

9:15 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:30 AM The Commission attended a Safety Training Course held by Trenton Harbaugh, Sheriff, and Nic Eisele, Undersheriff, in the Library basement conference room.

10:35 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor; Shannon Hewson, Brosz Engineering joined the meeting.

Baker Lake- The Baker Lake project is 80% done with debris removal, and the contractors have been busy continuing to move forward.

Request for Additional Work Hours- Shannon would like to know if they can move forward with the contractors at Baker Lake working the additional hours to compensate for potential warm weather.

10:38 AM Jason Rittal, County Development Advisor joined the meeting.

Only one landowner has disagreed with the additional work hours. A work schedule will be developed and the plan will be discussed with Commission and the landowners.

Schell Oil Road- The permit for the Schell Oil Road has been written and given to Commission. Once it is approved, there will need to be additional easements completed.

10:45 AM Commissioner Rost made the motion to move forward with the permit for the US ACE 404 Joint Application for the North Baker Drainage Project. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Baker Lake Docks- Discussed possible docks that will be included into the Baker Lake project. Research is continuing for the docks and boat ramps.

11:06 AM Shyla Hadley, Fairgrounds Manager joined the meeting.

This information will be discussed at the next Commission meeting, and then again at the Baker Lake Advisory Board meeting on February 27th. Once these specifics are decided, they can start on the permits. The Amendment to the Agreement for Baker Lake was given to Commission as well.

11:08 AM Shannon and Jason left the meeting.

Road Updates- The Road Department has been busy plowing snow. Discussed current easements. Commission and Bobby agree that if there is a current easement on a road, the snow should be removed.

11:11 AM Dustan Davis, IT TECH joined the meeting.

11:12 AM Bobby left the meeting.

Shop Updates- Discussed the repairs on the Osh Kosh truck, as new parts were ordered. The Acadia is finished with repairs. The senior bus is getting worked on tomorrow because there are a few recalls to be made. Discussed the snow plow. The wheel system will be re-examined this spring.

11:18 AM Alba left the meeting.

Fairgrounds Network Project- The Fair Board would like to do the Grandstands internet network for the ticket system they currently use. Dustan would like to also do the Exhibit Hall, and brought in a rough estimate of what this project would cost. It would come out of the Fair budget. There would be three access points in the grandstands, which would help the internet flow better. No public wi-fi, besides the Exhibit Hall, would be included in this year's updates. Commission gave Dustan the approval to move on with the network project.

11:31 AM Dustan and Shyla left the meeting.

11:31 AM Julie Straub, HRM; Cindy Irgins, Recording Clerk joined the meeting.

Request to Reinstate Snow Days- It has been asked for Commission to reconsider the Snow Days Policy. Multiple employees live out of town and have to leave work early because of the weather, which causes them to use up their vacation hours. Commissioner Ranum would like the policy to ensure it is fair for all employees. It will need to be in the policy of how it is determined to be a snow day and who will be able to use them. Chill factor days may also be considered. Julie will work on a potential policy and bring it to Commission. Commissioner Baldwin will get copies of other counties policies to refer to.

11:42 AM Julie and Cindy left the meeting.

11:54 AM MINUTES APPROVAL FOR WEEK OF FEBRUARY 5-9, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of February 5-9, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:59 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:28 PM Jerrid Geving and John Geving, Members of the Public joined the meeting.

Questions on Burnt Station Road- Jerrid and John had questions about the easement for Burnt Station Road that was previously discussed with Commission. Bobby Wiedmer, Road Supervisor, has since fixed the problem by putting material on both ends and leveling the road surface. It went from an old wooden structure bridge to a culvert. State statute considers this maintenance; therefore, an additional easement is not needed. The creek below it doesn't run enough to warrant a concrete box culvert. Jerrid explained that an easement was never found for Burnt Station Road. Commission gave copies of the easements for Burnt Station Road that were on record, but Jerrid would like a new easement because the old owners are on the current one. Jerrid felt that Commission and Bobby should have informed them before the work was done. Commissioner Baldwin explained that landowners are kept informed, but an additional easement wasn't needed because it was maintenance. Jerrid expressed his concerns and disagreements. Commissioner Baldwin explained that it is statute, and no harm was meant.

1:34 PM Jerrid and John left the meeting.

1:58 PM Rich Menger, Sanitarian joined the meeting.

2:00 PM Jason Rittal, County Development Advisor joined the meeting.

Snow Removal- Businesses and houses around Baker Lake and the tributary have been very cooperative with making sure their snow piles are not placed by the lake. The snow piles that were placed too close have been removed.

2:03 PM Mary Grube, Planning Administrative Assistant joined the meeting.

No public announcement will need to be made because the snow issues have been resolved. Mary spoke to Forrest Sanderson, KLJ Planner, and he agrees that snow should not be piled by the lake, because it defeats the purpose of the cleanup.

2:09 PM Randy Tunby, Member of the Public joined the meeting.

2:11 PM Rich and Mary left the meeting.

County Lease- Randy would like to know why the wording in his lease was changed since last year. He was informed that statute was revised, but if the land is ever to be sold, the lessees will be informed.

2:15 PM Randy left the meeting.

Land Appraisal- The invoice for the appraisal of leased land was received, and it came in less expensive than expected. Jason had also asked the appraisal company about how long appraisals are valid for, and has yet to receive an answer. He has an appointment with Darcy Wassmann, County Attorney, this coming week, to go over logistics.

County Land Lessees- Jason drafted a letter to land lessees explaining the appraisals that will be taking place, which will be sent after the appraisals are received.

Ambulance AC Unit- The AC units at the Museum were completed in the spec by First Dakota. Jason recommends using Lane Straub for the Ambulance Garage AC Unit. He would like to know if the furnace should be replaced in the Ambulance Garage as well, as it is a 1989 model. Jason gave these quotes to Commission.

2:35 PM Commissioner Rost made the motion to replace the AC and Furnace Unit for the Ambulance Garage. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Golf Course Repairs- A quote for the old Golf Course Maintenance Building was received; which included having all of the paint match, as well as the roof structure for the Pump Building.

Iron Horse Park- The draft for the rough specs of the potential building at Iron Horse Park were given for Commission to review. The contractor believes they can do this project within budget. Half of it would be paid with FEMA money. Jason will draft a notice for the newspaper to inform the public of what the building at Iron Horse park would consist of.

Hail Project- Almost all the mechanical work is completed for the hail project. Some gutter work still needs to be done, as well as the free stage at the Fairgrounds. A few punch list items also remain. Substantial Completion was claimed January 31, 2018.

2:44 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

2:46 PM Barb Ketterling, Treasurer joined the meeting.

2:47 PM Commissioner Ranum made the motion to sign off on the Substantial Completion for the Hail Recovery Project. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Insurance Issues with the Treasurer's Bond- It is not required to carry the Treasurer's Bond any longer. The premium is \$4,200 a year, and no other Treasurer's in the state carry this bond. Discussed raising the Employee Theft Insurance Coverage in place of the Treasurer's Bond.

2:55 PM Mary Grube, Administrative Planning Assistant joined the meeting.

Jason agrees that if the Employee Theft Insurance is cheaper and has more coverage, it only makes sense to stop carrying the Treasurer's Bond. Commission agrees. Debbie will continue to work on this and keep Commission informed along the way.

2:59 PM Debbie, Barb and Jason left the meeting.

Baker Metal's Request for LOMR- The Planning Department received an e-mail for the Department of Homeland Security's Federal Emergency Agency stating they officially received the request. If additional information is not required, a final letter of determination will be received within 90 days from January 30, 2018.

Keystone Man Camp- There are 25 approved buildings for the Keystone Man Camp, including 14-18 dormitories. There will be a total of 325 sites and buildings on the 53.424 acres. It is recommended that if any changes are proposed, such as traffic generation, numbers of beds, hours and manner of operation, etc. to be cautious and contact the County Attorney. This will help tax payers of Fallon County, because it could be perceived as changing the impacts of the development during the original evaluation.

Growth Policy- The final version of the Adopted Growth Policy was received in January. It will be put online this week.

O&M Manual- Brosz Engineering sent KLJ the Gate Plan for the O & M Manual for the Upper Baker Lake Dam. Shannon Hewson, Brosz Engineering, sent these to Mary on February 14, 2018.

3:14 PM Mary left the meeting.

3:15 PM CLAIMS APPROVAL

The Commission reviewed and approved the Mid-Month Claims in the amount of \$1,418,096.35 and they are filed in the Clerk and Recorder's Office.

4:30 PM Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They also reviewed an Encroachment Permit from Denbury, as well as BLM's Streamlining Report. The Commission signed a Certificate of Appreciation for Dale Butori, Weed Control Coordinator, for 15 years of service. Congratulations Dale, your hard work and service for Fallon County is appreciated.

4:46 PM Commissioner Ranum made the motion to adjourn. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder