPOSAL RESULTS- Debbie said the Leavitt Group Broker recently put out a Request for Proposal (RFP) for the County's insurance. Debbie said this was done to determine if the County should put their insurance out to bid. Debbie said quotes received show the County's current insurance provider, EBMS, beat all other prices and have the lowest stop-loss premiums. Debbie said because of this the Broker suggested the County not send their insurance out to bid and the Commission agreed.

LEAVITT GROUP BROKER- Debbie said the contract for the Broker is up for renewal. Debbie and Selena said they have been disappointed with the service they have received from the Broker and other than the recent RFP done there hasn't been much done on behalf of the County. The Commission made the decision to not renew the contract.

4:05PM- Alba Higgins, Debbie Wyrick, Selena Nelson left the meeting.

4:05PM COUNTY ATTORNEY UPDATES

Present: Darcy Wassmann, County Attorney

Darcy gave the Commission updates on the items she has been working on.

Plevna Cemetery Water Well- Commissioner Ranum said she received a call from Marc Rieger asking if he could use the Plevna Cemetery well to water 38-39 cows for 4-6 weeks equaling approximately 900 gallons a day. The Commission asked Darcy for her opinion on the matter. Darcy said the Commission would first need to consider the message they would send to the public if they allow someone to do this. Darcy said if they decide to pursue this they would have to determine the capacity of the well. Darcy said each well is built for a specific use with a set number of gallons allowed per day and if you exceed your usage you could lose your water right. The Commission said they are leaning to not allow this as it could lead to problems down the road but will talk with Jon Stevenson, Ex-Officio member of the Cemetery Board, to get his opinion on the matter.

PVC Agreement-The Commission discussed the decision they made on the Parkview Complex resident earlier in the day and asked Darcy her opinion. Darcy agreed with the Commission's decision.

4:40pm- Darcy Wassmann left the meeting.

4:50PM EVENING RECESS

Commissioner Ranum made a motion to recess for the evening. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

TUESDAY, MARCH 29, 2016

4:00PM RECONVENE

PRESENT: Steve Baldwin, Chairman; William L. Randash, Member; Lani DeBuhr, Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

4:00PM LUTHERAN FOOD BOOTH DISCUSSION

Present: Terry Sukut, JGA Architect Engineer; Pat Ehret, Fair Board Member; Phillip Huft, American Lutheran Church Councilmember; Barb Lechler, Fair Manager; Joe Epely and Rod Kilsdonk, Assembly of God Pastors

Present by Conference Call: John Geving, American Lutheran Church Councilmember; Jerrid Geving, Fair Board Member

Terry Sukut gave the revised Food Booth designs to everyone and went through all facets of the project and associated costs.

Equipment- Terry reviewed the different pieces of equipment that will need to be purchased. John Geving and Philip Huft said they are considering applying for a grant to purchase equipment the County won't purchase such as an ice maker and ice cream machine. Commissioner Randash said he is opposed to having ice makers put in the buildings because it would take business away from CB Heiser who delivers ice to all food vendors. Joe Epely said they have an ice maker in their booth they would like to move to the new booth. Joe said since they haven't purchased ice from CB in the past this shouldn't take away from his business. Jerrid Geving said he doesn't understand why a large ice maker

couldn't be put in the booth for all food vendors to use. The Commission said they don't want an ice maker to take away from CB's business but will have the plumbing installed for ice makers in the event things change in the future. Lani DeBuhr said a member of 4-H expressed concern about ice cream machines being installed in the Lutheran Booth. Lani said the 4-H members don't think it should be allowed as the 4-H Booth serves soft serve ice cream and the Fair has always had a "no compete" agreement between the food vendors. Pat Ehret said if the Lutheran's want to serve ice cream with their pies, which was the reason they gave for wanting an ice cream machine, they can use tubs of ice cream and scoop it.

4:25pm- John Geving and Jerrid Geving ended the conference call and thereby left the meeting.

Equipment Prices- Terry gave the Commission prices from J & V Equipment for the equipment that would need to be purchased and reviewed them with everyone present.

4:35pm- Philip Huft left the meeting.

Terry said the equipment was more expensive than he allowed for in the project cost estimations, with all pieces being priced at \$175,000 total. Joe and Rod Kilsdonk said the only equipment they need purchased is two fryers, all other items they will bring from the old booth or lease from Blue Rock Distributing. The Commission said they will review the equipment list next week with John Geving to determine what the County will purchase and what the Lutherans' may want to submit a grant for. Terry said he will also be looking at the project closely to find ways to bring the numbers down.

5:35pm- Joe Epely, Rod Kilsdonk, Pat Ehret and Barb Lechler left the meeting.

5:40PM ADJOURN

Commissioner Randash made the motion to adjourn the meeting. Being there was no second, Commissioner Baldwin stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Lani J. DeBuhr, Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder