

9:00 AM CONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:26 AM Jason Rittal, County Development Advisor joined the meeting.

9:35 AM MINUTES APPROVAL FOR WEEK OF JULY 16-20, 2018

Commissioner Rost made the motion to approve the Commission Minutes for the week of July 16-20, 2018 with corrections. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

Montana Department of Commerce Grant- Jason previously applied for a grant for the Montana Department of Commerce for Montana tourism-related projects, which does include Iron Horse Park. The County received a \$90,000 reimbursable grant. The Commission thanked Jason for completing and receiving this grant. This money will go towards both of the beaches at Baker Lake. It will also include advertising the Lake through signage, as well as online. Eastern Plains Economic Development Corporation and the SMART Office can both help with advertising. Discussion on potentially placing signs on the highways to push the tourism towards the Lake. When the project is completed, a report will need to be sent to the Department of Commerce, along with the invoices. The project has twelve months to be completed.

Employment- Jason discussed his transition to MACO, as this will be the last full week of his employment with Fallon County.

ACLU- Another response was received from the ACLU. Jason is going to draft up a response to them stating their counter offer doesn't save Fallon County any time, including the amount of time it will take and what it will cost. It will state that the Fallon County price still stands firm.

Washington DC- Commissioner Rost, Commissioner Ranum and Jason attended Washington DC last week. They would like to send a thank you letter to David Turch and Associates for escorting them around and getting them to all of their meetings and commitments. A newspaper article is also being prepared to update the public about the meetings and trip details.

10:01 AM Jason left the meeting.

10:03 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

Repairs and Maintenance- One of the freightliners is back in Billings with more electrical issues. The Landfill scraper has been getting repaired; however, the mechanic that is working on the drive unit recommended pulling the other side off once the one side gets bolted back on. The one side had issues, so they would like to make sure the other side doesn't do the same thing. Alba isn't sure of the price on this, as they will know more once it gets opened up. He doesn't think it's a bad idea to get it checked out. The Commission agrees. The specs for the Landfill loader will be given to the Road Department. There may be different items and attachments that will be included in the bid. Discussion on the type of loader that will be used to replace the current one.

10:16 AM Shannon Hewson, Brosz Engineering joined the meeting.

10:20 AM Alba left the meeting.

Thielen Access Road- Bobby Wiedmer, Road Supervisor, received a call this morning from Bobby Thielen regarding the Thielen Access Road. He would like the Low Maintenance Road sign to be taken down and he would like it replaced with Dead-End Road signs on each end instead. Bobby Wiedmer doesn't agree with this, as it is a County road. Fallon County has an easement on everything on that road except for a little loop area, however that was declared. Bobby Thielen doesn't want TransCanada going through and no longer wants the Weed Department spraying on that road. The decision will need to come out of the Commission Office as to whether or not the Dead-End signs will be added. Commission agrees that Bobby Wiedmer, Road Supervisor, is to leave it as is and not put up the new signs.

Easements- The easements have been completed for Steens. Cindy Irgens, Clerk, had drawn up one way to show the diagram on the easement, and Darcy Wassmann, County Attorney, adjusted them. The two easements have different descriptions. Cindy showed the whole easement and Darcy showed the

portion that is only for the owners. The Commission will need to decide which description they would like to move forward with before it is sent out. They both accomplish the same thing. The landowners will need to sign first before the Commission does. Commissioner Rost and Commissioner Ranum would prefer to send Darcy's easement.

10:42 AM Jason Rittal, County Development Advisor joined the meeting.

Baker Lake Updates- Shannon informed Bobby that Wyrick Construction should be done hauling materials out of the Lake either late this week or early next week. They will start hauling gravel back in once they have finished hauling materials out.

10:47 AM Bobby left the meeting.

Sand- The Construction Permit will be displayed by the job trailer at Baker Lake. Jason updated Shannon of the grant from the Department of Commerce, as Shannon will be the liaison for the grant. This grant will be used for the improvement of the beach. Shannon and Jason discussed the different places that they may need to build retaining walls if the grading doesn't help enough. Shannon would like to go out for bid for the materials hauling and for the contractors to supply their own sand. The sand will have to meet the specs and will have to be approved by the Commission beforehand. The sand will need to be pre-qualified through a screening process and an analysis. Discussion on if the County will haul it or if it will be included in the specs.

10:54 AM Julie Straub, HRM joined the meeting.

10:56 AM Bobby Wiedmer, Road Supervisor joined the meeting.

Bobby agreed that depending where the sand is located, the Road Department will be able to haul it. Shannon expressed putting a limit on the mileage and Bobby would like the pit to be no more than 25 miles within driving range. Shannon will include that into the specs. The beach sand quotes will be opened on Monday, August 13th at 10:45 AM.

11:00 AM Bobby left the meeting.

Intermittent Hire Approval- Julie informed the Commission that Ward Clark has applied for the Intermittent Shooting Range Attendant position. He has completed Range Officer Training and is a USPSA member. He is also an active member at the Shooting Range.

Commissioner Rost made the motion to hire Ward Clark for the Intermittent Shooting Range Attendant position. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

11:03 AM Julie left the meeting.

11:04 AM Rich Menger, Sanitarian joined the meeting.

Fish Update- Last week, Fish and Game put nets into Baker Lake to find out what types of fish are still remaining. The only thing that was found was salamanders. These can look like Bull Head fish before they get their feet. The salamanders were released back into the Lake.

Iron Horse Park- Commission and Jason informed Shannon of the change of the placement for the Iron Horse Park Shelter. It is closer to the water now, with plans to move the road. Discussion followed on where the boat dock will be placed. Buoys will be anchored around the area as well for safety.

Boat Ramp- The boat ramp extension quote is now ready to be advertised. These quotes will be opened on Monday, August 6th at 10:45 AM.

11:17 AM Jason and Shannon left the meeting.

Happy Horse Subdivision- Rich and the Commission viewed the Happy Horse Subdivision preliminary plat.

11:24 AM JoDee Pratt, City Mayor; Robbie Christiaens, Assistant Parks Supervisor joined the meeting.

Commissioner Rost made the motion to accept the Preliminary Plat approval for the Happy Horse Subdivision. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

11:25 AM Rich left the meeting.

New Tire- Robbie explained that the utility trailer is in need of a new tire. The Commission gave their approval for the purchase.

Summer Help- The majority of the summer help for the Parks Department will be leaving right before the Fair. With college and school sports starting back up, the employees all have different activities going on. They may be a need to get extra help from the Fairgrounds employees to set up the tents that are used for the Fair. They plan to set them up a couple days before the start of the Fair.

Gazebo- JoDee asked the Commission if they would be interested in putting river rock over the dead areas to add some landscaping to the Gazebo. It could be a project for the spring. The Commission will have to think on it before deciding. The Gazebo is in need of a few repairs and a new set of steps. Commissioner Ranum let Robbie know that the Parks are looking very nice.

12:00 PM JoDee and Robbie left the meeting.

12:01 PM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:11 PM Travis Jones, KLJ joined the meeting.

1:23 PM Rich Menger, Sanitarian; Brandon Heal, KFLN Radio; Bobby Wiedmer, Road Supervisor joined the meeting.

1:26 PM Nikki Wallenta, KLJ joined the meeting via phone conference.

1:28 PM Jason Rittal, County Development Advisor joined the meeting.

TransCanada Man Camp- The intent of this meeting is for an overall update on the upcoming TransCanada Man Camp. The original camp area is coming right off of Highway 12, however now they plan for an additional adjacent camp that will be used as a pump station. The pipeline camp doesn't need to be up and operational for the pump station to be in use. For the first year, both of the camps would be operational, and from then on there would only be the pipeline camp. With the new application, they still plan to proceed under the Fallon County Workforce Approval for Zoning Regulations.

1:31 PM Chuck Lee, DES-911 Coordinator joined the meeting.

They plan to send in the new application into Fallon County in the next two weeks. To actually build the camp itself, Target Logistics may need to hire contractors for short term living. Two to three dorm buildings may be used for the adjacent camp site. The water would be hauled in until the wastewater line is connected and built up to the City water line. Zoning regulations, instead of creating a subdivision, is the appropriate way to move forward. The Commission agreed with this statement. A 1,200-person maximum population will be between both camps in operation. This number did not grow after adding in the second camp. A new traffic impact analysis is not needed, as long as the overall impact is within the same threshold as before.

1:34 PM Shelley-Ann Frederic, TransCanada joined the meeting via conference call.

Shelley-Ann agreed that the other adjacent camp is going to be used for the construction differences, as one camp can be worked on while the other one is under construction. They have reviewed the Solid Waste Plan. Rich explained that it appears that G and G Garbage is the only legitimate source to remove the solid waste, because the City cannot provide service outside the City limits. The Weed Plan is going to be the same submittal as the last time around, with the same plan incorporated. The way it will be constructed is going to be to have the entire site constructed this fall, with all utilities and the dorm buildings coming in next spring. The utilities will be left in place until the end of occupancy. The buildings will be used until no longer needed and will move to other work sites when the project is completed. Trenton Harbaugh, Sheriff, has been contacted and doesn't believe the adjacent camp is going to be an issue, as the population will remain consistent.

1:39 PM Shelley-Ann and Nikki left the meeting due to a phone issue.

Once the plumbing is hooked up, it will be tested by Rich Menger, Sanitarian. With the camp being seasonal, it will need to be inspected each year. Rich's inspection is on behalf of DPHHS. Chuck would like to know where they are at with the rural addressing process. Chuck will get the GPS points together to complete the rural addressing. The County has no concerns assigning an address. Travis explained that TransCanada will still follow up with the Fire and Ambulance services to hear their concerns before submitting the application. They will have their own nurses on site for check-ups and prescriptions, however any serious medical issues will be sent to FMC. Chuck asked if security will be on campus, Travis responded saying there would be 24-7 security on site. Consumption of alcohol is allowed on the camp; however, it is to only be in private areas. A camp code of conduct is given at the time of arrival to the camp, as it is a zero-tolerance policy camp. The contractor yard is a 5-acre area that is graded and graveled for the contractor to hold their equipment. The only fuel service will be at the contractor yard. All other fuel will be coming from local businesses. Jason asked about highway signage and how the amount of traffic coming out of the area will be addressed. Travis will check with TransCanada, as that aspect has gone directly through them. A Sysco truck will be hauling in food, and it will be a cafeteria set up. To help all emergency response entities, the RV units will be numbered, as well as the dorms. A plat will be made for safety measures to guide all personnel.

1:51 PM Glenn Taylor, TransCanada Land Representative joined the meeting.

The application will be put together and submitted through zoning in the next few weeks. Construction will start near October of 2018, with occupancy for the first year starting in April of 2019, going through November of 2019. It is slated to be a two-year camp.

1:54 PM Travis, Rich, Brandon and Chuck left the meeting.

Encroachment Permits- Glenn explained to the Commission that TransCanada would no longer like to include sleeving of the pipe at the crossings. There are Encroachment Permits that have already been filed in the Clerk and Recorder's office that do include the pipe sleeving. Because of this, the Land Manager for TransCanada has now signed additional addendums to go with the permits, stating that there will no longer be sleeves. These should replace the current signature piece that is already signed. Bobby agreed with how they are doing it and would prefer it to be done without sleeves. Two pipe yard Encroachment Permits have expired and will need to be redone as well. None of the information has changed on them. Commissioner Rost signed the new encroachment permit for his district, as did Commissioner Ranum. It will be placed on the agenda for next Monday for all other addendums to the Encroachment Permits, because the Commission would like a written explanation as to why they would not sleeve the pipes. This should include why this decision was made and how it is safer.

Haul Route- Glenn asked the Commission and Bobby if they had any objection to including Fertile Prairie Road into the Haul Route for TransCanada. This would allow the trucks to stay out of the town of Baker completely. It would go to the Shell Oil Road Crossing and would be covered under the Haul Route agreement. Bobby discussed different options that may be available too, such as Bracket Butte Road. Bobby and the Commission would ultimately prefer them to use the Highway instead of gravel roads. The State 101-Road would be preferred.

2:50 PM Glenn and Bobby left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas.

2:58 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

EVENING RECESS

WEDNESDAY, JULY 25, 2018

9:00 AM CONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

AGENDA/NON-AGENDA ITEMS – PUBLIC COMMENT

No one appeared for public comment.

9:30 AM The Commission attended the Eastern Plains Economic Development Corporation meeting.

1:30 PM Window Pre-Construction Conference – Courthouse Basement Conference Room.

Present: Jason Rittal, Commissioner Rost, Keli Bertsch, Julie Straub, Brenda Wood, Joe Janz, Jaime Writesel, Terry Sukut, Jerry Patton, Mary Grube, Dustan Davis, Mikayla Jeppesen, Commissioner Ranum, Stacey Moore, Nicole Benefiel, Lynda Herbst

This meeting was to inform the Department Heads of the Courthouse as well as the County Commissioners of what will be performed for the Window Replacement Project. Construction will start after Labor Day and there is a total of six weeks for completion.

3:00 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

EVENING RECESS

THURSDAY, JULY 26, 2018

1:15 PM CONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

AGENDA/NON-AGENDA ITEMS – PUBLIC COMMENT

1:15 PM Mary and Tim Grube joined the meeting.

Policy Enforcement- Mary and Tim would like to see where the Commission is at with the response to the statement they received from them a couple weeks ago. They want to make sure it is moving forward. The Commission informed them that they are working on a response and will let them know where they are when they are finished.

1:16 PM Tim left the meeting.

1:16 PM Russell Moore, KLJ Engineering joined the meeting.

Planning Board- Discussion on the Planning Board and the new members. Commissioner Rost asked Mary what the next step is for the Happy Horse Subdivision as the preliminary plat was just approved by the Commission. The plat will go to the examining land surveyor and will continue to be processed.

1:19 PM Mary left the meeting.

TransCanada- Russell would like to know if there is any future development proposed from Fallon County after the TransCanada pipeline is finished with their project. Commission informed him that there has been no development proposed in that area and they should be able to move forward with the Purchaser Right-of-Way.

1:20 PM Terry Sukut, JGA; Jason Rittal, County Development Advisor joined the meeting.

1:21 PM Russell left the meeting.

Parkview- There are issues with the fascia on one of the Parkview Apartment buildings. Terry will figure out why it hasn't been fixed, what happened to it and when they plan to fix it.

Window Project- The Commission has no questions on the Window Project for Terry at this time. It will be disruptive to employees but should only take a couple of days in each office before the work is completed.

1:27 PM Trent Harbaugh, Sheriff joined the meeting.

Fairgrounds Concessions- K and S Electric is completing the electrical work for the concession stands at the Fairgrounds. Mike Menger is going to be doing the plumbing. Everyone is aware that time

is crunched and needs to be completed before the fair. A few drops of water have been found on the floor of the Lutheran side of the concessions. It doesn't look like it's coming from the roof. The installer of the hood system will come and take a look at the issue. They will also adjust the roll up doors so they will roll up easier and seal better, making them easier to lock.

HVAC- There are a few different options to be discussed for the potential new HVAC system. Terry recommends putting a new set of systems in on a ground level floor on the east end of the building. The fan noise wouldn't be an impact. Two furnaces will be put in, one on the outside wall and one on the interior wall space. It is believed that the duct work right now is undersized; the engineers will take a look at the volume through the duct. The openings into the cells will not change. Other options were discussed, along with the problems they will bring by being intrusive to the electrical work.

1:41 Brenda Wood, Clerk and Recorder joined the meeting.

If they were to replace it with a new unit on the roof, they would have to surround it with a catwalk and a stair system in case of icy and snowy weather. It would be nice to not have people working on them during extreme temperatures. Jason believes that in order to fix it right, it needs to be put on the ground level. Two furnaces may be able to be a redundant backup from the other. Discussion followed on this topic of two furnaces. Commissioner Ranum asked how long it would be to go out for bid and if it could be completed by the time of snowfall. Terry believes that it could be but will check on the delivery of the equipment. The bid documents can be put together within a couple of weeks. The building would be a total of 102 square feet, with sheetrock covering the studs. It would have the same type of shingles that are on the Courthouse, as well as the same steel paneling.

2:02 PM Brenda left the meeting.

The HVAC unit that is currently on the roof will still be Fallon County property. Commissioner Rost expressed his concerns with putting this project out for bid through the winter and not being able to have it completed in time before cold weather. Terry explained that the new one would be up and running up until the other one is taken out.

2:19 PM Trent left the meeting.

Hail Damage-

Commissioner Rost made the motion to have King Constructor's come to Baker to check out the stucco on the Museum to evaluate the Old Jail Museum for necessary repairs in the amount of \$1,150. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

Jason gave the Commission a substantial completion punch list for First Dakota Enterprises. These projects include the Courthouse, Library, Old Jail Museum, Metal Museum, Road Department Main Building, Road Department Garages, Weed District Building, Exhibit Hall, Cold Storage, New Airport Hangar and the Parks Office and Storage. Jason gave his recommendations on the amount of deducts possible if the job doesn't get completed for each project. A Change Order will be added to have the projects completed by August 20th. A gross payment of \$110,179.36 will be sent to First Dakota, as well as the deductions from the gross tax receipts.

3:05 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

3:06 PM Terry left the meeting.

Liability Insurance- The Baker Wrestling AAU team is putting on a Demolition Derby at the Fairgrounds. Debbie is checking with Jade Boggs, Insurance Store, to make sure the event is going to be covered by spectator's liability insurance.

3:17 PM Debbie left the meeting.

3:21 PM Jason left the meeting.

3:22 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

EVENING RECESS

FRIDAY, JULY 27, 2018

At 12:30 PM, the Commission met at the Baker Rural Fire Department to discuss the Keystone XL Pipeline Project.

2:35 PM Commissioner Rost made the motion to adjourn. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

ADJOURN
s/Deb Ranum, Acting Chair

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder