

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

9:03 AM Lynda Herbst, Inside Custodial Supervisor joined the meeting.

Shampooing Carpets- There is a new lady that will be shampooing carpets for the Court House. Lynda would like to be here at work when they are being shampooed, because this is her first time. Lynda plans to strip the men and women's bathrooms as well. Commission gave approval for Lynda to stay through the weekend and to also strip the bathrooms.

9:05 AM Lynda left the meeting.

MINUTES APPROVAL FOR WEEK OF MAY 28-JUNE 1, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of May 28-June 1, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:27 AM Jason Rittal, County Development Advisor joined the meeting.

9:29 AM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Energy Summit- Jason and Commissioner Rost went to the Energy Summit in Billings last week. Here they discussed natural gas, environmental issues, wind plants, and many other informational topics.

Victory Insurance- Fallon County has received the renewal quote from Victory Insurance for Workman's Compensation. At first glance, Jason thought the numbers looked very similar to last year's quote. The total amount from Workman's Compensation will be lower than the prediction for the year. Jason recommends staying with them for the upcoming fiscal year. Debbie explained that they are also expecting the renewal from Traveler's Insurance and will get a copy this week to start going through it. Jason and Debbie are overall pleased with the insurance policies.

9:34 AM Debbie left the meeting.

Commissioner Ranum made the motion to renew the Victory Insurance for Workman's Compensation for the upcoming fiscal year. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Window Project- The window pre-bid meeting will be held tomorrow morning for the upcoming Court House Window Project. Jason is unsure of how many contractors may potentially be attending.

EMC and First Dakota- Jason has spoken with Darcy Wassmann, County Attorney, and she will write a letter to our auditors about any potential litigation with First Dakota.

Powder River Training Complex- The Powder River Training Complex public meeting date is yet to be decided on. Jason will be in correspondence with them to decide on a date that will work best.

Salary Resolution- The salary resolution that was passed last year only speaks to Elected Officials and their Deputies. All other employees do not necessarily need to be added to this year's resolution, but Jason recommends adding in clarification on what to include for the other employees.

Baker Lake- There has been verbal approval from the EPA regarding the Plant Procurement for Baker Lake. Shannon is working to get the permit properly approved, as the formal approval will still have to go through the chain of command with the EPA. This should be completed by this week, whereas the deadline date is the end of the week.

Environmental Quality Council Meeting- The Environmental Quality Council Meeting was held last week. The discussion included a diversion of the fuel tax. Jason informed Commission that the representatives may carry this to legislation. There is a need for money for roads and bridges.

Capital Improvement Plan- Jason handed out a draft of the Capital Improvement Plan, which includes a list of all upcoming projects. Department Heads will need to be thinking of projects for upcoming years, as this will be on a priority schedule. Commission will discuss this with them during the budget meetings and help add to the projects list for upcoming years. This will be developed more after the budget meetings are held.

10:01 AM Bobby Wiedmer, Road Supervisor; Alba Higgins, Shop Foreman joined the meeting.

10:02 AM Jason left the meeting.

Repairs and Maintenance- Alba plans to drop off a truck at I-State this week for repairs. They have done more research on the Weed Department truck and found that the average trade in value would be about \$16,900. Commissioner Baldwin explained that a new engine would be about \$7,000. He recommends putting the new engine in and then trading it off. The Commission will visit more amongst

themselves about the best possible option and get back with Alba. They are still waiting on the studs for the Osh-Kosh truck.

10:12 AM Alba left the meeting.

Road Department Updates- The first round of blading has been completed. They will work on getting District 3 finished up today. They have been hauling gravel to the anticline, as they are trying to get the scoria completely covered up. Bobby plans to go check on the culvert out by Kevin Braun's place to make sure it's not too wet. There is a culvert out in District 3 because the springs have been running; therefore, the top of the culvert has rusted out.

10:14 AM Shannon Hewson, Brosz Engineering joined the meeting.

City Maintenance- The City of Baker is looking at potentially running their water line out to the wells through Prairie Avenue or Custer Avenue.

10:18 AM Jason Rittal, County Development Advisor joined the meeting.

They may have to look into getting some kind of utility occupancy permit before doing this project, or another option would be getting easements from landowners. They would put it on the edge of the road to be on the right-of-way. Bobby would prefer that since the road was just recently covered with scoria. They would have to stay within their right-of-way. As long as it is in the ditch there are no problems from the County. It would be about 8-foot deep trenches. Jason would prefer a drawing of what they are going to use and how to access it, and to form a type of temporary easement. This will go into Commission after Shannon has completed it.

Baker Lake- The excavation process for Baker Lake is moving along well. They will be working on the north end in the upcoming weeks. Shannon will have the total timeline projection numbers next week. Wyrick Construction is busy hauling their stockpile and is quickly making progress on that. Some areas will need to be backfilled with lake material. They are in sight to making everything fit at the current disposal site.

Plant Procurement- Shannon is hopeful to hear more about the permits for the Plant Procurement from the EPA. He will call Forrest Sanderson, KLJ, this week to double check on the flood plain permits. He will get the Change Order back from the contractor after it is signed and bring it in to Commission. The nursery will need to know this week what plants will be going into the lake for the Plant Procurement.

10:35 AM Bobby left the meeting.

Permits- Commission would like to give their approval to Jason and Shannon to make the decision to award the bid for the wetland plants if the permits from the EPA are granted. The wetlands will be one foot lower than the fill level of the water. They are trying to design the area for more wetland grasses. The grasses are supposed to be able to sustain themselves throughout the dry times, which will be the case most of the time.

10:30 AM Joe Janz, Outside Building Maintenance joined the meeting.

Commissioner Ranum made the motion to give Shannon and Jason the ability to award the bid for the wetland plants providing we receive adequate indication that proper permitting will be granted. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:55 AM Kirby Buffington, Diamond J Construction joined the meeting.

Sidewalk Improvement Project Bid Opening- Only one bid was received for the Sidewalk Improvement Project. The bid was from Diamond J Construction out of Miles City, MT. They do have a Montana Contractor's License. There were no addendums enclosed with the bid. The bid total was \$212,061. Shannon will review the bid in depth and run through the numbers before getting back with the Commission. He will be in during public comment to discuss further.

11:08 AM Joe, Kirby, Jason and Shannon left the meeting.

11:09 AM Lisa Mitchell, Ambulance Director joined the meeting.

Ambulance Updates- Everything has been going great for the Ambulance Crew. They are having their annual employee picnic tonight. The call volume is up about 20 calls from last year at this time. All of the updated policy and procedures has been completed. Julie Straub, HRM, will need to approve them

before they are put into place. Lisa and Julie are also revisiting the job description for Lisa's position. Lisa has submitted an application for a Department of Transportation Grant for newer equipment and is waiting to hear back on that. When the upcoming budget meeting is completed, Lisa would like to discuss adding an ambulance garage and a new ambulance to the Capital Improvement Plan for the years to come. Discussion followed on what the new garage will entail and what is needed to make this happen. There are many activities planned for the summer for employees to participate in public relations type work.

11:19 AM Lisa left the meeting.

11:29 AM JoDee Pratt, City Mayor joined the meeting.

Veteran's Memorial- JoDee was curious about the timeline of the Veteran's Memorial repairs. The City can't move forward with their sidewalk project at the City Park until the Memorial is repaired. Commission informed her that they have spoken with Shannon Hewson, Brosz Engineering, and he is waiting to hear back from the original memorial company that completed the project the first time. Commission will inform JoDee when they know what the plan is.

Park Maintenance- The Commission was displeased about the condition of the Parks over Memorial Day weekend. JoDee was not happy with their condition either and has addressed the Parks Crew about this issue. She was informed that they were low on help for a couple weeks, and that the weather wasn't permitting for everything to be completed. The Weed Crew usually sprays the weeds at the Parks. JoDee and the Commission would like the Parks to be maintained every day. Commissioner Ranum would like them to make sure they are watering the trees as well.

Dirt Piles- Discussion on qualities of dirt around town. Commission would like the Parks Crew to move the storage or dirt away from the sand at Baker Lake. They can move it behind the ballfields where the other dirt is stockpiled. JoDee will talk to them about moving it.

Grants- The City has received \$1,500 from the Caviar Grant. JoDee is going to start watching for the Fish, Wildlife and Parks grants to see if they fall under any of the qualifying categories.

12:03 PM JoDee left the meeting.

12:04 PM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:15 PM RECONVENE

PRESENT: Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:14 PM Jason Rittal, County Development Advisor; Shannon Hewson, Brosz Engineering joined the meeting.

Sidewalk Improvement Project Bids- Schedule one for the Sidewalk Improvement Project is in front of the Court House. The alternate is from where the ramp is to the corner of the sidewalk. Schedule two is in front of the Museum. Schedule three is the Parkview Apartments, with the alternate being the parking area. Commissioner Rost would like to go with all concrete for right outside the Parkview Apartments. They will have to close the sidewalk right in front of the Court House for a short amount of time while the work is being completed. Diamond J Construction quoted the entire project at \$212,061. The entire project will cost around \$235,000 total. The Commission will need to talk with the City about tearing into the streets with the curb repairs.

Commissioner Rost made the motion to award the bid to Diamond J Construction for Schedule 1,2 and 3 with both alternates included. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

1:41 PM Chuck Lee, DES-911 Coordinator joined the meeting.

1:42 PM Jason and Shannon left the meeting.

DES-911 Updates- The meeting with Commissioners in Wibaux went very well. Chuck explained to them that the Dispatch room itself is over \$600,000. Discussion on what the radios entail for all

emergency services, including both fire and law enforcement. Chuck will be attending a conference in Nashville next month. The updated atlas books are currently in progress. There is a District meeting in Miles City being held next week.

1:57 PM John Geving and Jerrid Geving, Members of the Public joined the meeting.

1:58 PM Chuck left the meeting.

Burnt Station Road Bridge Concerns- Jerrid and John have had previous concerns with the bridge on Burnt Station Road. Last time they visited with the Commission, they understood that the bridge was going to be restored to what it originally was. Jerrid explained that he hasn't heard back from the Commission since and would like the bridge to go back to how it was before the Road Department worked on it. Jerrid is not happy with the way it ended up. Commissioner Ranum apologized for the delay and explained that she was under the impression that Commissioner Baldwin was looking into it. It was a project that was completed by the Road Department, as it couldn't be done as a part of TransCanada's Enhancement Project. It's a round culvert with sand in the bottom of it. Jerrid would like it to be completely redone, or some sort of compensation for the issue. Commissioner Ranum will talk with Bobby Wiedmer, Road Supervisor, as well as Commissioner Baldwin. John explained that he would have liked somebody to talk to them before it was done, whether it be TransCanada or the County.

2:07 PM Jerrid left the meeting.

School House Road Approach- There are plans to put an approach in on the School House Road for the bus routes. As of right now, the kids have to cross the road to be picked up. By adding the approach, they would no longer have to cross the road, but this could be potentially unsafe for the bus. John would like this to be placed further down the road, rather than where they are planning in order for it to be safe for all. Commissioner Ranum would like to view the area with Bobby Wiedmer, Road Supervisor, before a decision is made. John would prefer it to be placed on the west side of the County road, with a snow fence included. This was placed on the agenda for Thursday, June 7th at 11:00 AM.

2:16 PM John left the meeting.

TIME SHEET REVIEW

Commissioners reviewed and approved March 2018 time sheets, payroll & withholdings in the amount of \$541,354.28 and they are filed in the Clerk and Recorder's Office.

CLAIMS APPROVAL

The Commission reviewed and approved the End of the Month Claims in the amount of \$650,587.73 and they are filed in the Clerk and Recorder's Office.

COMMISSION WORK SESSION

Commission reviewed Revenues, E-mails/Letters, Reports, Board Minutes and Agendas. They also signed a Certificate of Appreciation for Danielle Butori, as she has worked for Fallon County for five years as a Container Site Attendant and Laborer at the Landfill. Thank you, Danielle, your service is appreciated.

4:34 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

TUESDAY, JUNE 5, 2018

9:00 AM RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Kelsey Phillips, Recording Secretary/Clerk

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:05 AM Dave Anderson, Denbury Right-of-Way Lead; Ed Carpel, Denbury Pipeline Project Manager; Dave Smith, Denbury Construction Manager; Michael Adamson, Denbury Right-of-Way Director; Bill Frost, Denbury Right-of-Way Director; Bill Atchison, Denbury NEPA and Natural Resources Technical Lead; Jason Rittal, County Development Advisor joined the meeting.

Denbury Road Agreement- The plan for Denbury is to build a 110-mile pipeline from Powder River to Fallon County, terminating at the current air plant for Denbury. They plan to put a metering facility at that location. The main line will be in two major spreads, each approximately 55 miles long. They plan to run the pipeline from June 15th through December 15th of 2019. They are currently in the process of securing pipe borders for the project, which will allow them to move pipe in for both spreads of the pipeline. The pipe stock pile yards will be located in both Baker and Alzada. They hope to be able to move the pipe into the stockpiles through next April and May. They are aware of both the Keystone and ONEOK Pipelines coming through the area as well and have been in frequent communications to avoid any hold-ups between the three. An engineer will do a pre-road use assessment before the project starts, and then again for a post construction assessment. The reasoning of the meeting is to get feedback on this approach, as well as develop a familiarity with the people of Fallon County. Commissioner Baldwin informed them that Bobby Wiedmer, Road Supervisor, will need to be informed of each step with the road process. Discussion on Highway 322 and the culverts on this highway that could potentially pose as an issue. All of the known concerns will be upfront and present during the pre-assessment. The Denbury employees would like to do a reimbursement type agreement, where the County is responsible to restore the roads, and Denbury will pay for them. Commission would like to be reassured before the project starts that the roads will be restored. Gravel supply may be another upcoming issue, and they are looking for potential sources. Commission informed them of the Beach Pit from Jasen Wyrick with Wyrick Construction behind Willard Road. It is permitted gravel and is State certified. The question was asked if there are any other permits they are missing that will be needed before starting. Commission informed them to stay in contact with the Contract Planner, Forrest Sanderson with KLJ. He will know of any other permits that may be needed, other than the standard encroachment permits. Dust control will also be in full effect. The plan is to use spray water, as well as mag chloride in high traffic areas. They will watch for dust control and be making sure the roads are back to what they were before they started. The pot holes on the State Secondary Road should be taken care of this fall. Commission thanked them for their communication throughout every step of the way and would like it to continue throughout the process.
9:42 AM Dave A., Ed, Dave S., Michael, Bill F., Bill A., and Jason left the meeting.

9:48 AM Deb Ranum, Commission Member joined the meeting.

Window Replacement Project- Commission attended the pre-bid meeting for the Window Replacement Project for the Fallon County Courthouse and Library. Here, they went over the instructions to bidders, timelines, progress payments, and temporary facilities and controls.

11:12 AM Commissioner Rost made the motion to recess for the day. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

WEDNESDAY, JUNE 6, 2018

8:30 AM RECONVENE

PRESENT: Deb Ranum, Roy Rost, Members; Kelsey Phillips, Recording Secretary/Clerk

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

8:30 AM -12:00 PM - Commission attended the Mandatory Safety Training conducted by Julie Straub, Human Resources Manager.

11:50 AM Commissioner Rost made the motion to recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any further discussion; being none. 2 Ayes. 0 Nays. 1 Absent. (Commissioner Baldwin). The motion carried.

NOON RECESS

2:15 PM RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

2:10 PM Jason Rittal, County Development Advisor joined the meeting.

Plant Procurement- Jason presented a project update for the numbers of the tornado. An adjustment was made to the mill levy numbers; it will get reconciled. The County is still waiting for money from the disaster grants. Discussion followed on what is paid to date and what was reimbursed.

2:17 PM Shane Mintz and Mike Skillstead, Montana Department of Transportation joined the meeting.

Montana Department of Transportation Updates- Commission advised Shane and Mike that yesterday the Denbury employees informed them that they will be using the 101-Road as a haul route for their pipeline. The 101-Road culvert project went out to bid today. They have a deadline for the project set for August 15th. Discussion followed on the funding for the State and their other highway projects. The work on the bridge outside of Plevna will be started in July.

2:28 PM Linda Kennel, Community Service Director joined the meeting.

2:33 PM Jason, Shane and Mike left the meeting.

Community Service- Commission had a few ideas for the community service participants to complete for the County. They would like them to wash the tables and chairs at the Fairgrounds, as well as wash out the trash cans in the Exhibit Hall. Linda explained that they already try to keep the bleachers clean out there, but she is always willing to accept more ideas. They also clean up trash on the County roads and the highway. Commission will get a list of items to be completed to Shyla Hadley, Fairgrounds Manager, and Linda will check with her when she has participants. Linda expressed to the Commission that they can always call her with suggestions on ideas for community service.

2:42 PM Linda left the meeting.

2:46 PM Angie Rabbitt, Recreation Department Director joined the meeting.

Recreation Department Updates- All the activities for the Spring Season had very good attendance, including dance and baseball. The Legion baseball team only had eight participants; therefore, younger kids were moved up. The After-School Program averaged about 25 kids a day. Three kids from Pitch, Hit, and Run qualified for Regionals. The numbers for the Fitness Classes have been consistently low, but they will continue to hold classes. A baseball Coach had asked Angie if he was allowed to drag the baseball fields with his own equipment. The fields have been upkept very well by the Parks Department, but Commission agreed that if there is a time that they need drug and the Parks cannot do it, the Coach has permission to use his own equipment. Angie would like to get the third baseball field completed, and this discussion will take further place at the budget meeting. There were 100 kids that participated in the baseball camp, and about 60 for the volleyball camp. Angie has been working with the Fair Board for the 4th of July Fallon County Days event. They plan to have music and an inflatables company coming from Dickinson. Discussion on the fireworks and where they will be held, which may be at the softball fields this year. The Sons of American Legion will be handling the horse shoes, and the Fair will be handling the volleyball tournament.

3:02 PM Kodiak Hill-Davis, Amanda Stephenson; David Turch and Associates joined the meeting via phone call.

3:03 PM Angie left the meeting.

3:03 PM Jason Rittal, County Development Advisor joined the meeting.

Montana High School Finals Rodeo- The Commission informed Kodiak and Amanda that the Montana High School Finals Rodeo is underway this week in Baker. This should bring a variety of people to the County.

EPA- Jason informed Kodiak and Amanda that we have received verbal commitment for the rest of the permitting process for the EPA regarding Plant Procurement for Baker Lake. There has been verbal commitment as well as an e-mail indicating the verbal commitment. A formal letter is forthcoming. Jason will forward a copy of the e-mail to Kodiak. He is anticipating that Sage, with Army Corps, will flip the permit quickly. Jason will touch base with Shannon in the morning and if everything looks good they will order the plants. Next week they will make the decision on ordering the Change Order, pending the permit. Jason asked if there was any way to get the Administrative Order that was requested ahead of the full five years. This would be the right environment to lift the order, but Kodiak is not sure how, but she believes the Secretary of State can do this. Jason expressed that we will get the mitigation planted and then prepare a letter from the County to the EPA containing that they will send the results once every year for five years but ask them to lift the Administrative Order. Kodiak and Amanda would like to help with this process. This will cover all the bases and make sure everyone is on the same page.

Ellsworth- Amanda has been working with Fallon County and Ellsworth Air Force Base to set up a date for a public meeting. They are trying to figure out what details will be presented and who will need to be included. She has a scheduled call with them next week to discuss further.

3:14 PM Kodiak and Amanda hung up the phone, therefore leaving the meeting.

Court House Window Project- Samples were taken of the windows to analyze the caulking today and sent to the lab to be tested. The window bid opening will now be held on Thursday, June 14th at 2 PM.

3:21 PM Jason left the meeting.

3:30 PM Commissioner Rost made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

THURSDAY, JUNE 7, 2018

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Member; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Deb Ranum, Member

FALLON COUNTY COURTHOUSE

8:56 AM Ken Dockweiler, Bridger Pipeline joined the meeting,

8:56 AM Shane Bettenhausen, Shooting Range Manager joined the meeting.

9:02 AM Jason Rittal, County Development Advisor joined the meeting.

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

Indoor Gun Range- Shane is planning a couple vacations for the summer and cannot get his shifts covered as needed for the Indoor Gun Range. He has also spoken with Julie Straub, HRM Manager, regarding this topic. His plan as of right now is to close down the Inside Gun Range during those times. Commissioner Baldwin asked if he could cover the shifts instead of closing it down. He would be willing to keep the doors open for people to have access. Shane agreed with this idea and will have Commissioner Baldwin and Commission Rost come in and learn the processes of how everything is worked.

9:05 AM Shane left the meeting.

Bridger Pipeline- Bridger Pipeline has recently purchased areas of Plains Pipeline, LP in Bowman County. Bridger Pipeline has went through the process of assigning all the right-of-way's. The BLM has continued to renew a right-of-way that doesn't belong to them anymore. In 2001, they patented it to Fallon County. Ken handed out the patent to the Commissioners that contained the section and the right-of-way's in question. In that patent, there's two right-of-way's, both with lines going through the sections. Ken also showed the original right-of-way grants from BLM. In 2008, Plains Pipeline went about renewing the right-of-way and BLM renewed it without recognizing that it wasn't a part of theirs, failing to pull the section out. Bridger Pipeline needs a right-of-way for the two areas from Fallon County. They will need to record an easement across there for the existing facility. A brand-new easement might be the way to get it cured. Jason recommended that it's Bridger's responsibility to submit the request. Ken plans to start this process and get the easement back to Commission after it is completed to be recorded.

9:19 AM Ken left the meeting.

9:45 AM Deb Ranum, Member joined the meeting.

10:02 AM Margie Losing, FMC CFO; David Espeland, FMC CEO joined the meeting.

Parkview Apartments- One of the Parkview tenants has a bed that they would like to install that has to be anchored to the floor, which is concrete. It will leave a hole in the concrete and put holes in the carpet. Any improvements are supposed to go through the Commission. Commission agreed that if the tenant will pay for the repairs afterwards (fill the holes and replace the carpet in the room) or leave the bed there after the tenant has moved away, it will not pose as a problem.

Sewer Lines- During one of the last projects that FMC completed, the contractor failed to replace a sewer line under the Conference Room. They have brought in a company out of Laurel, MT, and had the lines scoped out. The lines were not set up the way they were specified and believed to be. Discussion followed on potential additions that will need to be included to replace the sewer lines without causing harm. A check has been received from the original plumber for the repairs. David would like to install a sewage ejector. Commission agrees that if it takes care of the problem then it should be completed, as long as sewer gas won't escape. One major concern is that this specific sewer line is responsible for the entirety of the hospital. David is going to get another opinion before making a decision.

Swing Bed Project- Construction is underway for the swing bed project. The contractor was worried about asbestos, as a new environmental regulations specific test results for the space that is being worked on. The rooms were tested, and two rooms out of twenty-four had less than 1% of asbestos in the sheetrock tape joints. The test report says that from a DEQ and EPA standpoint, no regulations exist on this material. OSHA explained that they need to be careful to not let any dust from

demo work become airborne. The law states that the owner can remove up to ten square feet themselves. The project is moving along quickly, as most of the electrical work and plumbing for Phase 1 is in place. They plan to paint and put in flooring in the next few weeks. Mill levy money from 2017 and 2018 was able to make this project happen.

Budget- The budget was voted on last night by the Hospital Board and was voted yes. Margie delivered the budget explanations to the Commission. The hospital will be adding a 3% increase to all revenue, and a 5% increase to the swing bed rooms. The reasoning behind these increases is that all vendor expenses are raising, and this increase will cover the cost. FMC is now going to be directly paying for Direct TV, which will no longer be up to the patients. This increase will also cover oxygen costs for patients, therefore the patients will not have to privately find oxygen any longer. The swing bed rate is determined by the State for Medicaid. Discussion followed on what is to be expected for the revenue side, as well as the budget, as well as wage and salary. David would also like to give a pay increase to all employees at a 3-4% rate increase. A pay increase to employees was not given last year. He explained that the staff has buckled down with reducing the amount of operating expenses. The average length of stay as of this year for employees is about nine years. There was a 20% of total employee reduction during last fiscal year.

Updates- FMC is hosting a Community Appreciation Day on June 20th at the FMC parking lot. A picnic and games will be included.

Pricing Policy- After evaluating the pricing of FMC closely, Margie would like to get a revised pricing policy in place. She has purchased Med-Par Data from their accountants, where facilities around the area are compared in pricing. She will do more research and comb through the numbers to compare. Some areas are overpriced, and some are underpriced. She would like to have something for managers to look at for a pricing strategy, as well as be in line with the market pricing around the area.

11:12 AM Margie and David left the meeting.

Commission went to School House Road to view the approach areas for school buses in Fallon County and to make sure they are as safe as possible.

11:51 AM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder