

**9:00 AM CONVENE**

**PRESENT: Deb Ranum, Roy Rost, Members; Brenda J. Wood, Clerk and Recorder**

**ABSENT: Steve Baldwin**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

**9:10 AM Karen Holliday-Museum Curator joined the meeting.**

Karen volunteered to take vacation while the sidewalk project is being completed in front of the Museum. Karen will put a sign on the door with her contact information. The Public can contact Karen to come open the other buildings not affected by the project. Commission granted permission.

**9:30 AM Roger Meggers, Airport Manager joined the meeting.**

**Airport Budget**-Reviewed the FY19 Airport Budget-decreased and eliminated some lines by combining with other line items. Capital purchase items discussed-skid steer with snow blower attachment also a larger mower. Commissioner Rost will visit with the Road Department as it is possible the Airport could use that skid steer during the winter months and would only need to purchase the attachment.

**Communication building**-The radios will be removed from this building, so that cost will be eliminated. The building is portable, mouse proof and can be used for a tower or something of like use. The Commission will notify Chuck Lee that this building will become available in the near future.

**Hay Lease**-Commissioner Rost discuss the current hay lease and the fact it will need to be reviewed next year. Commissioner Rost feels the lease stipulates mowing only and does not include baling.

**September Airport Board Meeting**-Roger Invited the Commission to the Airport Board Meeting that will be held in September. Craig Canfield will be present at this meeting and will update attendees on the Airport Improvement Project.

**10:00 AM Roger left the meeting.**

**10:03 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Mitch Overn, Mechanic joined the meeting.**

**Senior Buses**-Alba discussed various bus repairs that need to be made.

**Landfill Scraper/Dozer**-Differential needs work completed and there may be other things that need to be replaced. They will call and let the County shop know costs and what needs replaced. Alba was not sure the time frame to purchase a new scraper. At this time the Commission feels the replacement will be a while down the road. The Landfill Dozer will be serviced when the scraper is returned.

**Tires**-Tires were changed out for the Deputy Sheriff Expedition.

**Mowers**-Alba asked if they should start preparing to go out to bid for next spring. The Commission would like to discuss this when Commissioner Baldwin returns.

**Oshkosh**-They are getting the Oshkosh up and running.

**Tire grinder**-The Commission felt the tire grinder would need to be picked up the end of September so it can be set up and ready the 1<sup>st</sup> week in October.

**10:18 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**10:20 AM Linda Rost, BHS Science Teacher; Makenzie Lee, Devon Solberg, Rachel Rost, Courtney Tudor, Hunter Mashak and Lilly Hanson, BHS Students; Rich Menger, Sanitarian; Chuck Lee, Parent, DES/9-1-1 Coordinator joined the meeting.**

**Training**-Bobby would like to send some of the Road Crew (approximately 4) to a training in Billings. Commission granted permission.

**10:22 AM Alba and Mitch left the meeting.**

**Road Work**-Bobby stated the Road crew is still hauling road material and mowing.

**Skid steer**-Commissioner Rost asked if the Road Department skid steer gets used a lot during the winter months. Bobby stated yes, it is used everywhere, especially when it snows!

**Linda Rost/Makenzie Lee**-Linda introduced Makenzie Lee as well as the remainder of her class. Makenzie stated she wanted to meet with the Commission during this time to let them know of the research project she is working on which involves the Baker Lake. Makenzie will be gathering various types of data and is especially interested in the increased salamander population in the Baker Lake.

Makenzie's research project is slated to begin August 29<sup>th</sup> and could last for approximately 6 weeks or until it gets cold.

Makenzie asked Shannon and the Commission if there was any current information on plant and animal population. At this time there are no plants and FWP had the salamander reporting. Temperature changes, water level information and why the increased salamander population will all be researched by Makenzie. Shannon stated they have not been sampling water temperatures and will assist with any other information needed. The Commission stressed it would be important for Makenzie to stay in touch with Shannon and or Mr. Menger so they can be in the area when Makenzie is working at or near the lake for questions and safety reasons.

**10:40 AM Linda, Students, Chuck and Richard left the meeting.**

**Sand Sample**-Shannon and Bobby stayed to discuss the sand sample brought in by Shannon. If the County hauls it, Fisher Sand and Gravel will screen it at a cost of \$7.50 per ton or \$10.00 per cubic yard compared to another pit that would cost \$18.00 per cubic yard.

**Commissioner Rost made the motion to purchase 3,000 cubic yards screened sand from Fisher Sand and Gravel at a cost of \$7.50 per ton or \$30,000. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 1 Absent-Commissioner Baldwin. 0 Nays. The motion carried. This cost will be paid by a grant Fallon County will be receiving.**

**Commissioner Rost made the motion to accept Wyrick Construction's time proposal for grading, installing sand, as well as installing the drain pipes for the beaches. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion. 2 Ayes. 1 Absent-Commissioner Baldwin. 0 Nays. The Motion carried.**

**Other Baker Lake work**-Wyrick Construction is hauling in the rock for the fish habitat and shoreline stabilization. Wetlands work is at 60% completion. Rock stabilization should start October 9<sup>th</sup>. Still hauling gravel on Coral Creek Road and still have 5 to 6 weeks of hauling on this road.

**Box Culvert**-Shannon explained the issues with the 6<sup>th</sup> Street East box culvert on Lakeview Drive. Shannon was unsure if this was a County or a City matter; Bobby will make sure, but feels it is the County's responsibility. Shannon feels the repair would either be to re-grout or backfill.

**Skate Park**-Commissioner Ranum stated the Commission viewed various projects and noticed hairline cracks in the cement at the Skate Park. Shannon explained, if the contractor used rebar the cracks should not grow and recommends sealing the cracks. Shannon will go view the area and report back.

**11:07 AM-Bobby left the meeting.**

**Sidewalk project**-Parkview Apartment sidewalk project. The Commission discussed questions David Espeland has about some of the steps being taken by the contractor, via the County. David suggested drain pipe installation that had been discussed in the Prebid meeting. The additional cost to install the drain pipe would be \$1,700. Shannon stated since it had been discussed at Prebid he approved it but wanted to let the Commission know. Shannon expressed his concerns the water that drains to that area will freeze. Shannon further discussed the saturated soils along the building.

**11:25 AM Shannon left the meeting.**

**Jerrid Geving, Public Member**

**Bridge on Burnt Station Road**-Jerrid did not attend the meeting.

**11:25 AM Joe Janz, Outside Building Maintenance joined the meeting.**

**Exhaust Cap Replacement Update**-When the Museum was reroofed, after the hail storm, the exhaust cap was replaced with a different type cap. Birds then nested there and died. Joe noted the existing double walled pipe had been replaced with a single walled pipe. Joe asked if the Commission wanted him to check on other County buildings regarding this matter. Commission stated they would like him to do so. Joe will check other County buildings to make sure the same thing did not happen and report back. This will also need to be reported to Terry Sukut.

Permission granted for Joe to take vacation next week. Darold Brown will cover for him while he is gone.

**11:35 AM Joe left the meeting.**

**MINUTES APPROVAL FOR WEEK OF AUGUST 20-24, 2018**

**Commissioner Rost made the motion to approve the Commission Minutes for the week of August 20-24, 2018 with corrections. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 1 Absent-Commissioner Baldwin. 0 Nays. The motion carried.**

**11:53AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 1 Absent-Commissioner Baldwin. 0 Nays. The motion carried.**

## **NOON RECESS**

### **RECONVENE**

**PRESENT: Deb Ranum and Roy Rost, Members; Brenda J. Wood, Clerk and Recorder**

**ABSENT: Steve Baldwin**

**FALLON COUNTY COURTHOUSE**

### **1:15-1:30 PM PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

### **1:30 PM REQUEST SOFTWARE PURCHASE/Brenda Wood, Clerk and Recorder**

**I-DOC Software**-This software purchase for I-DOC, would be through their current Software Company, Tyler Technology. This allows the public to access documents, on record, in the Clerk and Recorder's office online. This is a huge convenience to those customers located out of the area. The complete logistics have not been worked out as far as the cost to purchase an hourly, weekly, monthly or annual subscription but feels this will generate extra revenue that is not yet being derived through the Clerk and Recorder's office. The total cost of this Software is \$6,600. Of that figure approximately \$1,920 is an annual fee.

**eRecording Software**-This software purchase would also be through the current Software Company, Tyler Technology. This allows the document recording process to be completed electronically. The total cost for this software is \$3,712. Of that figure approximately \$192 is an annual fee. The total of both purchases would be \$10,312 and would be paid from the Record Preservation Fund. The funding for the Record Preservation Fund comes from fees paid when Recording and Filing documents in the Clerk and Recorder's Office. This would not be an additional budgeted cost to the taxpayers. The Commission would like time to review further and discuss with Commissioner Baldwin when he returns. The decision can be made anytime as the funding is already available for purchases.

### **2:00-4:15 PM Review of FY 2019 Preliminary Budget**

No Public Members, Department Heads or Employees attended. Brenda reviewed the budgets with the Commission. Some additional budget changes were made to various accounts which will be reflected at the Final Budget Hearing on September 5<sup>th</sup>.

### **4:20 PM Picnic Shelter/Restroom-Iron Horse Park**

Todd Griffith met to discuss the status of the Picnic Shelter/Restroom project at Iron Horse Park. Reviewed building colors with the Commission; Todd will get the materials ordered in the colors agreed upon.

**4:35 PM Todd left the meeting.**

### **4:35 PM Commission Work Session**

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. The Commission signed the Agreement between Fallon County and Fisher Sand & Gravel for the Baker Lake Materials Haul.

**5:00 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any further discussion; being none. 2 Ayes. 1 Absent-Commissioner Baldwin. 0 Nays. The motion carried.**

## **MEETING ADJOURNED**

**Commissioner Rost attended the Montana Petroleum Association Conference in Billings, MT, from Tuesday, August 28<sup>th</sup> to Wednesday, August 29<sup>th</sup>.**

ADJOURN

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s/Deb Ranum, Acting Chairman

ATTEST:

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s/Brenda J. Wood, Clerk and Recorder