

9:00AM CONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk
FALLON COUNTY COURTHOUSE**

9:00AM MINUTES APPROVAL

Commissioner Randash made the motion to approve the Commission Minutes for the week of October 31 – November 4, 2016 with amendments. Commissioner Ranum seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

9:15AM PLANNER ADMINISTRATIVE ASSISTANT SCHEDULE DISCUSSION

Present: Julie Straub, Human Resource Manager; Mary Grube, Planner Administrative Assistant

Julie Straub, Mary Grube and the Commission discussed Mary's schedule and the work she does for the County and the City of Baker. Mary said she doesn't know what this meeting is about and thinks it unprofessional to have it on the agenda without her knowing. Julie said she has received several complaints from other County employees about Mary's hours. Julie said she recently received a call from an unidentified caller who notified her about the Courthouse lights being on in the evening and when Julie went to check if the lights were left on she found Mary working late. Julie said in response to the complaints about the hours Mary works she submitted a report to the Commission after the Commission told her to schedule an appointment. Mary said she hasn't seen a copy of the report and was only told the meeting was about her hours. Commissioner Baldwin said his main concern is Mary's hours being posted so the public knows when she is going to be in the office. Julie said she is concerned about Mary working 12-13 hour days and has encouraged her to flex her hours to avoid this. Mary said she often has to work late to attend evening board meetings for the City and County and to get uninterrupted work done, especially when she is up against deadlines. Mary said she has a lot of foot traffic in her office and due to the Commission taking her Department down to one person she is often interrupted and unable to get some of her work done during the day. Mary said since she works by herself and manages the Department she should be an exempt employee and isn't classified correctly and made reference to a law regarding this. Julie said Mary is an Administrative Assistant and is classified correctly. Commissioner Ranum said several elected officials work late and on weekends also although she doesn't agree with that practice. Commissioner Ranum said she would like to discuss this further with only the Commission and the County Attorney present and no minutes taken. Commissioner Ranum said she would also like to discuss the work Mary is expected to do for the City of Baker with the County Attorney present. The Commission asked Mary to email them when she expects to work late and to post her hours if they are outside a normal business day.

9:40pm- Julie Straub left the meeting.

Mary began to complain about two County employee's behavior. Lani DeBuhr, Recording Clerk, advised the Commission and Mary that the discussion needed to stop due to the employees not being present to speak on their own behalf. Mary said the Commission are her Supervisor and if she can't talk to them who can she talk to. Lani said she is only trying to make sure the laws and Roberts Rules of Order are followed and said it can be discussed with the Commission but the people she is talking about need the opportunity to be present also and the Commission agreed.

9:45am- Mary Grube left the meeting.

10:00AM ROAD DEPARTMENT UPDATES

Present: Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor

Road Updates- Bobby Wiedmer gave updates on the activities of the Road Crew this week.

Shop Updates- Alba Higgins gave updates on the equipment and vehicles being serviced or repaired this week.

10:11am- Alba Higgins and Bobby Wiedmer the meeting.

10:15am- Shannon Hewson with Brosz Engineering and Mary Grube, Planner Administrative Assistant, joined the meeting.

Baker Lake Dam Gates- The Commission asked Shannon Hewson to speak with Luke Holestine, City of Baker Public Works Director, about opening the Baker Lake Dam Gates. Mary Grube asked if a backup battery pack could be purchased in the event the one they have doesn't work and the Commission said yes.

Cooper Box Culvert Project- The Commission and Shannon discussed the Cooper Box Culvert Project extending past the contract deadline. Shannon suggested not assessing Liquidated Damages since the recasting of culverts for the Westmore Box Culvert put the contractor back two weeks and this was out of their control. The Commission agreed and will not assess Liquidated Damages.

10:37am- Shannon Hewson and Mary Grube left the meeting.

11:00AM GOLF COURSE UPDATES

Present: Eric Kary, Golf Course Supervisor; Julie Straub, Human Resource Manager

Eric Kary gave updates on what he is working on at the Golf Course and said he will not be accruing overtime this week.

11:05am- Eric Kary and Julie Straub left the meeting.

11:15AM FAIRGROUNDS MANAGER HIRE APPROVAL

Present: Julie Straub, Human Resource Manager

The Commission reviewed and signed the New Hire Approval Form authorizing Lani DeBuhr to be hired as the Fairgrounds Manager.

11:30AM CLERK AND RECORDER CLERK RECRUITMENT REQUEST

Present: Julie Straub, Human Resource Manager; Brenda Wood, Clerk and Recorder

Julie Straub and Brenda Wood asked for permission to begin recruiting for the Recording Clerk position Lani DeBuhr will be vacating. The Commission gave permission.

11:35AM- Julie Straub and Brenda Wood joined the meeting.

11:35am- John Beach, Member of the Public, joined the meeting.

John Beach said Sandy Kinsey asked him to come for Public Comment to discuss an issue that happened last week although he wasn't sure of the specifics. Lani DeBuhr, Recording Clerk, said she spoke with Sandy about it last week and Sandy scheduled an appointment for next Monday to discuss it with the Commission. Lani said she thinks the discussion is about the conduct of County employees and when this happens the employees have the right to be present in order to speak on their own behalf. Lani said because of this the discussion shouldn't take place during Public Comment and the Commission agreed.

11:40pm- John Beach left the meeting.

11:45AM PUBLIC COMMENT

Sandy Kinsey, Member of the Public, joined the meeting. Sandy asked for County Employees, Julie Straub and Debbie Wyrick to be present for this comment.

11:45am- Julie Straub and Debbie Wyrick joined the meeting.

Sandy said she reserved the Extension Conference Room for November 2nd and when she and other volunteers were using the room that day Julie Straub and Debbie Wyrick came into the room unannounced and were disruptive. Sandy said they began walking around inspecting the floors and after they left the room Debbie began hollering about her cart. Sandy said this is unacceptable behavior and expects them to write a public letter of apology and to apologize for their behavior. Debbie apologized and said she should have asked permission to enter the room to look at the floors. Debbie said she was only looking for her elections cart as it would be needed for Elections. Julie apologized and said she should have paid more attention to the meeting in progress. Sandy said the Clerk and Recorder's Office has always been very helpful but wants this meeting recorded in the minutes because she will not put up with this type of behavior and demanded it to stop. Debbie told Sandy they had already apologized and wasn't sure what else Sandy expected. Sandy said they made her feel like a second class citizen and it was up to the Commission to make sure employees conduct themselves in an orderly manner. The Commission said they understand and Sandy said it was a done issue then.

11:53am- Brenda Wood, Clerk and Recorder, joined the meeting.

Brenda Wood told the Commission if Sandy was going to discuss her employee's conduct she should have been allowed to join the meeting and it should not have been done during a Public Comment session. Lani DeBuhr said Sandy had scheduled a meeting for Monday, November 14th to discuss it but then came in today. Sandy said she didn't want to wait that long and it was her right to be heard.

11:57am- Sandy Kinsey left the meeting.

Julie Straub and Debbie Wyrick apologized to the Commission. Debbie said she will talk to Maggie Bainter, Extension Secretary, about putting signage up outside the Conference Room so people can easily see what meetings are taking place in there.

12:00pm- Julie Straub and Debbie Wyrick left the meeting.

12:00pm- Jerrid Geving, Member of the Public, called in for Public Comment. Jerrid asked about the work that is being done on Pennel Road since it is difficult to drive on it now that the work has started. Commissioner Baldwin said he would check on it and call Jerrid back.

12:00PM NOON RECESS

Commissioner Ranum made the motion to take a noon recess. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15PM RECONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk
FALLON COUNTY COURTHOUSE**

1:15PM BOUNDARY LINE RETRACEMENTS

Present: Forrest Sanderson, Contracted Planner; Mary Grube, Planner Administrative Assistant

Forrest Sanderson asked for permission to have the boundary lines retraced for property south of the Rolling Rubber Building. Forrest said a survey was done on the property in 1996 and the tract was created as an AG Exempt Division but in 2003 a Certificate of Survey was done relocating the boundary lines. Forrest said this COS was done without a subdivision review and was therefore in violation of MT State Statute. Forrest said now a boundary line retracement is being requested and has met all the requirements set forth. Forrest said because of this he suggests the County not concern itself with undoing the 2003 COS and the Commission agreed. Forrest said the current subdivision rules and regulations set forth will ensure this type of error doesn't happen in the future.

1:27am- Forrest Sanderson and Mary Grube left the meeting.

1:30pm- Lani DeBuhr, Recording Clerk, excused herself from the meeting for duration of day in order to assist in the Elections Department.

1:30PM CLAIMS APPROVAL

The Commission reviewed and approved the October End of Month Claims in the amount of \$918,836.94 and they are filed in the Clerk and Recorder's Office.

4:00PM COUNTY ATTORNEY UPDATES

Present: Darcy Wassmann, County Attorney

Darcy Wassmann and the Commission discussed items they have asked her to do research on such as the Big Sky Mental Health Contract; Shell Oil Road Culvert and the Enos' fencing. The Commission asked Darcy to contact Shannon Hewson with Brosz Engineering to discuss drafting a Joint Power Agreement between Fallon County and the City of Baker for when the culverts are placed through town.

5:00pm- Darcy Wassmann left the meeting.

5:00PM EVENING RECESS

Commissioner Ranum made the motion to recess for the evening. Commissioner Randash seconded the motion. 3 Ayes. 0 Nays. The motion carried unanimously.

TUESDAY, NOVEMBER 8, 2016

COMMISSION NOT IN SESSION DUE TO GENERAL ELECTION DAY.

WEDNESDAY, NOVEMBER 9, 2016

9:00AM RECONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

9:00AM COMMISSION WORK SESSION

Building Demolition Agreements- The Commission reviewed and signed the Building Demolition Agreement between Fallon County, City of Baker and J&M Lumber to reimburse J&M Lumber 50% of their

tipping fees for demolition of a house on 2nd Street. The Commission reviewed and signed the Building Demolition Agreement between Fallon County, Town of Plevna and Roy & Berdie Rieger to reimburse Roy & Berdie Rieger 50% of their tipping fees for demolition of his home in Plevna.

Encroachment Permit- The Commission reviewed and Commissioner Ranum, as District I Commissioner, signed Encroachment Permit #619 to move fence on the north side of Ollie Road into Right of Way.

Journal Entry- The Commission reviewed and Commissioner Ranum, as acting Chairman, signed Journal Entry #289 to correct AP coding for an airport and vehicle purchase.

Board Agenda/Minutes- The Commission reviewed Board Agendas and Minutes.

Revenues- The Commission reviewed revenues received during the week.

Department Notices/Reports- The Commission reviewed Department Reports, Newsletters and Notices.

Emails- The Commission reviewed emails sent to them from State agencies and other entities that required no discussion, action or decision.

11:00AM REC. DEPARTMENT UPDATES

Present: Angie Rabbitt, Rec. Department Director

Angie Rabbitt gave the Commission updates on the activities in the Rec. Department and shared things she is working on offering in the future. Angie asked the Commission for permission to paint her office now that she has moved all her supplies to the container and the Commission gave her permission.

11:20am- Angie Rabbitt left the meeting.

11:30AM PARKS UPDATES

Present: Scott Rabbitt, Parks Director

Scott Rabbitt gave updates on the light pole repairs around Baker Lake. Scott said he is still waiting for MDU to turn the power to the lights back on and will call Tavis with MDU to ask when this will be done. Scott gave updates on the items he is working on before winter sets in. Scott asked the Commission about having Griffith Steel build a picnic shelter for Iron Horse Park rather than replacing the log building that was destroyed in the tornado. The Commission said they will have to talk to Debbie Wyrick and Jason Rittal to see if it is possible and find out what type of building can be built. The Commission asked Scott if Jodee Pratt, City of Baker Mayor, still wants to relocate the City Park that was destroyed by the tornado to Iron Horse Park. Scott said he wasn't sure and he and the Commission discussed the logistics and sewer availability of the City Park land.

11:50am- Scott Rabbitt left the meeting.

12:00PM BAKER LAKE CLEAN-UP PROJECT RFQ RANKING SESSION

Present: Rich Menger, Sanitarian

The Commission presented and discussed their individual rankings of the RFQ Submittals. The rankings given by the Commission were:

	AE2S		BROSZ		KLJ		STAHLY	
CRITERIA								
Location/Recent Work with Fallon County	3/10 0/10 8/10	Total: 11/30	10/10 4/10 9/10	Total: 23/30	9/10 3/10 7/10	Total: 19/30	4/10 2/10 6/10	Total: 12/30
Related Experience & References & Workloads	20/30 20/30 27/30	Total: 67/90	30/30 15/30 27/30	Total: 72/90	25/30 15/30 25/30	Total: 65/90	15/30 15/30 25/30	Total: 55/90
Qualifications of Firm/Personnel to be Assigned	25/30 20/30 28/30	Total: 73/90	30/30 25/30 28/30	Total: 83/90	30/30 25/30 28/30	Total: 83/90	25/30 25/30 28/30	Total: 78/90
Proposal Quality, Project Approach, Timelines & Budget	25/30 20/30 28/30	Total: 73/90	25/30 20/30 28/30	Total: 73/90	20/30 20/30 24/30	Total: 64/90	20/30 20/30 26/30	Total: 66/90
TOTAL	224/300		251/300		231/300		211/300	

Commissioner Randash made the motion to award the Professional Engineering Services of the Baker Lake Clean-Up Project to Brosz Engineering as their ranking was the highest. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. 0 Nays.

12:20pm- Rich Menger left the meeting.

12:20PM NOON RECESS

Commissioner Randash made the motion to take a noon recess. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. The motion carried.

2:00PM RECONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

2:00PM INSIDE BUILDING MAINTENANCE UPDATES

Present: Lynda Herbst, Inside Building Maintenance

Lynda Herbst gave the Commission updates on things she is working on in the Inside Building Maintenance Department. Commissioner Ranum asked Lynda if the City Council could use the courtroom speaker system since it is hard to hear them during their meetings. Lynda told Commissioner Ranum to ask Jerri Newell, Clerk of Court, since she is responsible for the use of the courtroom.

2:10pm- Lynda Herbst left the meeting.

2:15PM COUNCIL ON AGING UPDATES

Present: Carla Brown, Council on Aging Director

Carla Brown gave the Commission updates on activities in the Council on Aging Department. Carla said she would like to expand the out of town transportation they provide to the elderly for doctor's appointments. Carla said they currently provide transportation to Miles City but would like to begin offering it for areas such as Billings and Dickinson like Carter County does. Carla said 70% of her transportation operating costs are reimbursed back to the County so the expense to expand this service would be minimal. The Commission gave Carla permission to begin offering this service.

2:30pm- Carla Brown left the meeting.

2:30PM COMMISSION WORK SESSION

Courthouse Scooters- Commissioner Ranum said she would still like to offer the use of scooters to the elderly or handicap patrons who come to the Courthouse since the location of the handicap parking is quite a distance from the entrance door. Commissioner Ranum said she would like to discuss this with Stacey Moore, Library Services Director, since the majority of the people who would use it would probably be going to the Library.

Parkview Rental Agreement- The Commission reviewed and Commissioner Ranum, as acting Chairman, signed a Parkview Rental Agreement between Fallon County and a new resident at Parkview Complex.

3:15PM LIBRARY UPDATES

Present: Stacey Moore, Library Services Director

Stacey Moore gave updates on current and future activities in the Library. Stacey said they recently conducted their annual survey and received comments on the handicap parking not being very assessable. Stacey said she would like to look into applying for a grant to either install a handicap ramp or platform lift at the front entrance of Library. Commissioner Ranum said they tried to have a ramp installed there before but the space wasn't big enough. The Commission and Stacey discussed purchasing scooters for patrons to use. Commissioner Ranum asked Stacey to talk to the Library Board about it and gave her permission to purchase one if they are in agreement with it.

3:30pm- Stacey Moore left the meeting.

3:30PM HUMAN RESOURCE DEPARTMENT UPDATES

This meeting was rescheduled for next week.

3:45PM MUSEUM UPDATES

Present: Karen Banister, Museum Curator

Karen Banister gave updates on things she has been working on at the Museum and gave a report on the training she attended in Hysham, MT.

3:52pm- Karen Banister left the meeting.

4:00PM SHERIFF DEPARTMENT UPDATES

Present: Trent Harbaugh, Sheriff

Trent Harbaugh gave updates on daily prisoner counts and the activity in the Sheriff's Department. Trent gave updates on cell improvements and said he will be adding two more beds. Trent said the Sheriff's

HVAC unit is working but is still throwing alarms. The Commission and Trent discussed his staff and when overtime is accrued.

4:40pm- Trent Harbaugh left the meeting.

4:40PM JUSTICE COURT UPDATES

Present: Nicole Benefiel, Justice of the Peace; Trisha Shipman, Justice Court Clerk

Nicole Benefiel gave updates on the activities in the District Court Department. Nicole said the Visionnet system in the courtroom is used for depositions and when this is done she is unable to use the courtroom. Nicole said this concerns her since she is still very busy and has to ensure all offenders are given a speedy trial. Nicole said depositions aren't required to take place in a court room and could be done in another. Nicole said she spoke to Jerri Newell, Clerk of Court, and Darcy Wassmann, County Attorney about having another Visionnet system installed in the jury room so the depositions can take place there instead. Jerri said it could be done but doesn't think the State would pay for another system so it would be the County's responsibility to purchase. Nicole asked the Commission to consider purchasing another Visionnet system for the jury room in the next fiscal year if possible.

Nicole said her Clerks attended a Justice Information Conference and were informed all court documents need to be stored in a secure area with restricted access. Nicole said her files are stored in the basement vault and are currently not secured or restricted but could be by installing a fence around the files with a gate that is padlocked. The Commission agreed that would be a good solution. Nicole said she is going to contact other Counties to ask how they are storing their files also.

5:00pm- Nicole Benefiel and Trisha Shipman left the meeting.

5:00PM EVENING RECESS

Commissioner Randash made the motion to recess for the evening. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. The motion carried.

THURSDAY, NOVEMBER 10, 2016

9:00AM RECONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

9:00AM CEMETERY UPDATES

Present: Iven Felt, Cemetery Caretaker

Iven Felt gave updates on what he has been working on at the Cemetery.

9:10am- Iven Felt left the meeting.

9:15AM WEED DEPARTMENT UPDATES

Present: Dale Butori, Weed Supervisor

Dale Butori gave updates on things he has completed in the Weed Department this season and items he will continue to work on during the winter months.

9:35am- Dale Butori left the meeting.

9:30AM RIFLE RANGE UPDATES

Present: Shane Bettenhausen, Rifle Range Manager

Shane Bettenhausen gave updates on memberships and activities at the Rifle Range. Shane asked the Commission for permission to purchase filters for the Indoor Rifle Range and they gave him permission.

9:50am- Shane Bettenhausen left the meeting.

9:50AM COLLEGIATE REQUEST TO INTERVIEW HUMAN RESOURCE MANAGER

Present by Phone Call: Julie Straub, Human Resource Manager

Julie Straub said Michele Domagala has asked if she can interview Julie for a project she is doing for her collegiate Human Resource Management Class. Julie said she wanted to make sure the Commission would approve of her being interviewed for this and they gave permission.

9:55am- Julie Straub ended the call and thereby left the meeting.

10:00AM FALLON MEDICAL COMPLEX (FMC) UPDATES

Present: David Espeland, FMC CEO; Margie Losing, FMC CFO

Hail Damage- David Espeland gave updates on FMC's hail damage repairs. David said the County has Parkview I/II and FMC's Dietary wing under their insurance in which the County bills FMC for the Dietary portion of insurance. David suggested having the Dietary wing under FMC's insurance policy instead and the Commission agreed.

Parkview Retirement Complex- The Commission and David discussed the improvements he would like to do at Parkview in the coming year. David said he would still like to trade out the window air conditioners with mini-splits in the Parkview I units. David said the window units are noisy and also have air leaks around them, causing the apartments to get cold in the winter. David said the cost to operate one window a/c unit is around \$600 per season and because of this some residents don't run the unit to save money. David said the cost to run a mini-split per unit is \$250-\$300 per season. David said in order for the residents to be billed directly for the electricity to operate the mini-split a subpanel would need to also be installed in each apartment. The cost to install a subpanel for each unit would be \$2500 at a minimum for a grand total of at least \$30,000 to install all 12 subpanels. David asked the Commission to consider not installing the subpanels and instead having the County billed for the cost of operating the units since it would only cost approximately \$4500 per year to operate all 12 units.

Sheriff Department Requests Follow-Up- Prisoner Meals: David said they analyzed the price per meal and it wouldn't be a good value for the County to have FMC provide the Sheriff's Department prisoner's meals. David said they could help them with giving them freezer space to store meals they purchase in bulk and will talk to Trent Harbaugh, Sheriff, about this. **Prisoner Room at FMC:** David said he and Sue Lundy, FMC Head Nurse, discussed Trent's request for a room to be set aside for the Sheriff's Department to use in the event they have a prisoner they need to quarantine for mental health issues or other medical issues. Sue said it is possible and is currently doing more research on providing this, when research is complete David will present it to the Commission.

Finance- Margie Losing gave the Commission FMC's September Financial Statement to review. David said they have recently rented a house for traveling doctors to stay in per the doctors' request. David gave updates on the physician recruitments that are being done.

11:00am- David Espeland and Margie Losing left the meeting.

11:00AM SANITARIAN UPDATES

Present: Rich Menger, Sanitarian

Rich Menger gave the Commission updates on the items he has been working on in the Sanitation Department.

11:25am- Rich Menger left the meeting.

11:25AM AIRPORT UPDATES

Roger Meggers, Airport Manager, did not attend the meeting therefore it was canceled.

11:45AM CLERK AND RECORDER UPDATES

Present: Brenda Wood, Clerk and Recorder

Brenda Wood gave updates on the activities in the Clerk and Recorder's office. Brenda gave revenue, election and absentee ballot reports for the Commission to review.

12:00pm- Brenda Wood left the meeting.

12:00PM NOON RECESS

Commissioner Randash made the motion to take a noon recess. Being there was no second, Commissioner Ranum, stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. The motion carried.

1:15PM RECONVENE

PRESENT: Deb Ranum, William L. Randash, Members; Lani DeBuhr, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

1:15PM SPECIAL PROJECTS UPDATES

Present: DuWayne Bohle, Special Projects Worker

DuWayne Bohle gave updates on what various County projects and items he has been working on. DuWayne asked for permission to plant trees around the Indoor Shooting Range and the Commission gave permission.

1:20pm- DuWayne Bohle left the meeting.

1:30PM IT DEPARTMENT UPDATES

Present: Andy Fujimori, IT Tech

Andy Fujimori gave the Commission updates on things he has been working on in the IT Department. Andy gave the Commission quotes for a new server and a firewall upgrade and said his budget has funding for them. (Server: Tyler Technologies for \$17,804; Firewall Upgrade: Cerdant for \$6,607.21). The Commission said they would like to discuss these quotes with Commissioner Baldwin next week before making a decision.

Andy asked if he could receive his next step in salary now that he has completed his training. The Commission said they will discuss this with Julie Straub and Debbie Wyrick before making a decision.

1:45pm- Andy Fujimori left the meeting.

2:00PM AMBULANCE UPDATES

Present: Lisa Mitchell, Ambulance Director

Lisa Mitchell gave updates on the activities and upcoming EMT training in the Ambulance Department. Lisa discussed the high amount of on call hours she is accruing and is hoping this will change once more EMTs get trained. Lisa asked for permission to go to Missouri to inspect the new ambulance and possibly drive it back depending on the weather at a cost of \$500. Lisa said she isn't sure how long she would be gone for but will find out and let the Commission know. The Commission said as long as the emergency calls are handled in her absence it most likely will be ok but would like to discuss it with Commissioner Baldwin next week before making a final decision. Lisa said she would like to look for a place to build a new Ambulance Garage on. The Commission said they have always thought it would go on the east side of the Bethel Hanger but said they could consider other locations. Lisa asked the Commission to consider what ambulance they would like to get rid of once the new ambulance is here and said Miles City's Ambulance Department would like to purchase one if possible. The Commission said they think the ambulance would have to be sold via a public auction but will research it to see if it can be sold directly to another County.

2:35pm- Lisa Mitchell left the meeting.

2:30PM LANDFILL UPDATES

Present: Tom Kachel, Landfill Manager

Tom Kachel gave updates on things they have been working on at the Landfill. Tom said he is going to need to purchase two new tires for his loader and the Commission gave permission. The Commission and Tom discussed the amount of branches the City will be bringing out to the Landfill. Tom said he will not be able to dispose of all the branches with his tub grinder and said they need to purchase a grinder like the one he presented to them last month or hire a company to do it. Tom said the last time they hired a company it cost \$18,000. The Commission asked Tom to contact the tree chipping company that has been in Plevna this week to see what they would charge to grind the branches.

2:50pm- Tom Kachel left the meeting.

2:50PM HEALTH NURSE UPDATES

Present: Kim Cuppy, Health Nurse

Kim Cuppy gave updates on the Health Department and shared how well the staffing transitions have gone.

2:55pm- Kim Cuppy left the meeting.

3:00PM DISPATCH DEPARTMENT UPDATES

Present: Brenda Hoeger, Dispatch Supervisor

Brenda Hoeger gave updates on Dispatch and the trainings her staff will be attending. Brenda and the Commission discussed issues she has been having with an outlying County's Sheriff. The Commission asked Brenda to talk to Darcy Wassmann, County Attorney, to ask how the best way would be to deal with this.

3:20pm- Brenda Hoeger left the meeting.

3:20PM PLANNING DEPARTMENT UPDATES

Present: Mary Grube, Planner Administrative Assistant

Mary Grube gave the Commission Planning Department documents to review. Mary requested she begin having weekly meetings with the Commission for 30 minutes to promote communication between her and the Commission.

3:25pm- Kenny Griffith, Member of the Public, joined the meeting.

Mary said she was not apprised of what the meeting on Monday with Julie Straub, Human Resource Manager, was about and was disappointed with how the discussion was handled, especially because Julie violated HIPPA laws during it. Commissioner Ranum said she too didn't know what the meeting was about and wasn't the person that called Julie about the Courthouse lights being on as some people think. Mary said she was also upset with how she was shut down by Lani DeBuhr in the meeting and wasn't able to speak about a situation and wants it recorded in the minutes. Lani asked the Commission if she could speak to the matter and was given permission. Lani said she told Mary and the Commission the discussion needed to stop because Mary was talking about other employee's conduct and those employees weren't present to speak on their own behalf as they should have been. Mary said it wasn't Lani's place to stop the meeting, it was the Commission Chairman's responsibility. Lani said the Commission has asked her and it is in her job description to help them abide by Montana Open Meeting Laws and Robert's Rules of Order which is what she was doing. Mary said Lani should have told Commissioner Baldwin and he should have been the one to stop the meeting and Lani agreed, saying she would do that in the future. Mary said she was also upset about Julie changing the time of Monday's meeting. Mary said the meeting was originally scheduled for today but because Commissioner Baldwin was going to be gone Julie moved it to Monday. Mary said Julie shouldn't have changed the time of the meeting because Commissioner Ranum and Commissioner Randash established a quorum. Mary said she was also questioned by Julie in regards to her attending City Council meetings and Mary said it is State mandated she attend those meetings. Mary said she was very upset by how two employees interrupted her last week and that she has witnesses to what happened. Mary said they were very unprofessional and caused her to break out in hives.

3:32pm- Mary asked for the session to be closed and the Commission went into closed session.

3:33pm- The Commission went back into open session.

3:35pm- Mary Grube left the meeting.

3:35PM NORTH BAKER WATER SEWER DISTRICT (NBWS) DRAINAGE AND ASSOCIATED COSTS DISCUSSION

Present: Kenny Griffith, NBWS Board Member

Commissioner Randash said the Commission hasn't been able to work anything out with a landowner in resolving the drainage issue in NBWS District. The Commission asked if the NBWS District members could possibly talk to the landowner and Kenny said they have tried to no gain. The Commission and Kenny reviewed the drainage and land ownership in the area and discussed ways to solve it.

4:00pm- Kenny Griffith left the meeting.

4:00PM 911/DES UPDATES

Chuck Lee, 911/DES Coordinator, was unable to attend this meeting therefore it was rescheduled for next week.

4:00PM ADJOURN

Commissioner Randash made the motion to adjourn the meeting. Being there was no second, Commissioner Ranum stepped down from being Chair and seconded the motion. 2 Ayes. 1 Absent. The motion carried.