

9:30 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:45 AM Jason Rittal, County Development Advisor joined the meeting.

First Dakota and EMC Insurance- Jason received an e-mail from First Dakota last week regarding the Hail Damage Project. Jason will be speaking with Darcy Wassmann, County Attorney, to review the response. First Dakota believes they have claims against EMC, and Jason would like to send a letter to First Dakota to discuss what the claims entail. Fallon County is the owner of the project, but this is between First Dakota and EMC. The punch list walkthrough with Terry Sukut, JGA, will be in the middle of April for the Hail Damage Project. The contractor for First Dakota will also have a representative on site.

ACLU- There has not been any response back from the ACLU thus far. Other counties have been taking different approaches to deal with the letter regarding the Freedom of Information Act that they had previously sent.

Infrastructure Coalition- Jason described the Infrastructure Coalition meeting that he attended last week. He explained the tax changes and the impacts that we may see in the future. To help decrease the cost of infrastructure projects, agencies will need to regulate spending and continue working together. Jason described the changes that may be included with tax changes in the community as well.

Appraisal Proposal- Luther Appraisals will be completing appraisals for the land locked property the county owns. There are seven total pieces of land. Discussed how these appraisals will be outlined within the parcels, as well as the qualities of the land and if any improvements were made. Commission gave approval to go through with the appraisals. They will review the letter Jason drafted when completed.

Bathroom/Shelter Quotes for Iron Horse Park- Quotes for the Bathroom/Shelter at Iron Horse Park were due Friday the 23rd. Griffith Steel provided a quote, and Jason recommends accepting. No other quotes were received. Half of the cost will be reimbursable from FEMA. Commission reviewed the quote. The project will start once the ground gets cleared up.

Commissioner Ranum made the motion to accept the quote from Griffith Steel for the Bathroom/Shelter at Iron Horse Park for \$61,500. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:24 AM Alba Higgins, Shop Foreman joined the meeting.

10:30 AM Jason left the meeting.

Parts- The new parts that were ordered last week have been delivered, and these are now the correct type and size.

Snow Plow- The Road Department has pulled two wings off the blades because of the weather changes. The roads are too soft to use the plow trucks right now.

Repairs- Discussed the different road repairs that will need to be done and that have been worked on because of the overflow of water. The Road Department has been busy repairing the culverts that have been affected. Some of the gravel roads will have to use scoria because they cannot get into any gravel pits at this time.

10:38 AM Alba left the meeting.

10:40 AM Joe Janz, Outside Building Maintenance Supervisor entered the meeting.

Front Entrance- Joe is going to rope the ramp off in the front of the Court House. The braces underneath the ramp are rotting out. The handicap accessible doors in the rear entrance will still be available. A memo will be sent out to all employees at Fallon County as well.

10:41 AM Joe left the meeting.

10:42 AM Shannon Hewson, Brosz Engineering joined the meeting.

10:43 AM Jason Rittal, County Development Advisor joined the meeting.

Smith and Dewatering Contract- Shannon received an e-mail from Baker Metal saying they will fix the culvert behind Reynolds for Smith Contracting at a later date. They will make these repairs once the weather warms up. Shannon advised to move forward on the project.

Commissioner Ranum made the motion to accept Pay Application 3 for the Final Payment on the Dewatering for Smith Contracting, Inc. for \$72,238.81. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:57 AM Debbie Wyrick, Deputy Clerk and Recorder; Margie Losing, FMC CFO joined the meeting.

Wetlands- Shannon handed out copies of the projected wetlands for Baker Lake. Discussed the different depths of the wetlands. They have been sure to follow landowner requests to the best of their ability. Shoreline stabilization was added by the Bank of Baker. Shannon will have the permit put together at the end of the week, and then cost numbers will be reviewed further.

11:03 AM Shannon and Jason left the meeting.

Amendment to Health Insurance Plan Document- EBMS covers preventive care costs, excluding the DOT physicals. Only select employees that are required to have a DOT physical are reimbursed through the insurance company, but this doesn't cover everyone. Debbie recommends changing the wording of the planned document, which would be an amendment. DOT physicals would be covered 100% by all employees and others covered by insurance if needed. It would go into effect July 1st as an amendment to the planned document. This will be addressed during open enrollment as well.

Commissioner Ranum made the motion to accept the Insurance Committee Proposal to add the DOT Physicals as a benefit to the EBMS Insurance Plan effective July 1st, 2018. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:13 AM Debbie and Margie left the meeting.

11:14 AM Tom Kachel, Manager of Landfill Operations joined the meeting.

Pick-Up Quotes- Tom received several different estimates on his work pick-up. The dealership it came from found more repairs on it than what the local businesses recommended. Discussed the estimates from different places. Commission would like the repairs to be done by a local business. Tom will evaluate the estimates that are the most reasonable in town and have the pick-up repaired.

11:28 AM Mary Grube, Planning Administrative Assistant joined the meeting.

11:29 AM Tom left the meeting.

Updates- Forrest Sanderson, KLJ, will only come to Baker when there is business on the agenda for Planning Board Meetings from now on.

Lake Shore Regulations- Mary informed Commission of what regulations there are to be followed for the Lake Shore Regulations. The Commission is to adopt the regulations in the form of criteria for the issuance or denial of permits for work in lakes. The Planning Board is to be included with the Lake Shore Regulations. Mary believes they are to go through the Planning Board before any permits are applied for. The permits have been started to be worked on by Shannon Hewson. For Lake Shore permitting, everything is on the right track. Moving forward, Mary would like the regulations to go through the Planning Board first.

Wetlands- Mary attended the public meeting for Wetlands Restoration, and she has reported this information back to Forrest. She will be sitting in on a Flood Coordination call with DNRC next week regarding state-wide flooding.

11:55 AM Mary left the meeting.

11:56 AM Commissioner Ranum made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

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MINUTES APPROVAL FOR WEEK OF MARCH 19-23, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of March 19-23, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:47 PM Brenda Wood, Clerk and Recorder joined the meeting.

BRAVV Office- Commissioner Baldwin has been in touch with Nikki Slagter, head of BRAVV, and she has given approval to clean out the BRAVV Office in the Court House. The inside building maintenance crew for Fallon County will be cleaning it out. Discussed the materials that are remaining in the office.

1:51 PM Brenda left the meeting.

1:51 PM Brandon Heal, KLFN Radio joined the meeting.

1:56 PM Dustan Davis, IT TECH joined the meeting.

Anti-Virus Renewal- Dustan has tested out Comodo, an Anti-Virus he would like to install for Fallon County. He explained that during his testing it worked much better than the current one the county has. Proficient Technologies has recommended Comodo to Dustan. Commission agrees that the 3-year contract option may be the best way to go.

Commissioner Rost made the motion to accept Comodo Anti-Virus Protection for 3 years for \$11,000.00. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Alertus- The Court House is in need of a panic button or alarm system for employees to use in case of harm. Discussed the functions of the panic button system, Alertus. It will be a program on the computers as well as a physical button. Testing will need to be done if the system is put in place. There are other companies that could be used for the panic button as well. Alertus is a yearly fee. Commission would like to keep the system they already have installed, but for it to be made to work a little better. Dustan will work on making the original one work better or creating a new one altogether. He will spend the next few weeks working on a panic button system.

2:29 PM Dustan left the meeting.

2:30 PM Brandon left the meeting.

2:31 PM Mona Madler, Previous SMART Director; Shanny Spang Gion, SMART Director; Jerad Singer, Member of the Public joined the meeting.

2:37 PM Joe Janz, Outside Building Maintenance Supervisor joined the meeting.

Veteran's Memorial- The tile needs replacing at the Veterans' Memorial. Over the winter Joe and Mona had discussed replacing the tiles with other tiles, but this would just be a short-term fix. Tiles on the north side were put in and never sealed with grout, and the grass is too close to the memorial, making moisture go under it and lifting the tiles. The storm water from the parking lot diverges straight into the memorial. There is a need for storm water control. Jerad believes that the long-term use of the tile will not be functional and will need to be replaced often. The tile is very slippery when it is wet. Discussed possible drainage routes.

2:45 PM Devon Banister, Member of the Public joined the meeting.

Concrete stamping the surface of the memorial would be an option, which would give longevity and durability. Commission agrees that the concrete stamping may be the best way to go, because they don't want this problem to keep reoccurring. Discussed the stamping process. Commissioner Ranum would rather have the memorial raised up and have the cement re-poured. Mona has checked into this option and moving the monument may cause cracks and a whole different set of issues. Devon will speak with the Legion about the stamping. The Veteran's Memorial will be kept open while exploring

the different options to keep the water off. Commission agrees to engage with the Legion and help keep the conversation going to make sure the memorial lasts.

3:02 PM Mona, Shanny, Jerad, Devon and Joe left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas.

3:50 PM Commissioner Rost made the motion to adjourn. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder