

8:55 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Kelsey Phillips, Clerk/Secretary and Brenda J. Wood, Clerk and Recorder
FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA ITEMS

8:55 AM

PERMISSION TO ATTEND TRAININGS/Scott Rabbitt, Park Supervisor

Scott will not be able to attend the meeting at 4:15 PM as he will be leaving town.

AFO (Aquatic Facility Operator) Training for the Splash Park-Both Scott and the Park Assistant need to attend this course. CPO (Certified Pool Operator) Training for the Splash Park- the Park Assistant needs to attend this training; Scott still has time remaining on his certification. The Commission granted permission to attend both trainings.

8:57 AM Scott left the meeting.

8:57 AM Deb Ranum, Member arrived.

8:58 AM Commissioner Rost presented a summarization of the Keystone Pipeline Meeting attended in Circle, MT. There are four (4) culverts that need to be reviewed for possible replacement/cleanings. It appears they will not be using the Bonnevale Road Bridge as earlier thought.

9:05 AM Roy was excused for the remainder of the day.

9:25 AM MINUTES APPROVAL FOR WEEK OF NOVEMBER 13 – NOVEMBER 17, 2017

Commissioner Ranum made the motion to approve the Commissioner Minutes for the week of November 13, 2017, with corrections. Commissioner Baldwin stepped down from the Chair to second the motion. Commissioner Baldwin asked for any other discussion; being none. **2 Ayes. 1 Absent. 0 Nays.** The motion carried.

9:26 AM MINUTES APPROVAL FOR CLOSED MINUTES FOR NOVEMBER 13, 2017

Commissioner Ranum refused to read the Closed Minutes; Commissioner Baldwin was not in attendance of the meeting. Closed Session minutes could not be approved.

9:26 AM COUNTY DEVELOPMENT ADVISOR UPDATES/Jason Rittal, County Development Advisor
RFQ-Wetlands Mitigation-Only one (1) RFQ was received-Brosz Engineering

Mitigation-1st part will be to set up the wetlands areas; **2nd** part will be to set up the filtering between the upper and lower lake.

Other work-Jason stated once all of the Lake work is completed the Commission may want to look at other areas to dress up the lake, such as working on the beach area and adding a boat ramp, etc.

Commissioner Ranum made the motion for the County to engage with Brosz Engineering and get the paperwork started for the Wetlands Mitigation process. Commissioner Baldwin stepped down from the Chair to second the motion. Commissioner Baldwin asked for any other discussion; being none. **2 Ayes. 1 Absent. 0 Nays.** The motion carried.

Special Session-Not much that took place will affect Fallon County adversely. All state agencies took cuts which would fiscally impact Local Governments, to what degree is unknown.

9:42 AM Dustan Davis, IT joined the meeting.

Jason stated he spoke on behalf of a few bills such as the Non-Profit and the Fire Bills, which both died.

Projects-The Stanhope Water/Sewer project is substantially complete; Parkview and the remainder of the Hail Recovery projects are also substantially complete.

9:52 AM Jason left the meeting.

9:52 AM WEBSITE DESIGN/Dustan Davis; IT TECH

Current Website-Dustan is in the process of redesigning the County Website; making it more user friendly. The cost to redesign, with our current software (Dream Weaver), does not cost anything as it is already on the existing server. The Commission likes the looks of the new design.

Mobile Friendly Software-Dustan would like to make access to the County Website mobile-friendly. Dustan is familiar with Webs.com, it is also easy to convert a website to a mobile site using Webs.com. If this works well it would be less costly than using Dream Weaver. The cost would be approximately

\$13.00 per month; whereas Dream Weaver is \$400.00 per license. Anytime you update your Hardware (laptop/computer) you have to purchase a new license; Webs.com is strictly \$13.00 per month. Dream Weaver would be phased out. The Commission asked Dustan to reschedule to discuss this with Commissioner Rost when he returns next week.

10:00 AM Bobby Wiedmer, Road Supervisor and Alba Higgins, Shop Foreman joined.

Training-Dustan stated the training he attended last week was very good. Dustan plans to ask the Sheriff's Department about another software training he would like to attend which pertains to their Department.

10:05 AM Dustan left the meeting.

10:05 AM ROAD DEPARTMENT UPDATES/Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor
SHOP UPDATES:

Shop Repairs-One bay at the Road Department was shut down until the door could be repaired.

Equipment Repairs-Taking a truck to Motor Powers for repairs; one of the pickups will be taken to Denny Menholt for repairs as well.

Fire truck-The group discussed the Fire truck listed on the agenda. Bobby and Alba explained the Fire Department made the decision they have no need for this truck. It was felt this would also not serve the purposes the Landfill felt it would. Discussed putting this in the next County Auction or repurposing it for another Department.

Crusher/Conveyor-Commissioner Ranum asked if the County had any further use for the crusher kept at the old Landfill. Alba stated the motor is not in good condition and feels there is not much value left. It could still be used for small jobs such as crushing scoria but employees would need to be recertified. Bobby and Alba feel they would rather not use the crusher any more. Discussed contacting the County Attorney to see if it had to be sold at the County Auction. Alba and Bobby felt the County could get more money if they sold it at a Machinery Auction. The conveyor is in fairly good condition and should be able to get decent money for it.

Outlets/Lighting-Alba stated they are residing the County Shop; it was evident that old outlets had moisture damage. They would like permission to rewire the outlets, using water sealed boxes. Also they would like to install new LED lights above the office door entrance and also on the south side of the shop. Permission granted to have new outlets and lights installed.

ROAD UPDATES:

Plevna Snow Removal or Snow Removal Equipment-Alba discussed allowing Plevna to use the FWD, (cannot get parts for this anymore), plus the old reversible plow for snow removal in City limits of Plevna. Discussed entering into an agreement with the Town of Plevna to run the equipment if Alba is not available. Bobby discussed giving this equipment to Plevna as it is not used by Fallon County. The Commission would like to discuss this with Commissioner Rost and the County Attorney before a decision is made.

Road Work-The crew is graveling various roads. The weather service contacted the Road Department to have some surfacing placed on the road that runs along the Airport. The Commission discussed this road being in the auxiliary spillway. The Commission made the decision not to repair this road as it is not to be used by the Public.

10:39 AM Alba left the meeting.

November 24th-The Road Crew would like to take Friday the 24th of November off as vacation. The Commission granted permission.

Easements-The Commission stated they will complete the Easements next week.

Road Haul Agreement-Bobby will review the existing Road Haul Agreement for TransCanada. Bobby stated TransCanada wants to place 3 or 4 inches of gravel on the County roads they will be using. Bobby stated they will need to follow specific gravel specs; the specs will have to be reviewed closely. Bobby will visit with Shannon Hewson, Brosz Engineering regarding this, as he was also in attendance at the TransCanada meeting last week.

10:42 AM Bobby left the meeting

10:45 AM CLAIMS APPROVALS

The Commission started the review of the November, 2017 Mid-Month Claims.

10:55 AM Bobby Wiedmer, Road Supervisor joined.

Bobby stopped back in to discuss the way the Road Department will plow roads this winter. First priority will be the Bus Routes; then the Main Arteries; Driveways will be plowed last. The Commission agreed this is how the plowing should take place.

10:57 AM Bobby left the meeting.

10:58 AM CLAIMS APPROVALS

The Commission completed the review of the November, 2017 Mid-Month Claims in the amount of \$151,627.15 and they are filed in the Clerk and Recorder's office.

11:40 AM COMMISSIONER WORK SESSION

The Commission reviewed emails, letters, various revenues received, various Department Reports, Board Minutes and Agendas.

Commissioner Ranum made the motion to Adopt Resolution 2018-8 a Resolution of Intent to Consolidate the Clerk of District Court office with the Public Administrator's Office. Commissioner Baldwin stepped down from the Chair to second the motion. Commissioner Baldwin asked for further discussion; there being none. 2 Ayes. 1 Absent. 0 Nays. Motion carried. Resolution is filed in the Clerk and Recorder's office.

ADJOURN

12:00 PM Commissioner Ranum made the motion to Adjourn. Commissioner Baldwin stepped down from the chair to second the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 1 Absent. 0 Nays. The motion carried.

ADJOURN
s/Steve Baldwin, Chairman

ATTEST:

s/Brenda J. Wood, Clerk and Recorder