

9:00am CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk, Brenda Wood, Clerk & Recorder

FALLON COUNTY COURTHOUSE

MINUTES APPROVAL FOR WEEK OF FEBRUARY 6-10, 2017

Discussion on minutes and corrections.

After having time to reflect, the Commission decided not to have volunteer descriptions or guidelines written.

Commissioner Rost made the motion to approve the Commission Minutes with corrections for the week of FEBRUARY 6-10, 2017. Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion.

3 Ayes. 0 Nays. Motion carried unanimously.

9:35am Tom Kachel, Landfill Supervisor joined the meeting.

Tom stated there are new requirements regarding underground tanks.

9:40am Julie Straub, HRM joined the meeting. Brenda Wood left the meeting.

GOLF COURSE UPDATES/Eric Kary, Golf Course Supervisor

Canceled.

SAFETY INCENTIVE PROGRAM

Reimbursement Clarification

Tom asked if safety incentive could be used to buy winter gear. Commissioner Ranum, said she received a phone call and authorized them to buy the winter gear as it was so cold out at the time. Tom stated that Kimberly sent an e-mail letting them know if any of their safety incentive money was used. Julie asked if it belongs in the policy manual. Clarification on what departments can use the safety incentive for cold weather gear. Departments will be: Landfill, Road Dept, Joe Janz, DuWayne Bohle. Currently safety incentive has been limited to safety eye wear and steel toed boots.

9:47am Dale Butori joined the meeting.

Clarified what clothing items would be covered. Gloves, coats, coveralls.

Safety committee met to discuss that no changes be made to the safety incentive program; and that it not include inside staff.

10:50am Julie and Tom left the meeting.

Fireworks Funding

Dale made a verbal request for \$2,500.00 for the fireworks fund.

Commissioner Rost made a motion to apply \$2,500.00 to the fireworks fund. Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.

Fire Training

Training is being offered from the DNRC for a live grass burn, but needs ground to utilize. Dale asked permission to have the training south of the softball complex. 3-4 acres of ground are needed with the ability to contain the burn and there being two roads on either side is why they are looking at this ground. 15-30 firefighters would participate in the training and would be in Mid-April, weather permitting. Commissioner Baldwin asked Dale to check with Roger at the Airport and the FAA.

Dale will get specific dates and will talk with Roger.

9:57am Dale left the meeting.

9:58am Julie joined the meeting.

Discussion on Sather Road and current County policy.

Commissioner Ranum asked if she is attending the interview process for Road Operator. Julie stated yes, there are 6 interviewees, 13 applications were received for the position and some did not meet the minimum qualifications, some withdrew applications due to taking other work. Bobby reviewed the applications with Human Resource.

10:00am Trent Harbaugh, Sheriff joined the meeting.

Trent asked for approval of Annie Newell as a Detention Officer. January 2018 is the soonest she can get into training. She has one year from date of hire to complete the training program. The Commission gave permission and signed the New Hire Approval Form authorizing Annie Newell to be hired as a Detention Officer.

10:10am Julie and Trent left the meeting.

10:05am Bryant Steen joined the meeting.

10:10am Alba Higgins, Shop Foreman, Bobby Wiedmer, Road Supervisor joined the meeting.

Sather Road- Bryant asked for clarification on the road. Bobby stated that Sather Road has a petition and not an easement. A petition road is for land access only. The County cannot accept a road for an easement until it is built up by the individual and meets the county requirements. There are a lot of petitioned roads in the county that are not maintained.

Bryant asked if it has always been a petitioned road.

Bobby believes it has been and it was in 2005 when the decision was made that petition roads would not be maintained.

Bryant thought it was an easement road and asked if someone lived there, would they make it an easement road?

One stipulation is that there must be a livable house on the property with all utilities hooked up.

Bryant, said he had someone living there, but the individual quit due to not having the road maintained.

Bryant asked about the process and the first step is to get easements from landowners. This would be done by the county.

Easements would have to be gotten from all the land owners along that road.

Even with an easement request it still would not be granted if no one lives there.

Easements need written up and a 2 weeks' notice for a public hearing. It could take approximately 6 weeks for the process.

At this time Bryant said he will not pursue it.

It was clarified that the petition starts at Ollie Road and 1 mile N. of Beaverslide Road but most roads there have been abandoned.

10:17am Shannon Hewson, Brosz Engineering joined the meeting.

Bryant said he has a better understanding on the process and Bobby offered to help with the process if needed.

10:30am Bryant left the meeting.

Shop Updates

Updates given on equipment arriving and timeline for repairs on other equipment.

10:45am Alba left the meeting.

Road Updates

Hauling gravel up on Cap Rock Road.

Commissioner Ranum asked for updates on roads that will be graveled. Dye Access and Custer Camp Trail Road are done.

Project Updates

Box culverts – Regarding the gas main on 1st Street; Shannon pulled the Franchise Agreement. MDU, wants the box culvert design changed instead of moving the gas line. The only way to accommodate is to use a smaller box. He will have the County Attorney review the agreement.

11:00am Kevin Dukart, City Clerk joined the meeting.

Shannon said they still need a temporary easement release from Terry Hoyt.

11:00am Bobby left the meeting.

Shannon presented the land description for the Pinnow Agreement.

Boundary retracement done on Kirschten land lease. Shannon will give these documents to the County Attorney to draw up the documents for signatures.

Pump staging would be on the east side of lake property, south end by the spillway (MDT owns). The environmental check list is complete. Paperwork to request an encroachment is being sent to MDT.

The preliminary is done on Phase 1 and to be sent in this week.

Phase 2 – presented the Agreement for Commission to review. Proposed Haul Roads was presented. Prefer Haul Rd 2 as it is the shortest distance to the Landfill; part of the project is to re-habitat the land back to original state if they build this haul road.

Soonest to dewater will be May 1st due to permitting time.

FEMA requirement is that any individuals' personal property, that may be in the lake, must be pulled out and put in a designated secure site and a designated time set for the public to view and claim.

MDU- Still need to get temporary power to the dewater sight. Shannon is requesting Commissions help and needs to know this week. Temporary 3 phase power is needed.

11:20am Kevin left the meeting.

11:23am Commissioner Ranum called MDU, Andrew Helm, he was unavailable and left a message.

11:26am Jerrid Geving and Lani DeBuhr joined the meeting.

11:29am DeeDee Geving joined the meeting.

11:30am Julie Straub joined the meeting.

11:32am Alyse Webber joined the meeting.

11:35am Shannon left the meeting.

Fair Grounds Recruitment & Pay Update

DeeDee apologized for purchasing the website software without prior Commission approval.

Discussed the position of Lead Crew for the fair, the current wage is \$13.10 per hour. Lani would like to hire the same person they had last year.

The position does not need to be advertised as it's a temporary position and at the discretion of the Commission. This position supervises 5-6 other workers. The current wage is below market value for this position. In order to run equipment (forklift, skid steer) OSHA training is required. There is no longer a Barn Manager and this individual will have that responsibility also.

Lani feels she could use a seasonal part-time office assistant instead of a full-time, as in the past, and be in the office more; the lead crew person is the one in charge of what is happening out on the grounds. Seasonal workers do not get cost of living increases.

The question was raised as to whether all lead personnel need to be at the same starting wage. Julie states they are not doing the same job requirements. There is value in the past employee's competencies'.

If the position is to be advertised or recruited it can be a sliding scale based on experience.

This individual was not involved in hiring the crew last year as they were all hired at the same time, but they could be.

Commission decision is to offer last year's Lead Crew person \$20.00, otherwise recruit for this position with a scale range of \$16.00 to \$18.00 per hour based on experience.

11:55am Jerrid, Lani, DeeDee, Alyse, Julie left the meeting.

Discussion on Landfill internet, Hughes Net, took 5 hours to install.

Commission Ranum relayed that she received a call from Kodiak, David Turch's assistant. She will be here on March 7th to meet with Commissioner Ranum, but she will be calving and asked they be placed on the agenda.

Commission agrees that Turch's contract needs to be reviewed.

Commissioner Ranum relayed that at the City Council meeting discussion was on increasing water rates.

12:05pm

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion carried unanimously.

1:15pm RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Peggy Paylor, Recording Clerk

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – NON-AGENDA ITEMS

1:15pm Robert Pfund, KLFM radio joined the meeting.

Question and answer period for radio station.

Jason Rittal, County Development Advisor via Conference Call – Canceled - Not available due to meeting on Tuesday instead of Monday.

1:30pm Robert left the meeting. Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Kevin Sedgwick, Tractor & Equipment; Mark Feland, RDO Equipment joined the meeting.

Road Department Bid Opening

1:40pm

FALLON COUNTY MOTORGRADER

BID OPENING - FEBRUARY 21, 2017

Company	Bid Bond	Bid Amount per unit	Unit	Trade Amount	Repurchase Amount	Options	Cost per unit	Delivery Date
RDO	YES	JD 872GP AWD \$320,250.00	1	Exercise T & E Buyback \$ 196,500.00	\$ 272,000.00	Snow Wing	\$ 13,500.00	90 days from date of order
			2		\$ 243,000.00	V Plow	\$ 8,500.00	
			3		\$ 213,000.00	Front Lift Group	\$ 4,500.00	
Tractor & Equipment	YES	CAT 160M3 AWD \$336,775.00	1	\$ 220,000.00	\$ 225,500.00	Snow Wing	\$ 16,275.00	12-15 weeks from date of order
			2	\$ 220,000.00	\$ 204,500.00	V Plow	\$ 7,850.00	
			3	\$ 198,500.00	\$ 189,000.00	Front Lift Group	\$ 6,750.00	
						Reversible Plow	\$ 15,735.00	

1:45pm Kevin stepped out of the meeting.

1:46pm Commissioner Ranum left the meeting.

1:47pm Commissioner Ranum rejoined the meeting.

RDO –Tier 4 machine (DEF) includes a 5 year subscription to JD Link (will record where the machines are at and fuel consumption etc.). Research data shows 5.4 gals of use per hour. Attachments are not interchangeable with CAT machines, but are adaptable. The exception is that the V-Plows are interchangeable. RDO is willing to bring a demo out, free of charge, for one week to let road crew use. The machines have antler rack steering and a steering wheel.

2:00pm Mark left the meeting and Kevin rejoined the meeting.

CAT – Repurchase price is lower on one machine because tires are less than 50%.

The bid is at the same numbers as the machines that were bid in October. Tier 4 (DEF) machines. The Fuel Guarantee Program is no longer available. The M series has no steering wheel, the K series is available, which has steering wheels The M series is strictly joy stick.

2:10pm Kevin left the meeting.

Discussion on bids followed.

2:26pm Kimberly Jensen, A/P Clerk joined the meeting.

2:30pm Bobby and Alba left the meeting.

Mid-Rivers Cell Data

Currently have cell phone in 3 groupings of data usage and one group was about to go over their 5GB data limit. This group was upgraded to 10 GB since it was \$10 instead of \$19.95 if they went over per GB. Commissioner Rost questioned how much GB data is normally used. Is it worth the cost? Kimberly will investigate and report back.

2:35pm Kimberly left the meeting.

UNFINISHED BUSINESS

Inmate Meals – given to Sheriff to review

Commissioner Desk – no decision - tabled

CLAIMS APPROVAL

The Commission reviewed and approved the February Mid-Month Claims in the amount of \$ 161,270.44 and filed in the Clerk and Recorder’s Office.

COMMISSION WORK SESSION

Read and reviewed e-mails, letters, reports, board minutes, agendas and revenues.

3:45pm Primo Cleaning called and stated a letter of termination has been sent to the Commission.

3:55pm Commissioner Baldwin left the meeting, traveling to Helena for legislative sessions.

5:00pm

Commissioner Rost made the motion to adjourn. Being there was no second, Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 1 Absent, 0 Nay. The motion carried.

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder