

MONDAY, MAY 29, 2018

ALL OFFICES CLOSED MONDAY FOR MEMORIAL DAY.

TUESDAY, MAY 30, 2018

9:00 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:25 AM Jason Rittal, County Development Advisor joined the meeting.

Gun Range Grant Application- The application for the Gun Range that was submitted to Fish, Wildlife and Parks for a new gate was successful. This will also pay for the wiring of the cameras that will be placed near the targets, however it will not pay for the cameras.

Landfill Scale Contract- Diamond J Construction has signed the agreements for the Landfill Scale. Commissioner Baldwin signed the agreements as well. The scale has been ordered, and a temporary one will be installed in the upcoming weeks.

Window Project- The window project for the Court House has been advertised, and the bids will be opened June 11th.

Environmental Quality Council – There is a meeting today with the Environmental Quality Council to discuss different proposals to utilize gas tax revenues for the Fish, Wildlife and Parks. The Infrastructure Coalition Committee is in opposition of this. Tomorrow, they will be talking about the property tax assessments.

10:00 AM Jason left the meeting.

10:03 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.

Repairs- The Seasonal Weed Crew have been in to the Road Department and were given their safety briefing for equipment use. The oldest freightliner does not pull like the other ones. The computer and the motor are not synching correctly. Alba plans to take it into I State for repairs. Another employee's pickup was brought in because the air conditioning isn't working. It will need a different A/C reclaimer. The Road Department employees will need to get re-certified because of the type of oil it needs. Other newer vehicles are going to demand the same type of oil as well.

10:12 AM Shannon Hewson, Brosz Engineering joined the meeting.

The right front of the plow truck has been put back together.

Road Department Updates- The Road Crew is working on chip and seal because they are unable to gravel the roads with all of the moisture. Commission advised Bobby that ONEOK will be here today for a meeting about the upcoming haul roads. Bobby would like to attend this meeting as well. They worked on scoria patching last week and are hoping to cover the scoria back up on the anticline this week. They are quickly using up their gravel piles and would like to ask Jasen Wyrick for 7-8,000 extra yards of gravel. This would be used on a specific road; therefore, they wouldn't need to put it out to bid. This gravel is already crushed. Commission agrees on the purchase of the extra gravel. The ground has settled where the water lines were dug up in Plevna. Bobby would like to bring in cold mix to try and save what they have. There are two spots where they would like to do blade patching and plan to use the County blade. Commission approves.

10:28 AM Alba left the meeting.

10:30 AM Brandon Heal, KFLN Radio joined the meeting.

10:33 AM Jason Rittal, County Development Advisor joined the meeting.

Pay Application #8- Pay Application #8 was signed by Commissioner Baldwin for the amount of \$158,821.20.

Baker Lake Updates- Wyrick Construction will most likely be pumping water out sometime this week. The weather is causing a few setbacks in the progression of the Lake.

10:40 AM Jason left the meeting.

10:43 AM Bobby and Shannon left the meeting.

10:55 AM Bobby Wiedmer, Road Supervisor joined the meeting.

10:57 AM Danette Welsh, Dick Vande Bossche, Cathy Kirkpatrick, ONEOK Pipeline; Jason Rittal, County Development Advisor joined the meeting.

ONEOK Pipeline Road Use- ONEOK representatives would like to discuss the process of understanding the permits for road crossings for the upcoming pipeline. The other aspect of this meeting is to try to get to an understanding on road use relative to the project. Some counties have a formal process, which focuses around pre-assessment and post assessment, allowing a reimbursement to the County. They presented a map of County roads and outlined the access roads that are on county or personal property, as well as what the travel plans are looking like. The map itself indicates the known county road crossings. They are in the steps of completing a civil survey. For the previous Bakken project, there was no existing record of any formal agreement. Bobby explained they had wished they did an agreement before starting. ONEOK, as well as the County, would like to form a written agreement. They will look at previous haul route agreements for examples. A pre and post inspection of the roads will need to take place before the work starts. Some counties are paid the fees for the material and the labor to do the work, while other counties buy the materials and ONEOK provides the work. Commission advised the representatives to work with Bobby on regular terms for the road use. Steel pipeline projects usually aren't sleeved, and every other county has waived that portion. Commission advised there would be latitude on that part of the agreement, as long as it is noted in the permit applications. For the process, Jason would like to see a formal request, which would designate a waiver. Discussion on other portions of the formal agreement and other requests required. A crossing or encroachment permit does include any additional temporary access on the county roads. Dick and Cathy explained that the progression is going nicely through all phases. The current schedule has them working in the northern portion of the project in the Spring of 2019. Due to the permitting process happening quicker than expected, it may be a bit earlier. The focus right now is the southern portion of the route. To reduce the chances of jamming up, they are working on having conversations with other pipeline companies to make sure of their timing with their own projects.

11:16 AM Danette, Cathy, Bobby, Jason and Dick left the meeting.

11:24 AM Jason Rittal, County Development Advisor joined the meeting.

Lake Enhancement Survey Publishing- Jason presented the version of the Lake Enhancement Survey that will go onto the Fallon County Website, pending Commission approval. A narrative is going to be provided to explain the charts and what the results entailed.

11:31 AM Dustan Davis, IT TECH joined the meeting.

The top four results will be posted online, as well as the newspaper and radio. Commission gave approval to publish the results.

11:36 AM Dustan and Jason left the meeting.

11:43 AM MINUTES APPROVAL FOR WEEK OF MAY 21-25, 2018

Commissioner Ranum made the motion to approve the Commission Minutes for the week of May 21-25, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:48 AM Commissioner Rost made the motion to take a noon recess. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:15 PM Chuck Lee, DES-911 Coordinator joined the meeting.

1:16 PM Jason Rittal, County Development Advisor joined the meeting.

911 Letter- Chuck received correspondence from Wibaux County asking for a detailed explanation of how its share of 911 funding was utilized by Fallon County in providing the service and inquiring about any excess available funding that Fallon County might be holding that could be utilized by them. At this time, we are unsure what they would utilize the funding for, if any were available. The only allowed use would be for 911 related activities and any reserve funds are held for operations, upgrades, unforeseen issues, etc. Chuck will compile the data on how the 911 funds are utilized and prepare a response to Wibaux County and if necessary meet with them in Wibaux. Commission made the suggestion that they should come to Baker and look at everything that goes along with having their own center.

1:22 PM Chuck and Jason left the meeting.

1:42 PM Trenton Harbaugh, Sheriff joined the meeting.

1:43 PM Julie Straub, HRM joined the meeting.

Permission to Hire- There is an open position in the Detention Officer's Department. Because of the policy where Fallon County can pull from a recruitment pool for up to six months prior to the interview, there was no need to reinvest time and money into recruiting to fill the position. Trent and Julie would like to hire Anthony (Russ) Myers for the position. They have been in touch with him and he is more than willing to accept the position. It is full-time.

Commissioner Ranum made the motion to hire Russ Myers for the position of Detention Officer.

Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

1:48 PM Trenton left the meeting.

1:49 PM Julie left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas.

2:56 PM Julie Straub, HRM; Shyla Hadley, Fairgrounds Manager; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Approval for Community Support- Julie would like to ask Commission approval to have County employees take tickets on Saturday, June 9th for the Montana High School Finals Rodeo. As a result of the audit that was recently completed, the events for the Fair are recommended to have reconciled ticket sales. By allowing County employees to help, there will be more familiarity within the systems and help maintain consistency. The goal is to have all the kinks worked out by the time of the Fair.

2:58 PM Eddie Coulter, Fair Board Member joined the meeting.

Employees would be helping with the events in different shifts, and during each shift the tickets would be reconciled. Commission gave their approval.

2:59 PM Julie left the meeting.

Fair Budget- The Fair Board and Shyla are trying out a new coding system that will be more outlined with details as to where the money comes in and goes out, making it easier to track. Shyla gave Commission a detailed report of their proposed upcoming budget.

3:03 PM Alyse Webber, Fair Board Member joined the meeting.

The amounts in the proposed budget for the Fair this upcoming fiscal year is essentially the same as previous years, however the carnival will cost more because of the driving routes the company has to take to get here. Commissioner Baldwin explained that he likes the new format of their budgeting process. Budgets will get approved about two weeks after the annual budget meetings and after they are loaded into the system in September. The Fair Board plans to present their offer this week for the Montana High School Finals Rodeo to host the rodeo again for the upcoming years. New bucking shoots are needed at the Fairgrounds. The current ones are outdated and pose as a safety hazard. Commission is in approval of purchasing the bucking shoots, as there is room in the budget for them this year. The new bucking chutes will need to be ordered prior to the Fair. Conversation followed on whether or not this item would be depreciable. This will be discussed in greater detail at the next Board meeting. The Bulls, Broncs and Barrels line item has been changed to a general winter event in the budget. Discussion followed on what is left in the budget for this current fiscal year.

3:31 PM Alyse, Shyla, Eddie and Kimberly left the meeting.

3:48 PM Commissioner Ranum made the motion to adjourn. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

Commissioner Rost and Jason Rittal, County Development Advisor, attended the Energy Summit in Billings, MT on Wednesday, May 30th and Thursday, May 31st. This program gives people the opportunity to learn directly from business leaders on a variety of practices to ensure success in the energy economy.

ADJOURN
s/Steve Baldwin, Chairman

MINUTE TAKER:
s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:
s/Brenda J. Wood, Clerk and Recorder