

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:13 AM Stacey Moore, Director of Library Services joined the meeting.

Book Return Drop Box- Stacey brought in two different quotes for book drop return boxes for outside the Library. They are all very similar in style. It will be on the sidewalk outside the Library and would be done in conjunction with the Sidewalk Project. Stacey will return at her scheduled meeting time to discuss further, as Joe Janz, Outside Building Maintenance Supervisor, would like to be included.

9:15 AM Stacey left the meeting.

9:24 AM Angie Rabbitt, Recreation Director; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

MINUTES APPROVAL FOR WEEK OF AUGUST 6-10, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of August 6-10, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Recreation Budget- Angie would like to try to keep the Legion Baseball team going next year, even though the numbers are low. She gave Commission her profit and loss spreadsheet for the last fiscal year.

9:39 AM Stacey Moore, Director of Library Services; Joe Janz, Outside Building Maintenance Supervisor joined the meeting.

Angie would like to get fencing put up around the Legion Field at some point. Sponsorships were only about half of the amount of what they were last year. In the next coming years, she would also prefer to get the softball fields new surfacing so they are able to be used again. The Fallon County Days 4th of July event was under budget by a large amount. Discussion on insurance policies for out of town teams that may come in to use the fields provided by Fallon County.

9:50 AM Brandon Heal, KFLN Radio joined the meeting.

9:56 AM Angie and Kimberly left the meeting.

Library Book Return Drop Box- To have the Library book return drop box installed, it will need to coincide with the Sidewalk Project. Joe asked Stacey where she wants it to be located, which will be on the main sidewalk around the area where the flower pots are. Joe believes that the sprinkler system runs right under that area. It is preferred that the drop box is in a location that doesn't require walking up steps to get to it. Joe will double check where the sprinkler system is. It takes about 45 days for the drop box to get here after it is ordered. Commission agreed that Stacey can order the book return drop box for the Library.

10:02 AM Joe and Stacey left the meeting.

10:03 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

Landfill Scraper- Discussion on what repairs are still remaining on the Landfill Scraper. The Road Department may not be able to lift the Scraper because of the size. If this is the case, they may have to take it to Billings because they are able to hold a higher capacity.

Equipment Updates- Mitch Overn, Mechanic, has been working on the Dump Truck, which now can be used to move dirt efficiently. Discussion on computers for different trucks and whether or not they will be sent to be repaired.

Water Truck- The Fair Board has asked to use the Water Truck for the Fair. Eddie Coulter, Board Member, was trained by Alba to run the truck prior to the event. During the events, D & M will be watering the area, while the Road Department truck will be watering before and after. The Road Department Crew will run the Packer. They are working on packing the parking lot right now.

10:29 AM Alba left the meeting.

101 Road- The question was asked about the progress of the 101 Road that the State is working on. Commissioner Ranum believes that they started on it today.

Updates- Discussion on the gravel hauling and the quality of gravel that TransCanada plans to use. The Road Crew is going to start mowing soon. Happy Horse Subdivision is in the stages of the final plat. An approach will need to be put in before a fence is put up. School bus routes were discussed.

10:44 AM Bobby left the meeting.

10:45 AM Shannon Hewson, Brosz Engineering joined the meeting.

Baker Lake- Shannon explained that Wyrick Construction is almost done building the south wetlands in the Lake. By the end of this week, they should be able to move onto the remaining wetlands on the north side. The dredging numbers are under budget, as is the engineering budget. The cleanup amounts are right at the planned quantity they were planning to cover. The Upper Lake and the channel are planned to be worked on in September. Commission and Shannon reviewed what was estimated versus the quotes that were given for the earthwork, materials hauling and the construction cost. There was no estimate on blended sandy backfill. For the cost to finalize the project, it is much higher than anticipated. No other sand quotes were received. If the material quote that was received last week for the fish habitat is accepted, it doesn't include hauling. Shannon recommends not accepting the Fisher Sand and Gravel rock piles because it doesn't include a hauling quote. A decision on the wetland planting will have to be made next Monday. No bids were received for the granite rock. Schedule 1 is completed, less gravel hauling. Shannon will be back during public comment to discuss further.

11:04 AM Darcy Wassmann, County Attorney joined the meeting.

11:08 AM Shannon and Brandon left the meeting.

County Attorney Budget- Darcy was asked if she will need to add another assistant because of the pipelines that will be going through Fallon County. She would prefer to wait until next fiscal year to entertain the idea, as that is when she will be busiest.

11:11 AM Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Discussion on reducing the accounts that are hardly used within the County Attorney budget. Darcy would like to keep her professional services the same in case of unforeseen court cases. She does attend the County Attorney trainings a couple times each year. She would also like to purchase a new copier for her office.

11:17 AM Darcy and Kimberly left the meeting.

11:30 AM Barb Ketterling, Treasurer; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Treasurer Budget- Three new computers are needed this year in the Treasurer's Office. Certification school will be in April; therefore, the travel budget was increased. Barb would prefer if Julie Post, Deputy Treasurer, could also attend. A new printer is in the plans to be purchased. Commission thanked Barb for all the work the Treasurer's Office does.

11:44 AM Barb and Kimberly left the meeting.

11:50 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:08 PM Shannon Hewson, Brosz Engineering joined the meeting.

Baker Lake- Discussion on using shorter vegetation, or none whatsoever, around the Bank of Baker to allow there to be fishing access. Shannon has been in contact with Dean Wang to get his point of view as well. Different areas for the Willows around the Lake were compared.

1:21 PM Darcy Wassmann, County Attorney joined the meeting.

County/Personal Equipment- Darcy would like to ask the Commission about the printer she will be purchasing under the County budget. She will be using the printer for both County business and personal business. She could also purchase it personally. The Commission agrees that it would be cleaner if the County owned the printer.

1:24 PM Rich Menger, Sanitarian joined the meeting.

1:26 PM Darcy and Shannon left the meeting.

1:26 PM Brenda Wood, Clerk and Recorder joined the meeting.

Sanitarian Budget- Rich is planning one trip in September in Billings for Stormwater Training. No other trainings are planned. No new equipment is needed for his department.

1:31 PM Brenda left the meeting.

1:34 PM Rich left the meeting.

1:34 PM Tom Kachel, Landfill Manager joined the meeting.

Tire Shredder Rental- Tom gave the Commission the rates for the Tire Shredder that he would like to rent for the Landfill. It can be rented monthly or weekly. Tom recommends the County picking it up because the cost to have it transported is quite high. He plans to rent it for one week, possibly two if need be. The company that owns the Shredder trains the Landfill Crew before they are able to put it to use. He would like enough time to advertise and plan to let the public know when the Tire Shredder is available. The usual cost for tires is \$165 a ton. Commission and Tom discussed the different special prices they would like to implement. It will just be limited to standard car and truck tires, with no construction equipment tires. The grinder cannot take the scraper or loader tires. Tom will advertise this in Fallon County Times. It will be rented for the first week of October. Discussion on if the Water Truck that the County owns would be able to be used to wet the tires before they are put into the machine.

2:01 PM Tom left the meeting.

CLOSED MINUTES APPROVAL AUGUST 6, 2018

Commissioner Ranum made the motion to approve the Commission Closed Session Minutes for August 6, 2018. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

2:22 PM Fred Hoff and Dave Meccage, Baker Rural Fire District Members joined the meeting.

2:24 PM Tom Bruha, Fire Chief joined the meeting.

2:25 PM Brenda Wood, Clerk and Recorder joined the meeting.

Baker Rural Fire Budget- Commissioner Baldwin asked about a couple different line items that aren't used regularly that have high budgeted numbers. The roof for the Fire Hall is not yet completed and will need to be paid for when finished. The travel budget is used for trainings in the winter. They are planning on replacing one truck that is over 20 years old. Discussion on what trucks are going to need to be replaced within the next few years. Different trucks may be traded in, while others could be sold at the County Auction. Tom provided the Commission with a list of fires in Fallon County since the 1st of July.

2:41 PM Brenda left the meeting.

Air Packs are close to needing to be replaced in the next year to a year and a half. The bottles are outdated. Before purchasing, they are looking to see if a grant will be able to cover the Air Packs.

2:54 PM Carla Brown, Council on Aging Coordinator joined the meeting.

Tom asked who the County uses for an auditor. Commission explained that they have hired Olness and Associates. The Rural Fire District is having a hard time finding an auditor since they are a district. They will want to speak with Olness and Associates when they are here for the County's audit.

3:01 PM Brenda Wood, Clerk and Recorder joined the meeting.

3:04 PM Tom, Fred and Dave left the meeting.

Council on Aging Budget- New computers were added to their own line item, as the Council on Aging Office is needing to replace theirs. A new projector and a screen are also needed. Carla budgeted for 250 less meals this year, because Federal and State funding helps with that cost. The department has a relatively new bus, as well as an older bus. In the next grant session, they would like to replace the

older vehicle. Most of that purchase would be covered from the State. Discussion on the bus usage. Costs are consistent with other Counties for the bus usage fees.

3:15 PM Carla and Brenda left the meeting.

3:17 PM JoDee Pratt, City Mayor joined the meeting.

City Updates- JoDee is meeting tomorrow with the City Council to review their budget. Discussion on what different options there may be for the City to meet their target budget for the general fund. Profits and losses for different departments were reviewed. JoDee will get with the City Council to see how they will move forward.

3:40 PM Chuck Lee, DES-911 Coordinator; Brenda Wood, Clerk and Recorder joined the meeting.

3:43 PM JoDee left the meeting.

DES Budget- Discussion on different grants that have been awarded in the past. A grant was received this year for \$25,000, which is a reimbursable type grant. The travel and training budgets are separate line items in Chuck's budget. Discussion on whether or not they should be combined into one-line item. The line item was combined into one. The LEPC budget was also reduced because there are only a few meetings held each year.

911 Budget- Commission had no questions or updates regarding this budget.

4:03 PM Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman joined the meeting.

4:04 PM Chuck left the meeting.

Road Budget- A new line item was created for the computers, as the Road Department is needing a few to be updated. The line item for the chemical used to spray the roads was dropped from last year's budget because of the usage. They do have plans of doing more chip and seal this next fiscal year for the Stanhope area. Fuel prices have been going up, therefore; the budget did as well. Explanation of each line item and what specific items come out of each. The traveling budget was lowered because the use isn't quite that high.

Bridge Budget- Discussion on the potential DEF storage building and its placement. It will be in the next fiscal year. Culverts come out of the road budget. The bridge budget has gone down exponentially, because there are only a few bridges compared to what there used to be, because of the box culverts.

4:48 PM Brenda, Bobby and Alba left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They discussed the Concession Stands at the Fairgrounds, and the plaque that will be added to the Splash Park. They also signed a Certificate of Appreciation for Barb Ketterling, Treasurer, as she has served for Fallon County for 30 years. Thank you, Barb, you are a great asset to Fallon County.

4:58 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

Commissioner Rost and Commissioner Ranum attended the MACo District Meeting in Broadus Montana on Tuesday, August 14th. Commissioner Ranum also attended the LEPC Meeting in the Library Basement at 3 PM on Wednesday, as well as the City Council meeting at 7 PM.

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder