

9:00 AM CONVENE

PRESENT: Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

ABSENT: Steve Baldwin, Chairman

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:27 AM Jason Rittal, County Development Advisor joined the meeting.

9:28 AM Tom Kachel, Landfill Manager joined the meeting.

Landfill Scale Bid Award- Jason recommended Diamond J Construction in the amount of \$158,309.00 for the Landfill Scale Bid Award. Fallon County has a good history with this company. Tom agrees with the recommendation. The work is to be substantially completed by August 1st, 2018. Discussion on what to do with the old scale. Jason has passed the draft of the contract on to Darcy Wassmann, County Attorney, and she didn't see any issues with it.

Commissioner Rost made the motion to award the bid contract to Diamond J Construction for \$158,309.00 for the Landfill Scale. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

9:38 AM Tom left the meeting.

Powder River Training Complex- The Powder River Training Complex meeting will probably not be until the first part of June. Jason has not heard any updates from the Ellsworth Airforce Base regarding this meeting.

First Dakota and EMC Insurance- The claims from First Dakota have been sent to EMC Insurance. The process is still ongoing whether or not EMC will issue or deny the claims.

ACLU- Darcy Wassmann, County Attorney, is going to be getting ahold of the representatives from ACLU to discuss where to go with the information they are wanting, and if they want information from all departments. She will keep Jason informed.

Energy Summit- The Energy Summit will be held May 30th and 31st in Billings, MT. Commissioner Rost, Commissioner Baldwin, and Jason will be attending. Here they will review oilfield safety, legal issues for non-renewable energy products, and enhanced oil recovery opportunities.

9:41 AM Debbie Wyrick, Deputy Clerk and Recorder; Jade Boggs, Insurance Store joined the meeting.

Airport Liability- Jade is in the process of renewing the insurance coverage for Fallon County, and would like to know if the Commission would like to include a Terrorism Plan for \$225 a year. Discussion followed on what this covers and the type of liability it provides. Commission would like to review further before making a decision. Jade will also look into the Travelers Insurance Policy to see if this is already covered.

9:46 AM Debbie and Jade left the meeting.

Infrastructure Coalition Week- This week is National Infrastructure Coalition Week. Jason will be attending a meeting in Glendive on Tuesday. Discussion on the Oil, Gas and Coal meeting.

9:59 AM Jason left the meeting.

10:02 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

Road Equipment Manuals- Parts manuals are very expensive to purchase. Commissioner Rost asked if these can be found online, and sometimes they can be, depending on the company.

Landfill Loader- It will take multiple months to get the Landfill Loader repaired. Bobby would like to send it out to bid soon so it can be ordered before the current one quits. It will be on next years budget. Commission agreed to start getting the bid put together to get the process started. Any additional add-ons may be included, as well as guards on the truck. The transfer case on the plow truck has been put back together, and they are working on the front end now.

Updates- Discussion followed on how long the scraper has been with the Road Department. In the next few weeks a company will be down to complete the three-year fuel tank inspections. Annual

inspections have been done with the cranes, lifts, etc. There is still water continuing to leak through the shop roof. Alba doesn't know where it is coming from. There is also moisture around the heater vents.

10:22 AM Jason Rittal, County Development Advisor joined the meeting.

10:22 AM Terry Sukut, JGA, joined the meeting via phone call.

Cold Storage Shop- There is a large amount of dirt that was placed on the north side of the cold storage shop. Both Bobby and Alba cannot figure out who would have put dirt next to the new tin. Terry doesn't know who could have done it either. It is right outside the fence. The contractors that worked on the building wouldn't have had any equipment to do this with. Jason will send Terry a picture, and he will send it to the contractors to see if they may know the cause.

10:26 AM Shannon Hewson, Brosz Engineering joined the meeting.

10:27 AM Jason left the meeting.

10:27 AM Terry hung up the phone, therefore leaving the meeting.

10:30 AM Alba left the meeting.

10:31 AM Jason Rittal, County Development Advisor joined the meeting.

Car Gates- The Road Department would like to purchase more car gates. The price on them has gone up since last year, so they would like to buy a few more before the price goes up again. Commission agrees with the purchase of new car gates. Discussion followed regarding what budgets these will come out of.

NRCS- The NRCS is involved with the Baker Lake Project for the Wetland Restoration. Wyrick Construction has been stockpiling material south of the Upper Lake Dam. Shannon prefers to modify where the trail is that goes into the other stockpile, as it has been raised about three inches. If it were taken out of the way, the stockpile would be restored to its original grade again. The Lake will be surveyed at the same time as this process takes place.

Baker Lake- Dewatering has not yet continued this week. The Upper Lake was flowing six inches above the outlet last week. There is still storage room in the Upper Lake for more water.

Change Order for Western Municipal- Shannon received the Change Order for the Wetland Construction. Western Municipal's prices have come down a bit, but not as much as Shannon was hoping for. This number contains the fuel cost as well. Shannon would like to suggest that if fuel costs go down, they could then lower the cost. There is a deadline of June 18th for the Change Order Request. Shannon and Jason will negotiate this Change Order and get it back to Commission. This will not be signed until the permit from the EPA is received.

10:55 AM Roger Meggers, Airport Manager joined the meeting.

10:57 AM Bobby left the meeting.

Parkview Apartments- The sidewalk project for the Parkview Apartments is about ready to be started. The walkway will stay where it is at, and gutters will be added to help keep the rain away from the building. The parking area redesign will be added as an alternate option. The invitation to bid will go out into the newspaper on Friday, May 18th.

11:05 AM Shannon and Jason left the meeting.

Bio-Terrorism Policy- Discussed the Bio-Terrorism Insurance Policy with Roger. He doesn't believe they have ever added this policy in the years before. He doesn't see the exposure that is currently at the Airport would constitute enough traffic to add the policy.

Airport Updates- Big trees have blown down over by the Golf Course and Airport area. They are on the chain link fence. It doesn't necessarily need to be taken away right at this time, it can wait until it dries up a bit more. Discussion on expanding the north ramp area for the Airport. This is still in the planning stages. If a big corporation came in and wanted to put a hangar up, this project would allow them the room to do so. It would be about a three-year total project. He hasn't heard any new updates from the Ellsworth Air Force Base.

11:19 AM Sarafina Claeys, Little Beaver Conservation District joined the meeting.

11:20 AM Roger left the meeting.

Re-Sign Administration Grant Application- The grant that Commission previously signed was flagged because the number on the mills were too high. The County overpaid, and since then Sarafina has adjusted that total. Commission signed the application for the Administration Grant. The district will make their payments back to the County.

11:22 AM Sarafina left the meeting.

11:25 AM Kim Cuppy, Director of Public Health joined the meeting.

Volunteer Work Approval- Kim was unsure of the policy for volunteer work with Fallon County. Rich Menger, Sanitarian, brought Kim a request for volunteer work that was already done for a local church. Commission informed Kim that this is for emergency and disaster relief, as well as local County events. The community service has to pertain to a County activity. Rich is fine with using vacation hours if it is not approved. Commission would like to be consistent with the policy. Commission agrees that this will not be approved.

11:32 AM Kim left the meeting.

11:44 AM Julie Straub, HRM joined the meeting.

Seasonal Hire Approval- Julie would like permission to hire Dillon Hickey as a Seasonal Weed Crew Hand for the Weed Department.

Commissioner Rost made the motion to hire Dillon Hickey for the Seasonal Weed Crew Hand position. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

11:48 AM Julie left the meeting.

11:48 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

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PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:30 PM Debbie Wyrick, Deputy Clerk and Recorder; Jason Rittal, County Development Advisor; Julie Straub, HRM; Barb Ketterling, Jerrie Newell, Trent Harbaugh, Peggy Hagadone; Salary Committee Members joined the meeting.

Salary Committee- Debbie presented spreadsheets from Brenda Wood, Clerk and Recorder, regarding the salaries and potential increases.

1:38 PM Darcy Wassmann, Salary Committee Member joined the meeting.

Trent explained that MACO's yearly report shows that county by county, the average increase in salaries last year was 50 cents. He doesn't believe 25-30 cents is out of range for an increase this coming fiscal year. Commissioner Baldwin stated that he would be willing to listen to different options from the committee. Commissioner Ranum would like to allow a 30-cent increase. Elected Officials would receive a 30-cent per hour salary increase and other employees would get a 25-cent increase. Commissioner Rost talked to Brenda Wood, Clerk and Recorder, about finding a number that could remain consistent for years to come. They discussed that 25-30 cents may be a good place to start. Commissioner Ranum stated everyone has reduced their spending in the departments and have been keeping their budgets down. The question was asked if 35-cents would be better because then every three years it would equal a dollar raise, resulting in no big peaks and no valleys. Discussion on the longevity wages and increases. If cost of living changes year to year, Commission would like to try to stay consistent with that rate.

Barb made the motion for 35-cent increase for the Elected Officials for the 2018-2019 Fiscal Year. Peggy seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 8 Ayes (Jerrie, Darcy, Barb, Trent, Peggy, Commissioner Ranum, Commissioner Baldwin, Commissioner Rost). 0 Nays. The motion carried unanimously.

1:52 PM Debbie, Barb, Jason, Jerrie, Trent, Peggy, Julie and Darcy left the meeting.

2:15 PM MINUTES APPROVAL FOR WEEK OF MAY 7-11, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of May 7-11, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

2:35 PM Jon Stevenson, Stevenson’s Funeral Home joined the meeting.

New Tractor for Plevna- The Plevna Tractor repairs will cost anywhere from \$2,500-\$3,000 in order for it to run properly again. It has 1,000 hours on it. Jon doesn’t feel that amount of money is worth it to pay for the repairs to the tractor. Discussion followed on purchasing a new tractor for the Plevna Cemetery. The amount will be about \$12,000 for a new tractor with the attachments. This would be purchased out of Bowman and would be a John Deere.

Commissioner Rost made the motion to buy the new tractor and attachments for the Plevna Cemetery. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

2:48 PM Jon left the meeting.

3:00 PM Resolution to Move STIP Bank Accounts

Resolution 2018-16 – 2018-17 – 2018-18 - These resolutions authorize participation in the Board of Investments of the State of Montana Short Term Investment Pool (STIP) and Authorizing the Execution and Delivery of Documents Related Thereto Fallon County Commission of Fallon County. This will move the STIP Bank Accounts from Wells Fargo to The Bank of Baker.

Commissioner Rost made the motion to adopt Resolution 2018-16, Resolution 2018-17, and Resolution 2018-19 – Resolutions authorizing participation in the Short-Term Investment Pool (STIP) Montana Board of Investments, in moving the STIP bank accounts from Wells Fargo to the Bank of Baker. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They also signed a Certificate of Appreciation for Eric Kary, Golf Course Superintendent, as he has been employed with Fallon County for 15 years. Thank you, Eric, your service is appreciated.

3:30 PM Commission Budget Work Session

Commission reviewed budgets for the Fiscal Year 2018-2019 in preparation for their yearly budget meetings with all Department Heads.

4:48 PM Commissioner Ranum made the motion to adjourn. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder