

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Clerk
FALLON COUNTY COURTHOUSE

9:00AM COMMISSION WORK SESSION

MINUTES APPROVAL- The Commission reviewed the Commission Minutes for the week of May 2-6, 2016.

Commissioner Ranum made the motion to approve the May 2-6, 2016 Commission Minutes with amendments. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

WOSEPKA AUDIT CONTRACT REVIEW- The Commission reviewed and discussed the 3 year contract Jim Wosepka submitted for his services. The contract specifies the rate will increase each year by \$1,000 and the Commission decided to ask if the rate can stay the same over the 3 years with no increase. Brenda J. Wood, Clerk and Recorder, contacted Jim to ask if the contract can be amended to not include yearly increases and he said yes.

PURCHASE REQUEST- Mary Grube, Planner Administrative Assistant, asked permission to take Continuing Education classes at FEMA's Emergency Management Institute stating everything would be paid for except meals. The Commission gave permission.

BOARD AGENDAS/MINUTES- The Commission reviewed Board Agendas and Minutes.

REVENUES- The Commission reviewed revenues received during the week.

DEPARTMENT REPORTS/NOTICES- The Commission reviewed Department Reports, Newsletters and Notices.

EMAILS- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering

SHOP UPDATES- Alba Higgins gave updates on the vehicles and equipment being repaired or serviced this week. Alba gave a report on the safety classes he attended last week and said Fallon County will receive a compliance inspection by the Montana Department of Labor sometime in the future.

BUDGET DISCUSSION- Bobby Wiedmer told the Commission he and Shannon Hewson have been discussing bridge replacements. Bobby asked the Commission to consider replacing all remaining bridges while the prices are considerably lower than they used to be. Shannon said all the pre-cast culvert engineering has been done for the bridges and a few permits are still needed. Shannon said he recently spoke with Forterra about their pre-cast culvert schedule since they are behind schedule for the Westmore and Dryfork box culverts. Shannon said this concerns him with future bridges because it could cause problems if Forterra cannot stick to their deadline of having the culverts available according to the project schedules. Shannon suggested having a "pour in place" option on future bridge bids as this may force Forterra to deliver their culverts on time if they want the job. Shannon said this would also give the County another option if Forterra could not provide them by the deadline. Shannon said he would like to give the Commission an updated cost estimate to replace the remaining bridges since the 2013 estimates are no longer accurate and could have it ready by next week.

10:15am- Alba Higgins left the meeting.

PROJECT UPDATES-

Calumet Rd Bridge- Shannon told the Commission Forterra didn't supply the contractor with the correct supplies to move the box culvert in place. Shannon said because of this the contractor had to make an additional trip to their facility to get their own supplies to use. Shannon said the straps and clevises that were used need to be replaced and the contractor should be reimbursed for the extra trip they had to make. Shannon said he spoke with Forterra about this and advised them the contractor would determine the cost of these items, with the County paying the contractor for the items and then deducting this amount from Forterra's invoice.

ROAD UPDATES- Bobby gave the Commission updates on what the Road Crew is working on this week. Bobby said he is considering putting "keep right" signs and a "curve ahead" sign near the curve along Johnny Creek Trail to encourage people to reduce their speed and make way for other drivers. The Commission agreed and gave Bobby permission to put signage along the road.

The Commission discussed reviewing the roads that are slated to be on the bus route each year and discussing them with the Transportation Committee prior to the bus route being finalized for the school year.

Commissioner Ranum said she is going to the Transportation Committee Meeting next week and will talk with the Committee about this then.

10:41am- Bobby Wiedmer left the meeting.

MOORE PROPERTY- Shannon gave a map that shows the fill that was added to the scrap metal property to review. Shannon said after he and Bruce Moore review and discuss this they will meet with Forrest Sanderson, Contracted Planner. Shannon said Bruce is wanting to do a Letter of Map Revision (LOMAR) for this property as it could increase the usable area of the property. Shannon asked if the Commission was interested in having this done for the surrounding areas of the property also. Shannon said he estimates the cost to do this would be \$25,000 to \$30,000 and the benefit is the floodway area may have changed since it was last plotted in 1985. Shannon said he doesn't know if this would be a County responsibility but wanted the Commission to be aware it is possible to do. The Commission asked Shannon if he expected the floodway to change with the engineering he has done in that area so far and Shannon said he expects the width of the floodway to change at the very least. Shannon said doing the LOMAR also has the potential to affect the North Baker Drainage project but that is only a hypothetical.

11:10am- Shannon Hewson left the meeting.

11:10AM CRUSHED GRAVEL BID REVIEW AND DISCUSSION

The Commission did not receive any crushed gravel bids for the gravel bid opening that was due May 16, 2016. The Commission said because of this they can now make a decision on purchasing the crushed gravel from MK Weeden that was proposed on April 25, 2016.

Commissioner Ranum made the motion to purchase crushed gravel from MK Weeden according to the bid they submitted on April 25, 2016. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

11:15AM PUBLIC COMMENT

No one appeared for Public Comment.

11:30AM FY 2014-15 AUDIT EXIT CONFERENCE

Present: Jim Wosepka, CPA; Barb Ketterling, Treasurer; Brenda Wood, Clerk and Recorder

Jim Wosepka gave the Commission the Audit Report for FY 2014-15 to review and all present reviewed it together. The Commission gave their approval to transfer the Audit Report to the State.

11:40am- Jim Wosepka, Barb Ketterling and Brenda Wood left the meeting.

12:00PM NOON RECESS

Commissioner Randash made the motion to take a noon recess. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Clerk FALLON COUNTY COURTHOUSE

1:15PM SPLASH PARK SITE VISIT

The Commission went and did a site visit at the Splash Park with Scott Rabbitt, Parks Director.

2:00PM B & B FARMS DISCUSSION

Lana Buerkle was unable to attend this meeting, therefore it was canceled.

2:00pm- The Commission met Shannon Hewson with Brosz Engineering at Railroad Avenue to look to see if it would be a good alternative for the truck bypass.

2:30PM PLEVNA SENIOR CENTER AND PLAT PROCESS

Present: Eric Krikorian, Member of the Public

Eric Krikorian asked if the Commission would be able to chip and seal the parking lot at the Plevna Senior Center now that the water project in Plevna is complete. Eric said he spoke with Carla Brown, Council of Aging Coordinator, about it and notified her he was going to ask the Commission about it. The Commission said they believe it is scheduled to be done this summer and will have Bobby Wiedmer, Road Supervisor, check on the condition of it.

2:50pm- Eric Krikorian left the meeting.

3:00PM SALARY COMMISSION MEETING CONTINUED

Present: Barb Ketterling, Treasurer; Peggy Hagadone, Member of the Public; Brenda J. Wood, Clerk and Recorder; Debbie Wyrick, Deputy Clerk and Recorder, Darcy Wassmann, County Attorney, Jerrie Newell, Clerk of Court; Trent Harbaugh, Sheriff; Nic Eisle, Undersheriff; Julie Straub, Human Resource Manager

The Salary Commission, which includes the Commission, met to continue the discussion on setting salaries for the Elected Officials and their Deputies for FY 2016-17. Brenda Wood had given everyone present Treasurer Cash Reports for each Department and a Salaries and Benefits Cost spreadsheet earlier in the week to review.

Jerrie Newell asked the Commission to withdraw the motion proposing a \$1/hr raise she made on May 16th, 2016. Jerrie said she did not realize the cost of a dollar increase to the County when making the motion. Commissioner Baldwin asked if there was any objection to the motion being withdrawn and there was none. Commissioner Baldwin withdrew the motion.

The summary points of the discussion were:

- All present reviewed the reports together and Barb Ketterling reported on additional investments the County has.
- The majority of members said they are still in favor of giving a raise but feels the 15¢ per hour raise isn't a sufficient amount due to employees struggling with the downturn of the local economy.
- Trent Harbaugh and Barb Ketterling told the Commission hiring a County Advisor at a \$90,000-\$95,000/year the same year they are considering a wage freeze needs to be considered carefully.
- Julie Straub said even though the 15¢ per hour raise doesn't seem like much it is at least a raise and when combined with the County paying for the increase of health premiums for a single person is a positive thing.
- All Department Heads who supervise employees said they would be willing to cut their budgets in order to give their employees a raise. When asked where they would make the cuts they said it would be in supplies and equipment.
- Various raise amounts were discussed with a 50¢ raise being seen as reasonable by the majority of members.
- Commissioner Baldwin said he values the employees but knows they will have to explain to the public what they do in this situation. Darcy Wassmann said the County has not been fiscally irresponsible in the past with raises, even when the revenues were at their highest and said a 25¢ or 50¢ raise would not be fiscally irresponsible.
- Trent said the members need to consider if the wages don't stay in line with inflation then in future years they will have to fight to catch up and get back in line with it.
- All members, except the Commission, said they are against a raise freeze.

Jerrie Newell made the motion to give a 75¢ raise. Brenda Wood seconded the motion. Commissioner Baldwin asked if there was discussion on the motion. Trent said he would like to add that the wages for the employees should not be tied to oil and gas revenue since no matter what the oil and gas does the employees are still here. Commissioner Baldwin called for a vote on the motion. 4 Ayes (Jerrie Newell, Brenda Wood, Trent Harbaugh, Commissioner Randash). 4 Nays (Commissioner Baldwin, Commissioner Ranum, Peggy Hagadone, Darcy Wassmann). The motion did not carry.

Brenda Wood made a motion for a 50¢ raise. Darcy Wassmann seconded the motion. Commissioner Baldwin asked if there was discussion on the motion and there was none. Commissioner Baldwin called for a vote on the motion. 6 Ayes. (Brenda Wood, Darcy Wassmann, Jerrie Newell, Trent Harbaugh, Peggy Hagadone, Commissioner Randash) 2 Nays (Commissioner Baldwin, Commissioner Ranum). Considering the motion did not receive a majority vote by the Commission it did not carry.

The Commission said considering the majority of the Salary Commission voted in favor of a 50¢ raise they will consider this recommendation and make a final decision on setting salaries next week.

3:35pm- Barb Ketterling, Jerrie Newell, Trent Harbaugh, Nic Eisle, Peggy Hagadone, Darcy Wassmann and Julie Straub left the meeting.

The Commission, Debbie Wyrick and Brenda discussed the State Statute that dictates how the salaries are set and scheduled another meeting to make a decision next week.

4:00pm- Debbie Wyrick and Brenda Wood left the meeting.

4:00PM DIS TECHNOLOGY ANALYSIS DISCUSSION

Present: Chuck Lee, 911/DES Coordinator; Andy Fujimori, IT Tech; Trent Harbaugh, Sheriff

Chuck Lee reviewed the items that were in DIS Technologies' assessment with the Commission. The Commission said they are going to defer to Andy Fujimori on the best way to implement these recommendations. Andy said the network infrastructure needs to be overhauled and Alien Vault would give the County added protection for security purposes. Andy said the Sheriff and Dispatch Center would not be

included with these improvements as they have their own system in place that is working well. Commissioner Ranum suggested only allowing government related activity on County computers for security purposes too. Chuck asked the Commission if they want to use the \$17,000 in grant funds the County was awarded to implement some of the items in the assessment or if they would like to wait before spending the funds in the event they have recourse with how the grant was awarded. The Commission asked Chuck to talk to Darcy Wassmann, County Attorney, about it to see if anything can legally be done before making a decision.

Chuck told the Commission he has 7 cameras he would like to install near the entrances and staircases of the Courthouse for security purposes. The Commission gave permission. Chuck asked Trent if a notice needs to be displayed telling people they are being videoed and Trent said no, he didn't think that was necessary.

4:22pm- Trent Harbaugh and Chuck Lee left the meeting.

Andy told the Commission he is still wanting to move the County email accounts to the Microsoft Cloud as this would allow the accounts to have technical support, large storage capacity and be assessed remotely. Andy asked the Commission if he could purchase a new copier with the remaining credit with Southwest Business Machines and they gave him permission.

4:25pm- Andy Fujimori left the meeting.

4:25pm- Commissioner Baldwin excused himself from the meeting for the duration of the day.

4:30PM FALLON COUNTY CLEAN UP DAY COSTS TO THE COUNTY/UPCOMING PROJECTS

Present: Tom Kachel, Landfill Manager

Tom Kachel gave the Commission a cost report on the Fallon County Cleanup Day. Tom said they had 10 dumpsters filled with tires and 22 dumpsters filled with garbage and furniture. Tom said in addition to the tires many of them had rims which are prohibited from being dumped at the Landfill. The Commission and Tom said the volume of tires dumped concerns them since it was most likely a business taking advantage of the free garbage disposal. Tom said the cost or "loss of revenue" for the garbage/furniture was \$1,238.50 whereas the "loss of revenue" for the tires was \$5,281.65. The Commission said they are disappointed because it is the tax payers who have to foot the bill for the tire disposal which most likely were from a business. Tom agreed and said unfortunately businesses who have large quantity of tires charge their customers to dispose of them to help pay for their dumping fees so they shouldn't be dumping them for free.

Tom told the Commission tire disposal at the Landfill is labor intensive and time consuming. Tom said it also causes him to be concerned about the safety of his employees as they have to pick each tire up and place it on a table in order to cut it apart and some tires are very big and heavy. Tom said even without the Clean Up Day tires the number of tires each year continues to increase and he would like to purchase a tire cutter to save on time and make the Landfill safer. Tom gave the Commission a proposal for a tire shredder and the Commission said they will consider his request and let him know what they decide.

Tom gave the Commission updates on the repairs and projects he has planned at the Landfill this summer. Tom said he would like to waive the fee charged for disposing pallets as he needs them to make mulch and the Commission gave permission.

5:00PM ADJOURN

Commissioner Randash made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN
s/Deb Ranum, Vice-Chair

MINUTE TAKER:
s/Lani J. DeBuhr, Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder

3:00PM LEPC MEETING

The Commission attended the LEPC Meeting.