

9:00AM CONVENE

PRESENT: Steve Baldwin, Chairman; Brenda Wood, Clerk and Recorder; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Roy Rost, Deb Ranum, Members

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

9:00AM

No one appeared for public comment.

9:15AM

TIME SHEET REVIEW

Commissioner Baldwin reviewed and approved November 2017 time sheets, payroll & withholdings in the amount of \$500,124.50 and they are filed in the Clerk and Recorder's Office.

9:29AM Jason Rittal and Chuck Lee joined the meeting.

9:30 AM COUNTY DEVELOPMENT ADVISOR – UPDATES/Jason Rittal, County Development Advisor; Chuck Lee, DES-911 Coordinator

Dewatering Agreement Amendment for Brosz Engineering

The amendment to Brosz Contracting is due to the extra work Brosz has been doing regarding the Smith Contracting issues. Looking to spend the money remaining from Smith to transfer to the new contractor.

Jason stated Brosz was notified that Smith Contracting was in Baker last week, after Smith was getting ready to leave Baker. Shannon Hewson, Brosz Engineering, will fill Commission in on what work Smith Contracting completed, as part of their contract.

The Brosz Agreement Amendment was signed by Commissioner Baldwin after conferring with Commissioner Rost via phone.

9:40 AM Chuck Lee left the meeting.

Legislation- Jason presented Fiscal Information from the Special Legislative Session. The schools will continue to get their money, but due to the tax-shift in funding, they will now be receiving it from local tax payers. Since the increase in GTB does not completely offset the loss of block grant payments in FY 2018-FY2020, school districts need additional funding to meet their budget obligations. As a result, local property taxes increased and property tax bills in November included the increase.

Infrastructure Coalition Board Meeting- There will be an all member meeting in Helena on the 14th. Steve and Jason will be attending, and will check with other members of the Commission to see if they are interested.

Public Officer Information Training- Dale Butori, Jason Rittal, and Commissioner Baldwin will be attending the training in Miles City on Monday the 11th.

The Governor will be coming to Plevna on Wednesday the 6th, his transportation is set up. Commissioner Baldwin will meet with him at the Plevna Schools. Will speak with the Mayor JoDee Pratt on whether she would like to join.

Hail Project Information- Jason presented the Commission with the hail repair summary. He gave detailed information regarding the status of the buildings that were completed, and waiting on various items to be completed. Jason stated the pay application submitted by the Contractor was revised after careful review from himself and Terry Sukut, JGA. There are items not specified in the original bids, these will be dealt with at a later date and submitted to the Insurance Company for payment, probably next spring. Mechanics are at the top of the list on concerns. HVAC will need to bring a person on for the mechanical aspects of the hail damage.

9:57 Chuck Lee joined the meeting.

Jason will be putting on a MACO presentation for Government Relations and an Infrastructure meeting in Helena, MT on Wednesday, December 6th. The full meeting board meeting will be held December 14, 2017.

Commissioner Baldwin asked Chuck if FEMA has been submitting payments regularly. Chuck stated, yes, upon verification of bills, paid by Fallon County each month that information is submitted to FEMA as part of his report.

10:00AM Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman; joined the meeting.

ROAD DEPARTMENT UPDATES

SHOP REPORT: Alba discussed various repairs to equipment. The truck sent to Billings regarding the DEF issue was discussed in detail. Alba stated they discovered the DEF was not getting hot enough and it was filling with soot. Discussed tracking the amount of DEF trucks are using.

Discussed updating of software and scan tools.

10:07 AM Shannon Hewson, Brosz Engineering joined the meeting.

Alba discussed the repairs that need to be made to the Sterling truck. The major reason they had to take the truck completely apart was to replace one part. Alba has found other things they should replace so they do not have to tear the truck completely apart again. Feels the cost would be approximately \$5,000. Commissioner

MONDAY, DECEMBER 4, 2017(Continued)

Baldwin feels as long as the truck is torn apart, now is the time to replace items. MACK truck repairs were discussed as well. Permission to repair both.

Flat Tires- Alba discussed all the flat tires the Road Department has had to repair due to the amount of screws left by contractors in the traffic areas. Alba will get that information to Jason to present to the Contractors.

10:13AM Alba left the meeting.

ROAD REPORT:

Material Hauling- Bobby stated he switched the area the Road Crew is hauling to because one of the John Deere loaders has a broken water line on top of it; the loader was still under warranty. Will continue to haul on a different route.

Bus Stop- Discussed the safety of the sign placement at the Huft Bus Stop. Bobbie will review the area and see if changes will need to be made.

Coral Creek Road Cattle Guards- Shannon discussed the placement of steel over the cattle guards on Coral Creek Road. Shannon stated the Landowners will need to notify Brosz before letting their cattle in those areas, giving them time to clean up their work area. Shannon will let the Contractor know they should cover the cattle guards.

Dance Hall Road-Bobby viewed the road and stated it has a culvert that is rusted out, we will wait until spring to replace. It is flagged. The area with the most damage is in the ditch area.

Stanhope Addition-Jason asked Bobby to add the Stanhope Addition to the Chip Seal List for next year. Bobby will add to the list. They are trying to chip seal various areas every 5 years instead of every 3 years.

Drainage Project/Box Culverts- Drainage through the City of Baker-Pay Application #3, from Diamond J will have the final change order with additions/deletions for this project. The \$12,000 deduct will cover the repairs that need to be made on 1st street (cracks to be saw cut and repaired); 5th Street (cracks to be repaired with epoxy, driveway repairs). Phase II will be the new agreement containing the above named items. Once they finish all portions of the repair work they will get paid. The counties total project cost is approximately \$95,500. The cities are around \$36,775. Jason discussed the specifics of the wording of the Phase II contract.

Baker Lake-Received a notice from Western Municipal stating that there's 10 acres of the lake they cannot get to without removing some of the Schedule 2 material (Dredge Material). They are hoping with the change in weather that will change. Just over 50% of the debris area has been completed, and 90% of the debris has been removed. They are nearing substantial completion, and have not touched the dam side yet. Proposed change order for the deadline of removing the debris is now January 6, 2018. Photos are being logged. Discussed the written response back from the proposed change order with Western Municipal.

According to Pay Application 2, as of November 11, 2017, 37% of the debris was hauled out of the lake, and 11% of the dredge material hauled. Project has 15% of total material hauled.

Change Order- Discussed the change order submitted by Western Municipal regarding the additional dewatering they had to finish; due to the fact Smith Contracting did not complete the dewatering process. This will be paid mid-month December.

Smith Contracting- Shannon put together Western's original plan and what they are requesting for a price. Requesting 3 weeks originally on schedule 1(FEMA) and 5 weeks on schedule 2(County). Changes will include 3 weeks on schedule 2. Cost was about half of what they had originally requested. Dewatering of the trenches should have been included in their price and hours. Shannon will add another schedule to the project to be submitted as well, under PW1 with Western. Commissioner Baldwin signed the change order. Change order will be on the agenda December 18, 2017.

Smith Contracting was in town on Friday and went and chipped over the pavement by Runnings. Discussed the negotiations with the landowners by Baker Lake. Smith is supposedly working with the Landowner to get a release, but not sure if that will happen. If an agreement is not made, the contract states they can move forward as the county sees fit to keep the project flowing. Shannon stated, in order for the dewatering project to be closed they need the Landowner to sign the release.

11:05AM Shannon, Bobbie and Chuck left the meeting.

11:14AM Kodiak Hill-Davis joined the meeting via conference call.

DAVID TURCH CONSULTING/Kodiak Hill-Davis, David Turch and Associates-

Tax Reform- Everything that they anticipated on their call had to do with tax reform and a limited number of legislative days. The senate passed its version of their tax bill. There is a number of differences from the House and the Republicans-Senate, they will meet and try to move quickly to come to an agreement. Deductions for the FY18 Budget are going to be eliminated, as well as other burdens for tax payers. Deadline for funding the government is December 8, 2017, but it may get pushed to December 22nd.

11:23AM Chuck Lee entered the meeting.

11:24AM Chuck, Brenda and Jason left the meeting.

11:25AM Brenda entered the meeting.

11:27AM Jason entered the meeting.

Kodiak feels the bill will be sent to the House before the Holidays.

The delegation is going to be coming to Fallon County to look at the Baker Lake remediation. Discussion on when this was discussed and when this can be on the schedule. Jason stated the project is not scheduled to be finished before June, 2018.

Commissioner Baldwin discussed the Lake project and gave updates, as well as a good report on FEMA.

EPA Litigation regarding the Baker Lake from years ago was discussed. Kodiak is still working on the way this process is being handled. Jason let Kodiak know we have a contract, which goes along with this Lake project, to help mitigate the issues the EPA had with the Baker Lake. Discussion on putting them onto the agenda. Kodiak will send a graphic chart to the Commissioners and Jason on the differences between the house and the Republicans-Senate for the tax reform bill.

11:37AM Kodiak Hill-Davis ended the phone call, therefore leaving the meeting.

11:45 AM Commissioner Baldwin recessed for lunch.

11:45AM NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Brenda Wood, Clerk and Recorder; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Roy Rost, Deb Ranum, Members

FALLON COUNTY COURTHOUSE

1:15PM

PUBLIC COMMENT – NON-AGENDA ITEMS

No one appeared for public comment.

1:30PM CLAIMS APPROVAL

The Commission reviewed and approved the Special Check Claims in the amount of \$1,649,900.86 and filed in the Clerk and Recorder's Office.

2:00PM COMMISSION WORK SESSION

Commission reviewed Journal Entries, Revenues, E-mails/Letters, Reports, Board Minutes and Agendas.

2:15 PM EVENING RECESS

TUESDAY, DECEMBER 5, 2017

9:40AM RECONVENE

PRESENT: Steve Baldwin, Chairman; Brenda Wood, Clerk and Recorder; Kelsey Phillips, Recording Secretary/Clerk

ABSENT: Deb Ranum, Roy Rost, Members

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

9:15AM CITY UPDATES/JoDee Pratt, Mayor – City of Baker

Meeting was rescheduled for a later date.

9:45 DIRECT ELECTRIC QUOTE/EXPLAIN LANGUAGE LINK/COUNTY CAR/Lynda Herbst, Inside Custodial Supervisor; Julie Straub, HRM

Direct Electric Quote- A quote was received from Barth Electric in the amount of \$3,895 to address the electrical panel issues within the Courthouse. This was the only quote that was received. Commissioner Baldwin gave permission to proceed. This was discussed before and the Commission felt it was necessary to complete, but had wanted quotes beforehand.

9:46 AM Lynda left the meeting.

Explain Language Link-Language Link is through the Affordable Care Act. It is a language translator through the Fallon County Courthouse offices via telephone. Signs are posted in the Clerk and Recorder's Office, and Commissioners will need to post it in their office also. Their services will only be charged when used. Commissioner Baldwin received the training.

Company Car—Julie will be attending an Employment Law Training in Billings, MT at the end of March, 2018, and will be taking a county vehicle. She asked permission to drive the county car to a personal appointment (only a mile or two away) before returning. Commissioner Baldwin granted permission.

9:47AM Julie left the meeting.

9:48AM PLANNER UPDATES/Mary Grube, Planner Administrative Assistant.

Vacation Request- Mary submitted a vacation request for approval. Commissioner Baldwin approved.

Planner Report- Mary submitted the Planning Department Report. Mary noted the most important items: Forrest Sanderson, Contract Planner, will be here January 8th, 2018 for the Planning Board Meeting. Mary will in turn attend the Public Hearing for the Town of Plevna.

Forrest is still working on the O & M Manual for the Upper Baker Lake.

9:57AM Mary left the meeting.

TUESDAY, DECEMBER 5, 2017(Continued)

9:57AM Commissioner Baldwin made the motion to close the Meeting for Executive Session.

CLOSED/PERSONNEL

10:00AM Commissioner Baldwin made the motion to come out of Executive Session.

11:02AM RECREATIONAL DEPARTMENT UPDATES-Angie Rabbitt, Recreation Director

Angie presented her Department Report, and has gotten the December Newsletter sent out. Volleyball participation is going well for younger grades. Preschool crafts are now wrapping up, trying to get everything finished up for Christmas break. All football league equipment has been collected and basketball hoops will be put up over Christmas break to be used after the holidays.

Angie reported that there has been a good turnout for their movies. Friday, December 8th, 2018 there will be the Despicable Me movie playing.

Discussed the storage spaces used for each different sport. Reported that everything is going great. Still have not decided if afterschool programs at Longfellow and Lincoln Schools will combine or not due to staffing issues. Will have decided over Christmas break before the New Year starts.

11:10AM Angie left the meeting.

11:13 AM SMART OFFICE UPDATES/ Mona Madler, Executive Director

Mona updated the Commission that she has resigned her position with SMART. She will be still working 2 days a week until the position is filled. Mona stated this is the slow time of year so that will help. The position for Executive Director is now advertised, and they have had several inquiries. While someone is being trained in the position, Mona will continue to work as a supervisor figure.

11:15AM Jason Rittal entered the meeting.

Commissioner Baldwin applauded Mona on her work well done and thanked her for all of her continuous efforts for the community. Mona appreciated the Commissioner's support over the years and the fact that she was able to access Jason as a resource.

Mona stated they are still waiting for the Department of Revenue to respond to the TIF application that was sent in July. Mona will make some phone calls to get things moving along. Jason stated he will be in Helena on Thursday and can speak to them if she has not received a response.

11:26AM Mona and Jason left the meeting.

11:27AM Commissioner Baldwin adjourned.

WEDNESDAY, DECEMBER 6, 2017

11:30 AM PLEVNA SCHOOLS/LUNCH WITH GOVERNOR

THURSDAY, DECEMBER 7, 2017

12:00PM CHAMBER MEETING AT THE TAVERN

ADJOURN
Steve Baldwin, Chairman

MINUTE TAKER:
Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
Brenda J. Wood, Clerk and Recorder