

9:00am CONVENE

**PRESENT: Steve Baldwin, Chairman, Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

9:21am Julie Straub, HRM joined the meeting.

HIRE APPROVAL

Request to hire selected candidates for Weed Dept. crew.

Commissioner Rost made the motion to hire selected candidates for Seasonal Weed Department. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

9:27am Jason Rittal, County Development Advisor joined the meeting.

9:28am Julie left the meeting.

DEPARTMENT UPDATES

Received Submittal Pay Estimate #2 on Hail Damage Repairs. Discussion on Courthouse skylights and updates on work at the Road Dept. buildings.

On the Lake Project – MDT permit is only one we are waiting on.

Discussion on Sanitarian's concerns of zebra mussels since the contractor who bid the dewatering project is from Butte.

Victory Insurance – The number of classifications were changed on a national level, not by Victory Insurance. The County will see a savings of 12,052.00.

Updated on this week's travels.

9:59am Jason left the meeting.

10:03am Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman joined the meeting.

ROAD DEPARTMENT UPDATES

Shop Updates- Updates given on equipment repairs.

The Shop Foreman continues to work on the budgets. Discussion on motor grader rotation and tire needs.

10:32am Alba left the meeting.

Road Updates- Still hauling gravel and will be done hauling manure out of the fairgrounds today.

10:37am Bobby left the meeting.

Commissioner Ranum made a motion to accept Budget Authority Resolution 2017-16 signed May 22, 2017.

Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

Commissioner Ranum made the motion to accept James J. Wosepka's Audit Contract for the year ending June 30, 2017. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

Commissioner Rost made a motion to accept the Closed Session Minutes from May 30, 2017. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

TIME SHEET REVIEW

The Commission reviewed and approved May 2017 time sheets, payroll & withholdings in the amount of \$539,470.34 and they are filed in the Clerk and Recorder's Office.

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion.

Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.

1:15pm RECONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – NON-AGENDA ITEMS

1:03pm Arnold Pinnow joined the meeting.

Arnold is interested in leasing the County land that Leland Gundlach had the lease on. Advised that one cannot just take over another's lease. Arnold also noticed 3rd St. was paved and wanted to know why the Ave.'s were not done. Advised that the County owns 3rd St. and the others are the City of Baker's responsibility.

1:11pm Arnold left the meeting.

1:13pm Lisa Mitchell, EMS Director joined the meeting. She received a call from the Circle Ambulance Director seeking an interlocal agreement for one of Fallon County's ambulances as the engine blew in their ambulance and are turning away calls. They do not need it stocked; we have the 1995 Ford that is not being used.

1:17pm Lynda Herbst, Inside Maintenance joined the meeting.

Discussion continued on Mutual Aid Agreements. Will meet again on Thursday to discuss.

1:21pm Lisa left the meeting.

Lynda stated that EcoLab needs to come and spray the jail, as there are bugs.

1:24pm Lynda left the meeting.

1:25pm Dale Schweigert joined the meeting; asking to use aluminum picnic tables for shoots out at Big Hill Ranch. Advised to ask the Parks Dept.

1:28pm Dale left the meeting.

CLAIMS APPROVAL

The Commission reviewed and approved the May End of Month Claims in the amount of \$1,229,079.32 and filed in the Clerk and Recorder's Office.

2:54pm Mary Grube, Planner Administrative Assistant joined the meeting.

Brought KLJ invoices in to explain his billing.

2:56pm Mary left the meeting.

Discussion on CIP of the City of Baker's request of 1.25 million.

3:05pm Jason Rittal, County Development Advisor joined the meeting.

Jason presented some budget ideas of the County's needs for the next fiscal year.

Discussion on severing ties with Parks Department.

3:24pm Dale Butori, Weed Dept. joined the meeting.

3:25pm Jason left the meeting.

Commission decision is to wait until meeting with the City of Baker on June 12th on CIP funds.

Dale is requesting permission to order more chemical. Commission approves.

3:29pm Dale left the meeting.

MINUTES APPROVAL FOR WEEK OF MAY 29-JUNE 2, 2017.

Commissioner Rost made the motion to approve the Commission Minutes for the week May 29-June 2, 2017 with corrections. Commissioner Baldwin stepped down from being Chairman and seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nay. The motion carried unanimously.

COMMISSION WORK SESSION

Commission reviewed Journal Entries, Revenues, e-mails, and misc. items.

3:50pm Commissioner Ranum left the meeting.

3:57pm Dustan Davis, IT/Computer Tech; Julie Straub, HRM joined the meeting.

ORIENTATION

Julie explained the orientation process and sign-off sheet. Dustan will be making appointments with all department heads to learn what programs each Department uses. Dustan also liked the idea of the work request form.

Dustan asked more about Dispatch and how to handle an IT emergency. Proficient Technology is willing to be the backup.

Discussion to meet with the Commission weekly to begin with.

4:20pm Julie and Dustan left the meeting.

5:00pm

EVENING RECESS

Commissioner Rost made the motion to recess for the evening. Commissioner Baldwin stepped down from being Chairman and seconded the motion. Commissioner Baldwin asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

TUESDAY, JUNE 6, 2017

9:00am CONVENE

PRESENT: Steve Baldwin, Chairman, Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

9:12am Mary Grube, Planner Administrative Assistant and Forrest Sanderson, KLJ joined the meeting.

PLANNER ADMINISTRATIVE ASSISTANT UPDATES

Planner Administrative Assistant has no department updates.

Forrest presented revised draft of the Fallon Co. Growth Policy.

Discussion on Land Use chapter as it is now re-written into Chapters 6 and 7 to have it make more sense.

Planning Board reviewed the Growth Policy last night, there is 30 days to review. Planning Board meets on July 10th and Forrest will meet with Commission on July 11th at 9:30 am.

Zoning Commission for Plevna meets tonight.

Commissioner Ranum asked how often the Policy needs updated. Forrest replied, Montana law states it must be reviewed every 5 years. If there are no updates then it's good. Just note in the minutes and include in the Policy.

Discussion on Brownfields Federal Grant Funds.

9:35am Mary and Forrest left the meeting.

9:35am Kathy Newell, Elections joined the meeting.

CANVAS SPECIAL ELECTION BALLOT

Commissioner Ranum Read aloud the Special election results:

Precinct 1 votes cast 210	Rob Quist 44 Mark Wicks 10 Greg Gianforte 156
Precinct 2 votes cast 204	Rob Quist 34 Mark Wicks 6 Greg Gianforte 163
Precinct 3 votes cast 275	Rob Quist 42 Mark Wicks 7 Greg Gianforte 224
Precinct 4 votes cast 179	Rob Quist 16 Mark Wicks 3 Greg Gianforte 159
Total of 868	Rob Quist 136 Mark Wicks 26 Greg Gianforte 702

Mailed out 739 Absentee Ballots 549 received back.

Overall turnout was 43%

9:43am Kathy left the meeting.

9:44am Darcy Wassmann, County Attorney joined the meeting.

Reviewed the contract of Smith Contracting and asked if there is another document related to the General Conditions section. Commission will check.

9:44am Darcy left the meeting.

9:45am Commission convened to the Library Basement.

10:00am RECONVENED

PRESENT: Steve Baldwin, Chairman, Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk; Jason Rittal, County Development Advisor; Shannon Hewson, Dan Brosz, Brosz Engineering, Scott Rabbitt, Parks Dept. Charley Baird, Tom Barnard, Marty Thompson, Tim Thennis, Chuck Jones; FEMA Team via conference call.

FALLON COUNTY COURTHOUSE LIBRARY BASEMENT

DEWATERING BAKER LAKE CONFERENCE CALL

Brosz Engineer advised that all permits are in hand to move forward. Bids were opened last week with only one being received.

Contractor will be advised of a 2-week window for bonding and all paper work to be in order. FEMA is in agreement with this decision.

Charley stated, at this point FEMA is considering this the County's project and it's ready to go.

Tim informed those present that the County does not have to wait until completion to request progress payments. All that is required is a request, invoice, and proof of payment. The County will receive reimbursements as the project progresses.

The Contract will be awarded immediately after the meeting.

FEMA team wishes to be advised when a drain date has been decided.

Due to the bid, being higher than estimated, the FEMA team suggests the County submit for an amendment stating a change in scope due to costs and to be sure to include engineering fees and how wide the scope of bid was.

Charley advised the County to break out the costs, and he will submit to FEMA in Washington DC.

Phase 2 of the project:

Preliminary report is 85% complete.

Brosz Engineering asked Marty for help in obtaining the permit from the Corp. of Engineering.

Marty advised the scope for 2nd phase needs to be very detailed and will be required to coordinate with SHPO. If there is going to be any fill or barrow, the pit permit from SHPO will need to be provided to the FEMA team.

Brosz Engineering stated a Cultural Class 1 has been done.

Charley advised that SHPO needs notified of what pit you are using and SHPO will send the letter directly to FEMA.

Marty questioned Phase 1 and if barrow would be used; if so the permit is needed now on the front end of the project.

Most contractors are not aware of this requirement, but when federal funds are involved, this comes into play.

Advised to find out what pit the contractor is planning to use.

Just being a DEQ pit is not compliant with SHPO.

Discussion on channels of communication and if an extension in time is necessary it can be granted; Tim Thennis would be the Point of Contact.

10:25am FEMA team ended the conference call thereby leaving the meeting.

10:35am Commission reconvened in the Commission Office.

Jason Rittal, County Development Advisor, Dan Brosz and Shannon Hewson; Brosz Engineering also present.

Commissioner Ranum moved to award the Baker Lake Dewatering Project to Smith Contracting from Butte MT. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.

Discussion on opening the Dam Gates in relation to time line of project. NRCS requires the gates to be opened Sept. 1 through March 31. Phase 2 will not be completed by September 1. Brosz Engineering will discuss with the City of Baker to open the gates and start the draining of the Upper Dam.

Other items discussed were Landfill fees, Corp. of Engineering permit, documentation of Landfill road before any work begins in order to assess road damage throughout the project, construction speed limit as well as a temporary easement for haul road, and reclamation.

11:02am Shannon and Dan left the meeting.

11:15am Kodiak Hill-Davis, David Turch and Associates joined the meeting via conference call.

11:15am Jason Rittal, County Development Advisor joined the meeting.

Kodiak gave Washington DC updates – Infrastructure funding; it's unclear on how funding emphasis is going to work. There is a big move to privatize air traffic control, which could have some impacts for Baker Airport. Kodiak inquired on the status of the Baker Lake Dewatering Project.

Jason, provided the following update.

The bid has been awarded for dewatering and pumping will begin in 2-3 weeks, once drained we will go out to bid on Phase 2. Advised Kodiak that if an extension is needed it will not be a problem getting one.

There are additional permits needed before we cleanup.

Advised bids came in higher than initially thought, but we are writing a scope of work change, just for the cost difference.

Jason discussed the issues with P3's (Public-Private Partnership) infrastructure on local government level; if they push costs down to the local level, it will create hardships in small rural Montana.

Advised Kodiak that the Bill in Montana's Legislative Session this spring was killed.

11:37am Kodiak ended the phone call thereby leaving the meeting.

11:42am Angie Rabbitt, Recreation Dept. Director joined the meeting.

11:45am Jason left the meeting.

DEPARTMENT UPDATES

REQUEST TO USE FALLON FLYER FOR LEGION BASEBALL – SPEARFISH TOURNAMENT

Baseball season is going well. T-ball, Rookies and Softball starts next week. Mangold Fields, new mound is in and bases moved. The Rec Dept. purchased the van for \$3,500.00 estimates \$1,000.00 in repairs needed. Would like to have the Fallon Flyer as a back-up plan if the van isn't ready. Commission asks that she visit with Carla Brown, Council on Aging. The Fair Board did take the 4th of July, Fallon Co. Days event and have given them a budget to work with.

11:57am Angie left the meeting.

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion.

Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.

1:15pm RECONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – NON-AGENDA ITEMS

No one appeared for public comment.

1:35pm Joe Janz, Outside Maintenance joined the meeting.

CONCRETE BID

Three bids were sought and only received one.

Total to do concrete in front of Dispatch, the back parking lot, and Museum sidewalk and ramp is \$16,710.00.

Percentage of a down payment of work was asked for, discussion followed.

Joe will ask for a completion date.

Commissioner Rost made the motion to accept KK, LLC's quote for concrete work with 25% down on materials.

Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

1:54pm Joe left the meeting.

1:56pm Julie Straub, HRM joined the meeting.

1:58pm Eric Kary, Golf Course Manager joined the meeting.

DOL SAFETY CONSULT REPORT REVIEW

Reviewed areas that need corrected, pvc pipe that is being used as an air compressor airline. Commissioner Rost will ask Special Projects to install black pipe. The grinder is missing the tongue guard, will purchase a new one. Rest plate is missing, but will be on the new one. Lock out tag out process needs to be in writing. Julie will submit a report to commission when work is completed.

2:18pm Eric left the meeting.

2:30pm Brenda Wood, Clerk & Recorder; Debbie Wyrick, Deputy Clerk & Recorder; Julie Straub, HRM joined the meeting.

COLA SALARY

Salary Committee recommend the \$.25 for elected officials and then decide COLA for employees.

Commissioner Rost made the motion to accept the \$.25 COLA increase for elected officials and .21 for permanent employees. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

Also looking to see that all departments are in line. Clerk & Recorder felt HR is under paid in accordance with state average. Commission asked this be discussed when all Commissioners are present.

Deputy Clerk & Recorder felt election judges should see an increase, as we will be going down in the number of judges and there have not been increases in over 5 years. Suggesting \$13.00 for inexperience judges and \$15.00 for those with experience.

Commissioner Ranum inquired into the Fair Grounds Manager wages, Julie, explained the entry level and increases. Entry-level wages are reviewed every two years.

HR asked about the election judges and commission's direction on what they want to do. The number of Election judges will decrease by about half or more.

Commissioner Rost made a motion to increase election judge wages to 12.50 and 14.00. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

3:36pm Julie, Debbie and Brenda left the meeting.

3:36pm Dale Butori, Weed Control Coordinator joined the meeting.

DEPARTMENT UPDATES

The department has five seasonal employees; presented list of spraying to date, the Lagoons have also been sprayed. There was a Weed Board meeting last night and they are working on the budget. Discussed equipment needs for next fiscal year. (side-by-side, old poly tanks off one of the trucks, radiant heat in the shop 50x90). Discussion on priority of items. Discussion followed on seasonal help not knowing how to drive manual trucks.

Discussion on mosquito spraying.

3:59pm Dale left the meeting.

3:59pm Scott Rabbitt, Parks Dept. joined the meeting.

SKIDSTEER

In 2015-2016 \$15,000.00 was spent on skid steer rentals and in 2016-2017 \$5,000.00 has been spent. Clarified that the County is only charged for hours put on the machine, not for the machine sitting idle.

Commissioner Ranum stated, those projects should be brought to an end and just take care of maintenance.

Commissioner Rost asked where it would be stored.

The County yard is willing to store it. The golf course has use for one also and could use it.

The Parks Dept. would like a tracked one, for less compaction.

Quotes received from Bobcat, John Deere and CAT.

Commission will decide at a later date.

5:00pm

EVENING RECESS

Commissioner Rost made the motion to recess for the evening. Commissioner Ranum stepped down from Co-Chair and seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 0 Nays. 1 Absent. The motion carried.

WEDNESDAY, JUNE 7, 2017

MACO DISTRICT MEETING- Wolf Point, MT

PRESENT: Steve Baldwin, Chairman, Roy Rost, Member

ABSENT: Deb Ranum, Member

THURSDAY, JUNE 8, 2017

9:00am CONVENE

PRESENT: Steve Baldwin, Chairman, Deb Ranum, Member; Peggy Paylor, Recording Clerk

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

No one appeared for public comment.

9:05am Kim Cuppy, Health Dept. joined the meeting.

DEPARTMENT UPDATES

Final Rabies policy is written.

The Department is getting ready for School Physicals.

School Contract

There are no new changes and will renew. Have been reviewing contracts and has a few that need updating.

Mental Health is working well with great improvement from the past.

9:15am Commissioner Rost joined the meeting.

Discussion followed on vaccinations.

9:16am Kevin Dukart, City of Baker Clerk Treasurer joined the meeting.

9:17am Kim left the meeting.

Kevin asked if it were possible to store the mosquito sprayer at the County shop.

9:20am Kimberly Jensen, Accounts Payable joined the meeting.

Commission will get back with Kevin.

9:21am Kevin left the meeting.

Kimberly presented another claim for the claim run.

Commissioner Ranum stated she will contact Curry Carpet Care and have them come and shampoo the carpets.

9:26am Tom Kachel, Landfill Manager; Don Dilworth, Interim IT/Computer Tech joined the meeting.

DEPARTMENT UPDATES

The scale software needs updated at the Landfill.

Discussion followed on internet and how well the Hughes Net has been working.

9:36am Don left the meeting.

Tom gave updates on first grade field trip, as it went very well, and received thank you notes from the students. Recycling Program for tires: There is an outfit currently in Ekalaka and they charge \$200.00 a ton to take them but we only charge \$168.

The tub grinder is down for repairs. Commission is aware as the County Shop advised they were working on it.

Farmers Union needs to bring out DEQ paperwork in order for the Landfill to receive debris.

The debris behind Old Skool Brewery needs to be tested or paperwork brought to the Landfill before debris can be received.

9:42am Eric Kary, Golf Course Manager joined the meeting.

9:46am Tom left the meeting.

DEPARTMENT UPDATES

Commissioner Ranum asked if any equipment at the golf course is able to install a water system and irrigation system. Discussion then went to need of a skid steer.

Golf Course Manager stated they borrow one all the time, when the Parks Dept. has one.

Commissioner Ranum inquired as to if the fence at the golf course has been fixed.

Golf Course Manager stated not yet, as Rieger Fencing has been busy.

Golf Course Manager stated there would be overtime this week, as there is a tournament this weekend and they are short one person. Asked permission for three maybe four hours of overtime.

Commission approves.

9:53am Eric left the meeting.

10:10am David Espeland, CEO; Margie Losing, CFO joined the meeting.

FMC UPDATES

Margie presented the March and April Financials and reviewed.

Discussion on Doctors and contract renewals.

Discussion on potential of a for-profit medical school in Miles City.

10:51am Commissioner Baldwin stepped out of the meeting to take an emergency phone call from Jerrid Geving.

Discussion on cleaning contracts.

10:53am Commissioner Baldwin rejoined the meeting.

10:54am Lisa Mitchell, EMS Director joined the meeting.

After some discussion, decision is to wait with the Parkview 1 project.

10:56am Commissioner Baldwin stepped out of the meeting to give directions to driver who was lost at the fairgrounds.

10:57am Commissioner Baldwin rejoined the meeting.

10:58am David and Margie left the meeting.

DEPARTMENT UPDATES

After visiting with the County Attorney, an Interlocal Agreement with Circle cannot be entered into due to being a private entity and not county run.

Discussion on the ambulance to go to the County Auction.

Call volume has been down.

Ambulance Building –The Ambulance Director would like to budget for a new ambulance barn. Commission advised it will not be in the coming fiscal year. The Director would like to have a time line projection of when an Ambulance Barn will be in the budget.

Equipment needs for this coming year are update the AED's and Life-Pak's and is working on grant funds to help with the costs.

Advised Commission there are eight on the EMS staff.

11:19am Scott Rabbitt, Parks Dept. joined the meeting.

Dissolution of EMS Board- Commission will put on the Agenda.

11:21am Lisa left the meeting.

SKIDSTEER

Parks Department has funds still available and would like to purchase a skid steer. Other departments would also benefit from owning one, instead of always renting. Discussion on no need for other attachments as the county has several attachments already.

11:27am DuWayne Bohle, Special Projects joined the meeting.

The Road Department would have maintenance responsibility.

Commission will discuss and decide at a later date.

11:34am Scott left the meeting.

DEPARTMENT UPDATES

Nothing to report.

Commissioner Rost asked if DuWayne would be able to convert the air compressor line to black pipe at the golf course. DuWayne will get with the Golf Course Manager.

11:41am DuWayne left the meeting.

12:00pm

NOON RECESS

Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried unanimously.

1:15pm RECONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Peggy Paylor, Recording Clerk
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – NON-AGENDA ITEMS

No one appeared for public comment.

1:30pm ANNUAL TRAINING Convene to Library Basement

4:43pm Reconvene to Commission Office.

4:55pm ADJOURN

Commissioner Rost made the motion to adjourn. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion. 3 Ayes. 0 Nays. The motion carried.

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

s/Peggy Paylor, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder