

9:00am CONVENE

PRESENT: Steve Baldwin, Chairman, Roy Rost, Deb Ranum, Members; Brenda Wood, Clerk and Recorder

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

MINUTES APPROVAL FOR WEEK OF JUNE 26-30, 2017.

Commissioner Rost made the motion to approve the Commission Minutes for the week June 26-30, 2017 with corrections. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

COMMISSION WORK SESSION

Commission reviewed Journal Entries, Revenues, e-mails, and misc. items. Encroachment Permit #633 signed.

9:23am Julie Straub, Human Resource Manager was asked to join regarding the Fairgrounds Manager position and asked if it was advertised as Permanent-Full Time Employee. Commission discussed possibly moving from Full Time to Part Time, etc. Commission will discuss further and let Julie know.

9:27am Julie left the discussion.

Commissioner Ranum made a motion to approve the FY2018 Salary Resolution 2018-01. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

10:00am Bobby Wiedmer, Road Supervisor joined the meeting.

ROAD DEPARTMENT UPDATES

Cleaning car gates with the few working due to the Holiday; then they will probably continue to haul unless we get more moisture. The rain was spotty all over the County.

When County employees go on a fire call they note it on their timecards and they do get paid while on duty.

Commissioner Rost discussed millings west of Wibaux that belong to the State of Montana and they would like removed. Discussed if the County would want them they will stockpile it at the old Landfill. The millings have to be chip/sealed as well. Commissioner Rost would like the Road Supervisor to get a price to Commission on hauling etc. so the Commission has some idea of the cost.

10:05am Shannon Hewson, Brosz Engineering, joined the meeting.

PROJECT UPDATES

Dewatering of the lake was discussed. As of this morning the lake has dropped 19%.

Smith Contracting's job is to keep the lake dry, or until the next contractor takes over, or until September 30, 2017.

The culvert that Smith Contracting needs to repair is on the west side of Lake City Shopping Center; also need to repair the asphalt. Would like to try to get FEMA here next week to determine the next steps.

Commissioner Baldwin complimented Shannon on his work.

John Peila, Diamond J Construction, would like to start Baker Lake Drainage Project (Culverts) sooner, due to coinciding with another project, in Baker, at the same time.

10:35am Bobby and Shannon left the meeting.

10:35am Commission went to view the leak at an Airport hangar now being repaired from last year's hail damage.

11:25am Commission returned from the Airport. Commissioner Baldwin visited with the Airport hangar Contractor via phone and explained the endcaps were missing allowing water to leak into the hangar. The Contractor stated they would replace anything that was damaged by the water.

TIME SHEET REVIEW

The Commission reviewed and approved May 2017 time sheets, payroll & withholdings in the amount of \$ 556,291.10 and they are filed in the Clerk and Recorder's Office.

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.

1:02pm RECONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Brenda Wood, Clerk and Recorder

ABSENT: Steve Baldwin, Chairman
FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – NON-AGENDA ITEMS

No one appeared for Public Comment

CLAIMS APPROVAL

The Commission reviewed and approved the Special Check Claims in the amount of \$1,215.00 and filed in the Clerk and Recorder's Office.

The Commission reviewed and approved the June End of Month Claims in the amount of \$965,683.07 and filed in the Clerk and Recorder's Office.

3:57pm Darcy Wassmann, County Attorney; Kim Cuppy, Director of Public Health; Julie Straub, HRM; Rich Menger, Sanitarian; Tom Kachel, Landfill Manager joined the meeting.

REVIEW APPROVAL PROCESS OF FORMER LANDFILL

4:05pm Commissioner Baldwin joined the meeting.

Clarify questions

- 1) Background information on Junk Vehicle Program-dirt has been taken from Farmers Union-Cenex to be used at Junk Vehicle (Old Landfill); was it a favor to Farmers Union-Cenex? Did the Commission need to be informed? Discussion so everyone is on the same page.

Commissioner Ranum stated, the newspaper had published the soil would be hauled to the Landfill. Commissioner Ranum noticed, while eating lunch one day that it was being hauled to the Old Landfill. Commissioner Ranum does not know who gave the authority for changing the plan. Rich explained, in March there was a conference call with Jim Rolle, West Central Environmental Consultants, of which the Commission and Tom Kachel were a part of. Rich stated, last year he put up a fence for the 6th Street side using Junk Vehicle monies. This was done due to the fact the Public was complaining about the view of the junk vehicles. The dirt was used as berming from 3 feet to 10 feet to complete the south side. The soil used was not contaminated, plus we received the soil for free. Bruce Moore will shape the berm to cover the view of all the vehicles plus the road going into the Junk Vehicle Yard was bladed.

Kim explained she did not know about this, but does not feel she needs to know everything he does. Rich stated the State identified a Fallon County employee phoned in to complain about Farmers Union-Cenex bringing in contaminated soil.

Commissioner Ranum does not understand why so many cars are collected before they are compacted because we have to pay for fencing and also have the berming.

Commissioner Ranum discussed Baker Metal doing this himself rather than the County receiving grant funds to do so.

The County Attorney asked if Rich ever brought the berming idea to the Commission before the Farmers Union- Cenex situation? Rich stated yes. Commissioner Baldwin stated it is the minutes.

Discussion followed in length on authority of County Land, permits, and if permission was granted to use the soil.

Commissioner Rost made the motion to table the decision of making a motion on this until Thursday, July 6, 2017 at 4:50 PM. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. Motion approved.

5:05pm Darcy, Kim, Julie, Rich, Tom, and Commissioner Baldwin left the meeting.

Commission will review the balance of the claims on Wednesday, 2017.

5:10pm

EVENING RECESS

Commissioner Rost made the motion to recess for the evening until Wednesday. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

WENDSEDAY, JULY 5, 2017

9:00am CONVENE

PRESENT: Roy Rost, Member; Peggy Paylor, Recording Clerk

ABSENT: Steve Baldwin, Chairman, Deb Ranum, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

9:12am Mary Grube, Planner Administrative Assistant joined the meeting.

PLANNER ADMINISTRATIVE ASSISTANT UPDATES

The Planner Administrative Assistant handed out photos of the dewatering progress.

Forrest will be here next Monday. Discussion followed on Growth Policy.

9:17am Mary left the meeting.

9:22am Commissioner Ranum joined the meeting.

9:50am Dustan Davis, IT/Computer Tech joined the meeting.

10:00am Bruce Saliga, KnowBe4 joined the meeting via conference call.

CYBERSECURITY DEMO

Discussion followed on the demo and that there may not be a need for the exchange server.

10:50am Bruce ended the phone call thereby leaving the meeting.

11:19am Dustan left the meeting.

11:30am Angie Rabbitt, Rec Dept. joined the meeting.

DEPARTMENT UPDATES

Baseball has pretty much concluded. Discussion on Fallon County Days being held at the Fairgrounds.

Consensus is there has been good reception of being at the Fairgrounds and having the shade.

Softball is still going on. T-ball is finished. Volleyball camp is over. Theatre camp and Basketball camp is next week. Soccer will start in 2 weeks. Tennis camp is delayed to first of August due to the courts needing resurfaced.

12:00pm Angie left the meeting.

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

1:15pm RECONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – NON-AGENDA ITEMS

No one appeared for public comment.

1:25pm Commissioner Ranum called Tom Kachel, Landfill Manager regarding if there had been soil testing completed on the soil from Farmers Union-Cenex that was used for the Junk Vehicle berm. The engineer on-site pulled some with his handheld when it went out and it was 100ppm. The Landfill Manager did not send any soil in for testing. He is not aware of the state being here for any testing.

1:27pm Tom ended the phone call thereby leaving the meeting.

1:30pm

APPOINT BOARD MEMBERS TO VARIOUS BOARDS

Library Board – Candace Mettler

Commissioner Rost made a motion to appoint Candace Mettler to Library Board. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any further discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

1:58pm Roger Meggers, Airport Manager joined the meeting.

AIRPORT UPDATES

Discussion on siding of hangars and water leakage.

2:10pm Dustan Davis joined the meeting to meet Roger. Discussion followed on Fuel Master.

2:20pm Dustan left the meeting.

The Airport will have pavement maintenance this fall. The Fire Dept. moved their display to the end of the runway.

2:35pm Roger left the meeting.

3:10pm Bobby Wiedmer, Road Supervisor joined the meeting.

The Road Supervisor asked permission to attend a school Aug 21-24th in Lincoln Nebraska. Commission approves. School is paid for through MACRS.

3:23pm Bobby left the meeting.

3:35pm Shane Bettenhausen, Gun Range Manager joined the meeting.

SCHOLASTIC STEEL SHOOT

Explained this is a program for 11 years old and up shooting .22 rifles at steel plates. The Board would like to offer the program. Asking Commission approval as it allows 11 year olds to participate. Commission approves.

3:40pm Shane left the meeting.

3:40pm

EVENING RECESS

Commissioner Rost made the motion to recess for the evening. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

THURSDAY, JULY 6, 2017

9:00am CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Peggy Paylor, Recording Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

9:13am Elin Kittelmann, County Extension Agent joined the meeting.

EXTENSION OFFICE UPDATES

Reported on past program attendance and future programs.

9:20am Brenda Hoeger, Dispatch Supervisor joined the meeting.

There have been budget cuts at the state level and some positions have been cut completely. The Director is resigning at the state level.

Discussion on Budget plans.

9:28am Elin left the meeting.

DISPATCH DEPT. UPDATES

Discussion on new hire training progress. Air Conditioner issues in Dispatch again, have called for someone to come look at it, will report when notified of what is wrong. Discussion on budget items. Had some issues with the server and the cameras. The IT/ Computer Tech took care of the server issue immediately and has been working with the camera guy too.

Control burn permits, Dispatch was unaware of the new procedure.

9:40am Kimberly Jensen joined the meeting to explain the burn permit process.

Discussion on burn permits. Dispatch will confer with the Fire Department.

9:45am Brenda and Kimberly left the meeting.

9:56am Lani DeBuhr, Fairgrounds Manager joined the meeting. Commissioner Ranum joined the meeting.

FAIRGROUND UPDATES

Presented a report on past events and upcoming events.

Discussion on bleachers, High School Rodeo, and facility use.

Commission commended the Fair Board for the work and success of the 4th of July events.

10:12am Lani left the meeting.

10:17am Karen Banister, Museum Director joined the meeting.

MUSEUM UPDATES

Presented report on attendance. Requesting permission to have a float in the parade and having kids on it. Mr. Dilworth is donating his Farmall tractor for display and would like it to be used in the parade.

Commission suggests checking with Deputy Clerk & Recorder regarding insurance.

Received a donation of WWI items and a complete uniform.

New computers being installed.

10:25am Karen left the meeting.

11:30am Commissioner Ranum left the meeting.

11:42am

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Baldwin stepped down from being Chairman and seconded the motion. Commissioner Baldwin asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried unanimously.

1:15pm RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – NON-AGENDA ITEMS

No one appeared for public comment.

1:30pm Kodiak Hill-Davis, David Turch and Associates joined the meeting via conference call

DAVID TURCH CONSULTING UPDATES

Updates on healthcare legislation.

1:33pm Rich Menger, Sanitarian joined the meeting.

Discussion on INFRA Grant, Infrastructure for Rebuilding America, funding. The INFRA program preserves the statutory requirement to award at least 25% of funding for rural projects. Rural is defined as areas outside of communities of 150,000 or more. Reached out to Gianforte's office to update him on Fallon County's needs and situation. Met with Senator Daine's staff in regards to the PRTC. PRTC 3 Low, there is a feeling to do away with it as the Airforce is not using it. There is hesitation to do this as it may bring attention to it and then they would use it as the Airforce would not want to lose it.

Their office would like to know the Commission's opinion, as Roger Meggers, Airport Manager, is feeling strongly towards removing the PRTC 3 Low.

Commission advised that Dewatering of Baker Lake is at 50%. Kodiak asked to be kept abreast of its status.

1:45pm Kodiak ended the phone call thereby leaving the meeting.

Rich showed the Commission a photo of the locked gate at the vehicle junk yard. Three keys are available through the Sheriff's office, Bruce Moore, and himself.

Asked if he could put up a sign stating No Admittance.

1:50pm Darcy Wassmann, County attorney joined the meeting via conference call. Updated her on situation and want of signage. County Attorney advises it's within the legal limits to have signage as there are hazards there and authorization is needed to enter.

1:52pm Darcy ended the call thereby leaving the meeting. Commission approves the No Unauthorized Personnel sign.

Rich advised the Commission that a soil analysis was pulled on the Farmers Union-Cenex soil used for the berm and results are back as of this morning. Most of it is 10ppm.

Commissioner Ranum asked who pulled the soil samples, and advised it was Jim Rolle, West Central Environmental Consultants.

1:57pm Rich left the meeting.

2:00pm Terry Sukut, JGA Architecture and Jason Rittal, County Development Advisor joined the meeting.

HAIL REPAIR PROJECT UPDATES

Parkview is slated to start on July 18th. Discussion on the Courthouse and the roofline that joins the Library to the Courthouse. Viewed photos of the roof valley and why ice buildup and damage happening. On the north side, all the guttering is slanted to drain to the east. JGA Architecture recommends splitting and having water run both west and east. Insulation is only R-11, which was code when it was built, but causing heat loss and the snow/ice melt damages. Can use blow-in insulation by removing some of the decking, which is probably bad anyway due to condensation over the years. Will also use two-3inch black insulation board, which would make it R-30 insulation and reduce the heat loss. Some of the guttering is residential and needs to be the largest commercial guttering that is available.

Concession stands, Tooz Construction is here today adding sealant and flooring will be next week. Factory tech will be here next week to work on the clock.

Discussion on progress of roofing on the Courthouse. Will need some direction soon on what the Commission would like to do with the Library and north side of the building.

Commission approves fixing it properly.

2:40pm Jason and Terry left the meeting.

3:00pm Trent Harbaugh, Sheriff joined the meeting.

SHERIFF DEPT. UPDATES

Prison count is averaging 5-9 individuals. The department was unaware of the Burn Permit procedure.

Marcy Law has a stay on it.

With Bob Brenner's passing discussion will need to happen on the direction to move. Univision Contract, was SWIFT or CAD system, has been canceled and were unaware of this. CJIN certification is required to work on the computers. Trent is working on getting this worked out.

There are 20 some bicycles at the county shop, what can be done with them? County Attorney is working out the possibilities of being able to give them away to kids.

Presented a list of things that may need to be dealt with if the Keystone Pipeline moves forward.

3:19pm Trent left the meeting.

3:57pm Iven Felt, Cemetery Caretaker joined the meeting.

3:59pm Julie Straub, HRM joined the meeting.

4:00pm Debbie Wyrick, Deputy Clerk & Recorder joined the meeting.

CEMETERY CARETAKER MOW AREAS AND JOB DESCRIPTION

Discussion on what has been mowed for years and what should be mowed. Iven has been mowing the lot by the Catholic Church and it is not one of the properties that should be mowed by the County. Commission feels that the lot should not be mowed in the future.

4:08pm Debbie left the meeting.

Julie, Iven, and Jon Stevenson have reviewed the job description. Clarification that some items in his job description are not part of his County duties. Iven asked if Jon is his direct supervisor, Commission is. No further job description changes.

4:20pm Julie and Iven left the meeting.

4:53pm Darcy Wassmann, County Attorney joined the meeting.

REVIEW APPROVAL PROCESS OF FORMER LANDFILL

Authorized personnel would entail those who have assigned keys checked out to them.

5:00pm Julie Straub, HRM joined the meeting.

Discussion on the need of the Commission to be very specific on communicating whether something has been approved or not.

5:08pm Julie left the meeting.

5:10pm Darcy left the meeting.

Decision is to wait until the State or DEQ reviews the test results.

5:15pm ADJOURN

Commissioner Rost made the motion to adjourn. Commissioner Ranum seconded the motion.

Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

s/Brenda Wood, Clerk and Recorder

MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder