

8:50 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Brenda Wood, Clerk and Recorder

FALLON COUNTY COURTHOUSE

8:50 AM Dale Butori, Weed Supervisor joined the meeting.

Weed Control- The Commission and Dale discussed various locations and types of weeds that have been spotted within Fallon County.

8:55 AM Dale left the meeting.

CLOSED-PERSONNEL

9:00 AM Commissioner Rost made the motion to go to into Closed Session. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:35 AM Commissioner Rost made the motion to come back into General Session. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:36 AM Commissioner Rost made the motion to implement the Disciplinary Action as discussed in the Closed Personnel Session. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:50 AM Alba Higgins, Shop Foreman joined the meeting.

Updates- The Road Crew is still working on getting the Landfill scraper up and going. They are hauling road material in Ollie. There was a fire in the Chimney Creek area and a disc went off the road and tore up the shoulder. This will be reviewed and repaired by the Road Crew.

Iron Horse- Alba stated they feel they will need more dirt for the project at Iron Horse.

Coral Creek Road- Alba stated they will wait until Bobby Wiedmer, Road Supervisor, returns to make a definite decision, but for now it is felt there needs to be more moisture before they proceed with any further mulching on the Coral Creek Road.

Water Truck- Commissioner Rost stated the Fairgrounds were wondering if they could use the water truck for the rodeo arena during the Fair. Alba discussed the person that would be using it would need to be trained first. Commission and Alba stated an employee from the Road Department may volunteer to run it, which would be the best solution. Alba stated they have to make sure to notify Dale Butori, Weed Supervisor, to kick the pump on for the well as it has to be done manually. This truck is used for fires and if needed for a fire, that takes precedence. Alba stated they also need to make sure the water truck is full after they are finished using it.

Sand- Sand in the barn was discussed. Commissioner Rost will discuss with Fair Board Members regarding their needs and get the information back to Alba.

10:07 AM Shannon Hewson, Brosz Engineering joined the meeting.

10:10 AM Alba left the meeting.

Beach Sand- Shannon stated he brought a sand sample from Fisher Sand and Gravel. The Commission reviewed and stated the sample would not be approved for the beaches.

10:15 AM Baker Lake- The Commission and Shannon met with Robbie Christiaens, Assistant Parks Supervisor, to view the beach area and the proposed new beach area on Baker Lake.

11:05 AM Commission and Shannon returned.

11:05 AM Boat Ramp Bid Opening

Boat Ramp Bids- Shannon announced the Bid Opening for the Boat Ramp. The only bid received was from Gamut Construction in the amount of \$46,900 for materials and labor. Shannon stated he has to use epoxy rebar and dowel into the old ramp. The Commission reviewed and discussed the bid. Shannon will try to negotiate the quote. The County will still have the right to reject.

11:00 AM Wetland Restoration/Baker Lake Revegetation Bid Opening

Baker Lake Revegetation- Shannon announced the Bid Opening for the Baker Lake Revegetation; two bids were received. Bid #1 was from Intermountain Aquatics in Driggs, Idaho. The two addendums are acknowledged, the Bid Bond is in order and they did attend the mandatory pre-bid meeting. Shannon stated they would have to submit their contractor license number if they are awarded the bid. The bid total was \$635,490.86. Bid #2 was from Watershed Restoration in Hamilton, MT. The Bid Bond is in order, the two addendums are acknowledged, the contractor registration number is noted and they did attend the mandatory pre-bid meeting. The bid total was \$427,180.10. Shannon will go over the bids and check the numbers before the bid is awarded. Shannon stated they will need to put all of the bids from the entire project together to see what the overall cost of the project will be.

Sidewalk Renovation Project Permit- Shannon stated the City of Baker does require a zoning permit for the construction of the Sidewalk Project. This needs to be signed and submitted to the City with the \$25.00 fee for approval before the project starts.

Beach Project- Shannon will get an estimate for the beach project put together as well.

Lake Project- The Contractor finished hauling from the staging area on July 26th and started hauling gravel the 27th on the MDU and Denbury roads that the project had permission to haul on. The County did do some work on the last mile and one half of Coral Creek Road. They will review further work on this road next Monday when Bobby Wiedmer, Road Supervisor returns. The group discussed how dry the road is and to proceed when they are that dry will defeat the purpose.

Rock for the Lake- The group discussed that they still need to get someone to place the rock. They are discussing this further with Wyrick Construction since they are still working on the projects for the Lake and would be in the area.

11:35 AM Shannon left the meeting.

11:40 AM Terry Sukut, JGA joined the meeting, to discuss updates, via conference call.

Sheriff HVAC/Mechanical System information- Terry stated, as discussed at a previous meeting with the Commission and Sheriff, it was felt Option #3, with a small addition to house the new HVAC systems was the best option. It looks like they could get the project ready to bid and start the construction October 1st. Terry stated this should be a 60-day start to finish project. Discussion on whether or not the system could actually be finished in this time frame. Terry explained the roof top system would remain functioning until the new units are ready. The Commission and Terry are hoping to get local contractors for the entire project. The Commission has made the decision to wait until Spring.

Terry will put together a formal proposal for architectural and engineering services to get the project started.

Boiler Room Valves-The Commission was informed by the Inside Building Maintenance Supervisor the valves are old and many are leaking. Terry will get someone to come and view them and get a generic number to replace all of them.

Museum-The Stucco company plans to be here the 8th of August to evaluate the stucco peeling on the exterior walls of the Museum.

Concession Stand-Mike Menger has finished his portion. Commissioner Baldwin will check to make sure K & S has the electrical portion completed as well. The remaining issues will be re-evaluated and completed after the Fair.

Hail Damage completion-Terry stated he did receive some agreements and some disagreements on the substantial completion and withholdings from First Dakota. Terry will get back with First Dakota on these issues.

Nursing Home project-The contractor working on that project stated the facia and other items that blew off were not related to hail items that his employees worked on. Terry needs to do more research on this.

12:08 PM Terry hung up the phone, therefore leaving the meeting.

12:08 PM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:15 PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Brenda Wood, Clerk and Recorder

FALLON COUNTY COURTHOUSE

1:15 PM PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:30 PM MINUTES APPROVAL FOR WEEK OF JULY 30-AUGUST 3, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of July 30-August 3, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:45 PM Commission signed End of Month Claims in the amount of \$1,089,288.08. These are filed in the Clerk and Recorder's Office.

3:00 PM Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They are still waiting on more information before preparing a response to Todd Adamson in regards to the Dispatch/911 questions and concerns. They are also working on the response for Tim and Mary Grube, dealing with the issue regarding Fallon County policy. The Commission also signed a Certificate of

Appreciation for Roland Maier, as he has served on the Road Department Operator Crew for 25 years. Thank you, Roland. Your dedication to Fallon County does not go unnoticed.

3:50 PM Todd Adamson, Member of the Public joined the meeting.

Adamson Response-Todd met to see if there was a reply to his questions regarding the Dispatch/911 policies. The Commission is waiting on more information before preparing their response. Discussed various projects and uses for oil and gas revenues.

4:00 PM Todd left the meeting.

4:03 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Insurance- Debbie updated the Commission on insurance for the upcoming Demolition Derby, paid for by the Baker Wrestling Club. Jade Boggs, Insurance Representative for the County has submitted a request for quote to various insurance companies.

4:18 PM Debbie left the meeting.

4:20 PM Resignation

Commissioner Rost made the motion to accept the Resignation of DuWayne Bohle, Special Projects Maintenance Worker. Commissioner Ranum seconds the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

4:30 PM TIME SHEET REVIEW

Commissioners reviewed and approved July 2018 time sheets, payroll & withholdings in the amount of \$573,755.76 and they are filed in the Clerk and Recorder's Office.

5:00 PM Commissioner Rost made the motion to recess until Tuesday, August 7, 2018 at 9:00 AM.

Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

TUESDAY, AUGUST 7, 2018

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:09 AM Dustan Davis, IT TECH joined the meeting.

9:11 AM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

IT Budget- Commissioner Baldwin expressed that Dustan is doing a great job in the IT Department. The IT budget has gone down from last year because there were accounts Dustan wasn't using and he didn't believe he needed them. There is a seminar in Texas in November that he would like to attend. It's

a 3-day training seminar as well as a vendor show. He plans to get the Commission more information before registering. Dustan plans to get rid of Proficient Technology at the end of this contract year with them, which would no longer cost the County a monthly fee.

9:26 AM Brandon Heal, KFLN Radio joined the meeting.

Dustan would like to replace all the existing computer monitors in the County buildings to more updated ones, with the reasoning of ergonomics and them being outdated. Multiple computers in departments are ready to be updated. Ordering in bulk provides a discount and they reimburse for each monitor depending on the age. Monitors could be ordered in bulk and distributed accordingly.

9:42 AM Joe Janz, Outside Building Maintenance Supervisor joined the meeting.

9:43 AM Dustan left the meeting.

Outside Maintenance Budget- There are not many changes from last year's budget for the Outside Maintenance Department. Joe received the estimate on the heat tape for the gutters around certain spots on the Court House. Direct Electric gave an estimate for the heat tape, which is at \$13,055.65. This is the total for exactly the way it was before it was taken off. The old heat tapes are about ten years old, they would be tested before putting them back in. Darold Brown and Joe could put it back in themselves. This would be a purchased service in Joe's budget. Discussion on the purchased services line item. The HVAC systems will go to the Inside Maintenance Budget. The Sidewalk Project will go under capital improvement. The Commission agrees with the Direct Electric quote for the heat tape. The labor for the tape will be done by Direct Electric as well.

10:00 AM Joe and Kimberly left the meeting.

10:06 AM Brandon left the meeting.

10:14 AM Brenda Wood, Clerk and Recorder joined the meeting.

Clerk and Recorder Budget- The Clerk and Recorder budget has stayed fairly consistent within the last year. The Commission appreciates the job Brenda does on the budgets and in the office. With the oil activity coming back, more postage is needed in the budget for sending documents. The travel budget was decreased. Olness and Associates is doing the annual financial report this year. The Clerk and Recorder's office usually brings in about \$30,000 a year in recording fees.

Election Budget- The supplies budget was increased because of the Primary and General Elections taking place. Next year there will be a few small elections.

10:22 AM Brenda left the meeting.

10:49 AM Tom Kachel, Manager of Landfill Operations joined the meeting.

10:50 AM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Landfill Budget- Discussion on operating supplies, as the line item is high. Tom agrees that the budget for that can be lowered, as it is rarely used. The repair and maintenance line item is going to be kept the same, just in case something comes up unexpected. Discussion on the difference between services and supplies.

Tire Shredder- When the time comes to rent the Tire Shredder, it will fall under a service because the County will be renting. Other than the loader, the equipment is holding up good. The grapple bucket for the Bobcat needs to be replaced. That will be revisited when the time comes.

11:28 AM Julie Straub, HRM joined the meeting.

11:30 AM Tom left the meeting.

Human Resources Budget- Commission had no changes to Julie's proposed budget. With her level of certification, Julie will be required to complete annual training.

Safety Budget- Commission asked about the line item that includes professional services, which is used for maintaining CPR and First-Aid Certification. Julie spoke with her Safety Committee and they may choose to go with a free company, however, if they have to pay for it the budget will be used up.

11:36 AM Julie and Kimberly left the meeting.

11:45 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:11 PM Lynda Herbst, Inside Custodial Supervisor joined the meeting.

1:14 PM Trent Harbaugh, Sheriff joined the meeting.

HVAC- Allied Plumbing was able to retrieve the code for the HVAC system that is currently placed on the roof. As long as they have the access code for the controls, they should be able to figure out what is wrong with it. It will not be able to change the fact that outside air comes into the building. Somebody will have to maintain the HVAC whether it is a new system or not. The Commission thinks it will be at least spring before a new HVAC is installed.

1:24 PM Trent and Lynda left the meeting.

1:30 PM Don Schillinger, Superintendent of Schools; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Superintendent of Schools Budget- Don is needing a new computer as well, which is included into his budget. He comes into the office for 3-4 hours each week, unless more time is needed. He has to get re-certified this year for his Superintendent license. Discussion followed on the job description and what can be expected each year in the position. Commission appreciates all the help Don has done for the County.

1:37 PM Don and Kimberly left the meeting.

1:52 PM Randy Hoenke, Fire Warden joined the meeting.

Fire Warden Budget- A computer desktop was added to the budget and the deductible for the insurance was also added in. The Durango is used as a back-up pickup when needed.

1:58 PM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

2:05 PM Randy and Kimberly left the meeting.

2:18 PM Shane Bettenhausen, Shooting Range Manager joined the meeting.

2:20 PM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Rifle Range Budget- Discussion on the activity at the Shooting Range. The numbers are down for memberships compared to last year. 4-H uses the Range, as well as Hunter's Safety. The utilities budget has been increased, as well as the repair and maintenance line item.

2:25 PM Shane left the meeting.

3:15 PM Julie Straub, HRM; Darold Brown, Outside Maintenance Assistant; Joe Janz, Outside Building Maintenance Supervisor joined the meeting.

Outside Building Maintenance Assistant Position- In September 2017, Julie, Joe and Darold met with Commission and Julie advised that Darold's position should be written as intermittent in the job description. Intermittent is one that is called in to supplement regular work force, which is what Darold does. Right now, his job is described as part-time. The impact would be that an intermittent position has no benefits, including vacation and sick leave. With Darold, the longevity and wage would be combined. He would be paid out 100 percent of vacation and 25 percent of sick leave, per state statute. Julie would like to request a decision on this. Commissioner Ranum is fine with it the way it is, as is Darold. In 2017, Joe brought up a pay increase for Darold of \$23.00. The Commission agrees that they would prefer to leave his wage as is because of some of the changes taking place within the County. He has been receiving the cost of living increase, as all other intermittent employees do not.

3:21 PM Julie, Darold and Joe left the meeting.

3:42 PM Dale Butori, Weed Control Coordinator; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Weed Department Budget- Discussion on purchased services line item. The engine repairs on the truck were paid for last fiscal year. New tires are needed for the trailers. A computer is also needed for the Weed Department. Dues and licenses will be a new line item in the budget. The travel budget will go up because Dale is serving as the Weed Control Association Vice President and will need to travel more for meetings.

4:12 PM Alba Higgins, Shop Supervisor joined the meeting.

4:15 PM Dale and Kimberly left the meeting.

Landfill Scraper- Alba would like guidance as to what to do for the Landfill Scraper, as the other side in now in need of repairs. Commission advised him have all the repairs that are needed done. The bearings are failing also. This is included in the Landfill budget.

4:20 PM Alba left the meeting.

Commission Work Session

Commission reviewed the Budgets for Fiscal Year 2018-2019.

4:50 PM Commissioner Ranum made the motion to recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

WEDNESDAY, AUGUST 8, 2018

9:00 AM CONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:14 AM Stacey Moore, Director of Library Services; Sharon Huether, Mary Graham, Library Board Members; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Library Budget- The Library employees have asked for an increase in wages to match what Fallon County employees receive. The Library Board has agreed on this. They will receive the same cost of living increase as the other employees within the County. The budget will be higher in utilities because of water usage. Office supplies also increased because some of the book cases are needing to be upgraded. New tables and chairs may also be needed, including a book drop for out on the curb. Discussion on trainings that Stacey plans to attend to maintain her certification. Stacey provided two quotes for the book return.

9:31 AM Brandon Heal, KFLN Radio joined the meeting.

Discussion on plans that Stacey would like to incorporate into the Library in the future years, including adding more space. Commission appreciates the job that Stacey and her staff do on a daily basis.

9:35 AM Stacey, Sharon and Mary left the meeting.

9:56 AM Karen Holliday, Museum Curator joined the meeting.

Museum Budget- The purchased services line item will go down because the hail damage project is almost complete. The utilities budget is going to be higher because of the increase in water bills. Karen has been trying to get the schools to keep coming to the Museum. Other than that, the budget looks the same from the previous year. Discussion on the progress of the hail damage.

Yearly Schedule- Commission would like to think on different hours for the winter that may be needed for the Museum. No schedule was yet determined.

10:07 AM Karen left the meeting.

10:22 AM Brandon left the meeting.

10:23 AM Brenda Hoeger, Emergency Communications Supervisor joined the meeting.

Dispatch Budget- With the history of the office supplies, Brenda doesn't come close to her budget in the years passed. This year that budget will be some lower due to the use of it. Two employees will be

sent to training this year. Commission likes the way Brenda keeps her budget straight forward and simple.

10:31 AM Brenda left the meeting.

10:52 AM Lisa Mitchell, EMS Director joined the meeting.

EMS/Ambulance Budget- Lisa expressed that whatever the Commission deems necessary for the budget, Lisa will work with it. She explained that they are in great need of a building, as the space there is not sufficient any longer. A meeting room is needed, as well as a decontamination area. They will need to purchase Life Pack 12's, as the ones they have are being discontinued. The iPads were purchased last fiscal year and are a resource required by the State. The director pickup is needed to be replaced as well, as the current one does not pull the trailer. The office supplies budget line item was able to be decreased. Lisa would like operating supplies to go up because of the cost of the Life Packs. This would be a capital outlay item. IV's are going to be started by the Ambulance crew this year. She would like to stay at \$50,000 with the operating supplies line item because they are expanding their services. Commission agrees with the operating supplies line item budget. The Ambulance clothing budget will stay the same for the next year. Discussion on professional services and what line items go under that category. Lisa would like a similar vehicle to the Fire Chief's. An SUV can be licensed as a transport vehicle and as a quick response vehicle. Her current vehicle has 115,000 miles. Commission would like bids on an SUV. Discussion on places a potential Ambulance building could be placed. The Ambulance building is needing further discussion. Lisa expressed her concern for the number of on call hours she puts in because of the lack of volunteers.

12:02 PM Lisa left the meeting.

12:03 PM Commissioner Ranum made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:28 PM Elin Kittelmann, Extension Agent; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Extension Budget- A livestock scale hasn't been picked out yet, however Elin has estimates for the scale and for the certification. Discussion on the placement of the scale. The Extension Office will buy the scale and the Fairgrounds will provide the shelter for it. It is not for commercial use. A new computer is needed for Elin this year. Postage will be increased because of the number of samples they are sending out. The travel budget will stay the same.

2:04 PM Gary Lang, Dana Buerkle, Robert Gray, Shawn Chrisler, Plevna Fire District Members joined the meeting.

2:04 PM Elin left the meeting.

Plevna Fire- Discussion on the trucks that will need to be updated soon. They are facing a drainage problem in the back of the Old Firehall. A cement project is in the works. The budget seems to be working for the District and their needs. Another truck is in the upcoming budget.

2:17 PM Gary, Dana, Robert and Shawn left the meeting.

2:25 PM Kimberly left the meeting.

2:32 PM JoDee Pratt, City Mayor joined the meeting.

City Budget Discussion

3:31 PM JoDee left the meeting.

4:28 PM Commissioner Ranum made the motion to recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

THURSDAY, AUGUST 9, 2018

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:05 AM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

9:12 AM Pat Ehret, Fair Board Member joined the meeting.

9:15 AM Shyla Hadley, Fairgrounds Manager; Jeff Greenlee, Alyse Webber, Eddie Coulter, Fair Board Members joined the meeting.

Fair Board Budget- Discussion on adding onto the supply budget because they have replaced the flags for the Courtyard and the Arena in the last few weeks. The Commission agreed to add onto the budget with the cost of the flags that were already purchased this fiscal year. Operating supplies is no longer a line item because all events are separated out to their specific title. The utility budget was raised because of the increase in the cost of water. Repairs and maintenance services budget includes a surveying opportunity. Concrete improvements were added to the capital outlay budget line item. The Concession stands rollup doors are going to be repaired by JGA after the fair. Discussion on different trainings and travel opportunities. The travel budget went up because of the different courses Shyla will be attending. Capital outlay will stay the same, as it could be for a Reader Board or other items that come up. The addition to the barn for the 4-H scale was added to the capital outlay building line item. Discussion on the 4-H scale. An arena tool, a trolley cart and a ranger have been added to the capital equipment line item. Events such as the Winter Event, Fair, High School Finals, 4th of July and the Ranch Rodeo were reviewed.

10:03 AM Iven Felt, Seasonal Cemetery Caretaker joined the meeting.

The fairgrounds doesn't plan on doing the 4th of July event next summer.

10:09 AM Shyla, Alyse, Pat, Jeff and Eddie left the meeting.

Cemetery Budget- Commission doesn't see any issues with Iven's proposed budget. They expressed that he does a great job keeping his budget maintained.

10:19 AM Iven left the meeting.

Commission Work Session

Commission reviewed the Budgets for Fiscal Year 2018-2019.

11:00 AM Nicole Benefiel, Justice of Peace joined the meeting.

Community Service/Justice Court Budget- No changes were added to either budget for this year from last year. The training budget includes all of the travel as well. Discussion on what different line items are pertaining to within the budget. Other purchased services line item was lowered due to it not being used. The community service budget was kept the same.

11:10 AM Nicole left the meeting.

11:26 AM Julie Straub, HRM joined the meeting.

11:30 AM Kim Cuppy, Director of Public Health joined the meeting.

Part Time Staff Recruit- There are 9 people on the waiting list for the Public Health home visits. Another position is needed within the department to keep up with the growing number. If this were made a temporary position, it cannot exceed 12 months, per State statute. Kim agrees this could be a good thing to take a look at how much extra help is needed. Discussion on each positions role within the Health Department. The Commission would like to put the position as temporary for the time being. They will re-evaluate in a year to see where the position will go.

Commissioner Ranum made the motion to hire a temporary 16-hour per week employee as a Part-Time Home Health Aide at Public Health. Commissioner Rost seconded the motion. Commissioner Baldwin asked any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

School Contract- The contract with the Public Schools is still going to stay the same, however the school is asking to do a multi-year contract instead of a one-year contract. The Commission has no issues with this change.

11:37 AM Julie and Kim left the meeting.

11:53 AM Commissioner Ranum made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk
FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:23 PM Luke Holestine, Motor Sport Park joined the meeting.

Motor Sport Park- The Motor Sport event went well this year, as well as the secondary spectator event. Luke guessed that there were probably around 275 attendants. Discussed the revenues from gate fees. Luke is concerned that they may not any longer have access to the direct rent of the equipment to have the tracks and area ready for use.

1:31 PM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

The track is established and all the drainages are in. The course is still available; however, it is needing more work than what is provided. All the equipment that has been used in the past is rented. Luke would also like to purchase bleachers this fiscal year. He feels the area needs to either be established or figure out another way of doing it, however the expenses will continue to be raised. He would like to add a rental amount for equipment to the line items. The announcing shed was destroyed in a storm, as well as the shade for the bleachers. Those will need to be replaced. Overall, he would like the budget to be raised for maintenance purposes for summer events.

1:49 PM Luke left the meeting.

2:00 PM Lynda Herbst, Inside Custodial Supervisor joined the meeting.

Inside Building Maintenance Budget- The scrubber will need to be replaced soon. Lynda is not sure of an exact cost of what a new one will be, but will get different quotes for the Commission. Repairs and maintenance line item is not needing as much of a budget as it did in the previous years. Purchased services is also able to be kept the same as last year. The new mom's room will not be in the budget this year as it was completed last year.

2:18 PM Lynda and Kimberly left the meeting.

2:23 PM Dustan Davis, IT TECH; Trent Harbaugh, Sheriff joined the meeting.

2:25 PM Julie Straub, HRM joined the meeting.

Panic Button- Julie would like to follow up on a system for panic buttons within the County buildings. The Annual Training Alternative Activity raised concerns for the lack of security in the Court House. Dustan explained that the Alertus system will not be added, as it is a large annual fee. The existing system could be made to work better and be more efficient. Dustan has not yet been able to allocate time into working on the system, but he plans to be working towards it this winter. The goal is to have one button per office.

2:42 PM Julie, Dustan and Trent left the meeting.

3:20 PM Commissioner Ranum made the motion to adjourn the meeting. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder