

9:15 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:39 AM Jason Rittal, County Development Advisor joined the meeting.

ACLU- A response from the ACLU has been received regarding the Freedom of Information Act. They have reviewed the letter from Fallon County containing the number of hours and amount it would cost to locate the information they are looking for. They would now like an estimated cost for any information within the last three years. Jason doesn't believe this will change our estimated price much, because the time to search will still take the same amount of time from employees, as this would entail searching all of Fallon County employee's computers. Jason will speak with Darcy Wassmann, County Attorney, and discuss further.

Luther Appraisals- Luther Appraisals has been in touch with Jason and will complete the appraisal for the land parcels West of town based on agricultural use. Commission agreed to move forward with the new appraisal.

Hail Damage Project- Terry Sukut, JGA, is coming to Baker next Monday to go over concessions signs at the Fairgrounds with the Commission. He will also review the Hail Damage Project punch list and inspect the projects.

Department of Transportation Meeting- Next week Commissioner Baldwin will be attending the Powder River meeting with the Department of Transportation regarding the policy of road closures due to severe weather conditions.

Veteran's Memorial- The Veteran's Memorial is in need of repairs, and different options were compared. Commission will be meeting about the Veteran's Memorial next week before making a decision.

Lake Enhancements- Dustan Davis, IT TECH, has developed a survey that is about ready to go online for the enhancements at Baker Lake. The maps have been worked on and will show the areas where these enhancements could be placed. They can be ranked with highest priority to lowest priority and will include a comment section. A link will be posted on the Fallon County Website, as well as advertised on the KLFN Radio and Fallon County Times. This will be an active survey for the next few weeks.

Scale Bids- Three companies have requested the specs for the Landfill scale bids. The bids were originally going to be opened on Monday the 30th, but one of the companies have asked for an extension on the specs. They would like to visit the site beforehand and then place a bid. Commission agreed to extend the deadline for another week on the Landfill scale bids.

Commissioner Rost made the motion to extend the bid period to May 7th at 3 PM for the Landfill scale. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:12 AM Jason left the meeting.

10:13 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

Blade Class- There will be a Blade Operating class that the County will be putting on in June. Prairie County will also be attending. It's a three-day class; they will be spending one day in the classroom and two days in the machines. Commission would also like to attend a few hours in the classroom.

Repairs- Discussed repairs that may need to be done to the freightliner. Other repairs may also need to be done to the Kenworth truck. The rollers on the left side of the Landfill Dozer have fallen out. Alba has been on the phone with RDO this morning, and they will be coming to look at it this week. The bolts came loose and the cause is unknown. The new rollers had just been put in not too long ago. The other three wings will be taken off the blades soon.

Car Gates- The car gates at the Landfill will need to be put back in soon.

10:32 AM Shannon Hewson, Brosz Engineering joined the meeting.

Shannon advised that Jason Wyrick will put the car gates back at the Landfill. Bobby doesn't mind if he needs to do them and will speak with Jason to discuss further.

10:33 AM Alba left the meeting.

10:39 AM Bobby left the meeting.

10:41 AM Jason Rittal, County Development Advisor joined the meeting.

Parkview- The schedules for the sidewalks at the Parkview Apartments was in discussion. The driving slab for the bus to be able to turn around in the parking lot is included in the project.

Courthouse Repairs- The Commission would like the rails in front of the Court House, as well as the outside ramp, to be made ADA compliant for Handicap Accessibility. At least two handicap spots will be needed in the front area. Commission agrees with the two spots. This will be included as a scheduled project. Foundation fill was included into these specs, as well as sprinkler repairs due to the drain tile that will be added. Commission would like it to be completed as a total project, including the Parkview Complex and Courthouse together. October 1st will be the desired completion date. This will be a sealed bid process.

Baker Lake- Discussion on the rocks that will be placed in Baker Lake and their potential cost. This includes the granite rock, as well as other types that may be in consideration. The cost is determined by tonnage, with additional cost for hauling and dumping. These rocks will help create habitats for fish. Discussion on using Sandstone rock as well as the granite.

Lake Enhancements- The Lake Enhancements survey has been approved and will be going into Fallon County Times and placed online on Thursday of this week. Shannon gave Commission a map of all the enhancements that will be included on the survey for the public to rate. Public comment will be included in this survey.

11:14 PM Margie Losing, Alba Higgins, Debbie Wyrick; Health Insurance Committee Members, Brenda Wood, Clerk and Recorder joined the meeting.

11:15 AM Shannon and Jason left the meeting.

Fallon County Health Insurance Updates- A spreadsheet of the Fallon County/ EBMS Health Insurance Premium Analysis was given to Commission. This meeting is to verify premiums for the upcoming year. The committee is in agreement to leave the premiums at what they currently are. They would like to apply a shift in premium amounts, which would take \$10 out of the employer side and apply the \$10 to the employee premium. The overall total premium is going to stay the same. Employees who are participating in the Wellness program are not going to see much of a change. Premiums for part time employees may be a little different. They would like to be completed with this at the end of this week because open enrollment for employees is the beginning of May.

11:20 AM Jason Rittal, County Development Advisor joined the meeting.

Between Fallon County and FMC, there are about 200 members on Health Insurance. Wellness credit will go to \$60, and spouse credit will go to \$40. This will be effective July 1st, 2018.

Overfunding to EBMS- The Health Insurance Committee would like to skip the May 1st payment due to overfunding in the EBMS Trust Fund account. This would not affect the payments in the future. Discussion on the premiums and what they would like the reserve account to look like in the future. This will help ensure there is enough money in case of emergencies. Discussion on what possibilities could help benefit the Wellness Members more in future years.

Commissioner Rost made the motion to skip the May EBMS Statement because of overfunding at EBMS. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Ranum made the motion to accept the EBMS premium to remain at no change. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:37 AM Margie, Alba, Jason, Brenda and Debbie left the meeting.

11:43 AM MINUTES APPROVAL FOR WEEK OF APRIL 16-20, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of April 16-20, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:45 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:30 PM Brenda Wood, Jason Rittal, Julie Straub, Debbie Wyrick, Trent Harbaugh, Jerrie Newell, Darcy Wassmann, Barb Ketterling, Peggy Hagadone; Salary Committee Members joined the meeting.

Salary Committee Discussion- Brenda presented a chart describing the Elected Official's salary schedule. The cost of living increase is approximately 25 cents an hour. The chart presents what Elected Officials are being paid right now, and what the difference would be if there were to be raises given. She presented the numbers of increases at different rates. The numbers presented are for full time and part time employees, including their benefits. There should be additional money differences this year because of oil and gas revenues. Commissioner Baldwin stated that he believes there is room for an increase, and the Commission will need to do their due diligence and find a number that will follow suit. Trent explained that if they don't keep up with the cost of living, it is easy to get behind and they will have to catch up later on.

Jerrie Newell made the motion for a 50 cent raise for Elected Officials. Barb Ketterling seconded the motion. Commissioner Baldwin asked for any other discussion; Jerrie stated she believes everyone has done very well at keeping costs down in the budget and she feels this is fair because Deputies and employees get a percentage of the raise also. Discussion followed on the percentages that each employee is given under the Elected Officials. Commissioner Baldwin asked for any other discussion; being none. 5 Ayes (Barb, Darcy, Trent, Peggy, Jerrie). 3 Nays (Commissioner Baldwin, Commissioner Ranum, Commissioner Rost). Two of the Commissioners have to vote in favor; being none. The motion failed.

Commission was asked what they believe would be an ideal raise for Elected Officials. Commissioner Baldwin would like a 10-cent raise. Brenda explained that 25 cents is not even \$60,000 total for all employees combined. There could be other places that they could be cutting the budget from. Employees are tax payers as well, and they continually work hard for the County. Discussion followed on the calculation of the cost of living increase, and where that number comes from. The 25 cents proposed is on the conservative side. Commissioner Rost agreed with Commissioner Baldwin that a 10-cent raise is where he would like to stay. He has looked into other counties for comparison in regards to the Fallon County budget and salaries, and Fallon County is on the higher side of pay rates. Commissioner Ranum explained that she sees this more from a long-term viewpoint. The amount of money in the reserves has dropped extremely, and the oil hasn't recovered yet. She doesn't know if we will see the day where the reserves will go up to a higher amount again. Trent explained that over the last three years they have been cutting down their budgets tremendously, but the Elected Officials are here to take care of their employees. With the Baker Lake Project, it is adding a large number of expenses to the budget. Commissioner Ranum stated that we are one of the higher paid counties. Discussed upcoming projects in the next year. If the pipelines were to go through, it would potentially add more money to Fallon County.

Jerrie Newell renewed her motion for the 50-cent raise for Elected Officials. Barb Ketterling seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 5 Ayes (Jerrie, Darcy, Barb, Peggy, Trent). 3 Nays (Commissioner Ranum, Commissioner Rost, Commissioner Baldwin). The motion failed.

Trent would like to compromise in the middle with the Commission. He believes 25 cents is a good compromise because it's the cost of living and what was given last year.

Trent Harbaugh made the motion for a 25-cent raise for Elected Officials. Darcy Wassmann seconded the motion. Commissioner Baldwin asked for any other discussion; Darcy explained that if they are not

following the cost of living, their employees are going backwards. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes (Trent, Peggy, Darcy). 5 Nays (Commissioner Baldwin, Commissioner Ranum, Commissioner Rost, Jerrie, Barb). The motion failed.

Commissioner Baldwin would like more time to deal with this and discuss further with the Commission. Two Commissioners need to be included in the majority vote. Further discussion continued on the 10-cent raise proposed by Commission. Jerrie explained that she feels offended that an employee is only worth a 10-cent raise. Commissioner Rost explained that it's hard to base employees off of a raise because they are worth more than what they can give, and it's not a legitimate argument because of the budget. Commissioner Baldwin would rather do a little at a time and not get too far ahead. Jerrie explained that some of the other expenses should be reined in for the County. The County does have nice amenities, but they need to keep employees here and wanting to stay long-term. If Commission does decide to reschedule the meeting, employees will be told the salary increase is in discussion at Open Enrollment.

Commissioner Rost made the motion to table the meeting until May 14th. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

2:17 PM Brenda, Jason, Barb, Julie, Debbie, Trent, Jerrie, Darcy and Peggy left the meeting.

2:22 PM Dustan Davis, IT TECH joined the meeting.

Permission to Purchase- A grant from the Department of Homeland Security was found that covers security for devices at Fallon County. Dustan explained that he has already been approved for the grant. Everything has to be paid for up front and installed, and he will get reimbursed at a later date. This could possibly pay for Comodo, the Anti-virus that was purchased and already in use at Fallon County. With this purchase, it will include three network switches, and another switch for the Public Health Office. It would also include a hard drive duplicator and sanitizer. This would wipe out hard drives from previous machines, so when they are sent off to auction, they are sure that they are completely wiped clear from any and all documents. Dustan has been completing this step without this software, but this would speed up the process. The grant would include five firewalls for every County owned building and could hold County documents for up to ten years. The grand total for this is \$10,847.00.

Commissioner Rost made the motion to authorize the IT Upgrade for in-house security. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

2:46 PM Dustan left the meeting.

2:46 PM Alba Higgins, Shop Foreman; Bobby Weidmer, Road Supervisor joined the motion.

Interlocal Agreement for the Use of Vehicles and Equipment with the City of Baker- The Road Department would like to know how to distinguish the qualified operators for County equipment for the proposed Interlocal Agreement. There are only two employees that are authorized to run the scraper for the Road Department. Discussion followed on who is allowed to use what equipment within the County, and if equipment was to be borrowed out to the City, who would be allowed to run the equipment. They are concerned about sending someone on a piece of equipment without being properly trained. The question was asked regarding the servicing of the County equipment if the City were to borrow it. The Road Department would like to have notice on what equipment will be needed because they will need to service the equipment in a timely manner. They would like the agreement to be reworded to include this information before signing. It will need to be agreed on by the Road Department and Commission, as not all equipment is always available at the exact time it may be needed by the City. The agreement will be reworded and have additions before Commission will sign.

3:08 PM Sarafina Claeys, Little Beaver Conservation District joined the meeting.

3:09 PM Bobby and Alba left the meeting.

Application for Administration Grant- The Annual Administration Grant that the Little Beaver Conservation District applies for through DNRC is up to be renewed again. Commission is to review the mill levy numbers and approve of the application. Commissioner Baldwin signed the application for Administration Grant. The Little Beaver Conservation District is still continuing education for kids at the schools in the area. Discussion on keeping the waters clean.

3:16 PM Sarafina left the meeting.

3:24 PM Lisa Mitchell, Ambulance Director joined the meeting.

Permission to Purchase- Lisa has been in before about the approval to purchase laptops for the ambulances, and she is double checking with Commission before moving further. They were previously approved by Commission, and they are going to be used for electronic patient care reports. This purchase of the two dell computers are approximately \$3,500 apiece. Each ambulance would be equipped with these. The money is in the Ambulance budget. Commission gave approval.

3:30 PM Lisa left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They also signed a Certificate of Appreciation for Larry Dahl, as he has been employed with the County at the Plevna Cemetery for 20 years. Your service to Fallon County is appreciated.

4:02 PM Commissioner Rost made the motion to adjourn. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

On Tuesday, April 25th, Commission attended a Pre-Construction meeting for the KXL Pipeline Haul Road Improvements in Glendive, MT.

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder