

**9:30 AM CONVENE**

**PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**9:42 AM Jason Rittal, County Development Advisor joined the meeting.**

**Landfill Scale-** The landfill scale specs were completed by Jason. He has sent the first rough draft to Tom Kachel, Manager of Landfill Operations. Tom will review the specs and consult with Jason for further progress.

**ACLU-** The response to ACLU about the Freedom of Information Act for the upcoming pipelines was sent out in the mail last week. This letter included the amount of time it will potentially take for the information to be gathered, as well as the expected cost.

**Iron Horse Park-** Fallon County is now taking proposals for the shelter and bathroom area at Iron Horse Park. All proposals are due by March 23<sup>rd</sup>. The general description for the request for quotes/proposals is located in the Clerk and Recorder's Office.

**Land Sale-** The hearing for the land sale of the old landfill will be next Monday at 2 PM in the Courthouse Lobby. The final resolution will be completed right after the hearing, barring that there are no changes to be made.

**Updates-** Terry Sukut, JGA, sent the contract for the HVAC for the Sheriff's Office. Jason will go over it with Commission next Monday.

**Parkview-** There have been leaks at Parkview 2. The contractors have been contacted, and they will be completing the repairs. The roof and other potential problems were discussed.

**Fairgrounds Signs-** The signs for the grand stands have been delivered to the Fairgrounds. Commission discussed who will install the signs and when is the best time to put them up. They will wait until the weather gets better, as there is no rush. Discussed the possible lifts that may be used to hang the signs.

**10:05 AM Jason left the meeting.**

**10:09 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.**

**Baker Lake-** Bobby will start collecting samples of sand to potentially be used at Baker Lake.

**10:14 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**Repairs-** They are still waiting on the Osh Kosh parts, as there are a few that are supposed to come in this week. The Acadia had repairs done in Miles City; however, when the outdoor temperature is low it still doesn't work properly. Discussed the different possible problems it could still be having.

**Landfill Loader-** The loader at the Landfill may need to be replaced before the warranty runs out. Alba will look up the paperwork and see when it was purchased. The dozer needs a new radiator, but it is still under warranty.

**10:24 AM Alba left the meeting.**

**Updates-** The Road Department has been busy plowing snow and hauling scoria.

**North Baker Drainage Improvement Project-** Discussed the North Baker Drainage Improvement Project. The US Army Corps of Engineers sent a letter requesting the type of permit, wetland delineation, endangered species list, and borrowed sources. Shannon called the agency to request if the channel change could be completed near Sandstone Creek. He should have an answer this week.

**Lake Landowners-** Shannon has been meeting with landowners around Baker Lake to discuss shoreline stabilization. This includes what types of shrubbery may be used for the lake. He will continue to be in touch with all landowners to discuss the different types of shrubbery they may prefer over others.

**10:34 AM Jason Rittal, County Development Advisor joined the meeting.**

**Wetlands-** The Airport Board is meeting Wednesday, March 21<sup>st</sup>. Commission will be meeting with them to inform them of the wetlands that are going to be placed into the lake. The same level of wetlands that will be potentially added will be what it was before, therefore; there should not be an abundance of birds that could potentially affect flights. No additional wetlands will be added.

**Lake Updates-** The additional material from the lake that was removed was just under 15,000 yards of material. This was within the range Shannon was expecting. They are expecting to start digging the

channels this week, and they do not anticipate to find anything other than clay. The contractors are trying to finish the cleanup that is still remaining in the north half, and once that is completed they will work on the channels.

**10:52 AM Bobby left the meeting.**

**11:00AM Kimberly Jensen, AP Clerk joined the meeting.**

**11:04 AM Dale Butori, Weed Control Coordinator joined the meeting.**

**11:05 AM Shannon and Jason left the meeting.**

**Special Claim Run-** Commission signed the Special Claim in approval for the amount of \$1,027.20. It is filed in the Clerk and Recorder's Office.

**11:08 AM Kimberly left the meeting.**

**11:10 AM Julie Straub, HRM; Eric Kary, Golf Course Superintendent; Shyla Hadley, Fairgrounds Manager joined the meeting.**

**Recall of Seasonal Hires-** The Fairgrounds would like to hire Floyd Ehret as the Seasonal Lead Crew Hand, as well as Casey Wyrwas and Christina Parker as Seasonal Crew Hands. They will have to recruit for two other Seasonal Crew Hands also.

**11:15 AM Shyla left the meeting.**

The Golf Course would like to hire Jay Hoversland as Seasonal Lead Grounds Crew Hand, and Deryk Van Zee and Katelyn Afrank as Seasonal Grounds Crew Hands. They would have to recruit for one position as well.

**11:16 AM Eric left the meeting.**

The Weed Department would like to recall Sarah Berger as a Seasonal Weed Crew Driver. Discussed lead positions and possibilities.

**11:19 Dale left the meeting.**

The Museum would like to hire Erin Rehm as a Seasonal Museum Aide.

Ivan Felt, Seasonal Cemetery Caretaker, would like to hire Tom Sampson as a Seasonal Assistant Cemetery Caretaker.

**Commissioner Rost made the motion to approve the recommendations for the recalls of the seasonal employees for the Fairgrounds, Museum, Weed Department, Golf Course and Cemetery.**

**Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**11:23 AM Dustan Davis, IT Tech joined the meeting.**

**11:23 AM Julie left the meeting.**

**Anti-Virus Renewal-** Symantec Endpoint Protection is going to be past due in April, which is the current anti-virus that the county uses. Dustan would like to purchase a different program called Comodo, as he feels the current program that is used often misses viruses. All of the entities to the county, such as the Ambulance garage and Fairgrounds, cannot be on the same server with Symantec. Comodo has better benefits, but it does cost more. Dustan explained the benefits, and he has also been researching grants to help pay for this. Some form of anti-virus is needed for the county regardless.

**11:40 AM Stacey Moore, Director of Library Services; Julie Straub, HRM joined the meeting.**

It is unknown if Comodo is HIPAA compliant. Dustan will do more research on the product and return to Commission.

**11:47 AM Dustan left the meeting.**

**Permission to Recruit Intermittent Aide-** Stacey would like to recruit an Intermittent Library Aide. This position would be to support the existing staff. Discussed the possibility of creating a pool of Intermittent Aide's in the possibility that one is busy. Commission would like to discuss later on if there is a pool needed. Stacey agreed.

**Commissioner Rost made the motion for an Intermittent Aide for the Library. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**11:52 AM Stacey and Julie left the meeting.**

11:57 AM Commissioner Ranum made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

## **NOON RECESS**

### **RECONVENE**

**PRESENT:** Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

**ABSENT:** Steve Baldwin, Chairman

**FALLON COUNTY COURTHOUSE**

### **PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**Legislative Committee Meetings-** Commissioner Baldwin and Jason Rittal, County Development Advisor, traveled to Helena, MT for the Legislative Committee Meetings. These will include the Revenue and Transportation Interim Committee. They will be returning Thursday, March 15<sup>th</sup>.

### **1:18 PM JoDee Pratt, City Mayor joined the meeting.**

**Finalize Parks Plan-** JoDee agrees with the completed Parks Plan. She believes it covers all areas and that it will work wonderfully for both the City and the County. Discussed potential seasonal hires. JoDee will keep Commission involved with hires. There will be six seasonal employees, and if it happens that six is too many, there can be changes made later on.

**Commissioner Rost made the motion to accept the Fallon County/City Parks Maintenance Manual. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

### **1:34 PM JoDee left the meeting.**

### **2:15 PM Laurie and Donald MacKay, Members of the Public joined the meeting.**

**County Land-** Donald and Laurie were curious about what land the county was selling, and Commission informed them that they are currently in the process of selling the old landfill land. They are getting appraisals for property that is land locked.

### **2:22 PM Laurie and Donald left the meeting.**

### **2:26 PM MINUTES APPROVAL FOR WEEK OF MARCH 5-9, 2018**

**Commissioner Rost made the motion to approve the Commission Minutes for the week of March 5-9, 2018 with corrections. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

### **Commission Work Session**

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas.

**4:15 PM Commissioner Rost made the motion to adjourn. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.**

## **MEETING ADJOURNED**

**Commission attended the Baker Lake Project public meeting on Thursday, March 15<sup>th</sup> at 7 PM in the Courthouse Court Room.**

ADJOURN

S/Steve Baldwin, Chairman

MINUTE TAKER:

S/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:

S/Brenda J. Wood, Clerk and Recorder